

REGULAR MEETING MINUTES
MEASURE E RESIDENTS' OVERSIGHT COMMITTEE

April 20, 2015 5:30 p.m.

City Hall Conference Room 109, 333 Civic Center Plaza

City Website: <http://www.ci.tracy.ca.us>

1. CALL TO ORDER: Michel Bazinet called the meeting to order at 5:30 p.m.

2. ROLL CALL:
Present: Kevin Tobeck, Michel Bazinet, Eleassia Davis,
John Ferguson; Larry Fragoso

Staff Present: Anne Bell, Mgt. Analyst II, Administrative Services Dept.,
Finance Division

City Consultant Present: Ray Durant, Management Partners

Citizens Present: None

Recorded by: Anne Bell

Those in attendance were provided with agenda packet.

3. ITEMS FROM THE AUDIENCE
None.

4. APPROVAL OF MINUTES FROM JANUARY 21, 2015:
Motion to approve Minutes: John Ferguson
Second motion: Larry Fragoso
All in favor: Eleassia Davis, John Ferguson, Michel Bazinet, Kevin Tobeck, Larry
Fragoso

5. INTRODUCE AND PROVIDE BRIEF ORIENTATION TO NEW COMMITTEE
MEMBER, ELEASSIA DAVIS
Chairperson Michel Bazinet provided brief orientation; Anne Bell discussed Brown Act,
absences, and Bylaws.

6. INFORM COMMITTEE ABOUT NEW "ACTION MINUTE" FORMAT
Anne Bell briefed committee on new Council procedure for preparing "Action"
Minutes.

7. REPORT ON AUDITED FINANCIAL STATEMENTS FOR FY13/14 AND FY 14/15 MID-YEAR BUDGET

Ray Durant reviewed financial documents with Committee.

8. REPORT ON MEASURE E SALES TAX DATA

Ray Durant reviewed sales tax reports prepared by MuniServices on behalf of the City of Tracy.

9. PLAN ANNUAL WRITTEN REPORT TO COUNCIL

Anne Bell noted that the bylaws state that the Annual Report to council is to be provided no later than August, but that the new Council may decide to take a hiatus in August. The Committee expressed a preference for presenting the Report in July as an alternative over August.

10. CONFIRM NEXT MEETING DATE

Committee voted to have special meetings on June 1st and June 22nd in order to prepare Annual Report.

Motion: Larry Fragoso Second: Kevin Tobeck

All in Favor: Michel Bazinet, Kevin Tobeck, John Ferguson, Eleassia Davis
Larry Fragoso

*Post note: The June 22nd meeting was changed to June 29, 2015 (at request of City staff due to calendar conflict) via e-mail confirmation.

11. ITEMS FROM THE AUDIENCE

None.

12. ADJOURNMENT

Motion to adjourn: Larry Fragoso

Second: John Ferguson

All in favor: Kevin Tobeck, John Ferguson, Michel Bazinet, Eleassia Davis, Larry Fragoso

The above agenda was posted at the Tracy City Hall in accordance with *In accordance with Procedures for Preparation, Posting, and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052. These are the summary and action minutes.*

Attest:



Anne Bell, Staff Liaison