

SPECIAL MEETING MINUTES
MEASURE E RESIDENTS' OVERSIGHT COMMITTEE

January 21, 2015 5:30 p.m.

City Hall Conference Room 109, 333 Civic Center Plaza

City Website: <http://www.ci.tracy.ca.us>

1. CALL TO ORDER: Michel Bazinet called the meeting to order at 5:30 p.m.

2. ROLL CALL:
Present: Kevin Tobeck (arrived at 5:33), Michel Bazinet, Larry Fragoso; John Ferguson
Absent: N/A
Staff Present: Anne Bell, Mgt. Analyst II, Administrative Services Dept.,
Finance Division; Troy Brown, City Manager
City Consultant Present: Ray Durant, Management Partners
Citizens Present: None
Recorded by: Anne Bell

Those in attendance were provided with agenda packet.

3. ITEMS FROM THE AUDIENCE
None.

4. APPROVAL OF MINUTES FROM October 20, 2014:
Motion to approve Minutes: Larry Fragoso
Second motion: Michel Bazinet
All in favor: Michel Bazinet, John Ferguson, Larry Fragoso
All opposed: None
Absent from vote: Kevin Tobeck

5. INTRODUCE NEW CITY MANAGER - Troy Brown, City Manager, provided brief personal history and professional experience; discussed citizen survey, the results to be shared with Council in February.

6. ANNOUNCE COMMITTEE MEMBER VACANCY. – Anne Bell informed Committee of Committee Member Teresa Kandes's resignation. Due to prior applicants no longer being interested, a recruitment process was underway which was to close on January 29th, 2015.

7. PROVIDE UPDATE ON STATUS OF CITY'S COMPREHENSIVE ANNUAL FINANCIAL REPORT – Anne Bell reported that the City CAFR is not ready and thus the update is not possible. March 3, 2015 is the anticipated completion date of the CAFR.

8. PROVIDE UPDATE ON MEASURE E SALES TAX REVENUE AND FORECAST – Anne Bell reviewed data provided by MuniServices, City Consultant responsible for monitoring the city's sales and use tax. Ray Durant discerned the difference between the data provided by MuniServices and that which the City bases its data in CAFR (i.e., State

Board of Equalization data vs. cash receipts)

Ray Durant and Michel Bazinet discussed strategies for increasing sales tax revenue such as increasing hotel and occupancy usage.

9. CONDUCT ELECTION OF NEW CHAIRPERSON AND VICE-CHAIRPERSON
Chairperson Michel Bazinet conducted the elections for a new Chairperson and Vice-Chairperson:

Nomination for Chairperson

Motion to Nominate Michel Bazinet was made by Larry Fragoso; Seconded by Kevin Tobeck

All in Favor: Michel Bazinet, Kevin Tobeck, John Ferguson, Larry Fragoso

All Opposed: None

Nomination for Vice-Chairperson

Motion to Nominate Kevin Tobeck was made by Larry Fragoso; Seconded by John Ferguson

All in Favor: Michel Bazinet, Kevin Tobeck, John Ferguson, Larry Fragoso

All Opposed: None

10. CONFIRM MEETING DATE – Anne Bell distributed Calendar for 2015 meetings.

11. ADJOURNMENT

Motion to adjourn: Larry Fragoso

Second: John Ferguson

All in favor: Larry Fragoso, Michel Bazinet, Kevin Tobeck, Michel Bazinet

All opposed: None.

The above agenda was posted at the Tracy City Hall in accordance with *In accordance with Procedures for Preparation, Posting, and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140. These are the summary minutes.*

Attest:

Anne Bell, Staff Liaison