

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRACY ARTS COMMISSION** is hereby called for:

Date/Time: Tuesday, June 11, 2013, 7:00 p.m.
(or as soon thereafter as possible)

Location: **PLEASE NOTE LOCATION CHANGE**
Tracy's Old Town Hall and Jail
25 W. 7th Street, Tracy, CA

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Arts Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Tracy Arts Commission member to sponsor the item for discussion at a future meeting.*
4. Election of Chair and Vice-Chair
5. Approval of Minutes from Regular Meeting on May 14, 2013
6. Correspondence
7. Old Business
 - A. Continue Discussion of the 2014 Multi-Cultural Festival
8. New Business
 - A. Commissioners are to Select the Dates to Emcee at the Music in the Park Performances
 - B. Discuss and Provide Feedback on the Possible Formation of a Senior Advisory Commission and Option to Consolidate the Parks and Community Services Commission, Tracy Arts Commission and Youth Advisory Commission, with an Addition of Three (3) Senior Commissioners to Form a New Council Appointed Community Services Commission
9. Items from the Commission
10. Items from Staff
11. Items from the Audience
12. Adjournment

POSTED: June 5, 2013

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000, at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy Arts Commission regarding any item on this agenda will be made available for public inspection in the Cultural Arts Division located at 715 Central Avenue, Tracy, CA during normal business hours.

**TRACY ARTS COMMISSION
REGULAR MEETING MINUTES
May 14, 2013**

1. **CALL TO ORDER:** Chairman Fuller called the meeting to order at 7:03 p.m.
2. **ROLL CALL:**
 - a. Present: Anne Marie Fuller; Marlene Jones; Tricia Hand; Nicole McClain; Grace Paget; Taranjit Sandhu;
 - b. Absent: Mercedes Silveira (leave of Absence)
 - c. Staff Present: William Wilson II, Cultural Arts Manager-Visual Arts,
 - d. Recorded By: Stacey Merjil, Administrative Assistant II
3. **ITEMS FROM THE AUDIENCE:**
4. **APPROVAL OF REGULAR MEETING MINUTES FROM April 9, 2013**

First sentence on page 2 shall read, "Who are the groups and how will they contribute to the event?"

 - a. Motion: Commissioner Hand
 - b. Second: Commissioner Jones
 - c. Abstain:
 - d. Vote: Approved with correction
5. **CORRESPONDENCE:** Staff will forward email from Kimball High School regarding their Kimball High School Literary Journal. Postcard regarding grant funding was given to Commissioner McClain.
6. **OLD BUSINESS:**
 - A. **CONTINUE DISCUSSION ON THE 2013/2014 MULTI-CULTURAL FESTIVAL:** Staff handed out the list of collaborators to the Commission. The Commission would like to add more names to the list and will email staff with the contact information of any new collaborators. Staff will create a chart for the Commission to match the collaborators with the event components. The Commission also would like to gather a list of possible performers for the event. All of these lists will be updated as needed and provided at Commission meetings.

A few individual artists will be added to the collaborator list and the Commission will need to determine the role of an individual artist at the event. There is a possibility of a juried show, art stroll and prizes handed out for different criteria.

The Summary Considerations for Annual TAC Cultural Event – Worksheet V.6 was handed out at the meeting and will continue to be updated.
7. **NEW BUSINESS: None**
8. **ITEMS FROM THE COMMISSION:** The Commission engaged in a brief discussion of activities attended by the Commissioners since the last meeting.

9. ITEMS FROM STAFF:

- a. **CAM Wilson:** Provided an update regarding the 6th street sculpture. There was a set-back but the process is back on schedule and should be installed by August. He also informed the Commission about a potential Senior Citizen Commission. City Council has directed staff to look into the possibility as well as evaluation of consolidating Commissions. A flyer was given to the Commission regarding the Creative Work Fund Grant and Exhibition. The project debuts on June 8, 2013 with an opening reception. There will be an interactive panel in July.

10. ITEMS FROM THE AUDIENCE:

11. ADJOURN:

- a. Motion: Commissioner Hand
- b. Second: Commissioner McClain
- c. Vote: Unanimous
- d. Time: 7:50 p.m.

DRAFT

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
June 11, 2013**

AGENDA ITEM 7.a.

REQUEST

CONTINUE DISCUSSION OF 2013/2014 MULTI-CULTURAL EVENT

DISCUSSION

The Commission continues to strategize planning the event in 2013/2014 and beyond. The attached worksheet documents the Commission's current planning for the event.

FISCAL IMPACT

There is no fiscal impact to the General Fund for this item at this time.

RECOMENDATION

Continue Discussion of 2013/2014 Multi-Cultural Event

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
June 11, 2013**

AGENDA ITEM 8.a.

REQUEST

COMMISSIONERS ARE TO SELECT DATES TO EMCEE THE MUSIC IN THE PARK PERFORMANCES

DISCUSSION

The following is the Music in the Park Performance scheduled:

- June 13 Driving Force Band – Classic Rock
- June 20 Main Street Music Band – Jazz
- June 27 Mighty Murphy's – Irish
- July 11 East Bay Mudd – R&B
- July 18 Mariachi
- July 25 Savannah Blue – Southern Rock

All concerts will begin at 7 p.m. Commissioners are to select the dates they would like to emcee. Commissioners will need to have a first and second choice. Staff will confirm the dates by email or at the meeting.

FISCAL IMPACT

There is no fiscal impact to the General Fund for this item at this time.

RECOMENDATION

Commissioners are to select dates to emcee the Music in the Park Performance.

CITY OF TRACY
TRACY ARTS COMMISSION
June 11, 2013

AGENDA ITEM 8.b.

REQUEST

DISCUSS AND PROVIDE FEEDBACK ON THE POSSIBLE FORMATION OF A SENIOR ADVISORY COMMISSION AND OPTION TO CONSOLIDATE THE PARKS & COMMUNITY SERVICES COMMISSION, TRACY ARTS COMMISSION, AND YOUTH ADVISORY COMMISSION, WITH AN ADDITION OF THREE (3) SENIOR COMMISSIONERS TO FORM A NEW COUNCIL APPOINTED COMMUNITY SERVICES COMMISSION

DISCUSSION

During the May 7, 2013 City Council Meeting, staff received direction to research the options of forming a Senior Advisory Commission. The fiscal impact of this option and the minimum estimated operating expenses associated with forming and supporting the Commission is over \$27,650. The current and upcoming Fiscal Year 13-14 budget cannot absorb this expense, and a supplemental appropriation would be required.

Formation of a Senior Advisory Commission would provide an opportunity for seniors within our community to become further engaged in local government, and allow for greater citizen input on the development of senior programming and policies. Staff has researched over ten cities with Senior Advisory Commissions to evaluate how the City of Tracy, Senior Advisory Commission, would be structured.

The second proposed option involves the possible consolidation the Parks and Community Services Commission, Tracy Arts Commission, and Youth Advisory Commission, and suggests appointing three senior advisory members to form a new City of Tracy, Community Services Commission.

The newly proposed Community Services Commission will consist of 11 members: 3 Senior Commissioners, 2 Youth Advisory Commissioners, 3 Tracy Arts Commissioners and 3 Parks Commissioners. This option streamlines staff time and resources while encouraging a unified commission that reflects Tracy. Achieving the target number of members for the Community Services Commission will be accomplished through attrition of existing Commission members, eliminating the need to select members for removal. The proposed timeline for this option suggests January 1, 2014 as the new Community Services Commission's effective date.

Following Council direction, staff will return with a plan to consolidate the aforementioned commissions and outline the new Commission formation process.

An additional option would include appointing two senior and one youth representative to the existing Tracy Parks Commission. This appointment would expand the representation of the youth and senior population and increase the overall diversity of the Commission.

The final option would be to leave the current Parks and Community Services Commission, the Tracy Arts Commission and the Youth Advisory Commission as they are currently appointed.

Should the City Council direct staff to move in the direction of consolidating the above Commissions and formation of a new Community Services Commission, any existing ordinances pertaining to the Tracy Arts Commission would default to the new Community Services Commission and ordinance changes would be addressed in a future timeline.

FISCAL IMPACT

Option 1: Formation of a new Senior Advisory Commission would require a Council appropriation of \$27,650 (at minimum) to the senior services budget.

Option 2: Currently, the total annual expense associated with Parks and Arts Commissioner salaries is in the order of \$9,800. Consolidating the Parks, Arts and Youth Advisory Commissions into an 11-member board would result in an estimated annual savings of \$3,200 (\$6,600 annual expense).

Although there is not an extensive cost savings to the General Fund to consolidate the aforementioned commissions, staff hours dedicated to the support and administration of the commissions would be reduced by approximately 900 hours (approximately 1,600 hours of staff time is dedicated annually to support the Commissions). This would provide the opportunity for staff to redirect their efforts to other City-related priorities, where lack of resources or staff support may exist.

Option 3: The additional appointment of two senior and one youth representative to the Tracy Arts Commission would result in a net increase in expenditures of \$1,800 (at minimum) for Commissioner salaries.

Option 4: Maintaining the existing commissions as-is would result in no change to City expenditures (\$0 net total).

RECOMMENDATION

That the Tracy Arts Commission discuss and provide feedback on the possible formation of a Senior Advisory Commission and option to consolidate the Parks and Community Services Commission, Tracy Arts Commission, and Youth Advisory Commission, with an addition of three Senior Commissioners to form a new Council appointed Community Services Commission.