

**TRACY ARTS COMMISSION
REGULAR MEETING MINUTES
November 12, 2013**

1. **CALL TO ORDER:** Chair McClain called the meeting to order at 7:03 p.m.
2. **ROLL CALL:**
 - a. Present: Anne Marie Fuller; Tricia Hand; Marlene Jones; Nicole McClain; Grace Paget; Taranjit Sandhu; Mercedes Silveira
 - b. Absent:
 - c. Staff Present: William Wilson, Cultural Arts Manager – Visual Arts
 - d. Recorded By: Connie Reding, Clerical, & Susan Cate, Recreation Leader II
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES FROM October 8, 2013**
 - a. Motion: Commissioner Silveira
 - b. Second: Commissioner Paget
 - c. Abstain:
 - d. Vote: Approved
5. **APPROVAL OF SPECIAL EVENTS SUBCOMMITTEE MEETING MINUTES FROM October 8, 2013**
 - a. Motion: Commissioner Silveira
 - b. Second: Commissioner Sandhu
 - c. Abstain:
 - d. Vote: Approved
6. **CORRESPONDENCE:**
 - A. NOTICE OF COUNCIL-APPOINTED COMMISSION VACANCY FOR TRACY ARTS COMMISSION**

Three vacancies will occur on Tracy Arts Commission as of 12/31/13. Interested candidates should read the notice which was distributed and submit the pertinent form.
 - B. ASPIRE APARTMENTS – ART ENHANCEMENT PROJECT – RFP**

This is a private Request For Proposals from Legacy Homes for the Aspire Apartments to be built at the northwest corner of Pavillion Parkway and Robertson Drive, in the City of Tracy. Legacy Homes is seeking artists in the surrounding region and seeking community input.
7. **OLD BUSINESS: NONE**
8. **NEW BUSINESS:**
 - A. REVIEW AND APPROVE SPECIAL EVENTS SUBCOMMITTEE RECOMMENDATIONS FOR THE TRACY ARTS COMMISSION’S ARTS & CULTURAL FESTIVAL:**

The Special Events Subcommittee presented their preliminary recommendations creating an outline of the Festival. Subcommittee voiced a focus to create an interactive, inclusive, and annual event for local businesses, non-profits, and the community-at-large. The actual date is to be determined but recommended at the close of the summer concert series in July or August.

CAM Wilson noted the two important items were addressed by the Subcommittee: 1) an understanding of who should be an invited collaborative partner, while identifying who would be likely to participate; and 2) seeking additional levels of participation from the community (groups and individuals) through the creation of a Vendor Village, whereby non-invited participants could be part of the Festival for a fee.

The Subcommittee explained the recommendations were believed to be achievable in the first year, and then building participation and features as an annual event forward. Commissioner Silveira noted these recommendations are a "living document" that will change as planning and resources develop. Chair McClain suggested the creation of a poster contest with local K-12 schools. Additional discussion included the participation of the West Side Pioneers/Tracy Historical Museum, the Chinese Community, recruitment and communication tools to increase participation in the event, and the event beginning and ending times.

A MOTION WAS MADE TO ACCEPT THE RECOMMENDATIONS FROM THE SUBCOMMITTEE AS AMENDED WITH EVENT TIME FROM 10 AM TO 2 PM.

- a. Motion: Commissioner Fuller
- b. Second: Commissioner Sandhu
- c. Abstain:
- d. Vote: Approved

The Special Events Subcommittee was directed to continue discussion regarding additional suggestions. The Subcommittee will meet on December 10, 2013 at 6:00 PM and report to the Tracy Arts Commission at regular meeting on December 10, 2013 at 7:00 PM.

9. **ITEMS FROM THE COMMISSION:** The Commission engaged in a brief discussion of activities attended by the Commissioners since the last meeting.

10. **ITEMS FROM STAFF:** William Wilson announced Holidays at the Grand programming and upcoming country music concerts at the Center. Mr. Wilson also noted December 5, 2013 as the installation date for the Downtown Park Plaza Landmark sculpture to be placed in the round-about on Central Avenue near the Tracy Transit Center. The sculpture should be in place for the Holiday Parade on Saturday, December 7. A formal dedication will be planned and all members of the Tracy Arts Commission will be invited.

11. **ITEMS FROM THE AUDIENCE:** None

12. **ADJOURN:**

- a. Motion: Commissioner McClain
- b. Second: Commissioner Fuller
- c. Vote: Unanimous
- d. Time: 8:20 p.m.