

**SPECIAL MEETING MINUTES**  
**MEASURE E RESIDENTS' OVERSIGHT COMMITTEE**

April 9, 5:30 p.m.

City Hall Conference Room 109, 333 Civic Center Plaza

City Website: <http://www.ci.tracy.ca.us>

1. CALL TO ORDER: Michel Bazinet called the meeting to order at 5:30 p.m.

2. ROLL CALL:

Present: Kevin Tobeck, Michel Bazinet, Teresa Kandes,  
John Ferguson

Staff Present: Jenny Haruyama, Administrative Services Dept., Director  
Anne Bell, Mgt. Analyst II, Administrative Services Dept.,  
Finance Division

Citizens Present: Veronica Vargas (arrived at 6:26 p.m.)

Recorded by: Anne Bell

Those in attendance were provided with agenda packet.

3. ITEMS FROM THE AUDIENCE

None.

4. APPROVAL OF MINUTES FROM MARCH 10, 2014:

Motion to approve Minutes: John Ferguson

Second motion: Teresa Kandes

All in favor: Teresa Kandes, John Ferguson, Michel Bazinet,

Abstain: Kevin Tobeck

5. UPDATE ON COMMITTEE MEMBERSHIP

Anne Bell reported that Committee Member Veronica Vargas had resigned to accept a position on the City of Tracy Planning Commission, thus vacating the Committee's chairperson's position. On April 15, 2014 City Council will appoint a replacement from the former application list, or will authorize a new recruitment.

6. ELECTION OF OFFICER(S)

Vice-Chairperson Michel Bazinet called for the election of new officers.

Chairperson

Motion to elect Michel Bazinet as Chairperson: Teresa Kandes

Second motion: John Ferguson.

All in favor: Kevin Tobeck, Teresa Kandes, John Ferguson, and Michel Bazinet

By majority vote, Michel Bazinet was elected Committee Chairperson.

Vice-Chairperson

Motion to elect Kevin Tobeck as Committee Vice-Chairperson: Teresa Kandes  
Second motion: Michel Bazinet.

All in favor: Kevin Tobeck, Teresa Kandes, John Ferguson, and Michel Bazinet

By majority vote, Michel Kevin Tobeck was elected Committee Vice-Chairperson.

7. REVIEW LATEST SALES TAX FORECAST DATA

Jenny Haruyama presented sales tax data prepared by Muni Services for 2013 Year-ending Fourth Quarter including Tracy sales tax by economic segment, historical sales per capita, and a forecast.

8. ANSWER QUESTIONS REGARDING CITY'S FY13/14 MID-YEAR BUDGET REPORT

Jenny Haruyama answered questions pertaining to "Transfers-Out", debt service, fund questions, and capital reserve designations.

9. DISCUSS MEASURE E ANNUAL REPORT

Michel Bazinet distributed and briefly discussed the summary he prepared of the "Tracy General Fund 5 Year Forecast", based on actuals to June 30, 2014.

Due to Veronica Vargas no longer being on the Committee, John Ferguson and Michel will coordinate the PowerPoint presentation with the written report.

In preparation of presenting the Committee's annual report to City Council, the next meetings will focus on reviewing the draft report prepared by Michel and John, and finalizing the report.

Deadlines were reviewed.

10. CONFIRM NEXT MEETING DATE

The next regularly scheduled meeting is April 21, 2014. The Committee agreed to hold a special meeting to review and discuss the annual report on May 5<sup>th</sup> at 5:30 p.m. in City Hall Conference Room 109.

11. ADJOURNMENT

Motion to adjourn: John Ferguson

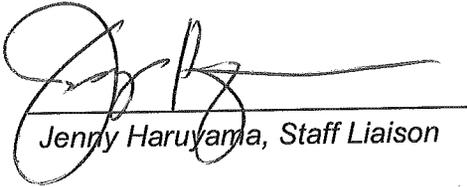
Second: Kevin Tobeck

All in favor: Kevin Tobeck, John Ferguson, Michel Bazinet, Teresa Kandes

The above agenda was posted at the Tracy City Hall in accordance with *In accordance with Procedures for Preparation, Posting, and Distribution of*

Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140. These are the summary minutes.

Attest:



Jenny Haruyama, Staff Liaison



Anne Bell, Staff Liaison

