

NOTICE OF SPECIAL MEETING

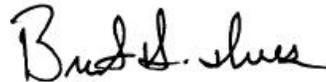
Pursuant to Section 54956 of the Government Code of the State of California, a Special meeting of the **Tracy City Council** is hereby called for:

Date/Time: **Tuesday, May 21, 2013, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **Council Chambers, City Hall**
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy City Council on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140 any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Council Member to sponsor the item for discussion at a future meeting.*
4. CONDUCT A WORKSHOP TO REVIEW THE PROPOSED FY 2013-14 CITY BUDGET
5. Adjournment



Mayor

May 16, 2013

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall (209-831-6105), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at 333 Civic Center Plaza, Tracy, during normal business hours.

AGENDA ITEM 4

REQUEST

CONDUCT A WORKSHOP TO REVIEW THE PROPOSED FY 2013-14 CITY BUDGET

DISCUSSION

The proposed FY 2013-14 City of Tracy Budget has been prepared. A one hour workshop has been scheduled on May 21, 2013. At the workshop Council will have the opportunity to review the operating, capital, and debt service budget as proposed by the City Manager. At this workshop, staff will present detailed information on the more significant budget programs, projects, and funding sources.

In summary, the FY 2013-14 proposed budget is as follows for all funds:

Operating Budget	\$117,724,750
Capital Budget	57,464,300
Debt Service	<u>20,696,850</u>
Total Budget	\$195,885,900

To reduce costs, the FY 2013-14 proposed budget has been reproduced in black and white as this initial document is only a working document. Once reviewed by City Council at the May 21, 2013, workshop, any changes from the proposed budget will be noted and a final budget will be presented to Council for adoption after a public hearing at the June 4, 2013, City Council meeting. The adopted budget will then be reproduced in full color and this initial black and white working version can then be discarded.

FISCAL IMPACT

The proposed budget details the fiscal impact on all funds.

RECOMMENDATION

It is recommended that City Council conduct a budget workshop to review the proposed FY 2013-14 City of Tracy budget. No City Council action is required at the workshop.

Prepared by: Allan Borwick, Budget Officer
Reviewed by: Maria Hurtado, Assistant City Manager
Approved by: Leon Churchill, Jr., City Manager

Attachment: Proposed Program Budget FY 2013-14

City of Tracy, California

PROPOSED
PROGRAM BUDGET
FISCAL YEAR 2013-2014

Prepare by

Administrative Services Department

May 2013

City of Tracy, California

PROGRAM BUDGET
FISCAL YEAR 2013-2014

Prepared by

Administrative Services Department

May 2013

City Council

Brent Ives
Mayor

Michael Maciel
Mayor Pro Tem

Robert Rickman
Council Member

Nancy Young
Council Member

Charles Manne
Council Member

Other Elected Officials

Raymond McCray
City Treasurer

City of Tracy, California
PROGRAM BUDGET
FISCAL YEAR 2013-2014

Leon Churchill, Jr.
City Manager

Maria Hurtado
Assistant City Manager

Dan Sodergren
City Attorney

Jenny Haruyama
*Administrative Services
Director*

Other Department Heads

Gary Hampton
Police Chief

Alford Nero
Fire Chief

Andrew Malik
Development Services Director

Rod Buchanan
Interim Public Works Director

Other Finance Department Staff Members:

Allan Borwick, Budget Officer

Peggy Barnes, Accounting Technician
Rocki Chaparro, Accounting Technician
Carol Gorrie, Accounting Technician
Robert Harmon, Senior Accountant
Donald Higgins, Sr. Accounting Assistant
Elizabeth Leal, Administrative Assistant II
Rosemarie Marquez, Accounting Assistant

Meagan Mayer, Administrative Assistant II
Linda Moniz, Accounting Technician
Veronica Nunez, Clerical Assistant
Grace Segura, Sr. Accounting Assistant
Eileen Solario, Sr. Accounting Assistant
Raquel Votaw, Sr. Accounting Assistant
Isabel Yamada, Accounting Assistant

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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Tracy, California** for its annual budget for fiscal year beginning July 1, 2012.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.





CITY OF TRACY

City Manager's Office
333 Civic Center Plaza
Tracy, CA 95376

Telephone (209) 831-6000
FAX (209) 831-6120

Think Inside the Triangle™

May15, 2013

Attached is the City of Tracy's FY 2013-14 Budget. Within these pages are detailed information about City revenues and costs to provide a variety of services to the community. This budget also responds to several significant questions. What are the major fiscal issues facing the City? Is the budget balanced? What will the City's fiscal position be this year and during the next several years? The answer to these and other important questions are addressed within the following comments and analysis.

Some Tracy residents might like to have an understanding of the City's budget and fiscal position but might not have the time to study the budget in detail. The best way to provide an overview to these residents and other casual readers of the budget is to offer an analogy. This analogy shows how good is the enemy of greatness, and Tracy now has the choice of which path it will pursue. The complete story of two exploration teams competing to be the first to the South Pole in 1911 is chronicled in this video with Jim Collins (author of *Visionary Companies*, *Good to Great*, and *Great by Choice* <http://www.youtube.com/watch?v=Zi2wvlbyXig>). He describes how one team had a daily, disciplined 20-mile march versus the erratic behavior of another team that varied its trek according to weather. The first team made it to the South Pole and returned to base as planned while the second team perished 11 miles short of home base. This proposed Budget presents a disciplined path for the community's prosperity rather than succumb to the temptation of spending more money because it is possible. The City can pursue the latter path, but we will not reach our long-term goals.

It has been 6 years since the City of Tracy embarked on its "20 mile march" of financial recovery and sustainability, and our policies and practices should continue. If we continue to practice restraint and take other conservation methods, the current conditions could continue which would allow this community to reach its long-term goals of becoming the most prosperous in Northern California.

The City's budget for FY 13-14 acknowledges the current conditions and implements the City Council's strategic goals. But this budget also practices restraint by recognizing and continuing to prepare for approaching budget and fiscal challenges.

"THE GOOD" - THE FY 13-14 BUDGET IS BALANCED WITHOUT THE USE OF RESERVES

For the first time since FY 06-07 the budget presented to and adopted by the City Council for FY 13-14 is balanced without the use of reserves. This fiscal achievement is accomplished one year before the City Council's adopted goal in this regard. With resolution 2011-094, the City Council had approved the use of reserves if necessary through FY 13-14 with the General Fund budget to be adopted by City Council for FY 14-15 to be balanced without the use of reserves. The FY 13-14 budget anticipates revenues of \$51,834,360 and expenses of \$51,129,440. As such it is anticipated that revenues will exceed expenses by \$704,920

Just a year ago the FY 12-13 budget was adopted with an anticipated draw on reserves of \$2.1 million. When the books are closed and audited for this year, it is anticipated that actual figures will result in there being no necessity to draw on reserves and instead revenues will likely exceed expenses by \$1.2 million.

TWO REASONS WHY CURRENT BUDGET CONDITIONS HAVE IMPROVED

Although sound fiscal practices dictate that budgeting be conservative in projections, why is the City's current fiscal position improving more than previously anticipated? The answer to this question is twofold. First, the general economy has improved as well as the local economy in Tracy. There is no better measurement of this than sales tax revenue. The highest year of sales tax to the City before the recession was \$13.3 million received in FY 06-07. Sales tax then fell dramatically over the next two years and bottomed out at just under \$9 million in FY 09-10. Sales tax in the FY 13-14 budget is projected to be \$14.5 million thereby exceeding by \$1.2 million the City's pre-recession high of \$13.3 million.



While the consumer has picked up the pace of spending with an improved economy, this is only part of the story for Tracy. The City cannot take credit for an improved national or state economy, but the City's local economic development efforts are also greatly adding to this increase in sales tax. The prime example of this is the new Amazon distribution and fulfillment center currently under construction in the City. \$500,000 has been included in the FY 13-14 budget sales tax projection of \$14.5 million representing 6 months of new revenue from this center as it is expected to be completed and open sometime around the middle of the fiscal year. The Amazon center is not the first kind of internet produced sales tax generated for the City by an order desk located within City limits. There are other such facilities in Tracy already and Amazon has hopefully put Tracy on the map for others as well. In some communities, an improved sales tax base may be more visible in terms of a new store or shopping center being developed. Our local economic development efforts also pursue those opportunities as well. But much of the future in terms of traditional retail purchase will continue to migrate toward purchases of goods being procured over the internet. As such, Tracy is poised to capture these as consumers continue down this path. One can see the importance of local economic development activities in not only providing jobs for City residents but also with such actions assisting the City in balancing its budget. For these reasons, an additional \$50,000 has been included in the FY13-14 budget for special, targeted economic development efforts. This is one of the few new additions to the budget.

The other reason the City is currently enjoying General Fund revenues in excess of expenditures is that the City is restraining on going expenses and has made changes in its operations and workforce in light of the expiration of Measure E revenue on 3/31/16. Prior to the recession, when revenues grew in the past they were typically spent on expanded programs – often including hiring additional full time City employees to carry out these functions. With two exceptions (a critically needed additional dispatch position in Police and an Economic Analyst in Development

Services), the FY13-14 budget avoids hiring new full time positions as there would not be funding past 3/31/16 to pay for such positions. In addition, two new firefighter positions are added in anticipation of the newly relocated Station 92 set to open in the spring of 2014. These positions will be necessary to staff this station with three people 24/7. The cost of these additional positions will be paid by the City's General Fund until June 30, 2015. After this time, the full cost of the operation of this station with a three person engine company will be paid by the Tracy Rural Fire Protection District for a period of 7.8 years. As such, adding the positions now will work well for both the City and the District and will not have implications for the loss of Measure E revenue upon its expiration.

The chart below notes that the City has dramatically reduced the number of City employees over the past several years thereby enabling the City to reduce its expenses. Keeping staffing at these levels will assist in balancing City budgets without Measure E revenue. The number of City employees peaked at 558.2 full time equivalents (FTE) in FY07-08. This number has dropped to 446.41 FTE with the FY13-14 budget. This is a reduction of 112 FTE or 20% of the total workforce. The City has accomplished this reduction without significant impact to the delivery of services through a strategic effort to examine the way it delivers services by de-layering management levels, reducing service overlaps, outsourcing some services, and implementing technology.

Not only are expenses being restrained due to the lower number of City employees, but also through the pay and benefits of these employees. FY13-14 is the second year of three year contracts with all of the City's bargaining groups (both represented and unrepresented). Through this three year period employees are phasing in the full payment of the employee's share of PERS which was previously paid for by the City as an employment benefit. There will be some savings from this through FY14-15 as a portion of the employees' deductions are being tempered by additional flex leave hours provided each year. However, on July 1, 2015 employees will be paying the full share of employee portion of PERS and the City will no longer have any obligation to continue the partial offset of the flex leave hours. This will result in over \$3 million in annual savings. At the conclusion of these contracts on June 30, 2015 most employees will have gone 7 to 8 years (varies by bargaining group) without a costs of living increase on top of the deductions to their pay to cover the employee portion of PERS.

Department	Authorized FY08-09 FTEs	Authorized FY09-10 FTEs	Authorized FY10-11 FTEs	Authorized FY11-12 FTEs	Authorized FY12-13 FTEs	Proposed FY13-14 FTEs
Police	154.44	151.94	129.44	131.94	127.95	129.51
Fire	83.95	83.95	78.45	78.45	76.45	78.70
Public Works	155.40	152.65	135.05	135.30	134.10	133.90
Development Services	57.18	53.68	47.90	46.90	40.90	37.90
City Council	1.00	1.00	1.00	1.00	1.00	1.00
City Attorney's Office	4.00	4.00	4.00	4.00	4.00	4.00
City Manager's Office	63.32	60.77	47.85	42.80	32.10	31.95
Administrative Services	34.36	32.46	28.95	29.95	31.45	29.45
Total	553.65	540.45	472.64	470.34	447.95	446.41

Note: When reviewing the history of allocated positions by department some departmental increases are due to reorganizational changes. For example, the increase in FTEs allocated to the City Manager's department is offset by the decrease in FTEs to the Parks and Community Services Department due to the transfer of the Grand Theatre operations to the City Manager's Office from the P&CS Department. The FY 09-10 Economic Development increase of 4 FTEs reflects the transfer of Redevelopment to this department from the Development and Engineering Services Department.

PREPARING FOR GREAT AND THE SUNSET OF MEASURE E

Prior to the recession, the City charted a course of prudent fiscal management by building reserves during these boon years. The City continued this strong fiscal management throughout the recession by achieving operational efficiencies and making other strategic actions designed for long term expense reductions. This helped the City avoid slash and burn budget actions that would result in the interruption of critical and other services of value to our community. But as we know, this recession proved longer and deeper than any since the Great Depression and revenues to the City significantly declined. Tracy voters however, approved Measure E on the November 2010 ballot which provided for a new half-cent sales tax in Tracy. This tax started on April 1, 2011 and will conclude on March 31, 2016.

Per the direction of the City Council, a course of action has been charted to replace Measure E revenue with a combination of expense reduction coupled with revenue growth through an improved economy. This course of action was previously identified as the "8 Point Plan to Provide \$8 Million". Keeping in mind we are not yet half way through the 5 year period of Measure E, let's take a look at the City's progress in this matter.

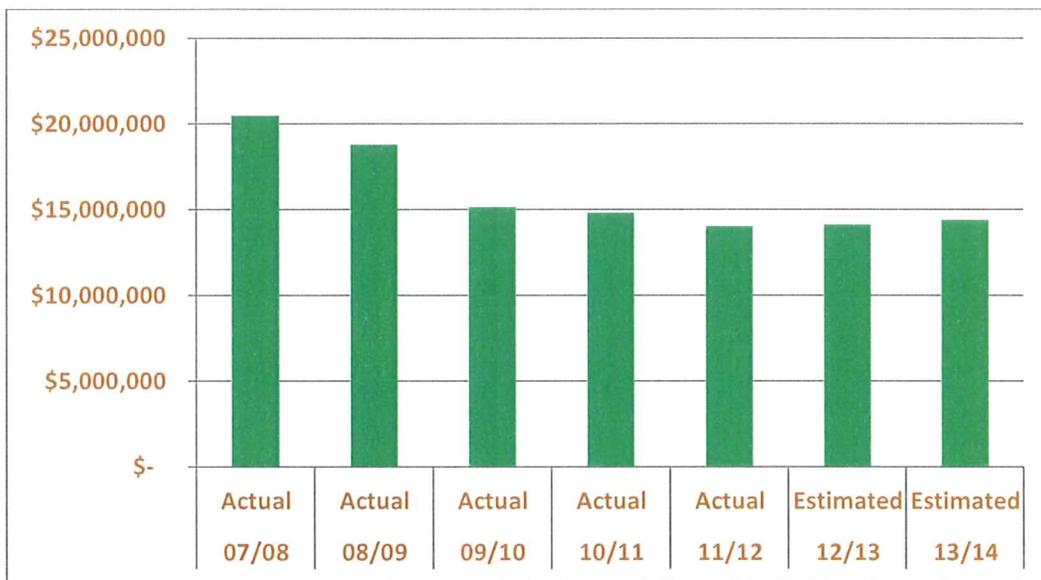
1. ***New Labor Contracts - \$3 million***
Labor contracts and agreements for all bargaining groups were successfully negotiated to phase in employees paying the entire employee share of PERS. On July 1, 2015 all employees will be paying the entire employee share and the City's partial offset through the form of flex leave hours will also end. This will result in slightly over \$3 million (to the General Fund) in annual savings beginning in FY 15-16 (before Measure E expires).
Status: COMPLETED.
2. ***Contracting of Services/Service Redesign - \$500,000***
The City previously implemented the contracting out for janitorial and tree trimming services. It was planned to look at additional areas for contracting out of services where such services are readily available in the private sector for a lower price and of equal quality. However, a court ruling in a City of Costa Mesa case on this subject has indefinitely suspended any plans Tracy may have previously identified.
Status: Unlikely.
3. ***Continued Change to the City's Organizational Structure - \$1.8 million***
As previously noted, the City has now reduced its work force by 112 FTEs. FY 12-13 was the last year of transition in this effort to reduce the overall number of City employees. The last employees identified through an early retirement incentive retired on January 30, 2013.
Status: COMPLETED
4. ***Reduced Number of City Departments - \$700,000***
Through merger the number of City Departments was reduced from 9 to 6 resulting in 3 fewer department head positions. The final department mergers were completed January 30, 2013 upon the retirement of two directors.
Status: COMPLETED
5. ***Reprioritize Existing Expenditures (assists in not increasing budgets)***
Community needs may shift over time. Such needs often necessitate additional expenditures to address the issue. But this does not mean that such expenditure must always add to the bottom line. Instead, a focus can be made on identifying an expenditure offset at the same time consideration is given to the increased expenditure. This has certainly been the case as only two positions requiring funding from the General Fund past the expiration of Measure E has been included in this budget
Status: Ongoing
6. ***Elimination or Reduction in Non-essential Services or Duplicated Services - \$1 million***
After the expiration of Measure E if the City faced ongoing substantial budget deficits, the City Council could at that time look at the possible elimination or reduction of nonessential programs or ascertain if the investment in certain capital improvements has resulted in the ability to eliminate certain services.
Status: Future Decision.
7. ***Technology – (assists in not increasing budgets)***
Technological advances may also create some operating savings to the City over time. These may be difficult to quantify in an exact dollar savings, but technology improvements do assist the City in continuing to efficiently provide services.
Status: Ongoing
8. ***Improved Economy - \$1 million***
Sales tax peaked at \$13.3 million in FY 06-07. If the economy continues to improve until the expiration of Measure E and the City's economic development activities continue to be successful, sales tax should surpass by \$1 million the previous high. As previously noted the FY 13-14 budget anticipates sales tax of \$14.5 million. If this is achieved the City will have surpassed its previous high of \$13.3 million in sales tax revenue.
Status: ON TARGET

ADDITIONAL ACTIONS WILL BE NEEDED TO ENSURE BALANCED BUDGETS AFTER THE EXPIRATION OF MEASURE E

It is projected that Measure E will provide just under \$6 million in FY 13-14. As noted above, the current status of the "8 Point Plan" results in \$6.5 million. Through a combination of expense reductions and growth in the local economy as measured by sales tax, the City is on track to successfully replace Measure E revenue completely. However, this will still likely not balance the City's budget. Why? The answer to this question is due to two main reasons.

1. While sales tax has surpassed the previous high for the City by over \$1 million, property tax remains dramatically below pre-recession levels and will remain low for many years to come. Sales tax and property tax are needed to pay for public safety (police and fire). The graph below depicts this significant issue. The City received \$20.5 million in property tax in FY 07-08 (peak year). This dramatically fell over the next 4 years to a low of just over \$14 million in FY 11-12. The projected property tax for FY 13-14 is \$14.4 million. This is still over \$6 million less than before the recession.

Property Tax Revenue



2. The cost of core services (some have referred to these as "essential services") grows over time. Previously the huge investment losses incurred by CalPERS in FY 08-09 were amortized. They will provide a constant pressure upward on employer rates in the future because of the amortized period (15 years). In addition to this, the CalPERS Board of Administration voted in March 2012 to update certain actuarial assumptions in rate setting. In particular, the investment rate is being lowered from 7.75% to 7.5%. Just this small drop in the assumption for rate of return has a big impact on rates. This will hit the City's CalPERS employer rate beginning July 1, 2013 and again on July 1, 2014 as it is phased in over two years. As such, the cost to maintain core services – primarily Police and Fire – will continue to go up over the next several years even when employees receive no raises or cost of living adjustments .

Because of the above two reasons, additional solutions will need to be identified and pursued in order to balance General Fund budgets beginning in FY 16-17 (post Measure E) and beyond. However, the magnitude of such will depend upon many factors during the next three years. Optimistically the City's continued economic development efforts as well as potential "catalyst" development stemming from the Amazon facility could produce additional revenue to the City and bridge any budget gaps due to the expiration of Measure E. Or perhaps these and other efforts would assist in long term budget balancing but with initial budget deficits in the million dollar range immediately following the expiration of Measure E. Deficits in this range over the short term could be managed with reserves – especially if such funds were earmarked from projected revenues in excess of expenses leading up to the expiration of Measure E – a sort of "smoothing" approach in effect spreading 5 years of Measure E revenue over a longer period of time to fund expenses. The City will continue its long standing practice of prudent fiscal management and keep a close watch over the events of the next three years in order to continue to effectively prepare for the expiration of Measure E.

EXCESS REVENUES OVER EXPENDITURES

In FY 15-16 the City will receive about \$1.5 million less in Measure E revenue than the prior year. This is because Measure E is only in effect through only three of the four quarters in that fiscal year. Then, beginning in FY 16-17, the City will be without the entire \$6.5 million (estimated) in revenue Measure E had annually provided before its expiration. The City isn't waiting until March of 2016 to rebalance its budget in one \$6.5 million set of actions. Instead, ongoing expenses (those that would continue past March 2016) are being constrained now. This will make it easier to transition to future budgets without Measure E revenue. This approach will also result in there being more General Fund revenues than there are expenses in a year – or as it is called in municipal budgeting terms – excess revenues over expenditures. Because the FY 13-14 budget is the first budget in six years to project excess revenues over expenses and because the close-out of actual revenues and expenses for FY 12-13 will also result in excess revenues over expenses, it is necessary for the City Council to begin policy consideration as to how to designate or use such funds.

Some possible considerations of excess revenues over expenses in the years leading up to the expiration of Measure E might include a number of approaches such as:

- Fund additional [Fund 301] general capital improvement projects.
- Pay down unfunded liability of the City's PERS plans – especially the Public Safety Plan. Current unfunded amounts are being financed with PERS through an additional amount being added to the City's PERS employer rate.
- Set the money aside to smooth out initial minor short-term budget deficits in the first few fiscal years following the expiration of Measure E.
- Reestablish funds for Economic Development or other high priority purposes.

In the coming months the City Council should consider these and other potential uses for any funds that derive from revenues in excess of expenses projected over the next several years. The Measure E Resident's Oversight Committee has also expressed an interest in studying this matter and making recommendation in this regard.

A GUARDED OUTLOOK

It is certainly good news that the City has achieved a balance budget without the use of reserves one year ahead of its goal. And it is also good news that not only is the budget balanced but there likely will be revenues in excess of expenditures for FY 13-14 as well as when the books are closed on FY 12-13. But as it has been noted, there remains a challenge for the City to maintain balanced budgets after the expiration of Measure E on March 31, 2016. As such, any fiscal approval, action or decision made today also has been considered in light of its ramifications beyond this date.

It is also necessary to mention the City's dispute with the State of California concerning the correct amount of funds to be paid to the State to close-out the Tracy Community Development Fund. The State Legislature passed, and the Governor signed, legislation to terminate all redevelopment agencies in the State. In doing so, this legislation identified specific deadlines by which third party contracts could be entered into in order for such obligation to be paid for from redevelopment funds. The City beat this deadline and executed a contract with a construction company to build the 6th Street Plaza. Redevelopment Funds were reserved by the City to pay progress payments and other expenses as the 6th Street Plaza was constructed over time until its completion. The City's auditors completed the financial report to the State on remaining Redevelopment Funds and concluded \$2.3 million was due to the State. However, the State has demanded not only the \$2.3 million but an additional \$4.5 million which represents the cost to complete the 6th Street Plaza.

While the City is confident that Redevelopment Funds can be spent on the 6th Street Plaza because the construction contract was executed prior to the State's cutoff date; this demand from the State remains disturbing for several reasons. The City is unsure whether this demand is simply a misunderstanding on the part of the State in not realizing the \$4.5 million is associated with a project contract executed prior to the deadline, or whether it is simply part of a more aggressive approach to just deny the amount and make the City litigate to get it back. Again, while the City remains confident in the ultimate outcome of such litigation, it could take several years to reach this resolution. In the interim however, the Legislature has empowered the State Department of Finance with authority to simply take the \$4.5 million from other City revenues administered by the State (such as the City's portion of the Sales Tax). Normally it takes a court-ordered judgment against a party in order for the other party to secure that judgment by attaching income or placing a lien on property or other assets. But the State could immediately take City funds and retain them throughout the litigation process. The necessary accounting treatment of such action could impact the cash flow of funds and possibly have significant General Fund budget implications.

The City budget consists of three components: the Operating Budget, the Capital Budget, and the Debt Budget.

This table compares the City budget by these components to prior fiscal years' adopted and amended budgets and year-end actuals as well as the current fiscal year budget and estimates.

	<u>Operating Budget</u>	<u>Capital Budget</u>	<u>Debt Budget</u>	<u>Total Budget</u>
FY09-10 Adopted	\$119,113,260	\$102,414,128	\$24,856,700	\$246,384,088
FY09-10 Amended	\$120,641,424	\$101,175,458	\$24,856,700	\$246,673,582
FY09-10 Actual	\$106,067,586	\$30,636,673	\$25,486,833	\$162,191,092
% of Amended	87.9%	30.3%	102.5%	65.8%
FY10-11 Adopted	\$110,349,000	\$37,783,040	\$24,936,100	\$173,068,140
FY10-11 Amended	\$114,051,831	\$115,418,269	\$24,936,100	\$254,406,200
FY10-11 Actual	\$105,630,921	\$30,747,989	\$25,134,298	\$161,513,208
% of Amended	92.6%	26.6%	100.8%	63.5%
FY11-12 Adopted	\$111,907,350	\$41,698,390	\$28,197,400	\$181,803,140
FY11-12 Amended	\$114,608,203	\$109,653,558	\$28,431,400	\$252,693,161
FY11-12 Actual	\$109,994,236	\$32,182,933	\$37,387,231	\$179,564,400
% of Amended	96.0%	29.3%	131.5%	71.1%
FY12-13 Adopted	\$112,836,710	\$19,130,650	\$28,197,400	\$160,164,760
FY12-13 Amended	\$115,751,665	\$112,928,724	\$27,154,820	\$255,835,209
FY12-13 Estimated	\$112,362,040	\$38,372,230	\$26,216,490	\$176,947,760
% of Amended	97.1%	34.0%	96.5%	69.2%
FY13-14 Adopted	\$117,724,750	\$57,464,300	\$20,696,850	\$195,885,900
% over Prior Year Adopted	4.3%	200.4%	-26.6%	22.3%
% over Prior Year Amended	1.7%	-49.1%	-23.8%	-23.4%
% over Prior Year Estimated	3.8%	49.8%	-21.0%	10.7%

A LOOK AT GENERAL FUND RESERVES

Beginning with FY07-08 the City has utilized reserves to balance its General Fund Budget as the City's tax revenues have severely deteriorated during this time. Reserves are often used to bridge economic cycles so that community services can continue to be supplied uninterrupted. However, this economic cycle has been deeper and longer than originally anticipated. However, in FY11-12 with Measure E, the situation improved for the General Fund. The draw down was only \$52,978. In FY12-13, the General Fund situation improved further. The Fund is expected to generate a surplus of \$1,225,200. For FY13-14, the Fund will generate a lesser surplus of \$604,920. Even after using reserve funds for 6 years the City still has reserves greater than the City Council Policy of 20%.

Total General Fund reserves are projected to be \$28.2 million as of June 30, 2013 and \$28.7 million on June 30, 2014.

	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
General Fund Balance	\$17,923,473	\$18,985,106	\$18,985,110	\$18,985,110	\$18,985,110
Reserve for Economic Uncertainty	\$16,878,312	\$10,550,972	\$8,002,010	\$7,949,030	\$9,174,050
Subtotal Reserves	\$34,801,785	\$29,536,078	\$26,987,120	\$26,934,140	\$28,159,160
Deficit/Excess Revenues	(\$5,265,707)	(\$2,548,958)	(\$52,978)	\$1,225,020	\$604,920
Ending Total Reserves	\$29,536,078	\$26,987,120	\$26,934,142	\$28,159,160	\$28,764,080

ECONOMIC CONDITIONS AND OUTLOOK

Nation

The national economy has begun a climb back from the depths of recession – albeit a slow pace at best. Typically at this point in the recovery from past recessions, employment figures should be better than those the nation is currently experiencing. Unemployment stands at around the 7.5% figure but it is what is not being told through that statistic that remains the drag on any recovery.

In addition to the official unemployment rate there are those working only part time, there are those that are working in jobs not requiring their level of education experience, and there are those that have simply given up looking. The number of Americans in the jobs market working just part-time has actually increased – these individuals have accepted part time work because they can't find full time work. In addition, nearly 38% of the unemployed have been out of a job for more than 6 months. This number has not decreased as quickly as in past recoveries. The longer these individuals stay out of the jobs market, the more difficult it will be for them to get back to work.

While the economy has been creating “new” jobs most of these were in lower paying industries such as retail, leisure and hospitality. Currently, 284,000 college graduates worked jobs that paid minimum wage – this is a staggering 70% higher than just a decade ago.

While the economy is better than a year ago, one needs to look beyond just the current unemployment rate in order to get a true pulse on what is occurring and how that may impact the future when considering the management of fiscal affairs.

State

In California, the unemployment rate hovers around 9.6% - higher than the national rate but at least an improvement from three years ago when the rate topped out at 12%. Considering each of the 4 recessions since 1981, the current unemployment figure, at this point in time, is significantly the highest rate.

In California, the twenty-something generation is at the highest level since the 1980's. There is a surge of younger people seeking employment today. The labor force in California is at an all-time high, but job creation cannot occur fast enough to absorb the new labor force entrants.

Receipts from State income taxes continue to grow faster than the Governor anticipated for State budget forecasting. While this is good news, it is also reflective of there being relative stability for those older workers with college degrees vs. this emerging trend of an abnormally high unemployment rate for the young person sector age 18-29. California must not only create more jobs, but also more that can utilize the education of this new generation entering the jobs market.

City

As indicated by Sales Tax, the Tracy economy has also followed national and state trends of improvement. Sales Tax receipts are at an all-time high for the City. Local jobs have also been added and more on the way. The Amazon fulfillment center currently under construction will not only bring new jobs, but will also have a synergistic effect. The City believes the Amazon facility could be a “game changer” with other companies serving Amazon likely to come to Tracy as well. The City is positioned to facilitate such demand. Major capital investment in wastewater facilities; such as expanded discharge outfall pipe to the annexation of new land, have all been set in motion. There is no reason but to assume a bright future for Tracy – its greatness is yet to come.

POPULATION FORECAST

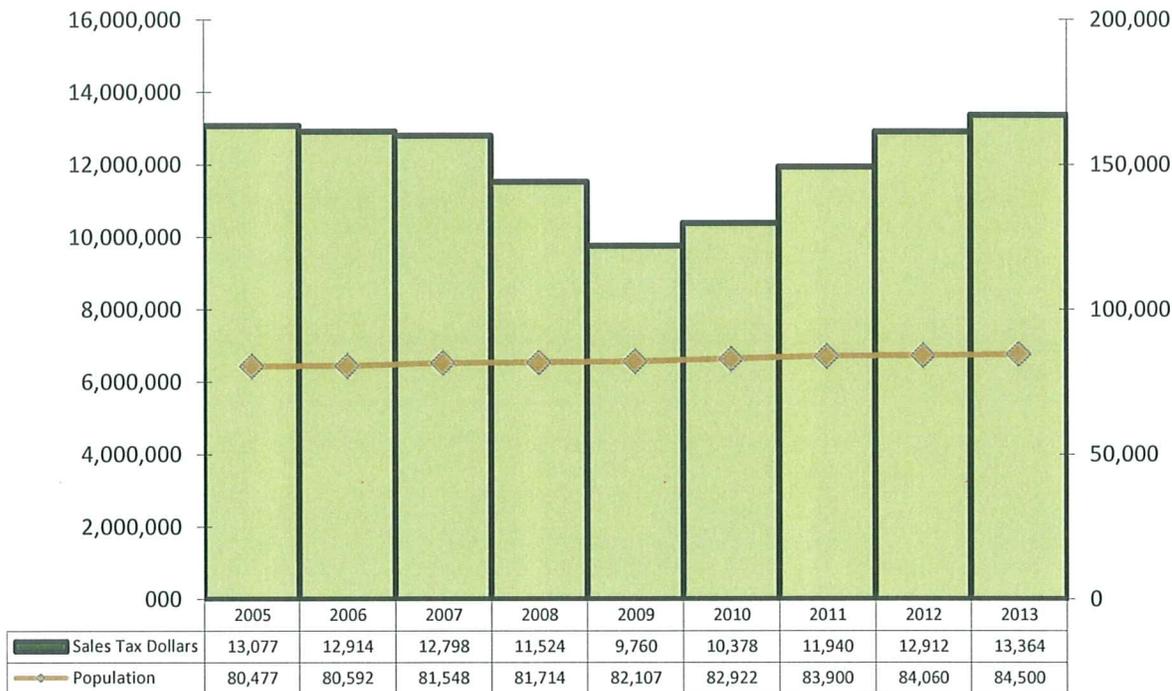
One of the major factors for the City's budget and a force in the local economy is the City's population growth. This graph diagrams the annual population growth for the City of Tracy.

The State Department of Finance population estimate for Tracy as of January 1, 2012 was 83,900. We estimate this figure will increase slightly to 84,300 by January 2013.

Between 1995 and 2009 the City's population grew from 43,570 to 82,107 or by 89 percent. Going back to 1988, the City grew from 28,762 in 1988 to 81,548 in 2008. Over this 20 year period, this translates to a 183 percent increase which works out to an annual population average increase of 5.4% a year (considering the rule of compounding). But now with just an increase of about 1,000 people in the last three years this previous 20 year growth boom is over. As such there are no changes to revenue projections based on population increases.

City of Tracy

Sales Tax Growth vs. Increase in Population



**BUDGET PRINCIPLES TO ADDRESS THE CITY'S STRUCTURAL BUDGET DEFICIT
AS APPROVED BY RESOLUTION 2011-094
MAY 3, 2011**

1. **General Fund Reserves**
Through FY15-16, the City shall maintain a General Fund reserve of at least 20% of the City's General Fund Operating Budget.
2. **Budget**
Reserves may be used to balance the General Fund Operating Budget through FY13-14. The General Fund Operating Budget to be adopted by City Council for FY14-15 must be balanced without the use of reserves.
3. **Economic Uncertainty Fund**
When conditions permit begin building up the Economic Uncertainty Fund.
4. **Structurally Balanced Budget**
The annual budgets for all City funds shall be structurally balanced throughout the budget process. Ongoing revenues shall equal or exceed ongoing expenditures in both the proposed and adopted budgets. If a structural imbalance occurs, a plan shall be developed and implemented to bring the budget back into structural balance.
5. **Proposed Budget Revisions**
The annual General Fund proposed budget balancing plan shall be presented and discussed in context of the updated five-year forecast. Any revisions to the proposed budget shall include an analysis of the impact on the forecasted years. If a revision creates a negative impact on the forecast, a funding plan shall be developed and approved to offset the impact.
6. **Use of One-Time Resources**
Once the General Fund budget is brought into structural balance, one-time resources (e.g., revenue spikes, budget savings, sale of property, or similar nonrecurring revenue) shall not be used for current or new ongoing operating expenses. Examples of appropriate uses of one-time resources include rebuilding the Economic Uncertainty Reserve, early retirement of debt, capital expenditures without significant operating and maintenance costs, and other nonrecurring expenditures.
7. **Reserves**
All City funds shall maintain an adequate reserve level and/or ending fund balance, as determined annually and as appropriate for each fund. For the General Fund, a contingency reserve amount which is a minimum of 20% of the operating budget shall be maintained.
8. **Prudent Use of Debt**
The City shall not issue long-term (over one year) General Fund debt to support ongoing operating costs. All General Fund debt issuance shall identify the method of repayment or have a dedicated revenue source. General obligation debt shall be limited to 8% of the operating budget.
9. **Capital Improvement Projects**
Capital Improvement Projects shall not proceed for projects with annual operating and maintenance costs exceeding \$25,000 without City Council certification that funding will be made available in the applicable year of the cost impact.
10. **Fees and Charges**
Fee increases shall be utilized, where appropriate, to assure that the program operating costs are fully covered by fee revenue and explore opportunities to establish new fees for services where appropriate.
11. **Grants**
City staff shall seek out, apply for and effectively administer federal, state and other grants that address the City's priorities and policy objectives and provide a positive benefit to the City. Before the grant is pursued, staff shall provide a detailed pro-forma that addresses the immediate and long-term costs and benefits to the City. One-time operating grant revenues shall not be used to begin or support the costs of ongoing programs.
12. **Personnel Services Costs**
Total General Fund personnel services costs shall not exceed 75% of the General Fund operating budget.
13. **Performance Measures**
All requests for departmental funding shall include performance measurement data so that funding requests can be evaluated and approved based on effective accomplishment of community desired outcomes and priorities.
14. **Budget Offsets**
City Council approval of a General Fund supplemental appropriation (additional monies after the adoption of the budget for the fiscal year), shall be accompanied by a corresponding action to reduce the General Fund budget in another area.

BUDGET POLICIES, ISSUES, AND CHANGES

Program Budget

The City's budget emphasizes reporting and controlling by programs within departments. A variety of programs representing major work efforts are established within each department. A budget is developed for each program in order to more accurately measure the true cost of providing services.

While, there are 6 City departments there are about 100 operating programs. Program budgeting provides much more useful information concerning the operations of the City. For example, rather than simply allocating \$22.8 million in FY13-14 for the entire Police Department, with program budgeting we can specify the resources necessary to provide for a particular activity, such as Traffic Enforcement, Narcotics Enforcement, General Investigations, or Crime Prevention.

Base Budget

The base budget is developed for all operating programs for contracted services and commodities accounts. Normally, the base is determined by utilizing the historical spending average from the prior 2 years (but adjusted each year for an inflation factor) plus the current budget amounts. Finally this may be adjusted for specific one-time items that were not considered to be ongoing.

Internal Services Charges

The City's budget policy provides for internal service funds for vehicle operations and maintenance (fuel and repair services), self-insurance (worker's compensation and general liability), equipment replacement, central services (copier and mail), building maintenance (custodial, repair, and utilities), and information systems and telecommunications. Direct utilities costs, while allocated as internal service costs to different programs, are charged as departmental expenses. Direct use phone costs (local and long distance), as opposed to system costs, are charged to the various operating programs.

Personnel Expenses

Normally, the base budget provides for inflationary increases in personnel expenses for all current positions. Where there are existing labor agreements that specify cost of living adjustments the budget provides for these, but also includes allowance for the standard 5% merit increase when an eligible employee advances to a higher step within their pay range. The status of various labor agreements affecting the City were commented upon. Unpaid furloughs for the last 3 fiscal years ended June 30, 2012. The FY12-13 Budget was increased to reflect this.

An important part of any compensation package as well as a significant expense to the City is the retirement plan. The City participates in the California Public Employees Retirement System (PERS) and these costs have been included in the FY13-14 budget.

In FY12-13, City employees started to pay 1/3 of the employees' share of PERS contribution which are 8% for miscellaneous employees and 9% for public safety employees. So, miscellaneous employees will contribute 2.67% of their pay for their PERS contribution, and 3% for public safety. In FY13-14, these employees' contributions will increase to 5.3% and 6% respectively. However, these contributions are partially offset by flex leave for the employee; but the City will show a net savings.

Equipment Acquisition and Replacement

The City's budget policy provides for the annual accumulation and set aside of monies for the purposes of replacing vehicles and equipment. These amounts are budgeted as internal service charges in the operating programs of City departments. These charges are then expended quarterly, and the receipts are placed into the Equipment Acquisition Fund 605, except for the Water, the Wastewater, and the Transit Funds, where the receipts are retained within those respective funds.

When preparing their annual budget requests, departments divide equipment requests into "new" and "replacement". New items have to compete for funding with other requests for new funding throughout the City operations. However, replacement items may be replaced from available funds within the Equipment Acquisition Fund 605. Starting in FY09-10, a new Vehicle Acquisition Fund 606 was started to separate the funding, assets, and outlays for vehicles and rolling stock from other equipment.

Occasionally for larger ticket items, it may be more feasible to obtain debt or lease financing. If this is done, then the annual lease payment or debt payment then becomes payable out of the respective department's annual set aside. Proposed equipment purchases for FY13-14 are detailed further in the Equipment Acquisition Program 593x of the non-departmental group in the Operating Budget section of this budget document. Major lease payments are budgeted in the Debt section.

As a cost savings measure, the internal services charges for equipment and vehicle replacement were cut to 50% for FY10-11 and FY11-12, and this was continued for FY12-13. The projected annual savings for this proposed action was \$1,161,000. For the FY13-14 budget, these charges were brought back up about \$620,600.

INTERFUND TRANSFERS

(see page D24 for details and comparison to prior fiscal year)

Proposed interfund transfers for FY 13-14 amount to \$2,251,800. Noteworthy interfund transfers are:

- ❖ For the twentieth year, a \$279,100 transfer from the General Fund 101 to pay the debt service on the Chrisman and civic center sites. The transfer is to Debt Service Fund 407.
- ❖ A \$924,900 transfer from the General Fund 101, will be made to pay debt service on the regional mall infrastructure. The transfer is to Debt Service Fund 408.
- ❖ A transfer of \$400,000 from the CDA Debt Fund 496 to pay debt service through Debt Service Fund 408.
- ❖ A transfer of \$22,000 from the Asset Forfeiture Fund 231 to the Vehicle Replacement Fund 606 to pay a loan for the purchase of the Police Tactical Vehicle.
- ❖ The Airport Fund 561 will repay the Water Fund 511 \$20,880. This is for past loans for CIP projects.
- ❖ A transfer of \$604,920 is proposed to the Economic Uncertainty Fund 299 from the General Fund.

OPERATING BUDGET OVERVIEW

(see pages E9 to E12 for details)

For FY12-13, the adopted operating budget was \$112,836,710. This was a decrease from the FY11-12 adopted budget. The amended budget is now \$115,751,665. It is now estimated that \$112,362,040 or 97.0% of the amended budget will be spent. So, this estimated figure is 2.2% more than FY11-12 actual expenditures. Personnel expenses for FY12-13 will be 97.7% of their adopted amount, which would be 1.0% less than FY11-12 actual expenses.

The proposed operating budget for FY13-14 is \$117,724,750, which is a 4.3% increase over the FY12-13 adopted budget. Personnel expenses as proposed will be 1.3% less than their prior year adopted amount.

GENERAL FUND OVERVIEW

For FY 12-13, the adopted General Fund operating budget was \$49,703,820. This was a 6.0% increase from the FY11-12 adopted budget. The amended budget is now \$50,845,795 or 2.3% more. It is now estimated that \$48,410,390 or 95.2% of the amended budget will be spent. This estimated figure is 0.7% more than FY12-13 actual expenditures.

The proposed General Fund operating budget for FY13-14 is \$50,775,440 which is \$1,071,620 or 2.2% more than its FY12-13 adopted budget.

CAPITAL BUDGET OVERVIEW

(see pages F5 to F10 for details)

In FY12-13, the City's amended capital budget totaled \$112,928,752 with 145 current projects. For FY13-14, additional appropriations of \$57,464,300 are required. These include \$39,135,200 of added funding for 17 current projects, but also \$18,329,100 for 25 new projects.

About \$2,702,900 of the additional appropriations for the capital budget in FY13-14 will come from special revenues such as TDA, transportation sales tax, and gas taxes. \$4,859,000 will come from capital project funds and only \$4,733,500 from the City's Enterprise Funds. Grants will provide funding of about \$5,756,900 for capital projects and a bond issue of \$14,000,000 is expected.

DEBT SERVICE OVERVIEW

(see pages G5 and G6 for details)

For FY13-14, the proposed City's debt service budget totals \$20,696,850 which is a 21% decrease from FY 12-13. The City has 30 debt obligations for which payments are required during the year. Most of these payments will be made from special assessments, although \$3,725,900 will be paid by redevelopment revenues, \$3,622,130 by Enterprise Funds, and \$1,588,700 by General Fund revenues.

CLOSING THOUGHTS

In closing, let me express my appreciation to Administrative Services Director Jenny Haruyama, and all department directors and staff who contributed to the preparation of the Fiscal Year 13-14 Program Budget. In addition I would like to recognize Anne Bell, Management Analyst in the Administrative Services Department for her extra effort that was necessary this year. Anne is a great example of the City's ongoing workforce readiness program designed to ensure the continuity of information within the organization as many long term employees retire as well as the implementation of other organizational changes. And it goes without saying that the preparation of the annual budget could not be possible without the continued dedication and professionalism of Allan Borwick, Budget Officer. Finally, I want to thank our hard working City employees who deliver quality services to the people of Tracy. Their continuing dedication and loyalty speaks well for the commitment of those who serve our community. This is especially the case when I ask for all employees to make individual and household sacrifices, and they respond on a routine basis. These noble actions by people doing noble work every day should not be taken for granted, and we honor them by getting better all the time.

Sincerely,

A handwritten signature in cursive script, appearing to read "Allan Borwick". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Budget Guide

The City's budget represents the official financial and organizational plan by which City policies and programs are implemented. This budget document presents the budget for the fiscal year running from July 1, 2013 to June 30, 2014.

Budget Document

The FY 13-14 budget for the City of Tracy is presented here in this document in the following sections:

Section A: **Budget Message**

This includes the City Manager's letter of transmittal to the City Council with supporting presentation of budget issues and policies.

Section B: **Budget Guide**

This section provides a general explanation of the budget document and process and includes a glossary of budget terms and other information helpful in understanding the City's budget.

Section C: **Fiscal Overview**

An overview of the budget comparing total City expenditures against anticipated resources. It presents the City's budget summaries.

Section D: **Estimated Revenues**

A presentation of the estimated revenues forecasted to be received by the City and available to fund expenditures.

Section E: **Operating Programs**

A presentation of the expenditures necessary to fund the everyday operating activities and programs of the City.

Section F: **Capital Improvement Program (CIP) and Capital Budget**

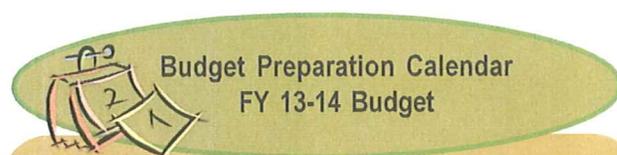
The CIP is the City's comprehensive multi-year plan for the development of the City's capital facilities and improvements. This section provides a presentation of CIP projects and their costs.

Section G: **Debt Service**

Debt service obligations are shown separately from the operating budget and the CIP in this section. This section provides a presentation of outstanding debt issues and their obligations.

Budget Development

The City's budget is prepared by City staff under direction of the City Manager. The City Manager reviews and considers preliminary budget estimates and proposals submitted by City departments, then formulates these estimates and proposals into a "Proposed Budget" for submission to the City Council. The City Manager is supported in this budget-making role by the Finance and Administrative Services Director and the Budget Officer.



September 2012	CIP Update prepared by Budget Officer
October through December 2012	Distribution of CIP forms and instructions. Departments update and prepare CIP proposals.
December 2012	Base budget prepared by the Budget Officer
January through February 2013	Finance review of CIP proposals
January 24, 2013	Distribution of budget forms and instructions
January 24 through March 15, 2013	Departments prepare operating budget submittals
March 15 through March 29, 2013	Finance review of budget submittals and packaging of preliminary operating budget
April 9 through April 23, 2013	City Manager's review of the preliminary operating budget and formulation of proposed budget
April 23 through May 10, 2013	Finance preparation and printing of proposed budget document
May 10, 2013	Release of proposed budget document
May 21, 2013	City Council Budget Workshop
June 18, 2013	City Council adoption of the budget
July 1, 2013	Start of new fiscal year

Program Budget

The budgetary model used by the City of Tracy is known as "program budgeting". This approach is a balanced integration of management by objectives, program budgeting, and line accounting control, with emphasis on program planning and evaluation, resource allocation, and financial management reporting and control.

Under a program system, the City's budget is organized around programs subject to review and analysis. Each budgetary program has performance objectives that represent its intended level of service.

The purpose of utilizing a program approach for the operating budget is to achieve the following:

1. An emphasis on the services and activities of City departments rather than only detailed expense items. Budget justifications can then focus on public needs, departmental responses, and the resources needed for such.
2. Improved management capabilities. Rather than relying only on line-item accounting control, budget management can focus on service delivery and allow flexibility in managing resources.
3. Improved performance evaluation of City activities and operations. Budget preparation will require the formulation of specific performance objectives, and the budget execution can be evaluated against these objectives.
4. The use of manageable cost centers. Budget management can focus on more detailed breakdowns for various City activities, when necessary.

Base Budget and Augmentations

For purposes of budget preparation and formulation, departmental budget submittals for a program consisted of two parts: a base request and augmentation requests to enhance the base.

A program's base request details the fiscal resources necessary to carry on the program at its current level. Personnel expenses for current regular staffing were adjusted only for mandated cost increases. This year, that represented PERS rates increases and Health Insurance. However, contracted services, commodities and internal

service charges can be adjusted for inflation. This year, except internal service charges, these costs were held at the current level.

An augmentation request for a program details the funding to increase or significantly change the program budget from its current level (beyond the base request). Such funding would provide for:

- ❖ New or reorganized staffing;
- ❖ Contracted services or commodities expenses above those provided for in the base request;
- ❖ Purchase of new or replacement equipment;
- ❖ Outlays for minor improvements or building renovations;
- ❖ Any expenses for a special project or one-time effort.

Usually the base budget and augmentation requests total more than the amount of funds available. Management reviews all augmentation requests in order to determine priority. If possible, high priority augmentations are included in the budget, while maintaining an acceptable reserve level.

However, in the current economic and financial situation, the usual budget process is not applicable, particularly for General Fund programs and activities. The base budget, instead of maintaining regular current staffing, contains reductions in staffing levels. Also, contracted services and commodities expenses, instead of receiving inflationary adjustments, have been reduced since FY 08-09. Since FY 11-12, budgeted expenses have been held at their FY 10-11 level. Budget augmentation requests were limited and only a few were added to the base.

Tracy City Council



Budget Review and Adoption

The proposed budget was released on May 10, 2013. A budget workshop was held on May 21, 2013, where the City Council reviewed and considered the proposed budget prepared by City staff. The workshop provided the opportunity for City Council to discuss the budget in detail and to modify the proposed budget to reflect the Council's priorities. The workshop also permits public comment and participation in the budget process. Copies of the budget are available for public viewing at the City's Public Library and at City Hall.

After review and deliberation, the City Council will adopt and approve the budget on June 18, 2013. The adopted budget includes any modifications made by the City Council during their review. The resolution adopted appropriates the monies necessary to fund the budget. Along with the budget resolution, the Council adopts a resolution establishing the appropriation limit for tax proceeds for the fiscal year as required by Article XII(B) of the State Constitution. Additional information regarding the appropriations limit can be found starting on Page C18.

After adoption, the Budget Officer prepares and has the approved budget document published. This document represents the official fiscal policy and plan of the City of Tracy for Fiscal Year 2013-2014. It serves as a communications medium for the general public concerning City activities, as well as a directive to City staff concerning the management and operations of City activities.

Capital Improvement Program

Definition of CIP

The term, Capital Improvement Program, or CIP, refers to a local government's ongoing program of construction projects. Usually these projects have high costs, take a year or more to complete, and result in the creation of a capital asset for the local government.

From a planning perspective, a Capital Improvement Program (CIP) is a comprehensive multi-year plan for the development of a City's capital facilities and improvements. Considering the high cost and completion time involved, a comprehensive multi-year plan is recommended as a good management and planning tool.

Such a plan attempts to identify for a City all capital maintenance, facilities, and improvements needed within the next few years. Sometimes, it also included major equipment purchases and capital related studies and master plans.

From a management perspective, it is a middle range implementation plan for City staff. It provides the scope of the project's efforts necessary to develop the capital facilities and improvements. For such projects, it establishes priorities, develops preliminary time schedules, estimates project costs, and determines funding sources.

After adoption by the City Council, a CIP Plan represents Council direction and authorization for City staff to implement the approved projects necessary to develop the capital

facilities and improvements. Also, it serves as a management guide to City staff in the coordination and scheduling of project efforts and resources. It provides a reference for the monitoring and reporting upon progress in the implementation of the approved projects.

The approved project costs for the first year of a CIP Plan usually becomes the Capital Budget for the new upcoming fiscal year.

A CIP Plan should be annually updated and revised. New projects can then be added, approved projects reviewed and updated, and priorities reconsidered and possibly reassigned.

Definition/Scope of CIP Project

For the City of Tracy, a CIP project includes the construction, acquisition, expansion, rehabilitation, or replacement of a facility or improvement, or non-routine maintenance work on such, which cost \$10,000 or more. It would also include any capital plan or study costing \$25,000 or more, or any equipment or systems acquisition costing \$100,000 or more.

The scope of a CIP project would include those activities which are preliminary and which would facilitate the primary project effort. Thus, it would include: planning and design work, land acquisition, contract bidding and negotiations, construction, project management and monitoring, equipment purchase and installation, and any contingencies set aside for a project.

CIP Preparation and Review

The process for CIP preparation started last September with the preliminary planning for the process. In October, City departments then developed their CIP proposals. Competitive projects were then reviewed in November by an interdepartmental management group to rank projects. Competitive projects are those that compete for limited discretionary funding. In November through January, Engineering staff reviewed and refined the cost estimates for the proposals. In February, the proposals were reviewed by Central Management staff. This review resulted in the formulation of a proposed CIP document.

CIP Council Review

The proposed CIP was presented to the City Council in April 2013. A Council workshop was held. The proposed CIP as modified is now included as part of the proposed City budget.

Approved Capital Budget

The Council's budget review may include reconsideration of the proposed Capital Budget. Any modifications to the proposed Capital Budget resulting from City Council deliberations are then incorporated into the final adopted budget, which then provides authorization for City staff to start work upon the approved capital projects.

Budget and Financial Controls



The Finance Department is responsible for the City's budget and financial controls. The Finance Department reviews purchasing transactions and payment requests for compliance with City's rules, regulations, and budgetary limits. Finance also administers the City's payable system to review, process and pay purchasing transactions and expense claims. The Finance Department receives and deposits all City receipts. City deposits are invested by the elected City Treasurer. The Finance Department maintains the records of all City receipts, outlays, and cash balances.

Monthly budget detail reports are prepared and distributed to department heads and program managers. These reports are organized by program and show the budget amount authorized as well as expenditures and encumbrances to date.

The Finance Department, in conjunction with Human Resources, maintains a position control system based on the budget to control City staffing. The Finance Department administers the City's payroll system to process personnel transactions and to review and pay personnel expenses.

In the course of the fiscal year, it may become necessary to amend, transfer, or adjust the amounts appropriated in the adopted budget. Any subsequent appropriation of additional monies for a fiscal year requires approval of the City Council. Any transfer of appropriations between departments in the operating budget or between capital projects in the capital budget also requires Council approval. However, the City Manager may approve transfers between administrative control accounts within a department or within a capital project.

Early in 2009, the Finance Department started preparation and training for the installation of a new financial system. On July 1, 2009, the department started the utilization of the new financial system and software. The new system replaced the system used for the previous thirteen years. Most of the components of the new system were activated at that time. However, the payroll module was activated in January of 2010. The new system has provided opportunity

for the department to review and evaluate current procedures, operations, and methods; and to seek improvements, where possible.

Basis of Accounting

The City's financial records are prepared and maintained in accordance with generally accepted accounting principles (GAAP) of governmental accounting. Under GAAP, the modified accrual basis of accounting is used for governmental funds, while the full accrual basis of accounting is used for proprietary funds.

The chart on page B6 and following subsection provide more details concerning the City's fund structure.

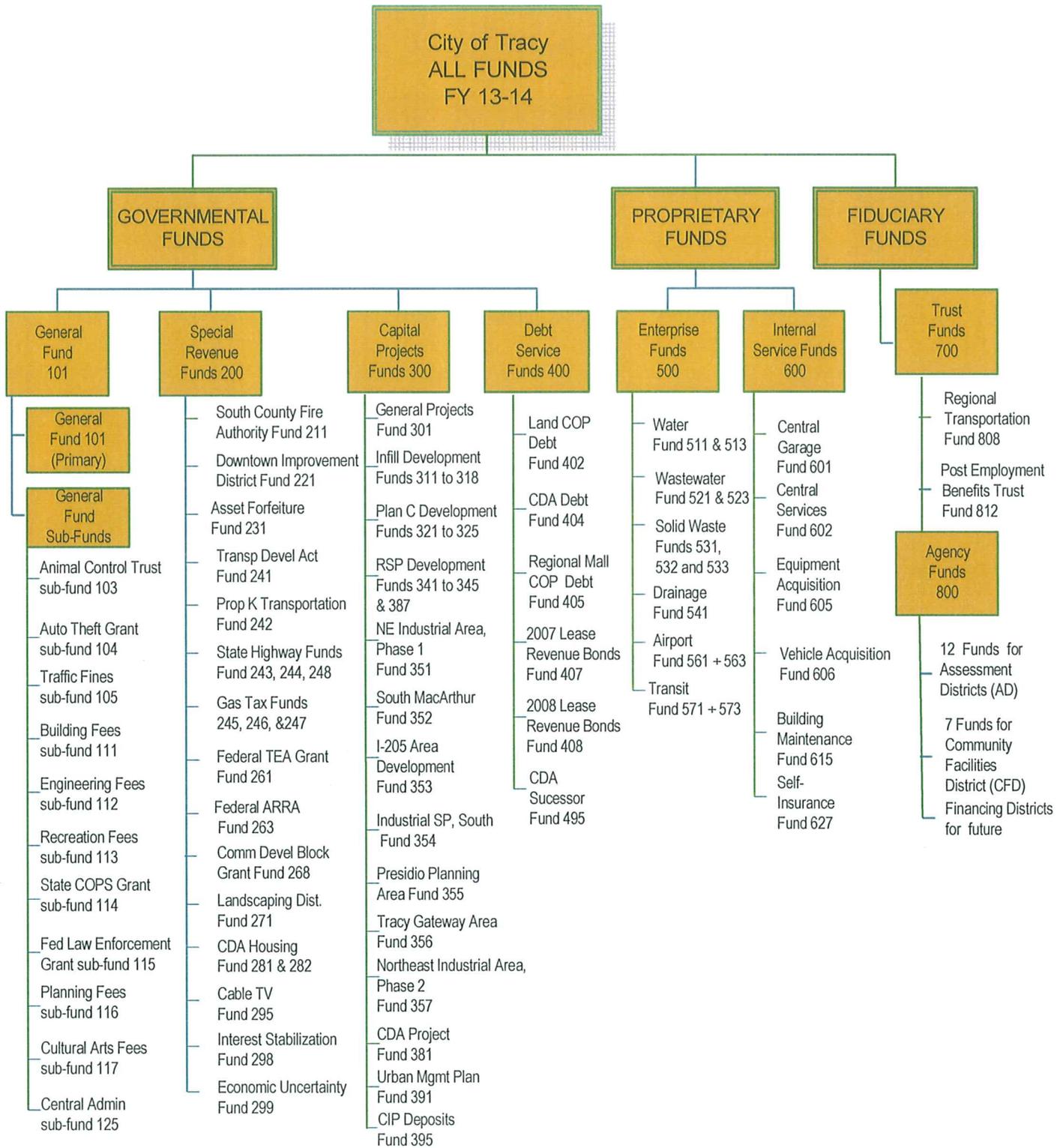
Basis of Budgeting

The City's budget is prepared, recorded, and controlled using a modified accrual basis for all funds budgeted, including proprietary funds. Under this basis of budgeting, capital outlays and debt service principal payments are budgeted and recorded as expenditures. Debt proceeds, capital grants, interfund transfers, and interfund loans exceeding one year are budgeted and recorded as revenues. However, for accounting purposes, these entries in the proprietary funds are adjusted at year-end to comply with the full accrual basis of accounting in the City's Comprehensive Annual Financial Report (CAFR). In City budget documents and periodic budget reports, they are treated as revenues and expenditures.

Funds

The City of Tracy's fiscal activities are budgeted and accounted for through the use of funds. A fund is a separate fiscal entity, which is self-balancing and free standing. The use of funds enables the maintaining of separate records for particular purposes. The following pages B6 through B10 provide a list and description of the funds used by the City.

City of Tracy Fund Structure



City Of Tracy Description of Funds For FY 2013-2014 Budget

The chart on page B6 provides an outline of the City's fund structure. As the chart shows, funds are divided into three categories and then into eight fund types.

The fund categories are: Governmental Funds, Proprietary Funds, and Fiduciary Funds. The eight fund types are: General, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Services, Trust, and Agency. Below is a list of City funds by fund type.

The list provides a description of the funds used in the City's FY 13-14 budget. However, it is not an all-inclusive list since it does not include those trust and agency funds for which no budgets are prepared. The City's Comprehensive Annual Financial Report (CAFR) should be consulted for a complete listing of all City funds.

General Fund 100

General Fund 101 - This fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund. This is the City's most significant fund because it is the City's main operating fund and accounts for about 41% of the City's operating budget.

A number of sub-funds have been established under the General Fund to account separately for certain grants and fee revenues. For internal administrative purposes, these sub-funds are used to record appropriate revenues and expenditures, and then to determine sub-fund equity. For CAFR reporting purposes, these sub-funds are consolidated into the final year-end General Fund figures.

Sub-funds established under the General Fund are:

- 103 - Animal Control Trust
- 104 - Auto Theft Grant
- 105 - Traffic Fines
- 111 - Building Fees
- 112 - Engineering Fees
- 113 - Recreation Fees
- 114 - COPS Grant
- 115 - Federal Law Enforcement Grants
- 116 - Planning Fees
- 117 - Cultural Arts Fees
- 125 - Central Administration

Special Revenue Funds 200

Special Revenue funds are used to account for specific revenues that are legally restricted to expenditures for a particular purpose. These funds are as follows:

South County Fire Authority Fund 211 - This fund is used to account for revenues and expenses of the South County Fire Authority.

Downtown Improvement District Fund 221 - This fund is used to accumulate revenues from business assessments and promotional income from special events to promote Downtown Tracy.

Asset Forfeiture Fund 231 - This fund is used to account for the revenues that result from asset seizures. They are specifically restricted for law enforcement purposes.

Transportation Development Fund 241 - This fund is used to account for the City's share of the quarter cent statewide transportation sales tax devoted to street maintenance purposes. The first claim on the tax goes to the Transit Fund and then any balance goes to this fund.

Proposition K Transportation Tax Fund 242 - This fund is used to account for the City's share of the half-cent transportation sales tax for San Joaquin County. It is used for street maintenance and repairs.

State Prop 1B Road Bonds Fund 244 - These funds are used to account for the City's share of proceeds from State Prop 1B Road Bonds. These proceeds are restricted to street and traffic projects.

Gas Tax Street Funds 245, 246, 247 - These funds are used to account for the City's share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of the State of California under Sections 325, 2105, 2106, 2107, and 2107.5, which are legally restricted for the acquisition, construction, improvement and maintenance of public streets.

Transportation Sales Tax Prop 42 Fund 248 - This fund is used to account for the City's 1% share of general sales tax revenues resulting from gasoline and fuel sales. This money is received from the State and is now restricted to use for street maintenance, repair, and construction.

Federal TEA Grant Fund 261 - This fund is used to account for the revenues from federal aid for transportation projects.

Community Development Block Grant Fund 268 - These funds are used to account for the federal grant monies received from the Housing and Urban Development Department for Community Development Block Grants.

Landscaping District Fund 271 - This fund is used to account for the revenues collected from benefit assessment districts established to provide landscaping services in certain areas of the City. These districts cover all the newer developments in the City since 1985.

Community Development Agency Housing Fund 281 - This fund is used to account for the 20% portion of tax increment funds received for redevelopment related purposes, and set aside for low and moderate-income housing.

With the disbanding of the Community Development Agency, a CDA Housing Successor Fund 282 will receive Fund 281 assets.

Cable TV Fund 295 – This fund is used to account for the portion of cable television franchise fees allocated to provide a community access cable television channel in the City of Tracy.

Economic Uncertainty Fund 299 - Established at the end of FY 00-01, with transfer from the General Fund, to provide a reserve for future economic uncertainties arising out of slowing economic growth.

Capital Projects Funds 300

Capital Project funds are used to account for the acquisition and development of major capital facilities, other than those financed by proprietary or trust funds. The revenues to fund most capital projects are derived from development impact fees, bond proceeds, and/or special revenues. These funds are as follows:

General Projects Fund 301 - This fund is used to account for capital projects financed through the transfer of General Fund monies or proceeds for community wide benefit.

Infill Development Funds - These funds are used to account for capital projects financed through capital development fees levied upon developers in the City's infill

area. There are separate funds as follows:

- Fund 311** - Infill - Parks
- Fund 312** - Infill - Storm Drainage
- Fund 313** - Infill - Arterials
- Fund 314** - Infill - Building & Equipment
- Fund 315** - Infill Program Management
- Fund 316** - Downtown Improvement
- Fund 317** - Redevelopment Agency Obligations
- Fund 318** - Downtown Projects

New Areas Development Funds - These funds are used to account for capital projects financed through capital development fees levied upon developers in respective new development areas.

RSP Development – 1987 Residential Specific Plan (RSP) Any and all funds from 1987 Residential Specific Plan (RSP) were closed at the end of FY 07-08. Now, these funds are used as an economic development fund for the city.

Plan C Development

- Fund 321** - Plan C Areas - Parks
- Fund 322** - Plan C Areas - Arterials
- Fund 323** - Plan C Areas - Drainage
- Fund 324** - Plan C Areas - General Facilities
- Fund 325** - Plan C - Utilities

Other Planning Areas -

- Fund 351** - Northeast Industrial Area, Phase 1
- Fund 352** - South MacArthur Planning Area
- Fund 353** - I-205 Development Area
- Fund 354** - Industrial Specific Plan, South
- Fund 355** - Presidio Planning Area
- Fund 356** - Tracy Gateway Area
- Fund 357** - Northeast Industrial Area, Phase 2

Community Development Agency Project Fund 381 - This fund is used to account for construction projects related to the redevelopment project area. These projects are financed by bond proceeds and loans pledging repayment from tax increment monies.

Effective January 31, 2012, redevelopment agencies were disbanded by the State. Agency assets are to be liquidated.

Urban Management Plan Facilities Fund 391 - This fund is used to account for expenditures for the planning, design, and program management required for new development in new areas in a preliminary stage and approved financing plan.

Capital Improvement Program Deposits Fund 395 - This fund is used to account for monies received from developers, contractors and other entities for the purpose of

reimbursing the City for expenditures incurred in studies, research, etc., regarding their proposed development or for construction of facilities that would normally be the owner's responsibility. For budgeting, it is also used to measure in-kind contributions from developers of constructed facilities.

Debt Service Funds 400

Debt Service funds account for the accumulation of monies for the payment of debt where the City has some obligation. These funds are as follows:

Community Development Agency Debt Fund 404 - This fund is used to account for tax increment funds received for redevelopment purposes to repay outstanding CDA debt.

Effective January 31, 2012, redevelopment agencies were disbanded by the State. Agency assets are to be liquidated.

Regional Mall COP Debt Fund 405 - This fund is used to account for the accumulation of monies used for payment of debt service on the COP debt issued for public infrastructure around the new regional mall. Monies are transferred from the General Fund into this fund for this debt. This debt was refinanced in FY 08-09 and so this fund will become inactive afterward.

2007 Lease Revenue Bonds Fund 407 - This fund is used to accumulate the monies used for payment of the debt service on the 2007 Lease Revenue Bonds, which were used to refinance the Land COP debt. Monies are transferred into the fund from the General Fund 101 to make debt service payments.

2008 Lease Revenue Bonds Fund 408 - This fund is used to accumulate the debt service on the 2008 Lease Revenue Bonds, which were used to refinance the Regional Mall COP Debt. Monies are transferred into the fund from the General Fund 101 to make debt service payments.

Community Development Successor Agency Fund 495 - This fund is to for the administrative allocation to be used to oversee the liquidation of CSA assets and the repayment of outstanding CDA debt.

Enterprise Funds 500

Enterprise funds are used to account for those operations that are financed and managed in a manner similar to private business enterprises, where the intent is that the costs of provided goods and services recovered primarily through user charges. Three of these enterprise funds - Water, Wastewater, and Solid Waste - are significant in that they represent about 34% of the City's operating expenditures.

Water Fund 511 - This fund is used to account for the activities associated with the production, distribution, and transmission of potable water by the City to its residents and businesses.

Water Capital Fund 513 - This fund is used to account for capital funding and outlays for water system CIP projects.

Wastewater Fund 521 - This fund is used to account for the activities associated with the collection, treatment, and disposal of wastewater from City residences and businesses.

Wastewater Capital Fund 523 - This fund is used to account for the capital funding and outlays for wastewater system CIP projects.

Solid Waste Funds 531, 532, 533 - These funds are used to account for the activities associated with the collection and disposal of refuse throughout the City which is accomplished through a franchised operator. Fund 531 is used to account for waste disposal activities and street sweeping. Fund 532 is for solid waste collection, and Fund 533 is for recycling activities.

Drainage Fund 541 - This fund is used to account for the activities related to the operations and maintenance of the City's storm drainage system.

Airport Fund 561 - This fund is used to account for the activities associated with the operations and maintenance of the City's airports.

Airport Capital Fund 563 - This fund is used to account for the capital funding and outlays for airport CIP projects.

Transit Fund 571 - This fund is used to account for the activities associated with the operations and maintenance of the City's public transit activities, and has particular emphasis on serving the elderly and the handicapped.

Transit Capital Fund 573 - This fund is used to account for capital funding and outlays for transit CIP projects.

Internal Service Funds 600

Internal Service funds are used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis. These funds are as follows:

Central Garage Fund 601 - This fund is used to account for the fueling and maintenance of the City's fleet of vehicles which serves the vehicle and equipment needs of all City departments and divisions.

Central Services Fund 602 - This fund is used to account for charges received from City agencies for central postage and copying, telecom, and computer services.

Equipment Acquisition Fund 605 and Vehicle Acquisition Fund 606 - These funds are used to account for monies received from all City agencies and programs, except for the water, wastewater and transit funds, for the acquisition of replacement equipment and vehicles. Agencies' payments are maintained in a savings account until purchases and/or lease payments are made.

Fund 605 is for general equipment, while Fund 606 is for vehicles and rolling stock. The latter was new for FY 09-10.

Building Maintenance Fund 615 - This fund is used to account for charges received from City agencies to provide for building maintenance and repair activities and custodial services.

Self-Insurance Fund 627 - This fund is used to finance and account for the City's risk management, insurance, and workers compensation programs.

Fiduciary Funds 700 & 800

Fiduciary funds are used to account for assets held by the City in a trustee capacity or as an agent for a third party are recorded here. While the City has a number of such funds, usually they are not subject to budgeting requirements and are not included in the budget. However, there are a few included in the budget where the City serves as the debt administrator for certain special assessment and community facilities districts. These funds are as follows:

Regional Transportation Impact Fund 808 - This fund account for receipt and distribution of Regional Transportation Impact Fees collected by the City.

Post-Employment Benefit Trust Fund 812 - This fund account for post-employment benefit paid out by the City. Such benefits are funded through medical leave banks or reimbursements from retirees or former employees.

Agency Debt Funds - These funds are the only trust and agency funds budgeted and they are used to account for the monies held on behalf of Assessment District (AD) or Community Facilities District (CFD) property owners, until they are remitted to the bond trustee. The debt issues for

these districts were used to finance new infrastructure in or for the respective new development in the districts.

Financing Districts 8xx - It is anticipated that one or more new assessments or community facilities districts may be established in FY 10-11 and/or future years.

Separate funds for these districts as follows:

- *³ Fund 831 AD 87-3 Water RSP
- *¹ Fund 832 AD 93-2 Woodfield Estates
- *³ Fund 834 AD 84-1 Sewer RSP
- Fund 835 CFD 89-1 ISP-NE
- Fund 837 CFD 99-1 ISP-NE
- *² Fund 838 CFD 99-2 S MacArthur Area
- *² Fund 839 AD 00-02 Heartland #3
- Fund 840 CFD 00-01 Presidio
- Fund 841 AD 94-1 Auto Mall
- *¹ Fund 842 AD 95-1 Pheasant Run
- *¹ Fund 843 AD 96-1 Bridle Creek 1 & 2
- Fund 844 CFD 93-1 Tracy Marketplace
- *¹ Fund 845 AD 97-2 Bridle Creek 3 & 4
- Fund 846 CFD 98-1 Plan "C"
- Fund 847 CFD 98-3 Souza Citation
- *¹ Fund 848 AD 97-1/Park Atherton
- *² Fund 849 AD 98-4 Morrison Homes
- Fund 850 I-205 RAA 1999 Debt Refinancing
- Fund 851 CFD 00-03 Larch-Clover
- Fund 852 AD 03-01 Berg Avenue Utilities
- Fund 853 CFD 06-01 NEIA, Phase 2
- Fund 854 TOPJPA Revenue Bonds 2011A
- *¹ *These funds were closed and consolidated into Fund 850 in FY 99-00. However, their respective assessment districts remain active for revenue collection purposes.*
- *² *These funds were consolidated into Fund 854 in FY 12-13. However, their respective assessment districts will remain active for revenue collection purposes.*
- *³ *These funds will close in FY 12-13*

City Of Tracy

Budget & Fiscal Policies

The City of Tracy's annual budget is prepared, reviewed, approved, and administered in accordance with several sources of policy direction including the Tracy Municipal Code and the City's Administrative Policies and Procedures Manual.

Budget Policies

Fiscal Year: The fiscal or budget year of the City shall begin on the first day of July and shall end on the thirtieth day of June of the succeeding year, unless otherwise prescribed by State law.

Comprehensive Budget: The City budget shall consist of the operating budget, the debt service budget, the capital budget, the capital program, and the budget message. The budget will be organized in a comprehensive programmatic format emphasizing annual work effort and performance. It shall represent a complete financial plan for a fiscal year for the City reflecting all receipts and disbursements from all sources, including all revenues, all expenditures, and the surplus or deficit in the general fund and all governmental, proprietary and expendable trust and agency funds of the City government.

Operating Budget - The "operating budget" is the plan of the City to receive and expend funds for obligations and charges incurred for current operating activities and programs of the City for a specific fiscal year.

Debt Service Budget - The "debt service budget" is the fiscal plan and schedules to receive and expend funds to payoff long-term city debt.

Capital Budget - The "capital budget" is the fiscal plan of the City to receive and expend funds for capital projects scheduled during the first fiscal year included in the capital program.

Capital Project - A "capital project" is; (1) any physical public betterment or improvement and any preliminary studies and surveys relative thereto; (2) the acquisition of property of a permanent nature for public use; and (3) the purchase of equipment for any public betterment or improvement when first constructed.

Capital Program - The "capital program" is the fiscal plan and schedule of the City to receive and expend funds for capital projects during the fiscal year covered by the capital budget and the next succeeding four fiscal years thereafter.

The City Manager shall be responsible for the formulation of the proposed City budget.

Submission of the City Budget

- Not later than June 1st, the City Manager shall submit to the City Council the proposed City budget for the next fiscal year.
- The proposed City budget shall be filed with the City Clerk and copies thereof shall be made available to the public upon request. A copy thereof shall also be made available to the public at the City library and the City's website.

Public Budget Hearings

- Upon receipt of the proposed City budget, the City Clerk shall cause to be published a public notice of the place and time of at least one public hearing on the budget by the City Council.
- The City Council may hold such other preliminary workshops on the budget for the purpose of obtaining information as it may determine, but final budget adoption shall not be taken by the City Council until after the public hearing prescribed in this section.

Council Action on the Budget - After the public hearing, the City Council may add, decrease, or delete any items in the budget except any provisions for debt service on obligations then outstanding or for estimated cash deficits.

Council Adoption of the Budget

- The adoption of the City's annual budget shall be by the affirmative vote of a majority of the City Council by a resolution to be known as the Annual Budget and Appropriations Resolution.
- The format of the adopted budget shall be by fund and department for the operating budget and by fund and capital project group for the capital budget.
- The adopted budget shall also include a list of authorized interfund transfers.

Effective Date of the Budget

The adopted budget shall take effect on the first day of the fiscal year to which it applies.

Accounting and Audit Policies

Governmental Accounting - The City's financial records will be maintained in accordance with generally accepted accounting principles for governmental accounting, which prescribe fund accounting.

Financial Reporting - After the close of the fiscal year, a comprehensive annual financial report (CAFR) covering all funds and financial operations shall be prepared and submitted to the City Council.

Annual Independent Audit - All the funds, accounts and financial transactions of the City shall be subjected to an annual audit by an independent certified public accountant that is to be selected by the City Council.

Basis of Accounting - The basis of accounting within Governmental Fund types used by the City is modified accrual. Under this method of accounting, revenue is recorded when susceptible to accrual, which is when both measurable and available for the funding of current appropriations. Further, expenditures are recognized when the related fund liability is incurred. Under the modified accrual basis of accounting, principal and interest on long-term debt are recorded as fund liabilities when due. All Enterprise and Internal Service Funds follow the accrual basis of accounting. Under this method of accounting, revenues are recognized when earned and expenses are recorded when incurred.

Accounting System Maintenance - The City places continued emphasis on maintenance of an accounting system that provides strong internal budgetary and accounting controls. It is designed to provide reasonable assurances regarding both the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and reports, such as the budget and the City's Comprehensive Annual Financial Report (CAFR), as well as the maintenance and accountability of assets.

Comprehensive Annual Financial Report - The City of Tracy issues a CAFR in accordance with accounting principles generally accepted in the United States of America and outlined by the Governmental Accounting Standards Board. An independent audit of the City's CAFR is performed annually.

Budget Control

Administrative Budget Control - The adopted budget shall be detailed to administrative control accounts. Such detailing shall be consistent with the format of the adopted budget and be based upon the supporting detail underlying the proposed budget submitted to the Council and as modified by any Council action.

Budgetary Accounts

- For the operating budget, expenditures and encumbrances shall be accounted for by department, program, object, and sub-object within a fund.
- For the capital budget, expenditures and encumbrances shall be accounted for by capital project group, project, and sub-object within a fund.
- Revenue shall be accounted for by source within a fund.
- Budget and Finance staff shall be responsible for maintaining tables for accounts for program, projects, objects, sub-objects, and revenue sources to be used for budgetary accounting.

Budget Reporting - The City Manager shall provide budget reports to the City Council quarterly showing the status of the budget. These reports shall match the format of the adopted budget and be by fund and major sources for revenues, by department and program for operating expenditures and by capital group for capital projects.

Limitations on Expenditures - No expenditures of City funds shall be made or authorized in excess of the available unencumbered appropriations therefor. Nothing in this chapter shall prevent the making of contracts providing for the payment of funds at a time beyond the fiscal year in which such contracts are made, provided the nature of such transactions reasonably requires the making of such contracts.

Composition and Limitations Upon City Funds

- All revenues and receipts from assessments; from special services or benefit charges; from special taxes or assessments imposed upon special taxing areas for special or particular services, purposes or benefits; from funds held by the City as trustee or agent; or from bond proceeds, shall be paid into and appropriated from special funds created therefore. All other revenues and

receipts of the City from taxes, grants, State revenues and other receipts shall be paid into and appropriated from the general fund which shall be the primary fund for the financing of current expenses for the conduct of City business.

- No general fund revenues or receipts shall be dedicated to, expended for, or used to supplement appropriations from the special funds except as a loan to such special fund as authorized by the City Council.
- Upon request of the City Manager, the City Council may, by the Annual Budget and Appropriation Resolution, or by other legislative act, provide for the establishment of working capital or revolving funds for the financing of internal services common to the agencies of the City.
- Notwithstanding other provisions of this section, the City Council may establish a reserve fund for permanent public improvements, into which there may be paid by the annual budget and appropriation resolution cash surpluses not otherwise appropriated or toward the financing of which taxes or other sources of revenue may be dedicated.

Transfer of Appropriations

- Transfers of appropriations between expenditure accounts in the operating budget within the same agency and within the same fund may be authorized by the City Manager.
- Transfers between agencies of the City government and within the same fund of the operating budget may be made by resolution of the City Council upon request of the City Manager.
- Inter-project transfers of appropriations between capital projects in the capital budget may be authorized by resolution of the City Council upon request of the City Manager.
- Nothing contained herein shall be construed to prevent the City Council, upon request of the City Manager, from adopting a resolution for interfund cash borrowings to meet temporary cash requirements or to prevent reimbursements among funds for goods supplied or services rendered.

Supplementary Appropriations

During any fiscal year, the City Council, by the affirmative vote of a majority of the Council, upon the recommendation of the City Manager, may by resolution make additional or supplementary appropriations from unexpended and unencumbered funds set aside for contingencies in the City budget, from revenues received from anticipated sources, but in excess of budget estimates therefor, or from revenues received from sources not anticipated in the budget.

Grant Appropriations - Revenues from grant allocations which were unanticipated in any current fiscal year may be appropriated by resolution by the City Council upon request of the City Manager. The appropriation shall be made to the proper grant account established for the revenues and any surplus grant funds remaining at the end of the fiscal year shall be carried over to the following fiscal year without the necessity of further action by the City Council.

Unexpended Appropriations

- Unless otherwise provided by law, all unexpended and unencumbered appropriations in the operating budget remaining at the end of the fiscal year shall lapse and revert into the appropriate fund balance.
- No appropriation for a capital project in the capital budget shall lapse until the purpose for which the appropriation was made shall have been accomplished or abandoned; provided that any capital project shall stand abandoned if five (5) fiscal years elapse without any expenditure from or encumbrance of the appropriation made therefor.
- The balances remaining to the credit of the completed or abandoned capital projects shall be available for appropriation in subsequent capital budgets to the extent permitted by State law.

Year End Budget Carryovers

- Any unexpended but encumbered appropriations for specific orders or contracts outstanding at the end of the fiscal year shall be carried over into the new fiscal year.
- Any expended appropriations for uncompleted active projects in the capital budget at the end of the fiscal year shall be carried over into the new fiscal year.
- When carried over and rebudgeted in the new fiscal year, these appropriations shall be offset against the appropriate fund balance and/or revenue source.
- These carryovers may be made without further Council actions, since prior authorization has been given for these appropriations.

Contract and Purchasing Policies

Formal Bids - Contracts and purchases of \$50,000 or more, and for public projects over \$5,000, require a formal bidding process (or a formal RFP process for professional services contracts) and award by City Council action. However, an award may be made by City Council action while waiving the formal process for the contract or purchase.

Informal Quotations - Contracts and purchases of \$10,000 or more but less than \$50,000 require an informal quotations process (or an informal RFP process) with award by the City Manager.

Open Market Purchases - Contracts and purchases over \$3,000 but under \$10,000 have no procedural requirements but awards may be made by the department head after review and approval by the finance department.

Small Purchases - Contracts and purchases of \$3,000 or less may be made by the department staff under delegation by the department head.

Budget Sufficiency - A contract or purchase may be initiated only if sufficient funds have been appropriated and for which there is an unexpended and unencumbered remaining balance sufficient to pay for the contract or purchase.

Encumbrances - Each contract or purchase requiring the payment of City funds, after execution will be entered into the City's financial system by an encumbrance against the appropriate budgeted funds.

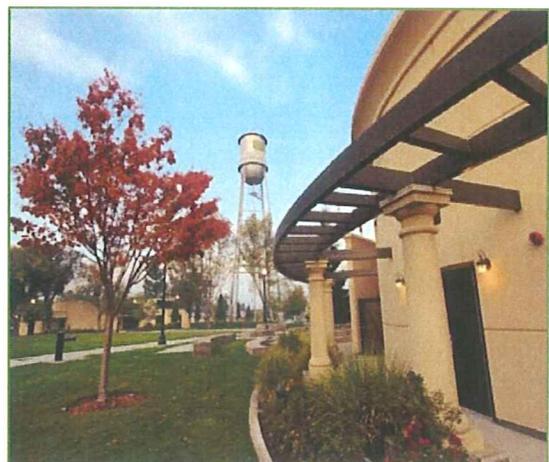
Cash Management / Investment Policies

Pooled Cash - The majority of unrestricted cash is combined into one pooled operating account to facilitate effective management of the City's resources.

Investments - The City Treasurer invests temporarily idle funds in accordance with Government Code Sections 53600 et al, 16429.1 and 53684 and a formal investment policy approved by the City Council and the Investment Advisory Commission. Permissible investments include obligations of the U.S. Government, Federal Agencies, Government Sponsored Enterprises Medium Term Notes, Certificates of Deposit, Bankers Acceptances, Commercial Paper rated A-1 by Standard and Poor's Corporation, P-1 by Moody's Investors Service or F-1 by Fitch Ratings, State of California Local Agency Investment Fund, Repurchase Agreements, Reverse Repurchase Agreements, and Money Market Mutual Funds.

Position Control System

- A position control system shall be maintained to control personnel transactions and to ensure that they are in compliance with budgetary limits.
- After the adoption of the budget, a position control roster showing authorized positions will be prepared based upon the tables of staffing submitted in the proposed budget and as modified and approved by Council action.
- No personnel transaction for a City department shall be made or authorized in excess of the number of authorized positions for the agency or in excess of budgeted funds for personnel expenses.
- Temporary over-hires in a City department may be allowed for particular positions if their impact is offset by other vacancies in other authorized positions of equal and/or higher compensation in the department.
- Substitute positions in a City department may be allowed for particular positions if their impact is offset by absences or vacancies in other authorized positions and the budget authority is not exceeded.
- The establishment of any new full-time regular position, the reclassification of any current positions, or the transfer of a current position between departments shall require the amending of the position control roster by Council action upon request of the City Manager.



GLOSSARY OF BUDGET TERMS

Adopted Budget: The official budget as approved by a legislative body at the start of each fiscal year.

Amended Budget The official budget as adopted and as amended by the legislative body through the course of a fiscal year.

Appropriation: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and in time as to when it may be expended.

Asset: An economic resource or probable future benefit obtained or controlled by a particular entity as a result of past transactions or events.

Augmentation: An increase to the base budget proposed during the budget preparation process and to be added to the budget for the new upcoming fiscal year. See page B2 for further explanation.

Base Budget: A preliminary budget forecast used as a starting point in the budget preparation process. It usually provides financial resources to carry on current service levels with only an inflationary increase.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Message: A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

Capital Budget: A budget which focuses on capital projects to implement the first year of Capital Improvement Program.

Capital Improvement Program: A plan for capital improvements to be implemented over a fixed period of years to meet capital needs arising from long-term work effort. It sets forth projects or other contemplated expenditures in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures. Usually, the plan is updated annually.

Capital Project: The budget unit to group all activities and costs necessary to implement a specific capital improvement and/or acquisition, costing \$10,000 or more. Such would involve the construction, acquisition, expansion, replacement, or rehabilitation of a physical facility or improvement. Also, such projects involve planning and design, land acquisition, and project management related to such facilities and improvements. For the City of Tracy, studies over \$25,000 and equipment purchases over \$100,000 are budgeted as capital projects.

Capital Outlays: Expenditures which result in the acquisition of or addition to fixed assets. In the operating budget, they usually involve equipment acquisitions under \$100,000, or facility improvements under \$10,000. In the capital budget, they are grouped into capital improvements projects.

Carryovers: The transfer of unspent appropriations from one fiscal year into the following fiscal year. They are normally allowed only for one-time items in the operating budget or uncompleted projects in the capital budget. When posted into the new fiscal year, they become part of the amended budget. *(See page C2 for further explanation)*

Commodities The object expenditure class for payments made for good and materials used in City operations and activities and supplied by external parties. The class is further detailed into sub-objects for different types of commodities.

Contracted Services The object expenditure class for payments made for services rendered in support of City operations and activities by external parties. These may be based upon either formal contracts or ad-hoc charges. The class is further detailed into sub-objects for different types of services.

Cost Allocation Plan: A plan prepared to identify the total costs of providing City services. It first determines direct and indirect costs; and then, allocate the latter back to the former on the basis of benefit in a logical and uniform manner.

Current Assets: Those assets likely to be used up and/or converted into cash within one year.

Current Charges: Charges collected by a government in exchange for a particular public service of a limited and specific benefit. These may be voluntary or mandatory if necessary depending on the particular service.

Current Liabilities: Liabilities likely to be paid off or liquidated within one year.

Debt Service: A budget which focuses on obligations for outstanding debt issues. Also, the expenditure object for the payment of these debt obligations. The object is detailed into sub-objects for principal, interest, and debt service fees.

Deferral: The administrative act of reducing the budget during the fiscal year. This is usually done when items or projects are to be rescheduled for future years.

Direct Costs: Those costs necessary and related to providing a specific service to the public.

EDUs: See Equivalency Factor.

Encumbrance: An obligation or reserve charged against a budget indicating that a commitment has been made or an order placed for a certain amount and that is not then available for other transactions, prior to the actual spending.

Equivalency Factor: A unit cost measure providing a relative common base for all elements of the City budget. The factor is expressed in terms of an Equivalence Dwelling Unit or EDUs, which equates to the "average" household in the City. See page B3 for further explanation.

Equity: The residual economic net worth of a particular entity calculated by adding up its assets minus its liabilities.

Expenditures: Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service and capital outlays.

Expenses: Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiduciary Funds: These funds account for monies held by the City in a fiduciary manner. These are funds which may use a financial flow or capital maintenance focus depending on its purpose. The types of funds are Trust and Agency.

Fiscal Year: A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

Fixed Assets: Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FTEs: See full-time equivalent.

Full Accrual Basis: The basis of accounting where revenues are recognized when they are earned, expenses when incurred, and fixed assets are depreciated. All enterprise and internal service funds are accounted for using the full accrual basis of accounting.

Full-Time Equivalent: A unit measure for counting staffing where 1.00 FTE represents one full-time regular employee. Part-time and temporary employees are measured as proportionately based upon 2,080 staff hours per year for the equivalent of the 1.00 FTE.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: A term used to express the equity (assets minus liabilities) of governmental fund types and trust funds. However, for budgeting purposes, a working capital definition of current assets minus current liabilities is used for the computation.

Generally Accepted Accounting Principles (GAAP) Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practices as a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

Governmental Funds: These funds account for City governmental operations and activities funded primarily through taxes and grants. These are funds which utilize a financial flow measurement focus and modified accrual basis of accounting: The types of funds are: General, Special Revenues, Capital Projects, and Debt Service.

Gross Budget: The total of the budgets of each City fund including budgeted transfers between funds. See Net Budget.

Indirect Costs: Payments made by City Departments and activities to pay for their share of Citywide overhead and support activities. These payments are made to the General Fund by non-General Funds through a separate program in the non- departmental group under the operating budget. Administratively, the central administration sub-fund 125 accumulates the overhead expenses and is then reimbursed by the other funds, including the General Fund and its net fee producing sub-funds.

Intergovernmental Revenue: Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

Internal Charges: These charges are paid into one or more of the City's internal service funds. Object of expenditure for payments made to other City programs for particular services rendered and/or materials supplied, on a cost reimbursement basis. These are further detailed into sub-objects for different services.

Lapsed Appropriations: Under the "use it or lose it" rule, operating budget appropriations not spent or encumbered at the end of a fiscal year lapse or terminate as budget authority. For capital budget appropriations, they lapse at the end of fiscal year only when a project has been completed or canceled, or when there has been no activity for more than three fiscal years.

Liability: A legal claim upon, or probable future sacrifice of, economic resources or benefits of a particular entity, arising from an obligation to transfer assets or provide service to others in the future as a result of past transactions or events.

Long-Term Debt: Any debt obligation which is not payable within one year.

Measurements Focus: The accounting convention which determines (1) which assets and which liabilities are included on an entity's balance sheet and (2) whether its operating statement presents "financial flow" information (revenues and expenditures) or "capital maintenance" information (revenues and expenses).

Modified Accrual Basis: The basis of accounting where revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period. All governmental funds and expendable trust funds are accounted for using the modified accrual basis of accounting.

Net Budget: The gross budget less all interfund transactions. Those amounts in the budget representing transfers and interfund reimbursements which in effect are double counted in from the perspective of the entire budget are subtracted from the gross budget amount.

Objective: A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program:

- (a) An operational objective focuses on service delivery.
- (b) A managerial objective focuses on those aspects of management that help staff achieve operational objectives, i.e., staff training, work plan development, etc.

Objects: The classification of expenditures in terms of what is bought and paid for. For the City of Tracy the following are used: personnel expenses, contracted services, commodities, internal charges, and other payments. Objects are detailed into sub-objects to further specify what expenditures are for.

Operating Budget: A budget which focuses on everyday operating activities and programs.

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, transfers of tax revenues from a Special Revenue Fund to a Debt Service Fund, transfers from the General Fund to a Special Revenue or Capital Projects Fund, operating subsidy transfers from the General or a Special Revenue Fund to an Enterprise Fund, and transfers from an Enterprise Fund other than payments in lieu of taxes to finance General Fund expenditures.

Performance Budget: A budget which relates expenditures to measures of activity and performance.

Personnel Expenses: The object expenditure class for the compensation paid to or for City employees. The class is detailed into sub-objects for regular salaries, temporary wages, overtime, and various benefits.

Preliminary Budget: A budget in its preliminary preparation stage prior to review and formulation by the formal budget-making authority. In the preliminary stage, a budget consists of various estimates forecasting current costs into the future and new or modified spending proposals for the future.

Program Budget: A budget organized by programs. A program used in this application is a grouping of related activities, projects and services which are similar in purpose. The expenditure focus of a program budget is related to the nature of work and services performed.

Program Performance Budget: Combines performance measures with a program budget structure.

Proposed Budget: The budget as formulated and proposed by the budget-making authority. It is submitted to the legislative body for review and approval.

Proprietary Funds: These funds account for City activities funded and operated in a manner similar to business enterprises, supported by fees and charges. These funds utilize a capital maintenance measurement focus and full accrual basis of accounting. The types of funds are Enterprise and Internal Services.

Recision: The legislative act of reducing and/or canceling appropriations, after budget adoption. The effect is to reduce the budget.

Reserves Those monies that are set aside in the budget for contingencies, for future projects, for debt services, or for cash flow purposes.

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund. For budgeting purposes, the working capital definition of fund balance is used.

Revenues: (1) Increases in government fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers-in are classified separately from revenues.

Special Assessments: Compulsory charges levied by a government for the purpose of financing a particular public service performed for the benefit of a limited group of property owners.

Supplemental: An increase to the adopted or amended budget proposed during the middle of the fiscal year. When approved as a supplemental appropriation, it becomes part of the amended budget.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

Working Capital: A term used to express the liquid equity of funds. It is determined by current assets minus current liabilities. It provides a measure of residual resources available to be used in the current or next fiscal year. For governmental fund types, working capital and fund balance are synonymous.



FISCAL OVERVIEW

A variety of financial overviews are presented within this section of the budget. These summaries compare approved expenditures against the anticipated resources to fund these expenditures. As mentioned in the Budget Guide, the City's fiscal activities are budgeted and accounted for through funds. For FY13-14, there are over 70 funds used for budgeting.

A Balanced Budget

To maintain a "balanced budget", total expenditures in a fund cannot exceed its total of revenues and its beginning balance. An ending fund balance should always be positive. A negative fund balance indicates that the budget for a fund is not balanced. An ending fund balance for the fiscal year also represents the anticipated reserves of the fund.

Normally, a sufficient reserve for operating funds should be at least 10% of their estimated revenues for the fiscal year. Any supplemental appropriations, after the budget is adopted, would decrease the reserves or projected ending fund balances

Overview of Funds

In the budget summaries and overviews that follow, each fund or group of funds is presented for each fiscal year using this format.

- + Beginning Fund Balance
(Actual or Projected at start of the Fiscal Year)
- + Estimated Revenues for the Year
- + Transfers In for the Year
- Operating Expenditures for the Year
- Capital Appropriations for the Year
- Debt Service for the Year
- Transfers out for the Year
- = Projected Ending Fund Balance (at Fiscal Year-end)

Over the years with City growth, the General Fund and the Operating Budget have shown modest to moderate increases, however recently they have shown decreases.

Debt Service has increased also, particularly recent, due to special assessments for new development and City efforts at redevelopment.

The Capital Budget can vary from year-to-year depending on the level of growth and the schedule and progress made on particular capital projects.

The "spiking" caused by the Capital Budget in FY 13 reflects budgeted capital projects in the City's capital improvement program. About 70% of the dollar amounts budgeted will be carried forward into FY 14.

Budget Summaries

The budget summaries provide an overview or top-level picture of the City's budget.

The following is a description of each summary.

Composite Budget Summary (page C3)

This is a summary of all funds by major revenue and expenditure categories of the FY13-14 operating and capital budgets and debt service obligations. It also references this same information for FY10-11 and FY11-12 (actuals) and FY12-13 (adopted and estimated).

Composite Summary/Operating Budget (page C4)

This is a summary of the operating budget and debt service obligations including all funds involved, by major revenue and expenditure categories. The FY13-14 budget figures are presented and compared to FY12-13 (adopted and estimated) and FY10-11 and FY11-12 (actuals).

Composite Summary/Capital Budget (page C5)

This summary is the same as on the preceding page but the capital budget, rather than the operating budget, is featured.

General Fund Summary (page C6)

Because of its importance, a separate summary for the General Fund is shown here. The summary highlights the major revenue categories and expenditures by department of the General Fund budget for FY13-14. For comparison purposes, budget figures for FY12-13 (adopted and estimated) and FY10-11 and FY11-12 (actuals) are also referenced.

Composite Summary All Funds	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Adopted	FY12-13 Estimated	% of Budget	% Change	FY13-14 Projected	% Change
BEGINNING FUND BALANCES	\$254,271,833	\$231,999,855	-8.8%	\$159,222,970	\$211,790,920	<<Actual	-8.7%	\$144,950,280	-31.6%
REVENUES									
Property Taxes	\$22,407,173	\$19,546,362	-12.8%	\$20,232,000	\$19,361,460	95.7%	-0.9%	\$18,210,000	-5.9%
Sales Taxes	14,179,785	20,828,642	46.9%	21,780,300	23,790,800	109.2%	14.2%	23,978,160	0.8%
Other Taxes	1,532,512	1,613,976	5.3%	1,610,000	1,600,000	99.4%	-0.9%	1,630,000	1.9%
Operating Assessments	2,807,486	2,925,140	4.2%	2,973,350	3,118,900	104.9%	6.6%	3,125,340	0.2%
Capital Development Fees	2,271,459	1,249,003	-45.0%	1,556,400	10,280,850	660.6%	723.1%	1,556,400	-84.9%
Debt Assessments	11,747,072	12,346,686	5.1%	11,932,300	12,222,560	102.4%	-1.0%	12,083,800	-1.1%
License & Permit Fees	455,754	554,716	21.7%	520,450	668,820	128.5%	20.6%	858,890	28.4%
Franchise Fees	2,636,148	2,618,697	-0.7%	2,671,000	2,689,830	100.7%	2.7%	2,742,200	1.9%
State Shared Taxes	2,970,723	2,886,244	-2.8%	2,600,390	2,648,510	101.9%	-8.2%	2,989,150	12.9%
Other Grants	9,585,485	12,162,288	26.9%	11,227,670	26,161,290	233.0%	115.1%	14,279,970	-45.4%
Current Charges	8,903,474	8,387,748	-5.8%	7,702,700	8,666,350	112.5%	3.3%	8,296,840	-4.3%
Enterprise Charges	50,079,339	53,558,438	6.9%	55,115,250	54,093,590	98.1%	1.0%	56,899,300	5.2%
Fines & Forfeitures	1,862,515	1,915,162	2.8%	1,903,000	1,301,770	68.4%	-32.0%	1,798,500	38.2%
Use of Money & Property	1,909,468	1,699,413	-11.0%	1,078,300	1,506,000	139.7%	-11.4%	1,314,000	-12.7%
Other Revenues	1,336,692	1,610,796	20.5%	608,600	1,107,910	182.0%	-31.2%	1,047,600	-5.4%
Other Financing Sources	5,581,788	15,452,154	176.8%	2,525,000	15,445,000	611.7%	0.0%	40,375,000	161.4%
Total Revenues	\$140,266,873	\$159,355,465	13.6%	\$146,036,710	\$184,663,640	126.5%	15.9%	\$191,185,150	3.5%
EXPENDITURES									
			% Cost Change				% Cost Change	FY13-14 Proposed	% Budget Change
Operating Budget									
Police	\$20,949,655	\$21,893,215	4.5%	\$22,231,490	\$21,319,130	95.9%	-2.6%	\$22,805,350	2.6%
Fire	14,058,389	15,230,215	8.3%	15,229,200	15,036,400	98.7%	-1.3%	15,582,200	2.3%
Public Works	45,069,979	46,821,921	3.9%	51,326,970	50,215,630	97.8%	7.2%	53,819,330	4.9%
Parks & Community Services	4,143,558	4,151,437	0.2%	0	0		-100.0%	0	
Development Services	7,431,523	7,226,194	-2.8%	7,276,580	8,056,410	110.7%	11.5%	7,696,830	5.8%
Gen Govt Agencies	3,718,984	3,867,471	4.0%	2,829,160	2,748,390	97.1%	-28.9%	2,801,680	-1.0%
Recreation & Cultural Arts	0	0		3,390,070	3,273,490			3,548,560	4.7%
Administrative Services	5,386,889	5,804,196	7.7%	6,081,760	5,711,270	93.9%		5,789,290	-4.8%
Non-Departmental	4,871,944	4,999,587	2.6%	5,471,480	6,001,320	109.7%	20.0%	6,431,510	17.5%
Budget Savings	0	0		(1,000,000)	0			(750,000)	-25.0%
Total	\$105,630,921	\$109,994,236	4.1%	\$112,836,710	\$112,362,040	99.6%	2.2%	\$117,724,750	4.3%
Capital Budget									
Govt Bldgs & Pub Saf Fac	\$936,940	\$1,396,832	49.1%	\$4,996,050	\$17,725,889	354.8%	1169.0%	\$937,300	-94.7%
Traffic, Streets & Highways	10,836,311	4,578,122	-57.8%	5,344,100	51,888,880	971.0%	1033.4%	4,464,300	-91.4%
Water & Sewer Improvements	8,483,264	13,206,780	55.7%	2,747,000	17,854,837	650.0%	35.2%	34,581,000	93.7%
Drainage Improvements	87,998	317,602	260.9%	340,500	3,909,900	1148.3%	1131.1%	305,500	-92.2%
Airport & Transit Improvements	932,003	470,060	-49.6%	1,431,000	4,945,902	345.6%	952.2%	4,476,000	-9.5%
Parks & Recreation Improvement	4,596,372	9,583,543	108.5%	2,472,000	10,783,662	436.2%	12.5%	11,215,200	4.0%
Miscellaneous Projects	5,900,744	2,629,994	-55.4%	1,800,000	5,819,682	323.3%	121.3%	1,485,000	-74.5%
Total	\$31,773,632	\$32,182,933	1.3%	\$19,130,650	\$112,928,752	590.3%	250.9%	\$57,464,300	-49.1%
Debt Service									
	\$25,134,298	\$37,387,231	48.7%	\$28,197,400	\$26,213,490	93.0%	-29.9%	\$20,696,850	-21.0%
Total Expenditures	\$162,538,851	\$179,564,400	10.5%	\$160,164,760	\$251,504,282	157.0%	40.1%	\$195,885,900	-22.1%
ENDING FUND BALANCES	\$231,999,855	\$211,790,920	-8.7%	\$145,094,920	\$144,950,278	99.9%	-31.6%	\$140,249,530	-3.2%

Composite Summary Operating Budget - All Funds	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Adopted	FY12-13 Estimated	% of Budget	% Change	FY13-14 Projected	% Change
BEGINNING FUND BALANCES	\$108,869,459	\$108,099,997	-0.7%	\$53,406,400	\$105,365,860	<<Actual	-2.5%	\$100,366,140	-4.7%
REVENUES									
Property Taxes	\$22,407,173	\$19,546,362	-12.8%	\$20,232,000	\$19,361,460	95.7%	-0.9%	\$18,210,000	-5.9%
Sales Taxes	13,193,281	19,789,042	50.0%	20,740,300	21,984,300	106.0%	11.1%	22,878,160	4.1%
Other Taxes	1,532,512	1,613,976	5.3%	1,610,000	712,500	44.3%	-55.9%	1,630,000	128.8%
Operating Assessments	2,807,486	2,881,229	2.6%	2,735,350	2,880,900	105.3%	0.0%	3,125,340	8.5%
Capital Development Fees	0	0		0	0			0	
Debt Assessments	11,747,072	12,346,686	5.1%	11,932,300	12,222,560	102.4%	-1.0%	12,083,800	-1.1%
License & Permit Fees	455,754	554,716	21.7%	520,450	668,820	128.5%	20.6%	858,890	28.4%
Franchise Fees	2,636,148	2,618,697	-0.7%	2,671,000	2,689,830	100.7%	2.7%	2,742,200	1.9%
State Shared Taxes	2,342,093	2,511,080	7.2%	1,815,000	1,979,190	109.0%	-21.2%	2,004,180	1.3%
Other Grants	8,642,016	7,477,083	-13.5%	8,444,500	8,926,264	105.7%	19.4%	8,914,570	-0.1%
Current Charges	8,903,474	8,387,748	-5.8%	7,702,700	8,666,350	112.5%	3.3%	8,296,840	-4.3%
Enterprise Charges	49,495,662	47,271,778	-4.5%	46,907,820	44,832,790	95.6%	-5.2%	51,058,800	13.9%
Fines & Forfeitures	1,862,515	1,915,162	2.8%	1,903,000	1,301,770	68.4%	-32.0%	1,798,500	38.2%
Use of Money & Property	1,909,468	1,699,413	-11.0%	1,078,300	1,506,000	139.7%	-11.4%	1,314,000	-12.7%
Other Revenues	1,336,692	1,610,799	20.5%	608,600	1,107,910	182.0%	-31.2%	1,047,600	-5.4%
Other Financing Sources	0	13,382,381		0	0			0	
Transfers to Cap Budget	178,178	2,618,860	1369.8%	(20,000)	(1,399,150)	6995.8%		(20,880)	
Transfers to Debt Service	(24,588,065)	(38,964,913)	58.5%	(23,402,270)	(20,079,170)	85.8%	-48.5%	(20,730,810)	3.2%
Total Revenues	\$104,861,459	\$107,260,099	2.3%	\$105,479,050	\$107,362,324	101.8%	0.1%	\$115,211,190	7.3%
EXPENDITURES									
			% Cost Change				% Cost Change	FY13-14 Proposed	% Budget Change
Operating Budget									
Police	\$20,949,655	\$21,893,215	4.5%	\$22,231,490	\$21,319,130	95.9%	-2.6%	\$22,805,350	2.6%
Fire	14,058,389	15,230,215	8.3%	15,229,200	15,036,400	98.7%	-1.3%	15,582,200	2.3%
Public Works									
Maintenance & Operations	8,258,419	8,503,014	3.0%	9,688,050	9,344,150	96.5%	9.9%	10,750,380	11.0%
Central Garage	1,263,133	1,238,623	-1.9%	1,449,400	1,444,860	99.7%	16.7%	1,456,190	0.5%
Solid Waste	17,194,283	18,288,931	6.4%	18,241,530	18,460,340	101.2%	0.9%	19,076,550	4.6%
Water	11,205,328	11,581,960	3.4%	12,036,140	11,539,200	95.9%	-0.4%	12,322,470	2.4%
Wastewater	6,697,055	6,786,893	1.3%	7,351,910	7,043,560	95.8%	3.8%	7,463,470	1.5%
Drainage	451,761	422,500	-6.5%	543,160	515,340	94.9%	22.0%	572,740	5.4%
Airport & Transit	1,852,434	1,921,136	3.7%	2,016,780	1,868,180	92.6%	-2.8%	2,177,530	8.0%
Parks & Community Services									
Recreation Programs	2,291,124	2,230,301	-2.7%	0	0		-100.0%	0	
Development Services									
Planning & Building	3,275,606	3,201,821	-2.3%	3,278,970	3,650,350	111.3%	14.0%	3,616,110	10.3%
Engineering	2,926,415	3,120,210	6.6%	2,979,140	2,922,630	98.1%	-6.3%	2,857,170	-4.1%
Economic Development	1,229,502	904,163	-26.5%	1,018,470	1,483,430	145.7%	64.1%	1,223,550	20.1%
Gen Govt Agencies	3,718,984	3,867,471	4.0%	2,829,160	2,748,390	97.1%	-28.9%	2,801,680	-1.0%
Recreation & Cultural Arts	0	0		3,390,070	3,273,490	96.6%		3,548,560	4.7%
Administrative Services	5,386,889	5,804,196	7.7%	6,081,760	5,711,270	93.9%	-1.6%	5,789,290	-4.8%
Non-Departmental	4,871,944	4,999,587	2.6%	5,471,480	6,001,320	109.7%	20.0%	6,431,510	17.5%
Budget Savings	0	0		(1,000,000)	0			(750,000)	-25.0%
Total	\$105,630,921	\$109,994,236	4.1%	\$112,836,710	\$112,362,040	99.6%	2.2%	\$117,724,750	4.3%
ENDING FUND BALANCES	\$108,099,997	\$105,365,860	-2.5%	\$46,048,740	\$100,366,144	218.0%	-4.7%	\$97,852,580	-2.5%

Composite Summary Capital Budget - All Funds	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Adopted	FY12-13 Estimated	% of Budget	% Change	FY13-14 Projected	% Change
BEGINNING FUND BALANCES	\$146,433,823	\$125,477,540		\$68,670,950	\$106,425,060	<<Actual	-15.2%	\$50,718,450	-52.3%
REVENUES									
Property Taxes	\$0	\$0		\$0	\$0			\$0	
Sales Taxes	986,504	1,039,600	5.4%	1,040,000	1,806,500	173.7%	73.8%	1,100,000	-39.1%
Other Taxes	0	0		0	887,500			0	
Operating Assessments	0	43,911		238,000	238,000			0	
Capital Development Fees	2,271,459	1,249,003	-45.0%	1,556,400	10,280,850	660.6%	723.1%	1,556,400	-84.9%
License, Permit, & Franchise	0	0		0	0			0	
State Shared Taxes	628,630	375,164	-40.3%	785,390	669,320	85.2%	78.4%	984,970	47.2%
Other Grants	943,469	4,685,205	396.6%	2,783,170	17,235,026	619.3%	267.9%	5,365,400	-68.9%
Current Charges	0	0		0	0			0	
Enterprise Charges	543,167	6,047,911		8,007,430	8,390,500	104.8%		5,420,500	-35.4%
Internal Charges	40,510	238,749		200,000	870,300	435.2%		420,000	-51.7%
Use of Money & Property	0	0		0	0			0	
Other Revenues	0	0		0	0			0	
CIP Contributions	5,559,139	2,045,498	-63.2%	500,000	15,420,000	3084.0%	653.9%	24,350,000	57.9%
Debt Proceeds	22,649	24,272	7.2%	2,025,000	25,000		3.0%	16,025,000	-98.5%
Net Transfers	-178,178	-2,618,860	1369.8%	20,000	1,399,150	6995.8%		20,880	-98.5%
Total Revenues	\$10,817,349	\$13,130,453	-0.4%	\$17,155,390	\$57,222,146	333.6%	335.8%	\$55,243,150	-3.5%
EXPENDITURES									
								FY13-14 Proposed	
Capital Budget									
Govt Bldgs & Pub Saf Fac	\$936,940	\$1,396,832	49.1%	\$4,996,050	\$17,725,889	354.8%	1169.0%	\$937,300	30.6%
Traffic Improvements	567,079	530,814	-6.4%	1,249,000	5,631,866	450.9%	961.0%	2,543,700	527.6%
Streets & Highways	10,269,232	4,047,308	-60.6%	4,095,100	46,257,014	1129.6%	1042.9%	1,920,600	305.1%
Wastewater Improvements	5,250,991	6,251,335	19.1%	1,997,000	9,957,163	498.6%	59.3%	25,565,000	1341.5%
Water Improvements	3,232,273	6,955,445	115.2%	750,000	7,897,674	1053.0%	13.5%	9,016,000	-9.0%
Drainage Improvements	87,998	317,602	260.9%	340,500	3,909,900	1148.3%	1131.1%	305,500	134.1%
Airport & Transit Improvements	932,003	470,060	-49.6%	1,431,000	4,945,902	345.6%	952.2%	4,476,000	931.8%
Parks & Recreation Improvement	4,596,372	9,583,543	108.5%	2,472,000	10,783,662	436.2%	12.5%	11,215,200	71.9%
Miscellaneous Projects	5,900,744	2,629,994	-55.4%	1,800,000	5,819,682	323.3%	121.3%	1,485,000	-26.6%
Total Expenditures	\$31,773,632	\$32,182,933	1.3%	\$19,130,650	\$112,928,752	590.3%	250.9%	\$57,464,300	-49.1%
ENDING FUND BALANCES	\$125,477,540	\$106,425,060	-15.2%	\$66,695,690	\$50,718,454	76.0%	-52.3%	\$48,497,300	-4.4%

The FY11-12 estimated figures and FY12-13 proposed figures represent capital appropriations.

Fiscal Overview by Funds

FY 12-13 Overview

An overview of the financial activities anticipated for FY12-13 for each fund is presented on pages C8, C10, and C12. Figures for FY12-13 have not been finalized by the time this budget document is printed. As such, only estimates for this fiscal year are shown. Only the beginning fund balance figures for July 1, 2011 are actual figures based on the City's audit of FY 11-12 activities.

FY 13-14 Overview

An overview of the financial activities approved for the FY13-14 budget for each fund is shown in this summary. These figures, while estimated for revenues, are proposed appropriations. (See pages C9, C11, and C13).

Changes in Fund Balances

These pages show the changes in fund balances over the two fiscal years.

Fiscal Overview by Budget Component

On pages C14 to C15, an overview of financial activities for FY12-13 and FY13-14 is shown with funds grouped by budget components. Also, commentary provided pertaining to the changes in the combined fund balances for the budget components.

Commentary on Fund Balances

The General Fund 101 balance will be maintained at \$18,985,100. This will be done with the transfer out of \$1,225,020 to the Economic Uncertainty Fund 299 in FY12-13 and \$704,920 in FY13-14.

The Airport Funds 561 and 563 has a long-term negative fund balance. Also, these funds have outstanding long-term debt of about \$1,487,678 owed to other City funds.

Year-End Budget Carryovers

Normally, budget appropriations are only valid for a fiscal year and budget authority lapses at the end of a fiscal year. Any unspent funds are returned to their respective fund balances. In certain cases, appropriations are carried over from the prior fiscal year. Such prior appropriations are carried over by the Finance Department without further Council action. Action by the City Council on the budget for a new fiscal year is concerned with new appropriations.

Prior fiscal year appropriations eligible to be carried over at year-end include any outstanding encumbrances for \$1,000 or more against the operating budget still open at year-end. It is expected that these encumbrances will be expended in the new fiscal year. Also, unexpended capital budget appropriations are eligible to be carried over for uncompleted capital projects that are expected to be completed in the new or future fiscal year. See pages E12 and F3 for carryover estimates.

General Fund Summary	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Adopted	FY12-13 Estimated	% of Budget	% Change	FY13-14 Projected	% Change
BEGINNING FUND BALANCE	\$19,343,772	\$18,984,540	-1.9%	\$18,985,100	\$18,985,110	<<Actual	0.0%	\$18,985,100	
REVENUES									
Property Taxes	\$14,812,821	\$14,043,725	-5.2%	\$13,638,300	\$14,127,010	103.6%	0.6%	\$14,410,000	2.0%
Sales Taxes - General	10,511,694	12,511,763	19.0%	12,511,000	13,913,600	111.2%	11.2%	14,502,900	4.2%
Temporary Taxes - Measure E	896,551	5,910,308		5,759,300	5,977,700	103.8%	1.1%	5,905,260	-1.2%
Other Taxes	1,532,512	1,613,976	5.3%	1,610,000	1,600,000	99.4%	-0.9%	1,630,000	1.9%
Operating Assessments	343,435	352,344	2.6%	360,000	360,000	100.0%	2.2%	368,000	2.2%
License & Permit Fees	455,754	554,716	21.7%	520,450	668,820	128.5%	20.6%	858,890	28.4%
Franchise Fees	2,474,332	2,442,841	-1.3%	2,501,000	2,502,830	100.1%	2.5%	2,554,200	2.1%
State Shared Taxes	826,874	517,802	-37.4%	465,000	538,010	115.7%	3.9%	554,000	3.0%
Other Grants	632,831	681,920	7.8%	457,670	577,030	126.1%	-15.4%	594,270	3.0%
Current Charges	8,742,601	8,213,163	-6.1%	7,529,000	8,467,750	112.5%	3.1%	8,120,840	-4.1%
Fines & Forfeitures	1,543,199	1,526,402	-1.1%	1,528,000	907,770	59.4%	-40.5%	1,404,000	54.7%
Use of Money & Property	1,623,171	994,157	-38.8%	645,000	967,200	150.0%	-2.7%	770,000	-20.4%
Other Revenues	111,289	100,487	-9.7%	174,000	203,160	116.8%	102.2%	162,000	-20.3%
Other Financing Sources	0	0		0	0			0	
Sub-total	\$44,507,064	\$49,463,604	11.1%	\$47,698,720	\$50,810,880	106.5%	2.7%	\$51,834,360	2.0%
IF Trfs In from EU Fund 299	1,963,300	52,330	-97.3%	2,180,100	0	0.0%		0	
IF Trfs In from other Funds	0	0		0				0	
Total Revenues	\$46,470,364	\$49,515,934	6.6%	\$49,878,820	\$50,810,880	101.9%	2.6%	\$51,834,360	2.0%
EXPENDITURES									
			% Cost Change				% Cost Change	FY13-14 Proposed	% Budget Change
Operating Budget									
Police	\$20,938,309	\$21,888,341	4.5%	\$22,217,490	\$21,313,830	95.9%	-2.6%	\$22,805,350	2.6%
Fire	8,092,562	8,736,518	8.0%	8,712,180	8,578,440	98.5%	-1.8%	9,052,090	3.9%
Public Works									
Street & Traffic Maintenance	456,020	743,905	63.1%	864,340	901,280	104.3%	21.2%	893,750	3.4%
Parks & Property Maintenance	2,142,767	2,338,059	9.1%	3,166,660	3,063,580	96.7%	31.0%	3,311,720	4.6%
Parks & Community Services									
Recreation Programs	2,291,124	2,230,301	-2.7%	0	0		-100.0%	0	
Development Services									
Planning & Building	3,163,027	3,088,770	-2.3%	3,278,970	3,650,350	111.3%	18.2%	3,616,110	10.3%
Engineering	2,689,860	2,867,948	6.6%	2,603,410	2,604,740	100.1%	-9.2%	2,495,950	-4.1%
Economic Development	302,258	298,056	-1.3%	381,420	345,260	90.5%	15.8%	513,580	34.6%
Gen Govt Agencies	4,275,311	4,443,223	3.9%	2,738,690	2,668,610	97.4%	-39.9%	2,707,250	-1.1%
Recreation & Cultural Arts				3,390,070	3,273,490	96.6%		3,548,560	4.7%
Finance & Adm Serv	2,166,483	2,264,710	4.5%	0	0		-100.0%	0	
Administrative Services	0	0		2,953,810	2,549,320	86.3%		2,646,870	-10.4%
Non-Departmental	163,955	321,557	96.1%	541,020	514,720	95.1%	60.1%	269,020	-50.3%
Indirect Cost Reimbursement	(1,025,080)	(1,166,955)	13.8%	(1,144,240)	(1,053,230)	92.0%	-9.7%	(1,084,810)	-5.2%
Sub-total	\$45,656,596	\$48,054,433	5.3%	\$49,703,820	\$48,410,390	97.4%	0.7%	\$50,775,440	2.2%
Capital Projects	0	33,522		0	480			0	
Debt Service	1,173,000	1,173,000	0.0%	1,175,000	1,175,000	100.0%	0.2%	1,204,000	2.5%
IF Transfers Out	0	254,409		0	1,225,020			604,920	
Budget Savings	0	0		(1,000,000)	0			(750,000)	-25.0%
Total Expenditures	\$46,829,596	\$49,515,364	5.7%	\$49,878,820	\$50,810,890	101.9%	2.6%	\$51,834,360	3.9%
ENDING FUND BALANCE	\$18,984,540	\$18,985,110	0.0%	\$18,985,100	\$18,985,100	100.0%	0.0%	\$18,985,100	0.0%

Funds	Actual	FY12-13 Estimated						Projected
	Beginning Fund Balance 7/1/2012	Estimated Revenues	Transfers In	Operating Expenditures	Capital Appropriations	Debt Service	Transfers Out	Ending Fund Balance 6/30/2013
GENERAL FUND		--- plus ---	-----	----- minus ---	-----	-----	-----	--- equals ---
101 General	\$18,985,110	\$50,810,880	\$0	\$48,410,390	\$478	\$0	\$2,400,020	\$18,985,102
SPECIAL REVENUE FUNDS								
211 South County Fire Authority	\$1,012,600	\$6,713,700	\$0	\$6,726,480	\$0	\$0	\$0	\$999,820
221 Downtown Business Imp Dist	(\$3,150)	\$117,150	\$0	\$113,980	\$0	\$0	\$0	\$20
231 Asset Forfeiture	\$80,580	\$26,000	\$0	\$77,300	\$0	\$0	\$0	\$29,280
241 Transp Devel Act - Streets	\$50	\$2,175,500	\$0	\$1,421,240	\$710,000	\$0	\$0	\$44,310
242 Transp Sales Taxes Prop K	\$2,426,010	\$1,601,960	\$0	\$0	\$3,856,757	\$0	\$0	\$171,213
244 State Prop 1B Road Bonds	\$633,920	\$0	\$0	\$0	\$633,920	\$0	\$0	\$0
24x Gas Taxes	\$1,894,220	\$2,110,500	\$0	\$1,441,180	\$2,036,263	\$0	\$0	\$527,277
261 Federal TEA Grant	(\$289,210)	\$10,476,760	\$0	\$0	\$10,186,760	\$0	\$0	\$790
268 Comm Devel Block Grant	\$5,820	\$1,059,200	\$0	\$774,190	\$290,825	\$0	\$0	\$5
271 Landscaping Districts	\$3,939,730	\$2,660,350	\$0	\$2,095,890	\$238,000	\$0	\$0	\$4,266,190
282 CDA Housing & Successor	\$3,436,830	\$25,500	\$0	\$0	\$0	\$3,402,710	\$0	\$59,620
295 Cable TV	\$146,550	\$187,500	\$0	\$100,860	\$0	\$0	\$0	\$233,190
299 Economic Uncertainties	\$7,949,030	\$0	\$1,225,020	\$0	\$0	\$0	\$0	\$9,174,050
Total	\$21,232,980	\$27,154,120	\$1,225,020	\$12,751,120	\$17,952,525	\$3,402,710	\$0	\$15,505,765
CAPITAL PROJECT FUNDS								
301 General Projects	\$15,782,200	\$2,660,460	\$1,378,270	\$0	\$16,647,567	\$0	\$0	\$3,173,363
311 Infill Parks	\$832,010	\$0	\$0	\$0	\$0	\$0	\$0	\$832,010
312 Infill Drainage	\$636,430	\$20,000	\$0	\$0	\$0	\$0	\$0	\$656,430
313 Infill Arterials	\$603,410	\$50,000	\$0	\$0	\$272,083	\$0	\$0	\$381,327
314 Infill Bldgs & Eqpt	\$722,320	\$5,000	\$0	\$0	\$714,600	\$0	\$0	\$12,720
316 Downtown Improvements	\$82,320	\$0	\$0	\$0	\$0	\$0	\$0	\$82,320
317 Downtown Projects	\$693,560	\$0	\$0	\$0	\$561,668	\$131,892	\$0	\$0
318 CDA Successor - Projects	\$2,005,480	\$0	\$0	\$0	\$0	\$2,005,480	\$0	\$0
321 Plan"C" Parks	\$3,773,860	\$0	\$0	\$0	\$1,648,000	\$0	\$0	\$2,125,860
322 Plan "C" Drainage	\$5,801,930	\$0	\$0	\$0	\$621,600	\$0	\$0	\$5,180,330
323 Plan "C" Arterials	\$2,639,920	\$0	\$0	\$0	\$1,987,870	\$0	\$0	\$652,050
324 Plan "C" Gen Fac	\$6,090,070	\$0	\$0	\$0	\$2,517,155	\$0	\$0	\$3,572,915
325 Plan "C" Utilities	\$2,407,840	\$0	\$0	\$0	\$166,215	\$0	\$0	\$2,241,625
345 RSP Pgm Mgmt	\$5,451,920	\$0	\$0	\$0	\$5,362,021	\$0	\$0	\$89,899
351 NE Industrial Area #1	\$1,928,450	\$292,400	\$16,400,000	\$0	\$18,184,911	\$0	\$0	\$435,939
352 So MacArthur Area	\$8,978,740	\$1,158,000	\$0	\$0	\$1,448,001	\$0	\$0	\$8,688,739
353 I-205 Area Development	\$4,675,310	\$117,600	\$0	\$0	\$3,429,935	\$0	\$0	\$1,362,975
354 Industrial SP, South	\$3,348,610	\$25,700	\$0	\$0	\$3,361,070	\$0	\$0	\$13,240
355 Presidio Planning Area	\$5,040,750	\$0	\$0	\$0	\$82,510	\$0	\$0	\$4,958,240
356 Tracy Gateway Area	\$3,459,690	\$14,030,000	\$0	\$0	\$15,313,306	\$0	\$0	\$2,176,384
357 NE Industrial Area #2	\$14,538,020	\$8,166,700	\$0	\$0	\$6,242,375	\$0	\$16,400,000	\$62,345
(Continued)								

Funds	FY13-14 Projected						Projected Ending Fund Balance 6/30/2014	Changes in Fund Balance over 2 years	% Change
	Estimated Revenues	Transfers In	Operating Expenditures	Capital Appropriations	Debt Service	Transfers Out			
	--- plus ---		--- minus ---				--- equals ---		
101	\$51,834,360	\$0	\$50,025,440	\$0	\$0	\$1,808,920	\$18,985,102	(\$8)	0.0%
			includes \$750,000 in Budget Savings						
211	\$6,711,500	\$0	\$6,726,440	\$0	\$0	\$0	\$984,880	(\$27,720)	-2.7%
221	\$117,150	\$0	\$117,200	\$0	\$0	\$0	(\$30)	\$3,120	0.0%
231	\$26,500	\$0	\$8,000	\$0	\$0	\$22,000	\$25,780	(\$54,800)	-68.0%
241	\$1,500,000	\$0	\$1,544,260	\$0	\$0	\$0	\$50	\$0	0.0%
242	\$1,100,000	\$0	\$0	\$1,101,800	\$0	\$0	\$169,413	(\$2,256,597)	-93.0%
244	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$633,920)	-100.0%
24x	\$2,435,150	\$0	\$1,450,180	\$1,526,100	\$0	\$0	(\$13,853)	(\$1,908,073)	-100.7%
261	\$1,728,500	\$0	\$0	\$1,728,500	\$0	\$0	\$790	\$290,000	-100.3%
268	\$417,800	\$0	\$342,770	\$75,000	\$0	\$0	\$35	(\$5,785)	-99.4%
271	\$2,659,190	\$0	\$3,083,560	\$0	\$0	\$0	\$3,841,820	(\$97,910)	-2.5%
282	\$25,500	\$0	\$0	\$0	\$0	\$0	\$85,120	(\$3,351,710)	-97.5%
295	\$188,500	\$0	\$116,140	\$0	\$0	\$0	\$305,550	\$159,000	108.5%
299	\$0	\$604,920	\$0	\$0	\$0	\$0	\$9,778,970	\$1,829,940	23.0%
Total 200	\$16,909,790	\$604,920	\$13,388,550	\$4,431,400	\$0	\$22,000	\$15,178,525	(\$6,054,455)	-28.5%
301	\$20,000	\$0	\$0	\$3,085,100	\$0	\$0	\$108,263	(\$15,673,937)	-99.3%
311	\$25,000	\$0	\$0	\$0	\$0	\$0	\$857,010	\$25,000	3.0%
312	\$42,000	\$0	\$0	\$0	\$0	\$0	\$698,430	\$62,000	9.7%
313	\$110,000	\$0	\$0	\$0	\$0	\$0	\$491,327	(\$112,083)	-18.6%
314	\$45,000	\$0	\$0	\$0	\$0	\$0	\$57,720	(\$664,600)	-92.0%
316	\$2,400	\$0	\$0	\$0	\$0	\$0	\$84,720	\$2,400	2.9%
317	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$693,560)	-100.0%
318	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$2,005,480)	-100.0%
321	\$0	\$0	\$0	\$0	\$0	\$0	\$2,125,860	(\$1,648,000)	-43.7%
322	\$0	\$0	\$0	\$0	\$0	\$0	\$5,180,330	(\$621,600)	-10.7%
323	\$0	\$0	\$0	\$0	\$0	\$0	\$652,050	(\$1,987,870)	-75.3%
324	\$0	\$0	\$0	\$0	\$0	\$0	\$3,572,915	(\$2,517,155)	-41.3%
325	\$0	\$0	\$0	\$842,000	\$0	\$0	\$1,399,625	(\$1,008,215)	-41.9%
345	\$0	\$0	\$0	\$0	\$0	\$0	\$89,899	(\$5,362,021)	-98.4%
351	\$260,000	\$0	\$0	\$0	\$0	\$0	\$695,939	(\$1,232,511)	-63.9%
352	\$200,000	\$0	\$0	\$454,000	\$0	\$0	\$8,434,739	(\$544,001)	-6.1%
353	\$200,000	\$0	\$0	\$0	\$0	\$0	\$1,562,975	(\$3,112,335)	-66.6%
354	\$80,000	\$0	\$0	\$0	\$0	\$0	\$93,240	(\$3,255,370)	-97.2%
355	\$0	\$0	\$0	\$50,000	\$0	\$0	\$4,908,240	(\$132,510)	-2.6%
356	\$100,000	\$0	\$0	\$267,900	\$0	\$0	\$2,008,484	(\$1,451,206)	-41.9%
357	\$200,000	\$0	\$0	\$0	\$0	\$0	\$262,345	(\$14,275,675)	-98.2%
	(Continued)								

Funds	Actual	FY12-13 Estimated						Projected
	Beginning Fund Balance 7/1/2012	Estimated Revenues	Transfers In	Operating Expenditures	Capital Appropriations	Debt Service	Transfers Out	Ending Fund Balance 6/30/2013
		--- plus ---		----- minus -----				--- equals ---
CAPITAL PROJECT FUNDS (Continued)								
391 UMP Facilities	\$2,693,500	\$3,000	\$0	\$0	\$1,294,457	\$0	\$0	\$1,402,043
395 CIP Deposits	\$5,138,220	\$1,420,000	\$0	\$0	\$1,415,438	\$0	\$0	\$5,142,782
CIP In-Kind Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$97,324,560	\$27,948,860	\$17,778,270	\$0	\$81,270,782	\$2,137,372	\$16,400,000	\$43,243,536
DEBT SERVICE FUNDS								
402 Land COP Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
404 Com Dev Agency Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
405 Reg Mall COP Debt	\$1,327,590	\$0	\$0	\$0	\$0	\$0	\$1,327,590	\$0
407 2007 Lease Rev Bonds	\$89,670	\$0	\$282,000	\$0	\$0	\$281,080	\$0	\$90,590
408 2008 Lease Rev Bonds	\$629,440	\$0	\$1,293,000	\$0	\$0	\$1,293,000	\$0	\$629,440
495 Successor Agency Debt	\$6,192,660	\$4,346,950	\$0	\$250,000	\$0	\$3,870,118	\$400,000	\$6,019,492
Total	\$8,239,360	\$4,346,950	\$1,575,000	\$250,000	\$0	\$5,444,198	\$1,727,590	\$6,739,522
ENTERPRISE FUNDS								
	<u>Working Capital</u>							<u>Working Capital</u>
511 Water - Operating	\$5,777,600	\$12,798,900	\$0	\$12,508,400	\$250,000	\$1,340,430	\$0	\$4,477,670
513 Water - Capital	\$2,328,980	\$2,021,200	\$20,880	\$0	\$2,211,349	\$0	\$0	\$2,159,711
521 Wastewater - Operating	\$16,371,600	\$5,929,400	\$0	\$7,679,650	\$0	\$2,264,500	\$0	\$12,356,850
523 Wastewater - Capital	\$848,530	\$6,040,000	\$0	\$0	\$5,436,280	\$0	\$0	\$1,452,250
531 Solid Waste	\$3,033,170	\$19,067,800	\$0	\$18,792,540	\$0	\$0	\$0	\$3,308,430
541 Drainage	\$458,080	\$580,000	\$0	\$565,450	\$140,500	\$0	\$0	\$332,130
561 Airport - Operating	(\$219,520)	\$358,050	\$0	\$355,380	\$0	\$23,140	\$20,880	(\$260,870)
563 Airport - Capital	(\$486,630)	\$1,262,110	\$0	\$0	\$1,267,688	\$0	\$0	(\$492,208)
571 Transit	(\$96,044)	\$1,565,670	\$0	\$1,653,550	\$0	\$0	\$0	(\$183,924)
573 Transit - Capital	\$566,224	\$3,159,450	\$0	\$0	\$3,528,859	\$0	\$0	\$196,815
Total	\$28,581,990	\$52,782,580	\$20,880	\$41,554,970	\$12,834,676	\$3,628,070	\$20,880	\$23,346,854
INTERNAL SERVICE FUNDS								
	<u>Working Capital</u>							<u>Working Capital</u>
601 Central Garage	\$630,140	\$1,459,540	\$0	\$1,479,260	\$0	\$0	\$0	\$610,420
602 Central Services	\$253,630	\$1,320,020	\$0	\$1,474,490	\$0	\$0	\$0	\$99,160
605 Equipment Acquisition	\$4,372,470	\$681,780	\$0	\$600,400	\$870,291	\$73,200	\$0	\$3,510,359
606 Vehicle Acquisition	\$3,578,460	\$512,920	\$0	\$472,000	\$0	\$0	\$0	\$3,619,380
615 Building Maintenance	\$418,670	\$803,000	\$0	\$808,230	\$0	\$0	\$0	\$413,440
627 Self Insurance	\$1,831,570	\$3,950,430	\$0	\$3,961,180	\$0	\$0	\$0	\$1,820,820
Total	\$11,084,940	\$8,727,690	\$0	\$8,795,560	\$870,291	\$73,200	\$0	\$10,073,579

For Enterprise & Internal Service Funds, Working Capital, current assets minus current liabilities, is used in lieu of Fund Balance.

Funds	FY13-14 Projected						Projected Ending Fund Balance 6/30/2014	Changes in Fund Balance over 2 years	% Change
	Estimated Revenues	Transfers In	Operating Expenditures	Capital Appropriations	Debt Service	Transfers Out			
	--- plus ---	-----	----- minus ---		-----	--- equals ---			
391	\$10,000	\$0	\$0	\$180,000	\$0	\$0	\$1,232,043	(\$1,461,457)	-54.3%
395	\$15,350,000	\$0	\$0	\$15,970,000	\$0	\$0	\$4,522,782	(\$615,438)	-12.0%
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total 300	\$16,644,400	\$0	\$0	\$20,849,000	\$0	\$0	\$39,038,936	(\$58,285,624)	-59.9%
402	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
404	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
405	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$1,327,590)	-100.0%
407	\$0	\$279,100	\$0	\$0	\$282,300	\$0	\$87,390	(\$2,280)	-2.5%
408	\$0	\$1,324,900	\$0	\$0	\$1,306,400	\$0	\$647,940	\$18,500	2.9%
495	\$3,800,000	\$0	\$250,000	\$0	\$3,725,900	\$400,000	\$5,443,592	(\$749,068)	
Total 400	\$3,800,000	\$1,604,000	\$250,000	\$0	\$5,314,600	\$400,000	\$6,178,922	-\$2,060,438	-25.0%
							<u>Working Capital</u>		
511	\$14,141,000	\$0	\$13,338,740	\$275,000	\$1,340,430	\$0	\$3,664,500	(\$2,113,100)	-36.6%
513	\$1,020,000	\$20,880	\$0	\$2,945,000	\$0	\$0	\$255,591	(\$2,073,389)	-89.0%
521	\$9,089,500	\$0	\$8,198,520	\$0	\$2,258,700	\$0	\$10,989,130	(\$5,382,470)	-32.9%
523	\$27,030,000	\$0	\$0	\$24,370,000	\$0	\$0	\$4,112,250	\$3,263,720	384.6%
531	\$19,699,000	\$0	\$19,385,010	\$0	\$0	\$0	\$3,622,420	\$589,250	19.4%
541	\$591,000	\$0	\$629,790	\$145,500	\$0	\$0	\$147,840	(\$310,240)	-67.7%
561	\$344,550	\$0	\$366,550	\$0	\$23,000	\$20,880	(\$326,750)	(\$107,230)	48.8%
563	\$4,048,400	\$0	\$0	\$4,028,400	\$0	\$0	(\$472,208)	\$14,422	-3.0%
571	\$2,032,050	\$0	\$1,961,850	\$0	\$0	\$0	(\$113,724)	(\$17,680)	18.4%
573	\$0	\$0	\$0	\$0	\$0	\$0	\$196,815	(\$369,409)	-65.2%
Total 500	\$77,995,500	\$20,880	\$43,880,460	\$31,763,900	\$3,622,130	\$20,880	\$22,075,864	-\$6,506,126	-22.8%
							<u>Working Capital</u>		
601	\$1,436,100	\$0	\$1,491,620	\$0	\$0	\$0	\$554,900	(\$75,240)	-11.9%
602	\$1,394,400	\$0	\$1,517,650	\$0	\$0	\$0	(\$24,090)	(\$277,720)	-109.5%
605	\$1,091,900	\$0	\$1,691,690	\$420,000	\$0	\$0	\$2,490,569	(\$1,881,901)	-43.0%
606	\$724,800	\$22,000	\$100,000	\$0	\$0	\$0	\$4,266,180	\$687,720	19.2%
615	\$899,100	\$0	\$859,470	\$0	\$0	\$0	\$453,070	\$34,400	8.2%
627	\$3,691,000	\$0	\$3,919,870	\$0	\$0	\$0	\$1,591,950	(\$239,620)	-13.1%
Total 600	\$9,237,300	\$22,000	\$9,580,300	\$420,000	\$0	\$0	\$9,332,579	-\$1,752,361	-15.8%

Funds	Actual	FY12-13 Estimated						Projected
	Beginning Fund Balance 7/1/2012	Estimated Revenues	Transfers In	Operating Expenditures	Capital Appropriations	Debt Service	Transfers Out	Ending Fund Balance 6/30/2013
		--- plus ---	-----	-----	-----	-----	-----	--- equals ---
FIDUCIARY FUNDS								
805 Reg Transportation Impact	\$1,710,560	\$0	\$0	\$0	\$0	\$0	\$0	\$1,710,560
813 Post Employment Benefits	\$11,860	\$670,000	\$0	\$600,000	\$0	\$0	\$0	\$81,860
831 AD87-3 Water RSP	\$6,920	\$0	\$0	\$0	\$0	\$0	\$6,920	\$0
834 AD84-1 Sewer RSP	(\$10,570)	\$0	\$0	\$0	\$0	\$0	(\$10,570)	\$0
835 CFD89-1 ISP-NE	\$5,327,340	\$1,300,000	\$0	\$0	\$0	\$1,300,500	\$0	\$5,326,840
837 CFD99-1 NE Indus #1	\$1,713,920	\$761,320	\$0	\$0	\$0	\$758,510	\$0	\$1,716,730
838 CFD99-2 So MacArthur Area	\$72,150	\$0	\$0	\$0	\$0	\$0	\$72,150	\$0
839 AD00-2 Heartland #3	(\$42,080)	\$0	\$0	\$0	\$0	\$0	(\$42,080)	\$0
840 CFD00-01 Presidio	\$806,930	\$960,530	\$0	\$0	\$0	\$907,300	\$0	\$860,160
841 AD94-1 Auto Mall	\$1,149,250	\$441,700	\$0	\$0	\$0	\$412,410	\$0	\$1,178,540
844 AD93-1 Tracy Mktpl	\$3,572,720	\$360,500	\$0	\$0	\$0	\$263,000	\$0	\$3,670,220
846 CFD98-1 Plan "C"	\$3,023,460	\$4,885,600	\$0	\$0	\$0	\$4,753,800	\$0	\$3,155,260
847 CFD 98-3 Souza/Citation	\$1,633,430	\$309,100	\$0	\$0	\$0	\$329,400	\$0	\$1,613,130
849 AD98-4 Morrison Homes	\$24,260	\$0	\$0	\$0	\$0	\$0	\$24,260	\$0
850 I205 RRA Debt Refinancing	\$2,634,500	\$1,063,100	\$0	\$0	\$0	\$884,800	\$0	\$2,812,800
851 AD00-03 Larch CloverArea	\$36,490	\$0	\$0	\$0	\$0	\$0	\$0	\$36,490
852 AD03-01 Berg Ave Area	\$130,980	\$82,340	\$0	\$0	\$0	\$79,120	\$0	\$134,200
853 CFD06-1 NE Indus #2	\$2,331,270	\$807,500	\$0	\$0	\$0	\$679,400	\$0	\$2,459,370
854 TOPJPA Rev Bonds 2011A	\$2,208,590	\$1,213,370	\$0	\$0	\$0	\$1,159,700	\$0	\$2,262,260
855 CFD11-1 Tracy 580 Bus Park	\$0	\$37,500	\$0	\$0	\$0	\$0	\$0	\$37,500
8xx New Financing Districts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$26,341,980	\$12,892,560	\$0	\$600,000	\$0	\$11,527,940	\$50,680	\$27,055,920
Totals - All Funds	\$211,790,920	\$184,663,640	\$20,599,170	\$112,362,040	\$112,928,752	\$26,213,490	\$20,599,170	\$144,950,278

RESTATEMENT for Budget Carryovers

Totals - All Funds	\$211,790,920	\$184,663,640	\$20,599,170	\$111,612,040	\$31,972,073	\$25,963,490	\$20,599,170	\$226,906,957
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- Notes:
- The Operating Expenditures figures for FY12-13 include anticipated expenditures through June 30, as well as any outstanding encumbrances on June 30th. Any unencumbered or unexpended appropriations in the operating budget will be returned to the respective fund balance.
 - The Capital Appropriations figures for FY12-13 are the total appropriations for budgeted projects. It is estimated that about \$38,372,230 of the budget amount will be expended in FY12-13 on CIP projects.
 - Any outstanding encumbrances against the operating budget or unexpended appropriations for uncompleted projects in the capital budget will be determined during the 1st quarter of FY13-14 and then be carried forward into FY13-14 and added to the new appropriations shown below. These carryovers are estimated to be about \$750,000 for the operating budget and about \$70,094,749 for the capital budget.
 - Such encumbrances and unexpended capital appropriations will result in a higher than projected ending fund balances, which can then also be carried forward to provide for the added appropriations.

Funds	FY13-14 Projected						Projected Ending Fund Balance 6/30/2014	Changes in Fund Balance over 2 years	% Change
	Estimated Revenues	Transfers In	Operating Expenditures	Capital Appropriations	Debt Service	Transfers Out			
	--- plus ---	-----	----- minus ---		-----	-----	equals ---		
805	\$0	\$0	\$0	\$0	\$0	\$0	\$1,710,560	\$0	0.0%
813	\$680,000	\$0	\$600,000	\$0	\$0	\$0	\$161,860	\$150,000	1264.8%
831	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$6,920)	-100.0%
834	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,570	-100.0%
835	\$1,300,000	\$0	\$0	\$0	\$1,294,200	\$0	\$5,332,640	\$5,300	0.1%
837	\$760,000	\$0	\$0	\$0	\$755,900	\$0	\$1,720,830	\$6,910	0.4%
838	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$72,150)	-100.0%
839	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,080	-100.0%
840	\$935,000	\$0	\$0	\$0	\$935,500	\$0	\$859,660	\$52,730	6.5%
841	\$441,600	\$0	\$0	\$0	\$415,200	\$0	\$1,204,940	\$55,690	4.8%
844	\$362,300	\$0	\$0	\$0	\$268,500	\$0	\$3,764,020	\$191,300	5.4%
846	\$4,750,000	\$0	\$0	\$0	\$4,719,700	\$0	\$3,185,560	\$162,100	5.4%
847	\$330,000	\$0	\$0	\$0	\$327,000	\$0	\$1,616,130	(\$17,300)	-1.1%
848	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$24,260)	-100.0%
850	\$1,061,900	\$0	\$0	\$0	\$898,400	\$0	\$2,976,300	\$341,800	13.0%
851	\$0	\$0	\$0	\$0	\$0	\$0	\$36,490	\$0	0.0%
852	\$81,000	\$0	\$0	\$0	\$77,820	\$0	\$137,380	\$6,400	4.9%
853	\$800,000	\$0	\$0	\$0	\$695,900	\$0	\$2,563,470	\$232,200	10.0%
854	\$1,224,000	\$0	\$0	\$0	\$1,164,000	\$0	\$2,322,260	\$113,670	5.1%
855	\$38,000	\$0	\$0	\$0	\$0	\$0	\$75,500	\$75,500	
8xx	\$2,000,000	\$0	\$0	\$0	\$208,000	\$0	\$1,792,000	\$1,792,000	
Total 800	\$14,763,800	\$0	\$600,000	\$0	\$11,760,120	\$0	\$29,459,600	\$3,117,620	11.8%
Totals	\$191,185,150	\$2,251,800	\$117,724,750	\$57,464,300	\$20,696,850	\$2,251,800	\$140,249,528	(\$71,541,392)	-33.8%

includes \$750,000 in Budget Savings

RESTATEMENT for Budget Carryovers

Totals	\$191,185,150	\$2,251,800	\$116,974,750	\$93,004,300	\$20,691,850	\$2,251,800	\$187,421,207	(\$24,369,713)	-11.5%
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- Notes:
1. The Operating Expenditures and Capital Appropriations figures for FY13-14 reflect the total of only new appropriations for the new fiscal year.
 2. Any outstanding encumbrances against the FY12-13 operating budget or unexpended appropriations for uncompleted projects in the FY12-13 capital budget will be determined during the 1st quarter of FY13-14 and then be carried forward into FY13-14 and added to the new appropriations shown above. These carryovers are estimated to be about \$750,000 for the operating budget and about \$70,094,749 for the capital budget.
 3. Such encumbrances and unexpended capital appropriations will result in a higher than projected beginning fund balances, which then provide for the added appropriations.

Funds by Budget Component	Actual Beginning Fund Balance 7/1/2012	FY12-13 Estimated						Projected Ending Fund Balance 6/30/2013
		Estimated Revenues	Transfers In	Operating Expenditures	Capital Appropriations	Debt Service	Transfers Out	
Operating Budget								
General Fund	\$18,985,110	\$50,810,880	\$0	\$48,410,390	\$478	\$0	\$2,400,020	\$18,985,102
Special Revenue Funds	\$13,131,210	\$13,141,750	\$1,225,020	\$12,751,120	\$0	\$0	\$0	\$14,746,860
Capital Projects Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Enterprise Funds	\$25,324,886	\$36,281,250	\$0	\$41,554,970	\$0	\$0	\$20,880	\$20,030,286
Internal Service Funds	\$11,084,940	\$7,784,190	\$0	\$8,795,560	\$0	\$0	\$0	\$10,073,570
Fiduciary Funds	\$11,860	\$670,000	\$0	\$600,000	\$0	\$0	\$0	\$81,860
Total - Operating Budget	\$68,538,006	\$108,688,070	\$1,225,020	\$112,112,040	\$478	\$0	\$2,420,900	\$63,917,678
Capital Budget								
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Revenue Funds	\$4,699,060	\$14,012,370	\$0	\$0	\$17,952,525	\$0	\$0	\$758,905
Capital Projects Funds	\$97,324,560	\$27,948,860	\$17,778,270	\$0	\$81,270,782	\$2,137,372	\$16,400,000	\$43,243,536
Enterprise Funds	\$3,257,104	\$12,873,260	\$20,880	\$0	\$12,834,676	\$0	\$0	\$3,316,568
Internal Service Funds	\$0	\$870,300	\$0	\$0	\$870,291	\$0	\$0	\$9
Fiduciary Funds	\$1,710,560	\$0	\$0	\$0	\$0	\$0	\$0	\$1,710,560
Total - Capital Budget	\$106,991,284	\$55,704,790	\$17,799,150	\$0	\$112,928,274	\$2,137,372	\$16,400,000	\$49,029,578
Debt Budget								
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Revenue Funds	\$3,402,710	\$0	\$0	\$0	\$0	\$3,402,710	\$0	\$0
Capital Projects Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Funds	\$8,239,360	\$4,346,950	\$1,575,000	\$250,000	\$0	\$5,444,198	\$1,727,590	\$6,739,522
Enterprise Funds	\$0	\$3,628,070	\$0	\$0	\$0	\$3,628,070	\$0	\$0
Internal Service Funds	\$0	\$73,200	\$0	\$0	\$0	\$73,200	\$0	\$0
Fiduciary Funds	\$24,619,560	\$12,222,560	\$0	\$0	\$0	\$11,527,940	\$50,680	\$25,263,500
Total - Debt Budget	\$36,261,630	\$20,270,780	\$1,575,000	\$250,000	\$0	\$24,076,118	\$1,778,270	\$32,003,022
Total - All Funds	\$211,790,920	\$184,663,640	\$20,599,170	\$112,362,040	\$112,928,752	\$26,213,490	\$20,599,170	\$144,950,278

See page D4 for a summary of each Budget Components Estimated Revenues by Funding Sources. The total revenues shown on page D4 are net of interfund transfers.

Funds	FY13-14 Projected						Projected Ending Fund Balance 6/30/2014	Changes in Fund Balance over 2 years	% Change
	Estimated Revenues	Transfers In	Operating Expenditures	Capital Appropriations	Debt Service	Transfers Out			
Operating Budget									
Gen Fd	\$51,834,360	\$0	\$50,025,440	\$0	\$0	\$1,808,920	\$18,985,102	(\$8)	0.0%
Sp Rev Fds	\$12,995,820	\$604,920	\$13,388,550	\$0	\$0	\$22,000	\$14,937,050	\$1,805,840	13.8%
Cap Pjt Fds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Ent Fds	\$41,854,470	\$0	\$43,880,460	\$0	\$0	\$20,880	\$17,983,416	(\$7,341,470)	-29.0%
IS Fds	\$8,817,300	\$22,000	\$9,580,300	\$0	\$0	\$0	\$9,332,570	(\$1,752,370)	-15.8%
Fid Fds	\$680,000	\$0	\$600,000	\$0	\$0	\$0	\$161,860	\$150,000	1264.8%
Total-Op B	\$116,181,950	\$626,920	\$117,474,750	\$0	\$0	\$1,851,800	\$61,399,998	(\$7,138,008)	-10.4%
Capital Budget									
Gen Fd	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sp Rev Fds	\$3,913,970	\$0	\$0	\$4,431,400	\$0	\$0	\$241,475	(\$4,457,585)	-94.9%
Cap Pjt Fds	\$18,644,400	\$0	\$0	\$20,849,000	\$0	\$0	\$41,038,936	(\$56,285,624)	-57.8%
Ent Fds	\$32,518,900	\$20,880	\$0	\$31,763,900	\$0	\$0	\$4,092,448	\$835,344	25.6%
IS Fds	\$420,000	\$0	\$0	\$420,000	\$0	\$0	\$9	\$9	
Fid Fds	\$0	\$0	\$0	\$0	\$0	\$0	\$1,710,560	\$0	0.0%
Total-Cap B	\$55,497,270	\$20,880	\$0	\$57,464,300	\$0	\$0	\$47,083,428	(\$59,907,856)	-56.0%
Debt Budget									
Gen Fd	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sp Rev Fds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$3,402,710)	
Cap Pjt Fds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Debt Ser Fds	\$3,800,000	\$1,604,000	\$250,000	\$0	\$5,314,600	\$400,000	\$6,178,922	(\$2,060,438)	-25.0%
Ent Fds	\$3,622,130	\$0	\$0	\$0	\$3,622,130	\$0	\$0	\$0	
IS Fds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fid Fds	\$12,083,800	\$0	\$0	\$0	\$11,760,120	\$0	\$25,587,180	\$967,620	3.9%
Total-DS B	\$19,505,930	\$1,604,000	\$250,000	\$0	\$20,696,850	\$400,000	\$31,766,102	(\$4,495,528)	-12.4%
Total All Funds	\$191,185,150	\$2,251,800	\$117,724,750	\$57,464,300	\$20,696,850	\$2,251,800	\$140,249,528	(\$71,541,392)	-33.8%

includes \$750,000 in Budget Savings

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Appropriation Limit

As per Article XIII B of the State Constitution, the City of Tracy is subject to an appropriations limit pertaining to the proceeds of taxes (Gann Initiative). The base year for the limit is Fiscal Year 1978-79 and it may be updated annually for growth and inflation. Proposition 111, approved by the voters in June of 1990, provided for certain modifications to the appropriations limit. The City now has two options each for calculating growth and inflation.

For growth, the options are:

- 1) City population growth, or
- 2) County's population growth. For inflation, the options are:
 - 1) The California Per Capita Income, or
 - 2) Percent change in the local assessment role from the preceding year due to the addition of local non-residential construction in the City.

The decision as to which options to select must be done by a recorded vote of the City Council.

In addition to establishing a new method with options for the annual update of the appropriations limit, Proposition 111 expanded the categories of expenditures exempt from the limit.

The attached worksheets illustrate the computation used to derive the appropriations limit for FY13-14. This limit is \$52,356,071. This is a 5.75% increase over the FY12-13 limit of \$49,508,950.

Attachments in the appendix (pages H12 to H16) show the calculation to determine the base for the appropriations limit, and the annual update of the limit under the original method. Then, the calculations of the annual update of the limit under the new Proposition 111 method, and the appropriations subject to the limit for FY 13-14 are shown.

City staff has used the City's population growth and California Per Capita Income options in the computations and recommends these options for Council selection. These factors were 1.006% and 1.0512% respectively for a combined factor of 1.0575%.

The City has used these two options every year since the FY90-91 update, except for FY00-01. In FY00-01, the limit was recalculated and amended after the start of the fiscal year. With the amendment, the second method for the second option was used for the inflation calculator, and provided for a larger increase in the limit for the year.

The population figure provided by the State of California, Department of Finance was 84,060 for the City as of January 1, 2013.

The City of Tracy is within its limit. For FY 13-14, the margin is \$13,659,711 or 73.91% below the limit. This margin can be construed as the amount by which City tax revenues have been restrained since FY 78-79 when compared to City growth and inflation.

The following represents the City's "proceeds of taxes" by fiscal year.

FY 01-02	\$27,115,610	
FY 02-03	\$28,909,770	+6.6%
FY 03-04	\$30,951,450	+7.1%
FY 04-05	\$33,833,590	+10.6%
FY 05-06	\$35,601,660	+5.2%
FY 06-07	\$39,904,820	+12.1%
FY 07-08	\$42,434,700	+6.3%
FY 08-09	\$43,709,400	+3.0%
FY 09-10	\$38,007,030	-13.0%
FY 10-11	\$30,069,810	-20.9%
FY 11-12	\$35,931,410	+19.4%
FY 12-13	\$37,923,600	+5.5%
FY 13-14	\$41,002,610	+8.1%

The "proceed of taxes" figure of \$41,002,610 can be adjusted downward to an "appropriations subject to the limit" of \$38,696,360. This adjustment can be made due to \$1,174,080 budgeted for debt service in FY 13-14 out of tax proceeds and \$1,101,800 tax proceeds either budgeted or reserved for capital outlays.

Long-Term Analysis

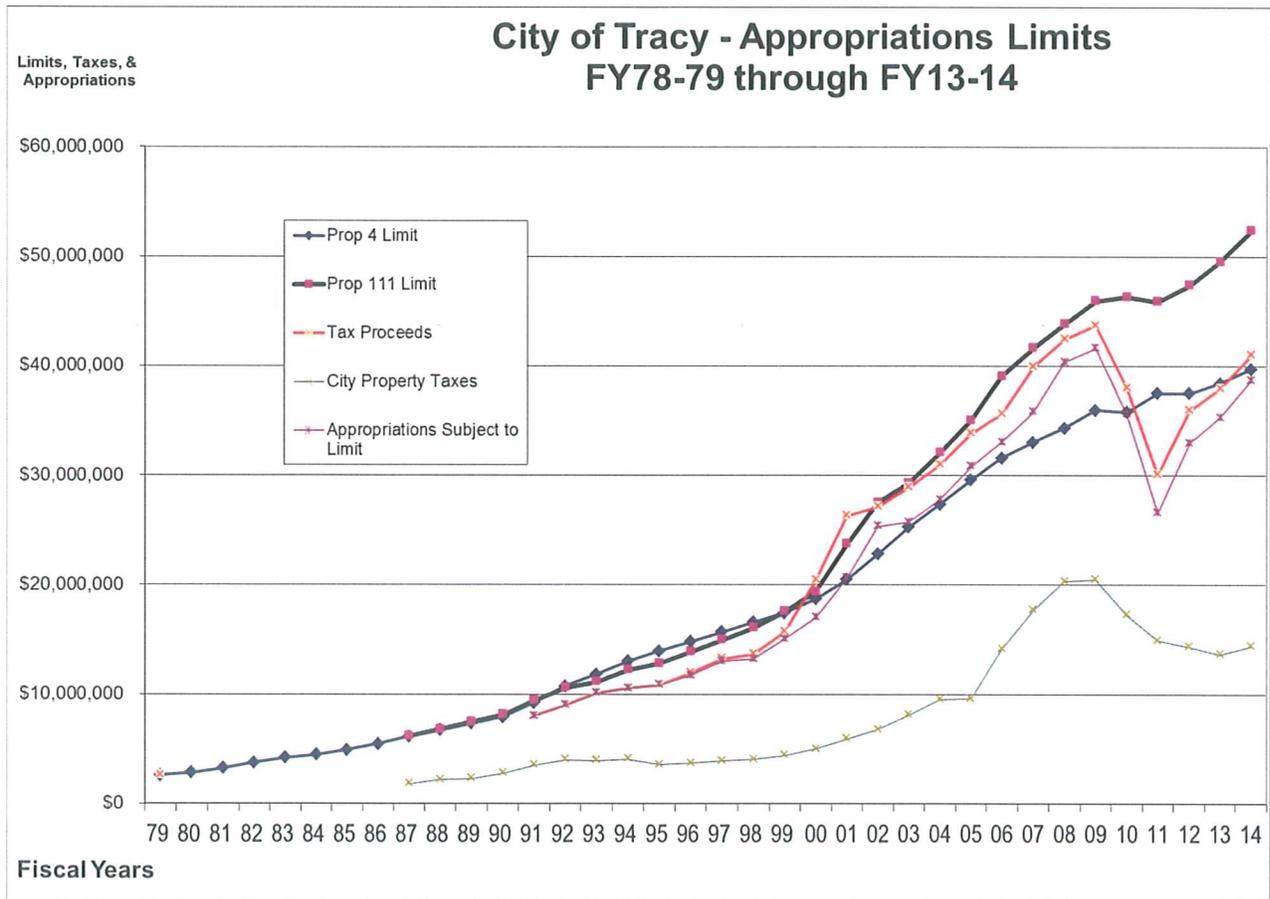
As the graph on page C9 shows, until FY98-99, the City's "proceed of taxes" and "appropriations subject to the limit" were below the appropriation limit. The difference or margin indicates the amount by which City tax revenues have been restrained since FY78-79 when compared to City growth and inflation.

However, since FY 99-00, "proceeds of taxes" have exceeded the limit due to significant fee revenues from prior fiscal years due to the City's high growth rate. But the "appropriations subject to the limit" were brought down to within the limit by debt service and capital outlays.

This situation of significant fee revenues might occur in the future, but is expected to stop as the City's growth rate drops. Then, it is expected that both the City's "proceeds of taxes" and "appropriations subject to the limit" will fall below the appropriations limit, and return to a margin of restrained revenues.

Also, the City does have the option of recalculating its limits for prior fiscal years using option 2 for inflation when the data for the recalculation becomes available. This would increase the limit and provide for a larger margin. This second option was only used once before FY 00-01.

A separate agenda item will be submitted to the City Council for establishment of appropriation limits for FY13-14.



ESTIMATED REVENUES

This part of the budget document focuses on the resources that are anticipated to support the City's budget. It details the estimated revenues that are forecasted to be received to fund City expenditures in FY 13-14.

For comparative purposes, the *projected* revenues for FY 13-14 are shown and compared to *actual* revenues for the two prior years, FY 10-11, and FY 11-12 and to the budgeted and *estimated* revenues for the current FY 12-13.

The first schedule, on Page D2 provides a summary of estimated revenues by major revenue categories and fund types.

The second schedule, on D3 breaks out the summary into the three major budget components: operating, capital, and debt service. This is followed by pages highlighting major revenues.

The third schedule, starting on Page D5, lists all revenue sources for the City by account title as they are classified into major and minor revenue categories. The list is complemented by narrative pages, which provide descriptions of the various revenue sources, as well as comments regarding recent trends and/or changes affecting these revenue sources.

At the end of the third schedule, on Page D24 details the inter-fund transfers between the various City funds as budgeted and estimated for FY 12-13 and as proposed for FY 13-14.

Finally, a fourth schedule, starting on Page D25, recaps the third, but it lists the revenues by their appropriate funds. Within this schedule, some accounts have been combined and grouped into their appropriate subcategories. The total estimated revenues shown for a Fund in this section correspond to the amounts shown for it in the Fiscal Overview schedules in the previous section of the budget document.

Revenue Categories

For classification purposes, revenues are usually grouped into major and minor categories. For financial reporting purposes, the California State Controller's Office has established a classification scheme that local governments are required to use when reporting their financial affairs to the State. The presentation of estimated revenues in the third section is based upon the State Controller's classification scheme.

Revenue Forecasts

The forecast of departmental revenues is done by department staff subjected to review by the Budget Officer. The forecast of all other revenues is done by the Budget Officer subjected to review by the Finance Director and the City Manager.

Specific forecasts for different revenue sources can be found in the following pages D7 through D23

Annual Revenue Variation

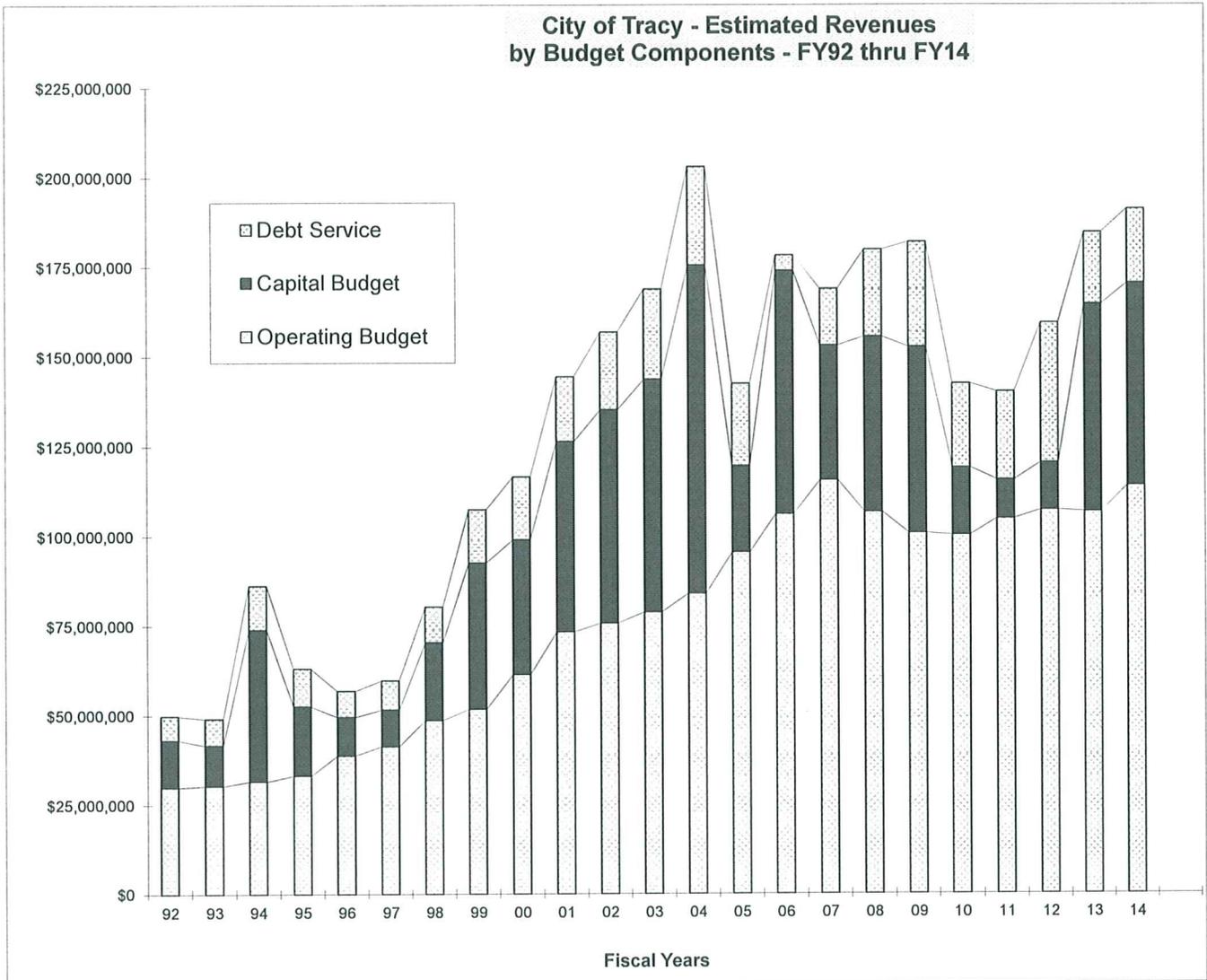
Revenues to support the Operating Budget were fairly stable and showed modest to moderate increases over the years. Although these increases are less than the rate of inflation and growth combined. However, in the past three fiscal years, operating revenues have shown major decreases and such are expected in FY 13-14.

Revenues to support the Capital budget can vary from year-to-year due to the level of development and its impact on capital development fees and the schedule of capital project supported by debt proceeds and grant reimbursements. However, due to the economic downturn, both operating and capital revenues have shown decreases.

Revenues to support Debt Service are increasing with special districts to finance new developments through debt and tax increment financing for redevelopment.

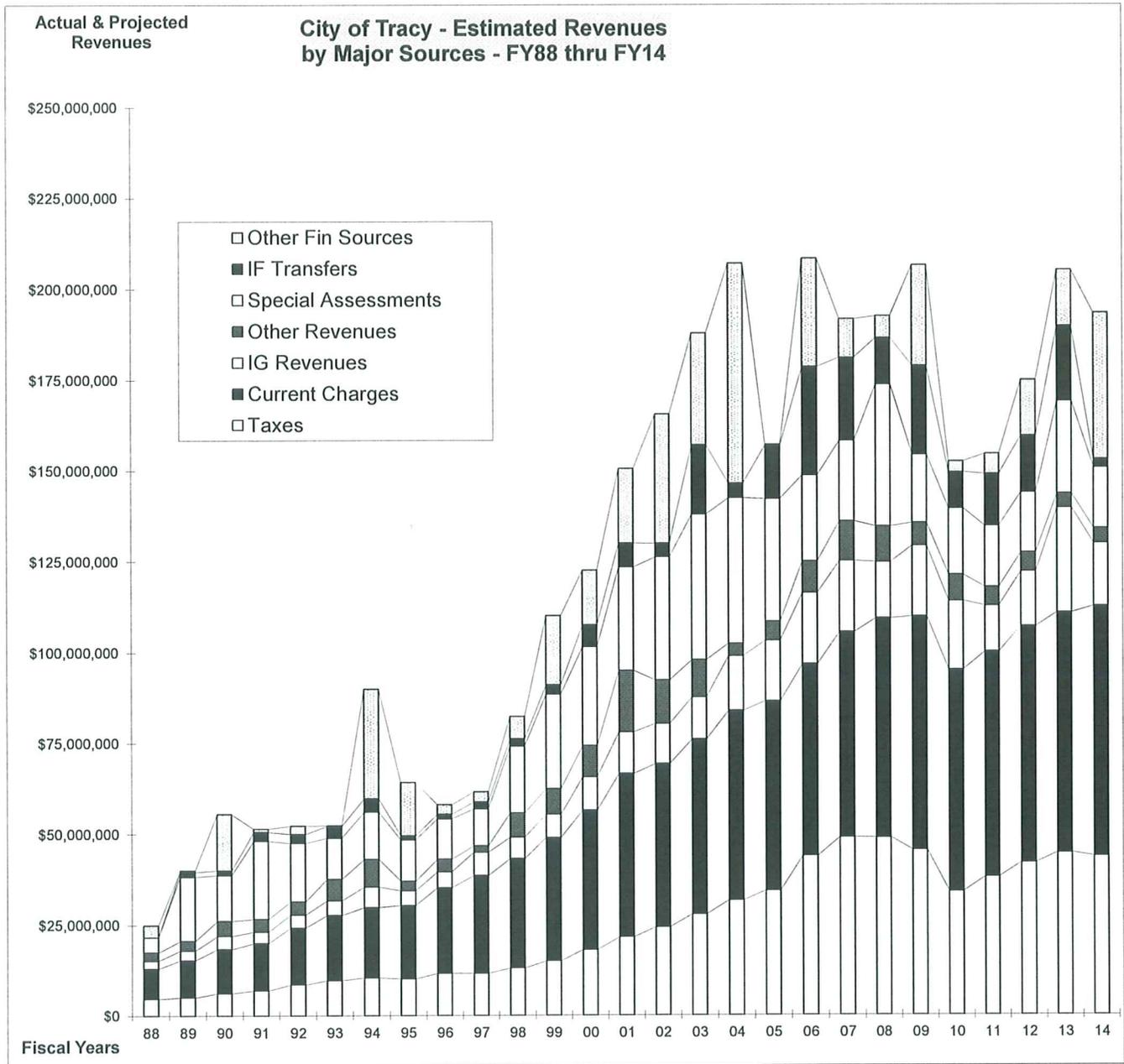
ESTIMATED REVENUES Summary By Major Sources	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
1. TAXES	38,119,470	41,988,980	10.2%	43,622,300	44,752,260	102.6%	6.6%	43,818,160	-2.1%
2. SPECIAL ASSESSMENTS	16,826,017	16,520,829	-1.8%	16,462,050	25,622,310	155.6%	55.1%	16,765,540	-34.6%
3. LICENSE, PERMIT, & FRANCHISE FEES	3,091,902	3,173,413	2.6%	3,191,450	3,358,650	105.2%	5.8%	3,601,090	7.2%
4. INTERGOVERNMENTAL REVENUES	12,556,208	15,048,532	19.8%	13,828,060	28,809,800	208.3%	91.4%	17,269,120	-40.1%
5. CURRENT CHARGES	58,982,813	61,946,186	5.0%	62,817,950	62,759,940	99.9%	1.3%	65,196,140	3.9%
6. OTHER REVENUES	5,108,675	5,225,371	2.3%	3,589,900	3,915,680	109.1%	-25.1%	4,160,100	6.2%
7. OTHER FINANCING SOURCES	5,581,788	15,452,154	176.8%	2,525,000	15,445,000	611.7%	0.0%	40,375,000	161.4%
TOTAL REVENUES	140,266,873	159,355,465	13.6%	146,036,710	184,663,640	126.5%	15.9%	191,185,150	3.5%
8. INTERFUND TRANSFERS	14,322,564	15,691,833	9.6%	3,775,100	20,599,170	545.7%	31.3%	2,251,800	-89.1%
TOTAL REVENUES & TRANSFERS	154,589,437	175,047,298	13.2%	149,811,810	205,262,810	137.0%	17.3%	193,436,950	-5.8%
ESTIMATED REVENUES Summary By Fund Types	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
1. GENERAL FUND	44,507,064	49,462,959	11.1%	47,698,720	50,810,880	106.5%	2.7%	51,834,360	2.0%
2. SPECIAL REVENUE FUNDS	14,473,148	16,411,609	13.4%	16,414,370	27,154,120	165.4%	65.5%	16,909,790	-37.7%
3. CAPITAL PROJECTS FUNDS	6,414,323	4,309,368	-32.8%	2,006,400	27,948,860	1393.0%	548.6%	16,644,400	-40.4%
4. DEBT SERVICE FUNDS	8,303,247	5,656,986	-31.9%	6,593,700	4,346,950	65.9%	-23.2%	3,800,000	-12.6%
5. ENTERPRISE FUNDS	47,049,966	48,289,864	2.6%	51,186,520	52,782,580	103.1%	9.3%	77,995,500	47.8%
6. INTERNAL SERVICE FUNDS	7,148,588	8,829,930	23.5%	8,204,700	8,727,690	106.4%	-1.2%	9,237,300	5.8%
7. FIDUCIARY FUNDS	12,370,537	26,394,749	113.4%	13,932,300	12,892,560	92.5%	-51.2%	14,763,800	14.5%
TOTAL REVENUES Net of Interfund Transfers	140,266,873	159,355,465	13.6%	146,036,710	184,663,640	126.5%	15.9%	191,185,150	3.5%
EQUIVALENCY FACTOR									
Revenues per EDU	\$4,135.23	\$4,697.98	13.6%	\$4,016.41	\$5,396.37	134.4%	14.9%	\$5,551.25	2.9%
Annual % Change	31.3%	75.7%		-14.5%	14.9%			2.9%	

ESTIMATED REVENUES BY BUDGET COMPONENTS



ESTIMATED REVENUES	FY10-11	FY11-12	%	FY12-13	FY12-13	% of	%	FY13-14	%
Summary By Budget Component	\$ Actual	\$ Actual	Change	\$ Budget	\$ Estimated	Budget	Change	\$ Projection	Change
<u>OPERATING BUDGET</u>									
City Property Taxes	14,812,821	14,043,725	-5.2%	13,638,300	14,127,010	103.6%	0.6%	14,410,000	2.0%
General Sales Tax	11,408,245	18,422,071	61.5%	18,270,300	19,891,300	108.9%	8.0%	20,408,160	2.6%
Special Sales Tax	1,785,036	1,366,971	-23.4%	2,470,000	3,012,000	121.9%	120.3%	2,470,000	-18.0%
Other Taxes	1,532,512	1,613,976	5.3%	1,610,000	1,600,000	99.4%	-0.9%	1,880,000	17.5%
Operating Assessments	2,807,486	2,881,229	2.6%	2,735,350	2,880,900	105.3%	0.0%	3,125,340	8.5%
Licenses, Permit, & Franchise Fees	3,091,902	3,173,413	2.6%	3,191,450	3,358,650	105.2%	5.8%	3,601,090	7.2%
State Shared Revenues	2,342,093	2,511,080	7.2%	1,815,000	1,979,190	109.0%	-21.2%	2,004,180	1.3%
Other Grants & Reimbursements	8,051,609	7,477,083	-7.1%	8,424,500	8,007,264	95.0%	7.1%	8,914,570	11.3%
General Charges	8,903,474	8,387,748	-5.8%	7,702,700	8,666,350	112.5%	3.3%	8,296,840	-4.3%
Enterprise Charges	38,662,280	32,239,778	-16.6%	35,601,450	33,833,130	95.0%	4.9%	38,768,970	14.6%
Internal Charges	6,628,906	7,983,666	20.4%	7,605,100	7,298,390	96.0%	-8.6%	8,417,700	15.3%
Fines & Forfeitures	1,862,515	1,915,162	2.8%	1,903,000	1,301,770	68.4%	-32.0%	1,798,500	38.2%
Use of Money & Property	1,909,468	1,545,064	-19.1%	1,078,300	1,506,000	139.7%	-2.5%	1,314,000	-12.7%
Miscellaneous Revenues	1,336,692	1,610,796	20.5%	608,600	1,107,910	182.0%	-31.2%	1,047,600	-5.4%
Debt Proceeds	0	0		0	0			0	
Interfund Transfers In	919,420	3,285,745	257.4%	0	0		-100.0%	0	
Interfund Transfers Out	(1,193,000)	(1,197,408)	0.4%	(1,175,000)	(1,195,880)	101.8%	-0.1%	(1,224,880)	2.4%
Component Total	104,861,459	107,260,099	2.3%	105,479,050	107,373,984	101.8%	0.1%	115,232,070	7.3%
<u>CAPITAL BUDGET</u>									
Special Sales Tax	986,504	1,039,600	5.4%	1,040,000	1,806,500	173.7%	73.8%	1,100,000	-39.1%
Other Taxes	0	0		0	887,500			0	
Operating Assessments	0	43,911		238,000	238,000	100.0%	442.0%	0	
Capital Development Fees	2,271,459	1,249,003	-45.0%	1,556,400	10,280,850	660.6%	723.1%	1,556,400	-84.9%
State Shared Revenues	628,630	375,164	-40.3%	785,390	669,320	85.2%	78.4%	984,970	47.2%
Other Grants & Reimbursements	943,469	4,685,205	396.6%	2,783,170	17,235,026	619.3%	267.9%	5,365,400	-68.9%
Enterprise Charges	543,167	6,047,911		8,007,430	8,390,500	104.8%	38.7%	5,420,500	-35.4%
Internal Charges	40,510	238,749	489.4%	200,000	870,300	435.2%	264.5%	420,000	-51.7%
CIP Contributions	5,559,139	2,045,498	-63.2%	500,000	15,420,000	3084.0%	653.9%	24,350,000	57.9%
Debt Proceeds	22,649	24,272	7.2%	2,025,000	25,000	1.2%	3.0%	16,025,000	64000.0%
Interfund Transfers In	3,156,622	825,620	-73.8%	20,000	1,399,150	6995.8%	69.5%	20,880	
Interfund Transfers Out	(3,334,800)	(3,444,480)	3.3%	0	0		-100.0%	0	
Component Total	10,817,349	13,130,453	21.4%	17,155,390	57,222,146	333.6%	335.8%	55,243,150	-3.5%
<u>DEBT SERVICE</u>									
CDA Property Taxes	8,303,247	5,656,986	-31.9%	6,593,700	4,346,950	65.9%	-23.2%	3,550,000	-18.3%
Debt Assessments	11,747,071	12,346,686	5.1%	11,932,300	12,222,560	102.4%	-1.0%	12,083,800	-1.1%
Enterprise Charges	4,085,989	7,048,334	72.5%	3,701,270	3,701,270	100.0%	-47.5%	3,872,130	4.6%
Debt Proceeds	0	13,382,384		0	0			0	
Interfund Transfers In	4,414,949	1,573,000	-64.4%	1,575,000	1,175,000	74.6%	-25.3%	1,204,000	2.5%
Interfund Transfers Out	(3,963,191)	(1,042,477)		(400,000)	(1,378,270)	344.6%	32.2%	0	
Component Total	24,588,065	38,964,913	58.5%	23,402,270	20,067,510	85.8%	-48.5%	20,709,930	3.2%
TOTAL REVENUES	140,266,873	159,355,465	13.6%	146,036,710	184,663,640	126.5%	15.9%	191,185,150	3.5%

ESTIMATED REVENUES BY SOURCES



ESTIMATED REVENUES By Revenue Source	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
1. TAXES									
General Property Taxes									
Current, Secured	9,500,622	9,056,160	-4.7%	8,746,700	9,125,460	104.3%	0.8%	9,370,000	2.7%
Current, Unsecured	615,190	555,002	-9.8%	575,000	590,110	102.6%	6.3%	600,000	1.7%
Prior Year	14,106	12,602	-10.7%	10,000	12,000	120.0%	-4.8%	13,000	8.3%
Supplemental Roll	31,672	(16,392)	-151.8%	25,000	38,500	154.0%	-334.9%	15,000	-61.0%
State Shifts	0	0		0	0			0	
MVL in-lieu Offset	4,651,231	4,436,353	-4.6%	4,281,600	4,360,940	101.9%	-1.7%	4,412,000	1.2%
Sub-total	14,812,821	14,043,725	-5.2%	13,638,300	14,127,010	103.6%	0.6%	14,410,000	2.0%
Com Dev Agency Property Taxes									
Current, Secured	7,850,331	5,058,121	-35.6%	7,215,200	4,346,950	60.2%	-14.1%	3,800,000	-12.6%
Current, Unsecured	525,957	2,561	-99.5%	505,500	0	0.0%	-100.0%	0	
Prior Year	5,984	(12,798)	-313.9%	5,000	0	0.0%	-100.0%	0	
State Shifts	(717,071)	0		(1,144,000)	887,500	CDA Payback		0	
Supplemental Roll	(70,849)	454,753	-741.9%	12,000	0	0.0%	-100.0%	0	
Sub-total	7,594,352	5,502,637	-27.5%	6,593,700	5,234,450	79.4%	-4.9%	3,800,000	-27.4%
Sales & Use Taxes									
General Sales Tax	7,950,311	9,569,353	20.4%	9,217,000	10,351,800	112.3%	8.2%	10,756,300	3.9%
GST in-lieu Offset	2,561,383	2,942,410	14.9%	3,294,000	3,561,800	108.1%	21.1%	3,746,600	5.2%
Temporary Tax-Measure E	896,551	5,910,308	559.2%	5,759,300	5,977,700	103.8%	1.1%	5,905,260	-1.2%
Transp Devel Tax - Streets	1,405,427	509,167	-63.8%	1,500,000	2,175,500	145.0%	327.3%	1,500,000	-31.1%
Transp Devel Tax - Transit	379,609	857,804	126.0%	970,000	627,500	64.7%	-26.8%	970,000	54.6%
Transp Sales Tax - Prop K	986,504	1,039,600	5.4%	1,040,000	1,096,500	105.4%	5.5%	1,100,000	0.3%
Sub-total	14,179,785	20,828,642	46.9%	21,780,300	23,790,800	109.2%	14.2%	23,978,160	0.8%
Business Taxes									
Business License Tax	583,368	585,327	0.3%	610,000	590,000	96.7%	0.8%	605,000	2.5%
Transient Lodging Tax	675,819	745,975	10.4%	740,000	750,000	101.4%	0.5%	760,000	1.3%
Other Taxes									
Documentary Transfer Tax	273,325	282,674	3.4%	260,000	260,000	100.0%	-8.0%	265,000	1.9%
Total for TAXES	38,119,470	41,988,980	10.2%	43,622,300	44,752,260	102.6%	6.6%	43,818,160	-2.1%

TAXES

Taxes are compulsory charges levied by a government for the general financing of government programs, activities and improvements which benefit the community-at-large. Property taxes and sales taxes are the two major tax sources for the City. But, their rates and yields are limited by state law.

Property Taxes

Proposition 13 limits City Property Taxes to 1% of assessed valuation. However, on average, the City receives only 14 cents of every property tax dollar paid by the property owner for property within City limits. The balance goes to schools, the state and the county. The property tax is administered and collected by the county and then remitted to the City. The receipts from this tax may be spent on any lawful City activity. Receipts have dramatically declined due to the mortgage situation and resulting foreclosures and decrease in real estate prices. General Fund property tax receipts declined 8.2% in FY08-09, 19.4% in FY 09-10, 2.3% in FY10-11, 5.2% in FY11-12. However, in the FY12-13 and FY13-14, receipts will start to rebound, with a minimum 0.6% increase in FY12-13 and a 2% increase in FY13-14.

Since FY91-92, the Community Development Agency has received an allocation of CDA property taxes based upon the tax increment in the City's redevelopment project area. The receipts from this tax are restricted to redevelopment purposes.

However, the State legislation has abolished redevelopment agencies, effective January 31, 2012. So, any receipts in FY11-12 and afterward will be limited and only for debt service and a small administrative allocation. The City, as a local agency, will receive some of the residual funds from the dissolved CDA. This will be one-time revenue of about \$887,500 in FY12-13.

Sales Tax

State law allows the City to levy a 1% General Sales Tax on retail sales transactions occurring within the City limits. Actual collections are made by the State Board of Equalization which remits tax receipts to the City monthly. The receipts from this tax may be spent on any lawful City activity. The City enjoyed an expanded sales tax base during earlier robust economic times and as the City grew.

However, due to the economic downturn, General Sales Tax receipts declined 11.9% in FY08-09 and 15.9% in FY09-10. But, they have shown major increases in the last three years. An increase of 4.2% is expected in FY13-14.

In November 2010, the Tracy electorate approved Measure E which provides for a ½ cent increase over the 1% general levy. The local levy was in effect for 3 months in FY10-11 and for 12 months in FY11-12. Receipts are greater than anticipated and future increases are expected. Receipts for FY12-13 will be higher than in FY13-14 due to adjustments in getting the new tax up and running.

The city received an allocation of the county 0.25% Transportation Development (TDA) Tax.

In FY91-92, the City started to receive an allocation of the countywide Prop K 0.50% sales tax levy.

Countywide receipts for both taxes are allocated to the City based upon population. As countywide yields and the City's population grow, so do the City's annual TDA allocation and Prop K tax receipts.

But as special sales taxes TDA and Prop K tax receipts have also been declining recently due to the economic downturn. In FY12-13 and FY13-14, minor increases are expected.

First claim on TDA monies, however, is for transit purposes with the balance restricted to streets. The City's annual TDA drawdown and allocation between transit and street varies yearly due to the availability of other transit funding and transit needs. Proposition K monies are received quarterly and must be used for street maintenance purposes.

Other Taxes

The City levies a Transient Occupancy (Lodging) Tax, at a rate of 10%. Tax yields vary with economic conditions, and have increased due to inflation and the opening of new lodging facilities.

The city levies a Business License Tax, which chiefly is based upon the number of employees a business has. The tax is \$100 plus \$20 per employee but there is also a maximum tax of \$2,000 which means any business with 100 or more employees will still pay \$2,000. Business license tax revenue has flattened as the construction sector has slowed. There is fewer contractor type license revenue.

The City also receives a share of the Documentary Transfer Tax collected by the county on the transfer of realty property located within the City. Tax yields vary with real estate turnover and the level of development within the City.

In past years, yields for these other taxes showed major increases. But, since FY04-05, decreases have been seen due to the slow real estate market and economic downturn. However, some rebound may be seen in FY12-13 and FY13-14

ESTIMATED REVENUES By Revenue Source	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
2. SPECIAL ASSESSMENTS									
Operating Assessments									
Landscape Districts Assmts	2,346,905	2,458,818	4.8%	2,496,200	2,641,750	105.8%	7.4%	2,640,190	-0.1%
Downtown Business Assmts	117,146	113,978	-2.7%	117,150	117,150	100.0%	2.8%	117,150	0.0%
Pre-Development Assessments	343,435	352,344	2.6%	360,000	360,000	100.0%	2.2%	368,000	2.2%
Other Operating Assessments	0	0		0	0			0	
Sub-total	2,807,486	2,925,140	4.2%	2,973,350	3,118,900	104.9%	6.6%	3,125,340	0.2%
Capital Development Fees									
Infill Areas									
Public Building Fees - Infill	2,277	62	-97.3%	45,000	5,000	11.1%		45,000	800.0%
Arterial Fees - Infill	67,823	0	-100.0%	110,000	50,000	45.5%		110,000	120.0%
Parking Impact Fees	0	4,048		2,400	0	0.0%		2,400	
Drainage Fees - Infill	42,607	0	-100.0%	42,000	20,000	47.6%		42,000	110.0%
Park Fees - Infill	0	0		25,000	0	0.0%		25,000	
Residential Specific Plan (RSP) Areas									
Public Building Fees - RSP	11,624	0		0	0			0	
Arterial Fees - RSP	0	0		0	0			0	
Drainage Fees - RSP	5,412	0		0	0			0	
Park Development Fees - RSP	312	0		0	0			0	
Plan "C" Areas									
Park Development Fees	0	0		0	0			0	
Drainage Fees	0	0		0	0			0	
Arterial Fees	0	0		0	0			0	
General Fees	0	0		0	0			0	
Utilities Fees	0	0		0	0			0	
Program Mgmt Fees	0	0		0	0			0	
Utilities Fees									
Sewer Capital Fees	27,144	10,440	-61.5%	30,000	40,000	133.3%	283.1%	30,000	-25.0%
Water Capital Fees	19,740	16,243	-17.7%	20,000	21,200	106.0%	30.5%	20,000	-5.7%
Other Development Areas									
I205 Area Specific Plan Fees	0	349,732		200,000	117,600	58.8%		200,000	70.1%
Northeast Industrial Area Fees	298,816	0		460,000	8,459,100	1838.9%		460,000	-94.6%
South MacArthur Area Fees	230,942	610,974	164.6%	200,000	1,158,000	579.0%	89.5%	200,000	-82.7%
Industrial Spec Plan, South	0	318,484		80,000	25,700	32.1%		80,000	211.3%
Presidio Area Fees	0	0		0	0			0	
Tracy Gateway Area	1,582,714	0		100,000	30,000	30.0%		100,000	233.3%
Kagehiro Area Fees	0	0		10,000	3,000	30.0%		10,000	233.3%
Regional Impact Fees	(17,952)	(60,980)	239.7%	232,000	351,250	151.4%	-676.0%	232,000	-34.0%
Bond Proceeds Offset	0	0		0	0			0	
Sub-total	2,271,459	1,249,003	-45.0%	1,556,400	10,280,850	660.6%	723.1%	1,556,400	-84.9%

SPECIAL ASSESSMENTS

Special assessments are compulsory charges levied by a government for the purpose of financing particular public services and/or improvements which benefit limited groups of property owners. Special assessments levied and collected by the City consist of three types: operating assessments, capital development fees, and debt assessments.

Operating Assessments These include the City Landscaping District (LD), the Downtown Tracy Business Improvement Association (DTBIA) fees, and Downtown Parking District assessments. The use of these proceeds is limited to the special purposes for which they are levied. Since the late 1980s, all new developments have been placed within the City Landscaping District for the purpose of maintaining the public landscaping in and around these developments. The assessments for the LD are collected by the county along with the property taxes on the properties within the respective District. To raise the LD fees beyond an inflation factor, it requires a vote of the property owners. Some zones in the LD have opted for a higher fee to provide for additional services whereas others have not.

A special levy is collected by the City as a special assessment on businesses within the downtown area. The proceeds are used for promotional activities and events for the downtown area. In FY 10-11, the Downtown Tracy Business Improvement Area was replaced by a new Public Benefit Improvement District.

The City also receives, by special agreements, pre-development assessments from certain property owners. These assessments are in-lieu of taxes prior to development in and/or annexation for major developments which receive the benefit of City services.

Capital Development Fees Capital development fees are collected by the City to finance capital improvements necessary to support new development in the City. These fees are paid by property owners/builders at various stages of the development and building approval process. The use of these fees is restricted to those capital improvement projects necessary to meet the impact of new growth upon the community. These fees support a "pay as you go" capital improvement program for the community. The collection of capital development fees is tied to development approvals and the issuance of building permits, particularly for single family homes.

When building and construction activities were on an upswing, the fees collected have been over \$15 million annually. But in FY05-06 and FY06-07, they decreased to \$9.4 and \$7.0 million. In FY07-08, capital development fees jumped to \$23.5 million due to development in the Northeast Industrial Area. But, since FY08-09, receipts declined to than \$3 million. In FY12-13, they will jump to over \$10 million due to development in the NE Industrial area. Only a nominal \$1.5 million is projected for FY13-14.

These fees are accounted for separately by development areas and by project categories. Also, separate fees are collected in the older or "Infill" area of the community. Space limitation in this document does not allow for the listing of all accounts, so only a summary for each separate fund involved is shown here. Fees are also accounted for water and sewer purposes. The resale of excess ECUs of utilities capacity are accounted for as capital fees.

In some cases, bond proceeds are used to finance the fees. To avoid a double counting of total revenues, an offset is shown.

At the start of FY 10-11, fees that still needed to be collected from the various areas totaled over \$30 million. Recent collections have been from industrial and commercial development.

<u>ESTIMATED REVENUES</u> <u>By Revenue Source</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
Debt Assessments									
CFD 89-1 ISP-NE	1,282,522	1,556,312	21.3%	1,300,000	1,300,000	100.0%	-16.5%	1,300,000	0.0%
AD 93-1 Tracy Marketplace	360,474	360,474	0.0%	362,300	360,500	99.5%	0.0%	362,300	0.5%
AD 93-2 Woodfield Estates	427,292	449,283	5.1%	430,000	449,100	104.4%	0.0%	449,000	0.0%
AD 94-1 Auto Mall	415,977	441,844	6.2%	415,000	441,700	106.4%	0.0%	441,600	0.0%
AD 95-1 Pheasant Run	102,691	109,338	6.5%	101,000	115,400	114.3%	5.5%	110,000	-4.7%
AD 96-1 Bridle Creek #1	295,467	135,798	-54.0%	132,000	137,200	103.9%	1.0%	138,000	0.6%
AD 97-1 Heartland #1	135,426	153,215	13.1%	139,000	146,500	105.4%	-4.4%	150,000	2.4%
AD 97-2 Bridle Crk #3 & #4	40,653	214,905	428.6%	203,000	214,900	105.9%	0.0%	214,900	0.0%
AD 98-1 Plan "C"	4,696,633	4,868,238	3.7%	4,750,000	4,885,600	102.9%	0.4%	4,750,000	-2.8%
AD 98-3 Souza Citation	311,106	249,549	-19.8%	330,000	309,100	93.7%	23.9%	330,000	6.8%
AD 98-4 Morrison Homes	206,534	213,895	3.6%	214,000	208,740	97.5%	-2.4%	209,000	0.1%
CFD 99-1 NE Industrial Area #1	723,713	764,518	5.6%	760,000	761,320	100.2%	-0.4%	760,000	-0.2%
CFD 99-2 South MacArthur Plan A	887,110	929,152	4.7%	930,000	931,610	100.2%	0.3%	930,000	-0.2%
CFD 00-1 Presidio	912,153	939,315	3.0%	930,000	960,530	103.3%	2.3%	935,000	-2.7%
AD 00-2 Heartland #3	83,195	85,945	3.3%	85,000	73,020	85.9%	-15.0%	85,000	16.4%
AD 03-1 Berg Avenue Area	81,591	83,282	2.1%	81,000	82,340	101.7%	-1.1%	81,000	-1.6%
CFD 06-1 NE Industrial Area #2	784,535	791,623	0.9%	770,000	807,500	104.9%	2.0%	800,000	-0.9%
CFD 11-1 Tracy 580 Bus Park	0	0		0	37,500			38,000	1.3%
Sub-total	11,747,072	12,346,686	5.1%	11,932,300	12,222,560	102.4%	-1.0%	12,083,800	-1.1%
Total for SPECIAL ASSESSMENTS	16,826,017	16,520,829	-1.8%	16,462,050	25,622,310	155.6%	55.1%	16,765,540	-34.6%

SPECIAL ASSESSMENTS (CONTINUED)

Debt Assessments

Special assessments have been levied by the City against certain property owners for infrastructure improvements made in the past that benefited their properties. These assessments are collected by the county along with property taxes on the properties. The receipts from these assessments are used to pay the debt service obligations used to finance the improvements made.

The debt assessments are levied either through Assessment Districts (AD) or Community Facilities Districts (CFD). A District's name usually designates the year when it was first formed.

The City will have 18 special assessment levies and debt obligations to administer in FY13-14. The levies are set based on the payment schedules for the respective bond issues.

ESTIMATED REVENUES By Revenue Source	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
3. LICENSE, PERMIT, & FRANCHISE FEES	9	15		20	20	SFH Permit Level		20	
Building & Construction Permits									
Building Permits	217,439	279,194	28.4%	250,000	400,000	160.0%	43.3%	500,000	25.0%
Electrical Permits	34,817	41,098	18.0%	45,000	45,000	100.0%	9.5%	50,000	11.1%
Plumbing Permits	39,355	47,771	21.4%	45,000	50,000	111.1%	4.7%	55,000	10.0%
Mechanical Permits	17,076	19,010	11.3%	20,000	22,000	110.0%	15.7%	25,000	13.6%
Grading Permits	3,835	7,655	99.6%	21,500	7,670	35.7%	0.2%	68,400	791.8%
Encroachment Permits	15,257	21,267	39.4%	3,500	12,630	360.9%	-40.6%	22,070	74.7%
Sign & Zoning Permits	18,708	22,858	22.2%	16,500	20,420	123.8%	-10.7%	21,820	6.9%
Sub-total	346,487	438,853	26.7%	401,500	557,720	138.9%	27.1%	742,290	33.1%
License Fees									
Bicycle Licenses	36	0		100	100	100.0%		100	0.0%
Animal Licenses - Rabies	1,338	2,638	97.2%	850	1,500	176.5%	-43.1%	2,500	66.7%
Animal Licenses - Livestock	19,983	25,210	26.2%	26,000	26,000	100.0%	3.1%	26,000	0.0%
Business Licenses - New	36,330	36,345	0.0%	37,000	30,000	81.1%	-17.5%	33,000	10.0%
Business Licenses - Renewals	51,580	51,670	0.2%	55,000	53,500	97.3%	3.5%	55,000	2.8%
Sub-total	109,267	115,863	6.0%	118,950	111,100	93.4%	-4.1%	116,600	5.0%
Franchise Fees									
Franchise - Electric & Gas	566,530	541,554	-4.4%	560,000	541,030	96.6%	-0.1%	550,000	1.7%
Franchise - Cable TV	766,640	780,506	1.8%	790,000	813,000	102.9%	4.2%	815,000	0.2%
Ed/Govt Cable TV	161,816	175,856	8.7%	170,000	187,000	110.0%	6.3%	188,000	0.5%
Franchise - Waste Collection	1,139,600	1,120,000	-1.7%	1,150,000	1,148,000	99.8%	2.5%	1,188,200	3.5%
Franchise - Water & Sewer	0	0		0	0			0	
Franchise - Others	1,562	781		1,000	800	80.0%	2.4%	1,000	25.0%
Sub-total	2,636,148	2,618,697	-0.7%	2,671,000	2,689,830	100.7%	2.7%	2,742,200	1.9%
Total for LICENSE, PERMIT, & FRANCHISE FEES	3,091,902	3,173,413	103.2%	3,191,450	3,358,650	105.2%	5.8%	3,601,090	7.2%

LICENSE, PERMIT, AND FRANCHISE FEES

These fees are collected in exchange for the issuance of a license, a permit, or a franchise and are usually used to finance programs regulating the activities permitted or to mitigate their impact on the community.

Building and Construction Permit Fees

Permit fees are collected by the City for building and construction permits. These fees are used to cover the costs of processing permit applications and inspecting the building and construction work performed under the permits. These permits are primarily issued by the Building Division for projects on private properties. The Engineering Division also issues permits for grading and for projects on, under, or encroaching upon public streets or rights-of-way.

Since FY98-99, building permits for new single family homes were as follows:

FY 00-01	1,364	FY 06-07	88
FY 01-02	838	FY 07-08	19
FY 02-03	1,466	FY 08-09	27
FY 03-04	1,183	FY 09-10	22
FY 04-05	693	FY 10-11	9
FY 05-06	220	FY 11-12	15

In FY04-05 building and construction permit fees totaled about \$3.0 million, but this fell to about \$1.6 million in FY05-06 and \$1.25 million in FY06-07. In recent years, commercial development has brought in revenues, which offset the loss in revenues due to the drop in building permits for new homes. In FY07-08 and FY08-09, revenues dropped to about \$750,000. In FY09-10, they dropped to about \$560,000, and to \$346,000 in FY10-11.

The slowdown in permits is due to the Measure A growth control initiative, as well as the general economic downturn. Revenues are starting to increase with \$438,800 in FY11-12, and \$557,700 and \$742,290 projected in FY12-13 and FY13-14 respectively.

License Fees

Other licensing fees collected include animal and bicycle license fees, which usually generate about \$25,000 per year. These fees are used to cover the costs of the animal regulation program and the printing of bicycle licenses.

Also, the City generates fees for the cost of processing new business license applications and renewals. The revenue generated varies with the local economy.

Franchise Fees

Franchise fees are imposed by the City upon utility companies and other businesses for the privilege of using the City's rights-of-way. These fees may be spent on any lawful City activity. Currently, fees are in place for electric, gas, cable television, and solid waste collections.

The City levies a 0.5% rate for electricity and a 1.0% rate for natural gas on franchise receipts collected within the City. The City levies a 5% rate on cable TV franchise revenues plus 75 cents per month per subscriber to support the City's education & government cable TV channel.

For FY 09-10, franchise fees paid by electric and gas providers were down due to the poor economy. In FY10-11, they were up, but have declined in FY11-12 and FY12-13. A slight increase is projected in FY13-14. Cable TV franchise fees have increased in FY11-12 and FY12-13. Overall, in FY13-14, modest increases are expected.

A review of franchise fees in FY10-11 revealed the contract for solid waste fee provided for a maximum of 10% for a franchise fee and the fee was adjusted accordingly.

ESTIMATED REVENUES By Revenue Source	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
4. INTERGOVERNMENTAL REVENUES									
State Shared Taxes									
Motor Vehicle In-Lieu Tax	375,887	41,270	-89.0%	0	43,010		4.2%	44,000	2.3%
State Fiscal Relief	0	0		0	0			0	
Property Tax Relief	232,228	176,082	-24.2%	130,000	125,000	96.2%	-29.0%	130,000	4.0%
Public Safety Tax	325,228	352,095	8.3%	335,000	370,000	110.4%	5.1%	380,000	2.7%
Gasoline Tax	2,037,380	2,316,797	13.7%	2,135,390	2,110,500	98.8%	-8.9%	2,435,150	15.4%
Sub-total	2,970,723	2,886,244	-2.8%	2,600,390	2,648,510	101.9%	-8.2%	2,989,150	12.9%
State Grants & Reimbursements									
State Mandate Reimbursements	30,109	32,012	6.3%	20,000	27,400	137.0%	-14.4%	25,000	-8.8%
State POST Reimbursements	39,113	14,194	-63.7%	20,000	45,000	225.0%	217.0%	20,000	-55.6%
State Law Enforcement Grants	139,251	147,749	6.1%	107,000	200,810	187.7%	35.9%	237,220	18.1%
State Fire Aid	(4,184)	80,782		206,000	160,000	77.7%		206,000	28.8%
State Highways Grants	53,828	0		0	0			0	CIP
SHG-Traffic Congestion Relief	0	0		0	0			0	
SHG-Prop 1B	0	1,205,764		0	0			0	
State Transit Assistance	(208,780)	78,715	-137.7%	69,070	452,590		475.0%	0	CIP
State Airport Grants	6,205	0		20,000	498,250			20,000	CIP
State Park Grants	5	0		0	0			0	CIP
Other State Grants	233,873	184,323	-21.2%	0	26,500		-85.6%	0	CIP
County Grants & Reimbursements									
County Transit Operating	50,262	0	-100.0%	50,000	69,000	138.0%	#DIV/0!	50,000	
Other County Grants	40,684	32,046	-21.2%	40,000	32,000	80.0%	-0.1%	40,000	25.0%
Federal Grants & Reimbursements									
Federal Law Enforcement Grants	6,838	12,878	88.3%	6,300	6,300	100.0%	-51.1%	6,300	
Federal Highway Grants	362,906	1,218,289	235.7%	1,360,100	10,476,760	770.3%	760.0%	1,728,500	-83.5%
Federal Transit Grants	1,339,822	965,439	-27.9%	1,959,000	3,450,580	176.1%	257.4%	885,000	
FAA Airport Grants	0	42,552		0	783,860			4,028,400	CIP
Community Development Block GI	354,638	87,350	-75.4%	485,830	1,059,200	218.0%		417,800	-60.6%
Other Federal Grants	46,331	513,913		0	0			0	CIP
Other Grants & Reimbursements									
Tracy Rural Fire District Proceeds	3,948,407	3,942,321	-0.2%	4,034,900	3,944,000	97.7%	0.0%	3,948,900	0.1%
Mt House CSD Fire Service Proce	2,174,588	2,356,576	8.4%	2,385,100	2,385,100	100.0%	1.2%	2,381,100	-0.2%
SJCOG - Prop K Reimbursements	127,924	633,016	394.8%	200,000	505,460			0	-100.0%
School District Grants - Operating	251,062	264,369	5.3%	264,370	265,520	100.4%	0.4%	265,750	0.1%
Schools CDA Repayment	590,407	0	-100.0%	0	0			0	
Other Grants & Reimbts	2,196	350,000		0	1,772,960			20,000	
Sub-total	9,585,485	12,162,288	26.9%	11,227,670	26,161,290	233.0%	115.1%	14,279,970	-45.4%
Total for INTERGOVERNMENTAL REVENUES	12,556,208	15,048,532	19.8%	13,828,060	28,809,800	208.3%	91.4%	17,269,120	-40.1%

INTERGOVERNMENTAL REVENUES

This category includes all grants, subventions, and reimbursements received from other government entities.

State Shared Taxes

The primary group in this category is state shared taxes which includes motor vehicle in-lieu taxes, property tax relief, public safety sales tax, and gasoline fuel taxes. Their receipts had been stable and reliable from year-to-year based primarily on the City's population relative to the population of the State and other communities. State shared taxes increased based upon inflation, State economic conditions, and City population growth. Population growth and booming State and local economies tend to push such revenues up. However, certain State legislation has had negative impacts on recent and future receipts.

Motor Vehicle in-Lieu Taxes are collected by the State in-lieu of a property tax. A portion of these taxes is allocated among cities by the State. Their use is unrestricted. These used to be a significant City General Fund revenue source reaching \$3.76 million in FY02-03. In the last 4 years these receipts were down reflecting a general decline in the State economy, due to State budget actions, but also State budgetary allocations, minimal or no revenues are expected.

California voters approved a half cent Public Safety Sales Tax starting in FY93-94. Unfortunately, the distribution formula used in about a handful of counties (including San Joaquin County) directs most of these funds to the county. The small amount the City does receive is restricted to public safety purposes. These receipts have also declined in recent years due to the local economy. But, modest increases are expected in FY12-13 and FY13-14.

Gasoline Fuel Taxes are collected by the State and then allocated to cities & counties. Their use is restricted to the maintenance and construction of streets and traffic improvements. In FY10-11, receipts were up because traffic congestion relief monies are now added into gasoline taxes. For FY12-13, a decrease is expected; but in FY13-14, an increase is expected.

Grants and Reimbursements

This grouping includes special purpose grants from the Federal Government, the State, the County, and other local agencies. The receipts from these sources vary from year-to-year. Their use is usually restricted to certain purposes or certain projects. In some cases, they are reimbursements for expenditures already made by the City for a particular purpose.

One major source in this grouping is the tax and assessment proceeds from the Tracy Rural Fire District (TRFD) to pay for consolidated fire services and the proceeds received from the Mountain House Community Services District (MHCS), located northwest of the City, as the City provides fire services to both of these areas. The City receives all of the TRFD operating receipts for the year, except for a small TRFD administrative allocation. The MHCS proceeds are based upon their share of minimal staffing provided, which is 16.6% of consolidated operating costs.

Both the TRFD and the MHCS are also experiencing decline in local revenues due to the economic downturn. The FY

09-10 Fire Department budget was reduced for the benefit of TRFD, and MHCS shared in the benefit of that reduction. The MHCS proceeds for FY 09-10 were down due to the reduction, but also they were given a credit for the overpayment of their share of costs in the prior fiscal year.

Local schools provide annual support for the School Resources Officers and Crossing Guards services.

Others grants are based upon approved capital projects. These include parks, highways, transit, and airport grants. Also, Prop K grants are received from the SJCOG for specific street, bikeway, and transit projects.

ESTIMATED REVENUES By Revenue Source	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
5. CURRENT SERVICE CHARGES									
General Government Charges									
Sales of Maps & Publications	14,554	3,186	-78.1%	14,000	3,000	21.4%	-5.8%	4,000	33.3%
Reproduction & Postage Fees	5,654	4,820	-14.8%	4,500	5,000	111.1%	3.7%	4,000	-20.0%
Financial Services Fees	670,878	619,214	-7.7%	410,000	400,000	97.6%	-35.4%	400,000	0.0%
Other Gen Govt Fees	4,186	8,850		2,000	4,000	200.0%		5,000	25.0%
Public Safety Charges									
Special Police Fees	177,875	155,165	-12.8%	190,000	150,000	78.9%	-3.3%	150,000	0.0%
Special Fire Fees	153,385	168,182	9.6%	164,700	192,600	116.9%	14.5%	168,500	-12.5%
Animal Shelter Fees	13,860	12,533	-9.6%	14,500	13,000	89.7%	3.7%	14,000	7.7%
Weed & Lot Cleaning Fees	7,276	5,957	-18.1%	5,000	4,000	80.0%	-32.9%	5,000	25.0%
Hazardous Waste Clean-up Fees	0	0		3,500	1,500	42.9%		2,000	33.3%
Demolition Fees	0	0		3,500	1,500	42.9%		2,000	33.3%
Engineering Charges									
Map Review & Plan Check Fees	797,641	234,952	-70.5%	90,000	271,400	301.6%	15.5%	368,000	35.6%
Inspection Fees	104,510	288,806	176.3%	131,500	173,300	131.8%	-40.0%	162,500	-6.2%
Segregation Fees	40	1,440		1,000	2,660	266.0%	84.7%	1,500	-43.6%
Planning & Zoning Charges									
Planning Fees	12,705	333,612		7,500	254,400	3392.0%	-23.7%	103,000	-59.5%
Environmental Review Fees	1,900	3,220	69.5%	1,500	5,400	360.0%	67.7%	5,500	1.9%
Zoning Fees	12,469	53,050	325.5%	50,000	23,030	46.1%	-56.6%	36,440	58.2%
Development Review Fees	350,815	83,594	-76.2%	85,000	127,150	149.6%	52.1%	163,200	28.4%
Building Regulation Charges									
Building Plan Check Fees	191,715	197,652	3.1%	225,000	470,000	208.9%	137.8%	400,000	-14.9%
Parks & Recreation Charges									
General Recreation Fees	198,795	194,460	-2.2%	229,200	223,000	97.3%	14.7%	231,000	3.6%
Aquatics Fees	143,115	146,344	2.3%	128,000	146,000	114.1%	-0.2%	146,000	0.0%
Athletics Fees	176,017	181,893	3.3%	180,100	147,420	81.9%	-19.0%	164,000	11.2%
Youth Program Fees	107,918	121,990	13.0%	133,100	140,760	105.8%	15.4%	155,000	10.1%
Senior Center Fees	19,854	20,519	3.3%	16,000	20,000	125.0%	-2.5%	21,000	5.0%
Teen Program Fees	3,700	5,135	38.8%	3,500	3,530	100.9%	-31.3%	6,300	78.5%
Rental - Community Center	45,476	49,967	9.9%	49,000	65,500	133.7%	31.1%	65,500	0.0%
Rental - Other Facilities	48,926	40,491	-17.2%	38,800	69,500	179.1%	71.6%	69,500	0.0%
Community Events Fees	13,153	19,061	44.9%	17,400	23,470	134.9%	23.1%	25,000	6.5%
Cultural Arts Charges									
Cultural Arts Fees	217,225	266,547	22.7%	372,000	372,230	100.1%	39.6%	346,500	-6.9%
Capital Project Charges									
CIP Project Mgmt Charges	5,409,832	5,167,108	-4.5%	5,132,400	5,353,000	104.3%	3.6%	5,072,400	-5.2%
Sub-total for Governmental Charges									
	8,903,474	8,387,748	-5.8%	7,702,700	8,666,350	112.5%	3.3%	8,296,840	-4.3%

CURRENT SERVICE CHARGES

These charges are collected by the City in exchange for a particular public service of limited and specific benefit and are used to finance the particular service provided.

Current service charges can be classified into three sub-categories: governmental charges, enterprise charges, and internal charges.

Governmental Charges

Traditionally, City services have been funded through taxes. However, in certain areas, where there are limited and specific benefits for particular services, a fee or charge may be levied upon users to pay for the service. Over the years, a number of such user charges and fees have been authorized for certain services.

Applicable to all departments are General Charges for the sale of maps and publications and reproduction and postage costs. Financial service charges are the City's administrative charges for the formation and administration of assessment and community facilities districts. Also, the City Treasurer costs (see the Cash Management program) are recovered by charges, which are offset against interest earnings prior to their interfund allocation.

Public Safety Charges include special police fees for reports, fingerprinting, DUI recovery, and special events. Special fire fees include fire permit fees, fire systems plan check and inspection fees, and street addressing fees. Animal shelter fees include impoundment fees and processing charges for animal adoptions. Public Safety Charges, except for Special Fire fees, are based upon past receipts. Special Fire fees include charges which are related to the level of building and construction activities in the community.

Engineering, Planning and Zoning, and Building Fee revenues vary with the level of building and construction activities in the community. But, there are one-time windfalls due to large projects or the periodic peaks of rechecks after code revisions.

In FY02-03, Engineering revenues were over \$2,900,000. Since then, they have declined significantly. In FY09-10, such revenues were about \$339,000. In FY10-11, they were up to about \$902,191, due to a one-time receipt. In FY 11-12 and FY12-13, there were decreases. However, an increase is expected in FY13-14.

Planning and Zoning fees can vary from year to year. In FY11-12, fees were up; but are going down in FY12-13 and FY13-14.

Building fees reached \$1,179,000 in FY 03-04; but they have been in decline since then. In FY12-13, they will show a major increase due to industrial development; but they will drop off somewhat in FY13-14.

Parks & Recreation charges, while not set for 100% recovery, do play a significant role in the funding of recreation programs. With a new fee schedule in FY09-10, they are showed increases. In FY10-11, with some program cutbacks, these fees decreased. However, since FY11-12, they have been showing moderate annual increases.

In FY07-08, with the opening of the City's new Grand Theatre, Cultural Arts fees were a new revenue source for the City. In FY07-08, their first but partial year (9 months), Cultural Arts fees reached only 42% of their estimate. In FY08-09, receipts increased; but decreased in FY09-10. For FY10-11, they decreased again. In FY11-12 and FY12-13, receipts showed major increases. However, for FY13-14, they are expected to show a moderate decrease.

CIP Project Management Charges are paid by City capital projects to the General Fund as reimbursements and overhead charges for City staff effort devoted to such projects. The amount charged can vary from year-to-year depending on the progress made and staff effort in terms of design, inspections, and program management devoted to such projects. Also, these charges are paid by major development reviews, which are budgeted and accounted for like CIP projects. In such cases, the property owner pays not only for the contracted review, but also for City staff time and associated overhead.

The FY08-09 and FY09-10 receipts both include recovery from Plan C Development Funds for uncharged program management in prior fiscal years. In both FY12-13 and FY13-14, receipts are expected to exceed \$5,000,000.

ESTIMATED REVENUES By Revenue Source	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
Water Charges									
Water Sales	14,166,655	14,068,832	-0.7%	14,200,000	14,350,000	101.1%	2.0%	14,701,000	2.4%
Other Water Fees	64,010	94,534	47.7%	90,000	103,900	115.4%	9.9%	90,000	-13.4%
Wastewater Charges									
Wastewater Service Charges	11,916,424	11,232,370	-5.7%	11,950,000	11,485,000	96.1%	2.2%	12,633,500	10.0%
Other Sewer Fees	42,270	183,878	335.0%	190,000	185,000	97.4%	0.6%	190,000	2.7%
Solid Waste Charges									
Waste Collection Fees	3,859,511	4,253,038	10.2%	4,950,000	4,512,000	91.2%	6.1%	4,639,000	2.8%
Waste Disposal Fees	6,866,913	8,502,913	23.8%	8,750,000	8,750,000	100.0%	2.9%	9,013,000	3.0%
Recycling Program Fees	1,955,540	2,145,661	9.7%	2,540,000	2,321,000	91.4%	8.2%	2,386,000	2.8%
Other Solid Waste Fees	3,560,707	3,841,115	7.9%	3,660,000	3,227,800	88.2%	-16.0%	3,400,000	5.3%
Drainage Charges									
Drainage Fees	551,169	563,884	2.3%	565,000	574,000	101.6%	1.8%	585,000	1.9%
Airport Charges									
Aircraft Tie-down Fees	2,759	5,434	97.0%	2,000	3,000	150.0%	-44.8%	3,000	0.0%
Airport Hangar Rentals	185,065	196,455	6.2%	188,000	188,000	100.0%	-4.3%	192,000	2.1%
Airport Ground Rentals	16,186	5,258	-67.5%	15,000	15,000	100.0%	185.3%	15,360	2.4%
Airport FBO Lease	31,571	27,120	-14.1%	25,800	25,800	100.0%	-4.9%	26,190	1.5%
Airport Crop Income	49,440	83,638	69.2%	52,450	52,450	100.0%	-37.3%	54,000	3.0%
Airport Fuel Sales	51,000	51,002	0.0%	50,000	50,000	100.0%	-2.0%	50,000	0.0%
Transit Charges									
Fixed Route Fares	57,057	54,055	-5.3%	58,500	58,200	99.5%	7.7%	59,800	2.7%
Para-Transit Fares	32,046	25,436	-20.6%	22,200	22,250	100.2%	-12.5%	22,250	0.0%
Taxi Ticket Sales	1,600	1,400	-12.5%	1,200	1,500	125.0%	7.1%	1,500	0.0%
Sub-total for Enterprise Charges	43,409,923	45,336,023	159.3%	47,310,150	45,924,900	97.1%	1.3%	48,061,600	4.7%
Internal Charges									
Vehicle Fuel Charges	575,411	614,306	6.8%	555,000	702,000	126.5%	14.3%	700,000	-0.3%
Vehicle Maintenance Charges	733,166	690,010	-5.9%	732,000	757,140	103.4%	9.7%	735,500	-2.9%
Building Maintenance Charges	1,056,089	1,069,587	1.3%	771,000	802,300	104.1%	-25.0%	898,100	11.9%
Self-Insurance Charges	1,918,221	3,293,024	71.7%	3,208,000	3,393,930	105.8%	3.1%	3,296,000	-2.9%
Equipment Charges	1,208,548	1,193,564	-1.2%	1,194,100	1,194,000	100.0%	0.0%	1,814,700	52.0%
Central Services Charges	85,409	87,439	2.4%	85,000	70,000	82.4%	-19.9%	75,000	7.1%
Information Systems Charges	827,692	1,024,255	23.7%	1,000,000	991,520	99.2%	-3.2%	1,043,400	5.2%
TeleComm Systems Charges	264,880	250,230	-5.5%	260,000	257,800	99.2%	3.0%	275,000	6.7%
Sub-total for Internal Service Charges	6,669,416	8,222,415	23.3%	7,805,100	8,168,690	104.7%	-0.7%	8,837,700	8.2%
Total for CURRENT SERVICE CHARGES	58,982,813	61,946,186	5.0%	62,817,950	62,759,940	99.9%	1.3%	65,196,140	3.9%

CURRENT SERVICE CHARGES (CONTINUED)

Enterprise Charges

Enterprise funds are used to account for operations that are financed and managed in a manner similar to private business enterprises. The intent of such funds is that the costs of the services provided be recovered primarily through user charges. The City uses these funds for: transit, airport, solid waste, water, wastewater, and drainage. These charges represent a significant share of the City's operating budget. And, the last four impact almost every household and property within the City.

The growth in water charges reflects community growth and the rate increases. Water rates were raised by 19% in April 2008. So, water revenues showed increases in FY07-08 and FY08-09. But, in FY09-10, revenues decreased reflecting the economic slowdown and vacant properties. Since FY10-11, revenues have shown modest ups and down. A modest increase is expected in FY13-14.

Wastewater rates were raised 28% in FY03-04 and again 39% in FY05-06. Due to the rate increase, in FY06-07, revenues showed a major increase. Receipts have leveled off since then, due to the economic slowdown. Since FY10-11, revenues have only shown modest ups and downs. A 10% rate increase is planned for early FY13-14.

Over the years, solid waste revenues have shown modest annual increases reflecting community growth. Rates were raised early in FY07-08, so revenues showed a major increase. But, thereafter, these revenues have also decreased due to the poor economy and vacant properties.

Rates were increased about 29% in January 2012. So, revenues showed increases in FY 11-12 and FY 12-13. For FY13-14, a modest increase is expected. This is due to some pick-up in economic activities in the community.

Drainage Fee rates were established in FY91-92. Since then, no rate changes have been made. Drainage revenues have increased due only to community growth, although commercial development does bring in more revenue due to the larger impervious surfaces involved. Receipts have leveled off in FY07-08 and FY08-09, due to the economic slowdown. Receipts were up in FY09-10, but down in FY10-11. Since then, they have shown modest increases; which is also projected for FY13-14.

Over the years, Airport charges have shown moderate annual increases. In FY10-11, airport revenues were down, but increased in FY11-12. They are expected to be down in FY12-13, but up in FY13-14.

Transit Charges have shown increases in recent fiscal years with the advent of the City's fixed route transit service. However, these receipts can vary from year to year. In FY11-12 they were down; and only modest increases are expected in FY12-13 and FY13-14.

Internal Charges

Internal service funds are used to account for the financing of services provided by one City department or agency to others on a cost reimbursement basis. Internal Charges are the revenues received by these funds for the services rendered. For some City departments, they are a sizeable part of their operating budget. The City uses such funds for: self-insurance, vehicle operations and maintenance, equipment replacement, building maintenance, and central services (mail, telephone, copier services and information systems).

Internal Charges are determined by the Finance Division annually based on the projected budgets for the respective service programs. Overall, Internal Charges have shown moderate annual increases, but separate charges show annual variations.

Since FY08-09, some internal charges have been held down as a fiscal reduction measure. But, in FY11-12 there were increases for self-insurance, information systems, and fuel charges.

In FY12-13, fuel charges are up again. For FY13-14, equipment charges will be up.

<u>ESTIMATED REVENUES</u> <u>By Revenue Source</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
6. OTHER REVENUES									
Fines & Forfeitures									
Vehicle Code Fines									
Vehicle Code Fines	165,139	133,826	-19.0%	140,000	90,770	64.8%	-32.2%	120,000	32.2%
General Fines									
City Fines & Forfeitures	6,238	17,878	186.6%	6,000	9,000	150.0%	-49.7%	9,000	0.0%
Parking Penalties	150,191	92,797	-38.2%	110,000	70,000	63.6%	-24.6%	70,000	0.0%
Penalties on Receivables - Gen Fc	1,211,279	1,275,881	5.3%	1,267,000	733,000	57.9%	-42.5%	1,200,000	63.7%
Admin Citations	10,352	6,020	-41.8%	5,000	5,000	100.0%	-16.9%	5,000	0.0%
Other Fines & Forfeitures									
Penalties on Receivables - Other F	292,558	362,860	24.0%	345,000	368,000	106.7%	1.4%	368,000	0.0%
Narcotics Asset Seizure Proceeds	26,758	25,900	-3.2%	30,000	26,000	86.7%	0.4%	26,500	1.9%
Total for Fines & Forfeitures	1,862,515	1,915,162	2.8%	1,903,000	1,301,770	68.4%	-32.0%	1,798,500	38.2%
Revenue from Use of Money & Property									
Investment Earnings - City Treasurer									
General Fund	1,266,205	769,618	-39.2%	400,000	770,000	192.5%	0.0%	565,000	-26.6%
Enterprise Funds	(114,498)	283,765	-347.8%	122,000	248,000	203.3%	-12.6%	251,000	1.2%
Other Major Operating Funds	136,039	150,160	10.4%	55,000	19,100	34.7%	-87.3%	19,500	2.1%
Sub-total	1,287,746	1,203,543	-6.5%	577,000	1,037,100	179.7%	-13.8%	835,500	-19.4%
Investment Earnings from Other Agencies									
Fiscal Agent Earnings	16,578	22,096	33.3%	14,000	23,000	164.3%	4.1%	23,000	0.0%
Property Tax Interest (Gen Fd)	40,275	2,711	-93.3%	30,000	7,200	24.0%	165.6%	5,000	-30.6%
Property Tax Interest (CDA)	12,114	2,955	-75.6%	0	0			0	#DIV/0!
Sub-total	68,967	27,762	-59.7%	44,000	30,200	68.6%	8.8%	28,000	-7.3%
Rents & Concessions									
Rental - Other Facilities	552,755	468,108	-15.3%	457,300	438,700	95.9%	-6.3%	450,500	2.7%
Downtown Business Promotions	0	0		0	0			0	
Sub-total	552,755	468,108	-15.3%	457,300	438,700	95.9%	-6.3%	450,500	2.7%
Total for Revenue from Use of Money & Property	1,909,468	1,699,413	-11.0%	1,078,300	1,506,000	139.7%	-11.4%	1,314,000	-12.7%
Sale of Property									
Sale of Real Property	0	0		1,000	500	50.0%		1,000	100.0%
Sale of Personal Property	134,027	44,202	-67.0%	13,000	500	3.8%	-98.9%	1,000	100.0%
Total for Sale of Property	134,027	44,202	-67.0%	14,000	1,000	-97.7%	-97.7%	2,000	100.0%
(Continued)									

OTHER REVENUES

This is the miscellaneous category for revenues. It includes fines & forfeitures, use of monies & property, the sale of property, contributions, refunds, and other income not classified elsewhere.

Fines & Forfeitures

Fines and forfeitures are punitive assessments levied by the courts or government agencies upon violators of laws or regulations. The City receives from the county fines and forfeitures resulting adjudication of violations of the Vehicle Code and the City's Municipal Code. Vehicle Code fines are placed into a special fund and their use is restricted to traffic safety purposes. Other fines are unrestricted general revenue. While there was a decline in receipts compared to prior years and a backlog in county processing, the receipt of such fine monies appear to have recovered somewhat. However, only a nominal amount is projected for FY13-14.

By law parking violations are not criminalized and are not under the jurisdiction of the courts. The City is responsible for the adjudication and the collection of parking penalties. These activities have been contracted out, but the City will receive the net receipts from the penalties collected. Only nominal amounts are projected.

The City receives proceeds from the sale of assets seized in the enforcement of narcotics laws. These proceeds are placed into a special fund, and their use is restricted to law enforcement purposes. Due to changes in State law, these proceeds have declined.

The City also levies a 10% penalty on unpaid receivables, primarily on utility billings. However, the bulk of these receipts are deposited into the City's General Fund. These receipts are down in FY12-13 due to write offs.

Use of Monies & Property

This category includes City income derived from Investment Earnings and the rental of City property. Monies not needed for immediate use are invested by the City Treasurer. Investment earnings are also realized from monies held by fiscal agents for various purposes. Investment earnings are credited to the funds which provided them. The City uses a pooled cash investment strategy. Interest earnings on pooled cash are allocated

back to the contributing funds based upon the respective cash balances in each fund at the end of each month. For budgeting purposes, only investment earning for major operating funds are estimated and reported in the budget document. However, most City Funds earn interest if and when they have a positive cash balance. Actual earnings for a particular fund are a function of its average fund balance and current interest rates. Due to the fluctuation in interest rates, GASB 31 adjustments for market value, and actual cash balances, investment earnings can fluctuate from year to year.

Since FY 09-10, interest earnings have been declining along with the economy and declining cash balances.

Rental receipts are collected by the City for the use of the miscellaneous properties. Facilities rentals are budgeted at a nominal level because they tend to fluctuate from year to year.

Sale of Property

The receipts in these categories can vary from year-to-year and are only a minor source of financing for the City.

ESTIMATED REVENUES By Revenue Source	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
6. OTHER REVENUES (Continued)									
Miscellaneous Revenues									
Operating Contributions	143,770	126,601	-11.9%	147,000	247,160	168.1%	95.2%	130,000	-47.4%
Refunds	567,060	513,293	-9.5%	380,000	546,500	143.8%	6.5%	380,000	-30.5%
Damage Reimbursements	28,563	12,008	-58.0%	15,000	14,000	93.3%	16.6%	15,000	7.1%
Miscellaneous Revenues	463,272	914,692	97.4%	52,600	299,250	568.9%	-67.3%	520,600	74.0%
Total for OTHER REVENUES	5,108,675	5,225,371	2.3%	3,589,900	3,915,680	109.1%	-25.1%	4,160,100	6.2%
7. OTHER FINANCING SOURCES									
Debt Proceeds									
Bond Proceeds	0	0		2,000,000	0	SD Fees		2,000,000	SD Fees
Bond Proceeds	0	13,382,384		0	0	Refunding		14,000,000	WW Bonds
Bond Proceeds	0	0		0	0			0	
Principal Repayment	22,649	24,272		25,000	25,000			25,000	
Note Proceeds	0	0		0	0			0	
Lease Proceeds									
Lease Proceeds	0	0		0	0			0	
Capital Contributions									
CIP Contributions	5,559,139	2,045,498	-63.2%	500,000	15,420,000	3084.0%	653.9%	24,350,000	57.9%
Total for OTHER FINANCING SOURCES	5,581,788	15,452,154		2,525,000	15,445,000	611.7%		40,375,000	161.4%
TOTAL REVENUES	140,266,873	159,355,465	13.6%	146,036,710	184,663,640	126.5%	15.9%	191,185,150	3.5%
8. INTERFUND TRANSFERS									
Operating Transfers	3,619,735	1,174,163	-67.6%	2,180,100	1,225,020	-39.8%	4.3%	604,920	-50.6%
Capital Transfers	9,109,829	12,924,670		0	17,778,270		37.6%	0	-100.0%
Debt Transfers	1,573,000	1,573,000	0.0%	1,575,000	1,575,000	100.0%	0.1%	1,604,000	1.8%
Loan & Loan Repayments	20,000	20,000		20,000	20,880	104.4%	4.4%	42,880	105.4%
Equity Transfers	0	0		0	0			0	
Total Transfers	14,322,564	15,691,833	9.6%	3,775,100	20,599,170	545.7%	31.3%	2,251,800	-89.1%
TOTAL REVENUES & TRANSFERS	154,589,437	175,047,298	13.2%	149,811,810	205,262,810	137.0%	17.3%	193,436,950	-5.8%

OTHER REVENUES (Continued)

Miscellaneous Revenues

In some years, these revenues are high due to refunds from the PERS retirement system, the City's insurance pool, unclaimed deposits, and litigation awards. However, such high revenues cannot be expected every year. For FY13-14, only nominal amounts have been budgeted for.

OTHER FINANCING SOURCES

This category provides for the receipt of monies borrowed from others to finance City activities and projects. These receipts are not revenues, strictly speaking, because they must be repaid at a later date. However, for the short term of a fiscal year, they must be accounted for as receipts for budgeting purposes. These sources can vary from year-to-year depending upon the City's needs. Various types of debt issues can be used, under certain rules, to finance capital improvement projects, while various lease arrangements can be used to finance the acquisition of equipment and other capital assets.

For FY 09-10 and FY 10-11, there were no major debt receipts during these years.

In FY 11-12, debt worth \$13,382,400 was issued to refinance previous debt issues; but also, it provided a net of \$1,009,090 for capital improvements.

For FY 12-13, no debt issues are planned. For FY13-14, debt issues worth \$2,000,000 are budgeted as a contingency for improvements in the development areas. Also, a debt issue worth \$14,000,000 for Wastewater bonds is anticipated for wastewater improvements. Minor receipts of principal repayments are anticipated from various housing loans.

CIP Contributions

These are contributions toward capital projects by developers or property owners. They may be cash advances before or supplementing other funding or in-kind contributions rather than cash. CIP deposits are budgeted to balance with CIP project cost estimates. The major figures reflect primarily the anticipated dedication of arterial improvements to the City by the developer of the Tracy Gateway project.

INTERFUND TRANSFERS

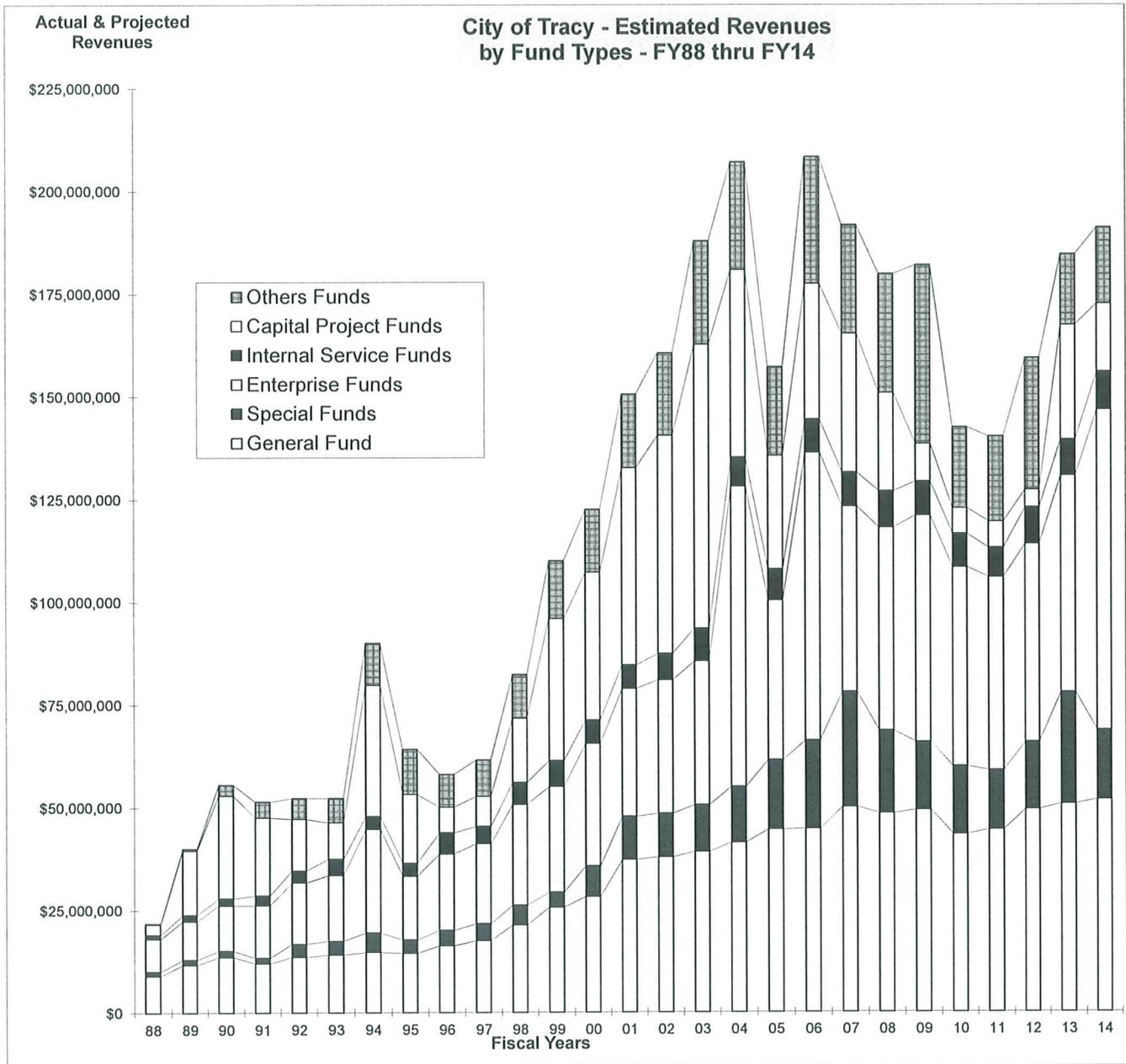
This category accounts for the transfers of monies between different City funds. Interfund transfers do not represent any additional monies received by the City. But, they must be accounted for as receipts by the receiving funds for budgeting purposes. Transfers are made for debt service, capital project financing, agency support, and to closeout no longer needed funds. In addition, there are a number of interfund loans and repayments among different City funds.

Previously, the City indirect costs were treated as interfund transfers. But, they have now been reclassified as interfund reimbursements and are accounted for in the operating budget. Interfund transfers are determined by the Finance Department annually based on projected budgets. A detail listing of the transfers for FY12-13 and for FY13-14 is on page D24.

In FY05-06, a policy target was set for the General Fund's fund balance. Any surplus or deficit balance in the General Fund at the end of a fiscal year was to be adjusted to the target by transfers into or from the Economic Uncertainty Fund 299. Prior to FY07-08, the transfers were from the General Fund; but since then, the transfers have been into the General Fund. However, in FY12-13 and FY13-14, surpluses are anticipated in the General Fund so there will be transfers out

INTERFUND TRANSFERS By Fund & Purpose		FY09-10 \$ Actual	FY10-11 \$ Actual	FY11-12 \$ Actual	FY12-13 \$ Adopted	FY12-13 \$ Estimated	FY13-14 \$ Projected
<u>Fund from</u>	<u>Fund to</u>			Need to UPDATE			
Operating Transfers							
101 General	Economy Uncertainty Fund 299	0	0	0	0	1,225,020	604,920
299 Economy Uncertainty	General Fund 101	6,631,600	1,976,100	52,330	2,180,100	0	0
Total		6,631,600	1,976,100	52,330	2,180,100	1,225,020	604,920
Capital Transfers							
101 General	General Projects Fund 301	0	0	0	0	0	0
381 CDA Project	City Redev Oblig Fund 317	0	6,440,933	0	0	0	0
404 CDA Debt	CDA Housing Fund 281	1,752,554	1,656,435	871,833	0	0	0
405 Reg Mall COP Debt	General Projects Fund 301	0	0	0	0	1,327,590	0
8xx AD & CFD Debt	General Projects Fund 301	0	0	2,565,712	0	50,680	0
Total		1,752,554	8,097,368	3,437,545	0	1,378,270	0
Debt Transfers							
101 General	Land COP Fund 402	284,000	0	0	0	0	0
101 General	2008 Lease Rev Fund 408	889,000	889,000	284,000	893,000	893,000	924,900
101 General	2007 Lease Rev Fund 407	0	284,000	889,000	282,000	282,000	279,100
495 CDA Debt	2008 Lease Rev Fund 408	400,000	400,000	400,000	400,000	400,000	400,000
Total		1,573,000	1,573,000	1,573,000	1,575,000	1,575,000	1,604,000
Loans & Loan Repayments							
211 So Co Fire Authority	Repay to Gen Fund 101	0	0	0	0	0	0
231 Asset Forefeiture	Vehicle Replacel Fund 606	0	0	0	0	0	22,000
281 CDA Housing	CDA Debt Fund 404	0	2,803,520	0	0	0	0
311 Parks Infill	Repay to RSP Parks Fund 341	0	0	0	0	0	0
513 Water >> Loan to	Airport Fund 563	47,500	0	0	0	0	0
561 Airport	Repay Water Fund 513	20,000	20,000	20,000	20,000	20,880	20,880
Total		67,500	2,823,520	20,000	20,000	20,880	42,880
Equity Transfers							
357 NE Indus Area #2	NE Indus Area Fund 351	0	0	0	0	16,400,000	0
831 AD87-3 Water RSP	Capital Projects Funds	0	0	2,201,620	0	0	0
838 CFD 99-2 Debt	Capital Projects Funds	0	0	0	0	0	0
Total		0	0	2,201,620	0	16,400,000	0
Total - All Funds		10,024,654	14,469,988	7,284,495	3,775,100	20,599,170	2,251,800

ESTIMATED REVENUES BY FUNDS



ESTIMATED REVENUES By Fund	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
1. GENERAL FUND									
101 - General Fund									
City Property Taxes	14,812,821	14,043,725	-5.2%	13,638,300	14,127,010	103.6%	0.6%	14,410,000	2.0%
General Sales Tax	10,511,694	12,511,763	19.0%	12,511,000	13,913,600	111.2%	11.2%	14,502,900	4.2%
Temporary Tax - Measure E	896,551	5,910,308	559.2%	5,759,300	5,977,700	103.8%	1.1%	5,905,260	-1.2%
Transient Lodging Tax	675,819	745,975	10.4%	740,000	750,000	101.4%	0.5%	760,000	1.3%
Business License Tax	583,368	585,327	0.3%	610,000	590,000	96.7%	0.8%	605,000	2.5%
Documentary Transfer Tax	273,325	282,674	3.4%	260,000	260,000	100.0%	-8.0%	265,000	1.9%
Sub-total for Taxes	27,753,578	34,079,772	22.8%	33,518,600	35,618,310	106.3%	4.5%	36,448,160	2.3%
Operating Assessments	343,435	352,344	2.6%	360,000	360,000	100.0%	2.2%	368,000	2.2%
Sub-total for Oper Assmts	343,435	352,344	2.6%	360,000	360,000	100.0%	2.2%	368,000	2.2%
Bldg & Construction Permits	346,487	438,853	26.7%	401,500	557,720	138.9%	27.1%	742,290	33.1%
Special Licenses	109,267	115,863	6.0%	118,950	111,100	93.4%	-4.1%	116,600	5.0%
Franchise Fees	2,474,332	2,442,841	-1.3%	2,501,000	2,502,830	100.1%	2.5%	2,554,200	2.1%
Sub-total for LP&F Fees	2,930,086	2,997,557	2.3%	3,021,450	3,171,650	105.0%	5.8%	3,413,090	7.6%
State Shared Taxes	826,874	517,802	-37.4%	465,000	538,010	115.7%	3.9%	554,000	3.0%
State Grants & Reimbursements	332,051	372,627	12.2%	147,000	273,210	185.9%	-26.7%	282,220	3.3%
County Grants & Reimbursements	40,684	32,046	-21.2%	40,000	32,000	80.0%	-0.1%	40,000	25.0%
Other Grants	260,096	277,247	6.6%	270,670	271,820	100.4%	-2.0%	272,050	0.1%
Sub-total for IG Revenues	1,459,705	1,199,722	-17.8%	922,670	1,115,040	120.8%	-7.1%	1,148,270	3.0%
General Government Charges	695,061	635,624	-8.6%	430,000	411,500	95.7%	-35.3%	412,500	0.2%
Public Safety Charges	191,734	167,698	-12.5%	208,000	164,500	79.1%	-1.9%	166,000	0.9%
Engineering Charges	902,191	525,198	-41.8%	222,500	447,360	201.1%	-14.8%	532,000	18.9%
Planning & Zoning Charges	377,889	473,476	25.3%	144,000	409,980	284.7%	-13.4%	308,140	-24.8%
Building Regulation Fees	191,715	197,652	3.1%	225,000	470,000	208.9%	137.8%	400,000	-14.9%
Parks & Recreation Charges	756,954	779,860	3.0%	795,100	839,180	105.5%	7.6%	883,300	5.3%
Cultural Arts Charges	217,225	266,547	22.7%	372,000	372,230	100.1%	39.6%	346,500	-6.9%
CIP Project Management Charges	5,409,832	5,167,108	-4.5%	5,132,400	5,353,000	104.3%	3.6%	5,072,400	-5.2%
Sub-total for Current Charges	8,742,601	8,213,163	-6.1%	7,529,000	8,467,750	112.5%	3.1%	8,120,840	-4.1%
Fines & Forfeitures	1,543,199	1,526,402	-1.1%	1,528,000	907,770	59.4%	-40.5%	1,404,000	54.7%
Investment Earnings	1,306,480	772,329	-40.9%	430,000	777,200	180.7%	0.6%	570,000	-26.7%
Rents & Concessions	316,691	221,181	-30.2%	215,000	190,000	88.4%	-14.1%	200,000	5.3%
Sale of Property	293	0	-100.0%	2,000	1,000	50.0%		2,000	100.0%
Non-Governmental Contributions	143,770	126,601	-11.9%	147,000	177,160	120.5%	39.9%	130,000	-26.6%
Miscellaneous Revenues	-32,774	-26,112	-20.3%	25,000	25,000	100.0%	-195.7%	30,000	20.0%
Sub-total for Other Revenues	3,277,659	2,620,401	-20.1%	2,347,000	2,078,130	88.5%	-20.7%	2,336,000	12.4%
(Continued)									

ESTIMATED REVENUES By Fund	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
101 - General Fund (Continued)									
Total Revenues	44,507,064	49,462,959	11.1%	47,698,720	50,810,880	106.5%	2.7%	51,834,360	2.0%
Interfund Transfers	1,963,300	52,330	-97.3%	2,180,100	0	0.0%		0	
Total of Other Financing Sources	1,963,300	52,330	-97.3%	2,180,100	0	0.0%		0	
Total for General Fund 101	46,470,364	49,515,289	6.6%	49,878,820	50,810,880	101.9%	2.6%	51,834,360	2.0%
2. SPECIAL REVENUE FUNDS									
211 - South County Fire Authority									
TRFD & MHCS D Proceeds	6,122,995	6,298,897	2.9%	6,420,000	6,329,100	98.6%	0.5%	6,330,000	0.0%
Grants Revenues	18,754	330,782		206,000	186,500	90.5%	-43.6%	206,000	10.5%
Fee Revenues	159,979	174,139	8.9%	173,200	198,100	114.4%	13.8%	175,500	-11.4%
Fund Total	6,301,728	6,803,818	8.0%	6,799,200	6,713,700	98.7%	-1.3%	6,711,500	0.0%
221 - Downtown Improvement District									
Downtown Business Assessments	117,146	113,978	-2.7%	117,150	117,150	100.0%	2.8%	117,150	0.0%
Downtown Business Promotions	0	0		0	0		#DIV/0!	0	
	117,146	113,978	-2.7%	117,150	117,150	100.0%	2.8%	117,150	0.0%
222 - Parking District									
Parking District Assessments	0	0		0	0			0	
231 - Asset Forfeiture									
Narcotics Enforcement Forfeitures	26,758	25,900	-3.2%	30,000	26,000	86.7%	0.4%	26,500	1.9%
241 - Transportation Development Act									
Transp Devel Tax - Streets	1,405,427	509,167	-63.8%	1,500,000	2,175,500	145.0%	327.3%	1,500,000	-31.1%
242 - Transportation Sales Tax									
Transp Sales Tax - Prop K	986,504	1,039,600	5.4%	1,040,000	1,096,500	105.4%	5.5%	1,100,000	0.3%
COG - Prop K Reimbursement	100,599	529,162	426.0%	200,000	505,460		-4.5%	0	CIP
243 - Traffic Congestion Relief									
State Grants	0	0		0	0	105.4%	5.5%	0	
244 - State Prop 1B Road Bonds									
State Grants	0	1,205,764		0	0			0	
24x - Gas Taxes									
Gasoline Taxes	2,148,676	2,438,953	13.5%	2,135,390	2,110,500	98.8%	-13.5%	2,435,150	15.4%
261 - ISTE A Grants									
Federal Highway Grants	362,906	1,218,289	235.7%	1,360,100	10,476,760	770.3%	CIP	1,728,500	-83.5%
263 - ARRA Funds									
Federal ARRA grants	0	0		0	0		CIP	0	
26x - Community Development Block Grant									
CDBG Allocation	354,638	87,350	-75.4%	485,830	1,059,200	218.0%	#####	417,800	-60.6%
271 - Landscaping Districts									
Landscape District Fees	2,347,956	2,459,551	4.8%	2,496,200	2,641,750	105.8%	7.4%	2,640,190	-0.1%
Investment Earnings	53,280	18,554	-65.2%	55,000	18,600	33.8%	0.2%	19,000	2.2%
Fund Total	2,401,236	2,478,105	3.2%	2,551,200	2,660,350	104.3%	7.4%	2,659,190	0.0%

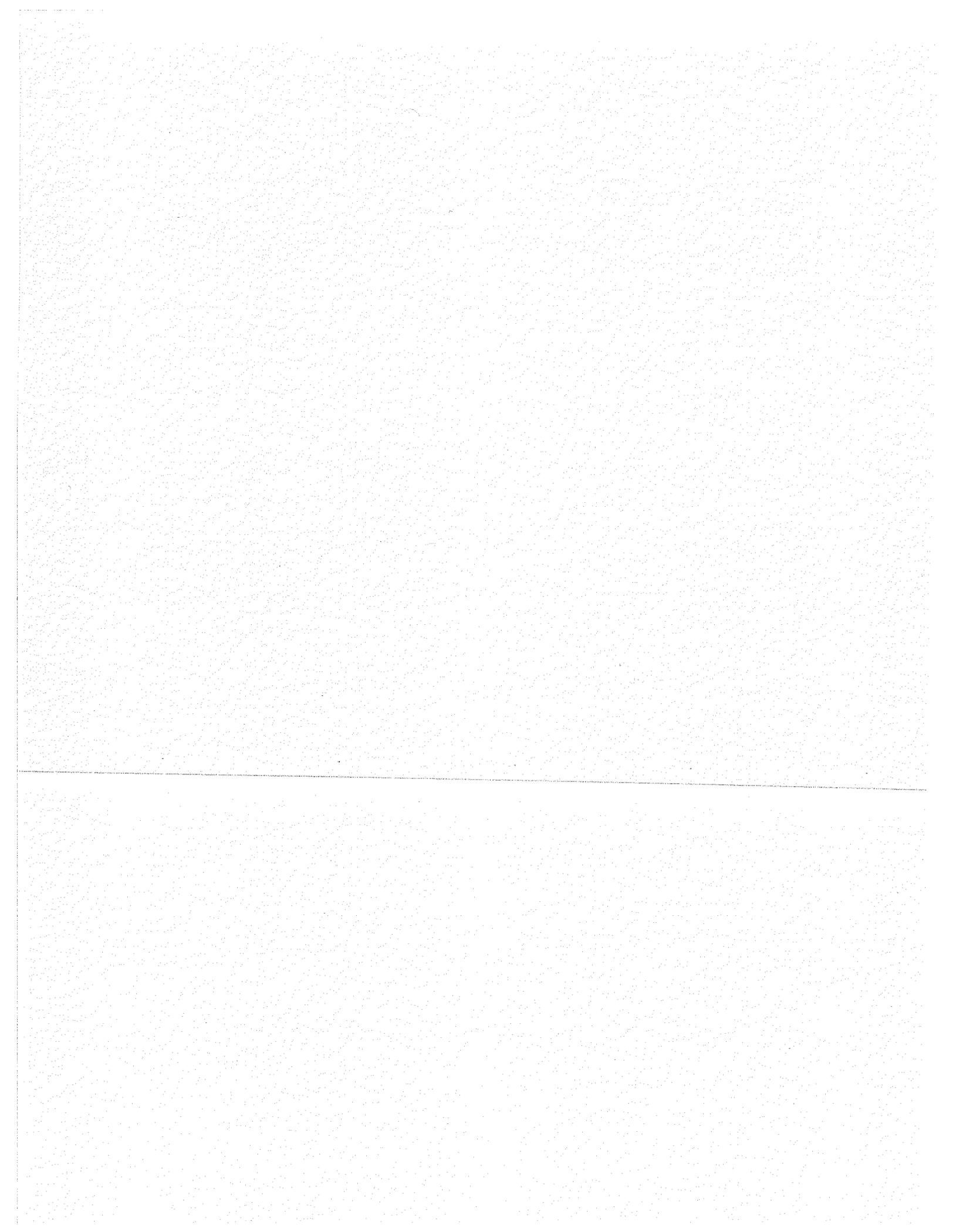
ESTIMATED REVENUES By Fund	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
2. SPECIAL REVENUE FUNDS (Continued)									
28x - CDA Housing & Successor CDA Property Taxes (20%)	1,656,435	879,063	-46.9%	0	0	-100.0%		0	
Debt Proceeds & Others	43,943	24,272	-44.8%	25,000	25,000	3.0%		25,000	
Investment Earnings	61,560	3,719	-94.0%	0	500	-86.6%		500	0.0%
Fund Total	1,761,938	907,054	-48.5%	25,000	25,500	102.0%	-97.2%	25,500	0.0%
295 - Cable TV CTV Franchise Fees	162,027	176,302	8.8%	170,500	187,500	110.0%	6.4%	188,500	0.5%
299 - Economic Uncertainty Investment Earnings	0	0		0	0			0	
Interfund Transfers	0	0		0	1,225,020			604,920	
Total for Special Revenue Funds	16,129,583	17,533,442	8.7%	16,414,370	28,379,140	172.9%	61.9%	17,514,710	-38.3%
3. CAPITAL PROJECTS FUNDS									
301 - General Projects Interfund Transfers	0	759,089		0	1,378,270			0	-100.0%
Grants & Other Revenues	1,266,919	468,153	-63.0%	232,000	2,660,460	1146.8%	468.3%	20,000	-99.2%
311 - Infill Parks Capital Development Fees	0	0		25,000	0	0.0%		25,000	#DIV/0!
312 - Infill Drainage Capital Development Fees	42,607	0		42,000	20,000	47.6%	#DIV/0!	42,000	110.0%
313 - Infill Arterials Capital Development Fees	67,823	0	-100.0%	110,000	50,000	45.5%	#DIV/0!	110,000	120.0%
314 - Infill Buildings & Equipment Capital Development Fees	2,277	62		45,000	5,000	11.1%		45,000	800.0%
316 - Downtown Improvements Capital Development Fees	0	4,048		2,400	0	0.0%	-100.0%	2,400	#DIV/0!
318 - Redevelopment Obligations Interfund Transfers	0	0		0	0			0	
Grants & Other Revenues	6,306,309	369,173		0	0			0	
321 - Plan "C" Parks Capital Development Fees	0	0		0	0			0	
322 - Plan "C" Drainage Capital Development Fees	0	0		0	0			0	
323 - Plan "C" Arterials Capital Development Fees	0	0		0	0			0	
324 - Plan "C" General Capital Development Fees	0	0		0	0			0	
325 - Plan "C" Utilities Capital Development Fees	0	0		0	0			0	
345 - RSP Program Management Capital Development Fees	44,704	0		0	0			0	
(Continued)									

ESTIMATED REVENUES By Fund	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
3. CAPITAL PROJECTS FUNDS (Continued)									
351 - Northeast Industrial Area #1									
Capital Development Fees	298,816	603,571		260,000	292,400	112.5%	-51.6%	260,000	-11.1%
Bond Proceeds & IF Tfrs	0	0		0	16,400,000			0	
352 - South MacArthur Planning Area									
Capital Development Fees	230,942	860,974		200,000	1,158,000	579.0%	34.5%	200,000	-82.7%
353 - I-205 Area Development									
Capital Development Fees	0	349,732		200,000	117,600	58.8%		200,000	70.1%
Grants & Other Revenues	80,000	818,508		0	0			0	CIP
354 - Industrial SP, South									
Capital Development Fees	0	318,484		80,000	25,700	32.1%	-91.9%	80,000	211.3%
355 - Presidio Planning Area									
Capital Development Fees	0	0		0	0			0	
356 - Tracy Gateway Area									
Capital Development Fees	1,582,714	0		100,000	30,000			100,000	CIP
CIP Contributions	2,100,000	0		0	14,000,000			0	
357 - Northeast Industrial Area #2									
Capital Development Fees	0	0		200,000	8,166,700			200,000	
381 - Com Dev Agency Project									
Grants, Property Sales & Tfrs	36,925	0	-100.0%	0	0			0	
Interfund Transfers	0	0		0	0			0	
391 - UMP Facilities									
CIP Contributions	600,569	729,984	21.5%	10,000	3,000		-99.6%	10,000	233.3%
395 - CIP Deposits									
CIP Contributions	60,027	36,679	-38.9%	500,000	1,420,000	284.0%	CIP	15,350,000	CIP
Total for Capital Projects Funds	12,720,632	5,318,457	-58.2%	2,006,400	45,727,130	2279.1%	759.8%	16,644,400	-63.6%
4. DEBT SERVICE FUNDS									
404 - Com Dev Agency Debt									
CDA Tax Increment	11,106,767	4,420,395	-60.2%	0	0		-1.7%	0	
407 - 2007 Lease Revenue Bonds									
Bond Proceeds	0	0		0	0			0	
Debt Transfer	284,000	284,000	0.0%	282,000	282,000	100.0%	-0.7%	279,100	-1.0%
408 - 2008 Lease Revenue Bonds									
Bond Proceeds	0	0		0					
Debt Transfer	1,289,000	1,289,000	0.0%	1,293,000	1,293,000	100.0%	0.3%	1,324,900	2.5%
495 - Successor Agency to CDA									
CDA Tax Increment	0	1,236,591		6,593,700	4,346,950	65.9%		3,800,000	-12.6%
Total for Debt Service Funds	12,679,767	7,229,986	-43.0%	8,168,700	5,921,950	72.5%	-18.1%	5,404,000	-8.7%

ESTIMATED REVENUES By Fund	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
5. ENTERPRISE FUNDS									
511 & 513 - Water Funds									
Operating Charges	14,230,665	14,163,366	-0.5%	14,290,000	14,453,900	101.1%	2.1%	14,791,000	2.3%
Capital Development Fees	19,740	10,440	-47.1%	20,000	21,200	106.0%	103.1%	20,000	-5.7%
Investment Earnings	10,816	122,890		50,000	125,000	250.0%	1.7%	125,000	0.0%
Fiscal Agent Earnings	0	0		0	0			0	
Miscellaneous Revenues	391,366	262,507	-32.9%	215,000	220,000	102.3%	-16.2%	225,000	2.3%
Loan Repayments	20,000	20,000	0.0%	20,000	20,880	104.4%	4.4%	20,880	CIP
Grants	0	0		0	0			0	
Debt Proceeds	0	0		0	0			0	
Fund Total	14,672,587	14,579,203	-0.6%	14,595,000	14,840,980	101.7%	1.8%	15,181,880	2.3%
521 & 523 - Wastewater Funds									
Operating Charges	11,958,694	11,416,248	-4.5%	12,140,000	11,670,000	96.1%	2.2%	12,823,500	9.9%
Capital Development Fees	1,393,165	16,243		30,000	40,000	133.3%	146.3%	9,030,000	22475.0%
Investment Earnings	-84,811	131,501	-255.1%	50,000	100,000	200.0%	-24.0%	100,000	0.0%
Fiscal Agent Earnings	2,527	2,768		3,000	3,000	100.0%		3,000	0.0%
Miscellaneous Revenues	135,411	146,759	8.4%	159,000	156,400	98.4%	6.6%	163,000	4.2%
Grants	0	0		0	0		CIP	0	CIP
Debt Proceeds	0	0		0	0		CIP	14,000,000	CIP
Fund Total	13,404,986	11,713,519	-12.6%	12,382,000	11,969,400	96.7%	2.2%	36,119,500	201.8%
53X - Solid Waste Funds									
Operating Charges	16,242,671	18,742,727	15.4%	19,900,000	18,810,800	94.5%	0.4%	19,438,000	3.3%
Investment Earnings	-32,999	16,623	-150.4%	19,000	17,000	89.5%	2.3%	20,000	17.6%
Fiscal Agent Earnings	14,051	19,328	37.6%	11,000	20,000	181.8%	3.5%	20,000	0.0%
Miscellaneous Revenues	195,444	222,898	14.0%	211,000	220,000	104.3%	-1.3%	221,000	0.5%
Fund Total	16,419,167	19,001,576	15.7%	20,141,000	19,067,800	94.7%	0.3%	19,699,000	3.3%
541 - Drainage Enterprise Fund									
Operating Charges	551,169	563,884	2.3%	565,000	574,000	101.6%	1.8%	585,000	1.9%
Investment Earnings	-7,504	7,811	-204.1%	2,000	5,000	250.0%	-36.0%	5,000	0.0%
Miscellaneous Revenues	2,000	0		1,000	1,000	100.0%		1,000	0.0%
Fund Total	545,665	571,695	4.8%	568,000	580,000	102.1%	1.5%	591,000	1.9%
561 & 563 - Airport Funds									
Operating Charges	336,021	368,907	9.8%	333,250	334,250	100.3%	-9.4%	340,550	1.9%
Airport Grants	6,205	42,552	585.8%	20,000	1,282,110			4,048,400	215.8%
Investment Earnings	0	0		500	500	100.0%	#DIV/0!	500	0.0%
Miscellaneous Revenues	6,489	5,750	-11.4%	10,000	3,300	33.0%	-42.6%	3,500	6.1%
Fund Total	348,715	417,209	19.6%	363,750	1,620,160	445.4%	288.3%	4,392,950	171.1%
(Continued)									

ESTIMATED REVENUES By Fund	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
5. ENTERPRISE FUNDS (Continued)									
571 & 573 - Transit Funds									
Transp Devel Tax - Transit	379,609	857,804	126.0%	970,000	627,500	64.7%	-26.8%	970,000	54.6%
Operating Grants	903,075	785,121	-13.1%	994,070	812,720	81.8%	3.5%	935,000	15.0%
Capital Grant	278,229	259,033	-6.9%	1,084,000	3,159,450	291.5%		0	-100.0%
Operating Fares & Sales	90,703	80,891	-10.8%	81,900	81,950	100.1%	1.3%	83,550	2.0%
Investment Earnings	0	4,940		500	500	100.0%		500	0.0%
Miscellaneous Revenues	27,230	38,873	42.8%	26,300	43,000	163.5%	10.6%	43,000	0.0%
Fund Total	1,678,846	2,026,662	20.7%	3,156,770	4,725,120	149.7%	133.1%	2,032,050	-57.0%
Total for Enterprise Funds	47,069,966	48,309,864	2.6%	51,206,520	52,803,460	103.1%	9.3%	78,016,380	47.7%
6. INTERNAL SERVICE FUNDS									
601 - Central Garage Fund									
Fuel & VM Charges	1,308,577	1,304,316	-0.3%	1,287,000	1,459,140	113.4%	11.9%	1,435,500	-1.6%
Lease Proceeds/IF Transfers	0	0		0	0			0	
Investment Earnings	0	0		0	0			0	
Miscellaneous Revenues	316	193		600	400	66.7%		600	50.0%
Fund Total	1,308,893	1,304,509	-0.3%	1,287,600	1,459,540	113.4%	11.9%	1,436,100	-1.6%
602 - Central Services Fund									
Central Services Charges	85,409	87,439	2.4%	85,000	70,000	82.4%	-19.9%	75,000	7.1%
Information Systems Charges	827,692	1,024,255	23.7%	1,000,000	991,520	99.2%	-3.2%	1,043,400	5.2%
TeleComm Systems Charges	264,880	250,230	-5.5%	260,000	257,800	99.2%	3.0%	275,000	6.7%
Investment Earnings	0	0		0	0			0	
Miscellaneous Revenues	1,380	0		1,000	700			1,000	
Fund Total	1,179,361	1,361,924	15.5%	1,346,000	1,320,020	98.1%	-3.1%	1,394,400	5.6%
605 & 606 - Equipment & Vehicle Acquisition Funds									
Equipment Charges	1,208,548	1,193,564	-1.2%	1,194,100	1,194,000	100.0%	0.0%	1,814,700	52.0%
Investment Earnings	0	0		0	0			0	
Miscellaneous Revenues	118,559	136,172	14.9%	2,000	700		-99.5%	24,000	
Fund Total	1,327,107	1,329,736	0.2%	1,196,100	1,194,700	99.9%	-10.2%	1,838,700	53.9%
615 - Building Maintenance Fund									
Building Maintenance Charges	1,056,089	1,069,587	1.3%	771,000	802,300	104.1%	-25.0%	898,100	11.9%
Investment Earnings	0	0		0	0			0	
Miscellaneous Revenues	0	0		1,000	700			1,000	
Fund Total	1,056,089	1,069,587	1.3%	772,000	803,000	104.0%	-24.9%	899,100	12.0%
(Continued)									

ESTIMATED REVENUES By Fund	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Budget	FY12-13 \$ Estimated	% of Budget	% Change	FY13-14 \$ Projection	% Change
6. INTERNAL SERVICE FUNDS (Continued)									
627 - Self-Insurance Fund									
Self-Insurance Charges	1,918,221	3,293,024	71.7%	3,208,000	3,393,930	105.8%	3.1%	3,296,000	-2.9%
Investment Earnings	0	0		0	0			0	
Miscellaneous Revenues	358,917	471,150	31.3%	395,000	556,500	140.9%	18.1%	395,000	-29.0%
Fund Total	2,277,138	3,764,174	65.3%	3,603,000	3,950,430	109.6%	4.9%	3,691,000	-6.6%
Total for Internal Service Funds	7,148,588	8,829,930	23.5%	8,204,700	8,727,690	106.4%	-1.2%	9,259,300	6.1%
7. FIDUCIARY FUNDS									
812 - Post Employ Bft Trust	623,465	665,679	6.8%	0	670,000		0.6%	680,000	1.5%
835 - Community Facilities District 89-1	1,282,522	1,556,312	21.3%	1,300,000	1,300,000	100.0%	-16.5%	1,300,000	0.0%
837 - Community Facilities District 99-1									
Assessment Charges, CFD 99-1	723,713	764,518	5.6%	760,000	761,320	100.2%	-0.4%	760,000	
838 - Community Facilities District 99-2									
Bond Proceeds for AD or CFD	0	10,358,958		0	0			0	
Assessment Charges, CFD 99-2	887,110	929,152	4.7%	0	0	#DIV/0!	-100.0%	0	
839 - Assessment District 00-2									
Assessment Charges, AD 00-2	83,195	85,945	3.3%	0	0	#DIV/0!	-100.0%	0	#DIV/0!
840 - Community Facilities District 00-1									
Assessment Charges, AD 00-1	912,153	939,315	3.0%	930,000	960,530	103.3%	2.3%	935,000	
841 - Assessment District 94-1	415,977	441,844	6.2%	415,000	441,700	106.4%	0.0%	441,600	0.0%
844 - Assessment District 93-1	360,474	360,474	0.0%	362,300	360,500	99.5%	0.0%	362,300	0.5%
846 - Assessment District 98-1	4,696,633	4,868,238	3.7%	4,750,000	4,885,600	102.9%	0.4%	4,750,000	-2.8%
847 - Assessment District 98-2	311,106	249,549	-19.8%	330,000	309,100	93.7%	23.9%	330,000	6.8%
849 - Assessment District 98-4	206,534	213,895	3.6%	0	0	#DIV/0!	-100.0%	0	#DIV/0!
850 - I205 RAA Debt Refinancing	1,001,529	1,062,539	6.1%	1,005,000	1,063,100	105.8%	0.1%	1,061,900	-0.1%
852 - Assessment District 03-1									
Assessment Charges, AD 03-1	81,591	83,282	2.1%	81,000	82,340	101.7%	-1.1%	81,000	-1.6%
853 - Assessment District 06-1									
Assessment Charges, AD 06-1	784,535	791,623	0.9%	770,000	807,500	104.9%	2.0%	800,000	
854 - TOPJPA Rev Bonds 2011A									
Bond Proceeds	0	1,556,623		0	0			0	
Assessment Charges	0	0		1,229,000	1,213,370			1,224,000	
855 - Community Facilities District 11-1									
Assessment Charges, AD 11-1	0	0		0	37,500			38,000	
8xx - New Financing Districts									
Bond Proceeds for AD or CFD	0	13,382,384		2,000,000	0	0.0%		2,000,000	
Total for Trust & Agency Funds	12,370,537	38,310,330	209.7%	13,932,300	12,892,560	92.5%	-66.3%	14,763,800	14.5%
TOTAL - Budgeted Funds	154,589,437	175,047,298	13.2%	149,811,810	205,262,810	137.0%	17.3%	193,436,950	-5.8%



OPERATING PROGRAMS

The core of the budget is presented within the operating programs. Appropriations for FY13-14 are detailed by operating programs within these pages.

For comparative purposes, the budget data is shown as *Proposed* for FY13-14 along with the *Actual* data for FY10-11, FY11-12, and with the adopted budget and *Estimated* data for the current FY11-12.

Program Structure

Most citizens understand that their City government is organized into a number of departments, each rendering a particular service. For example, the Public Works Department maintains city streets and parks, while the Police Department provides a variety of police services. Each City department in turn is organized into a number of divisions or offices.

For budget purposes, each department consists of a number of operating programs, which serve as the basic units of the City's operating budget. Under the City's program budget, the budget is organized around programs, which focus upon particular services provided by the City. This arrangement of operating programs to build the operating budget is called the program structure. In this budget, the structure consists of departments, divisions, and the operating programs.

The City's budget is not organized by funding sources. Funding sources can extend across the departments and operating programs. However, separate tallies are made so that funding sources can be summarized at the citywide and departmental level.

Operating Budget Summary

The Operating Budget Summary on pages E3 and E4 show the total of the operating budget for FY13-14. Page E3 shows the operating budget by department. Page E4 shows the operating budget by objects and by funding sources respectively. Also, on page E3, a summary is provided of the Full-Time Equivalent (FTE) count of total City staffing by department.

Operating Budget Graphs

Graphs are provided, showing the operating budget trends and proportional allocations by department, object category, funding sources, and staffing.

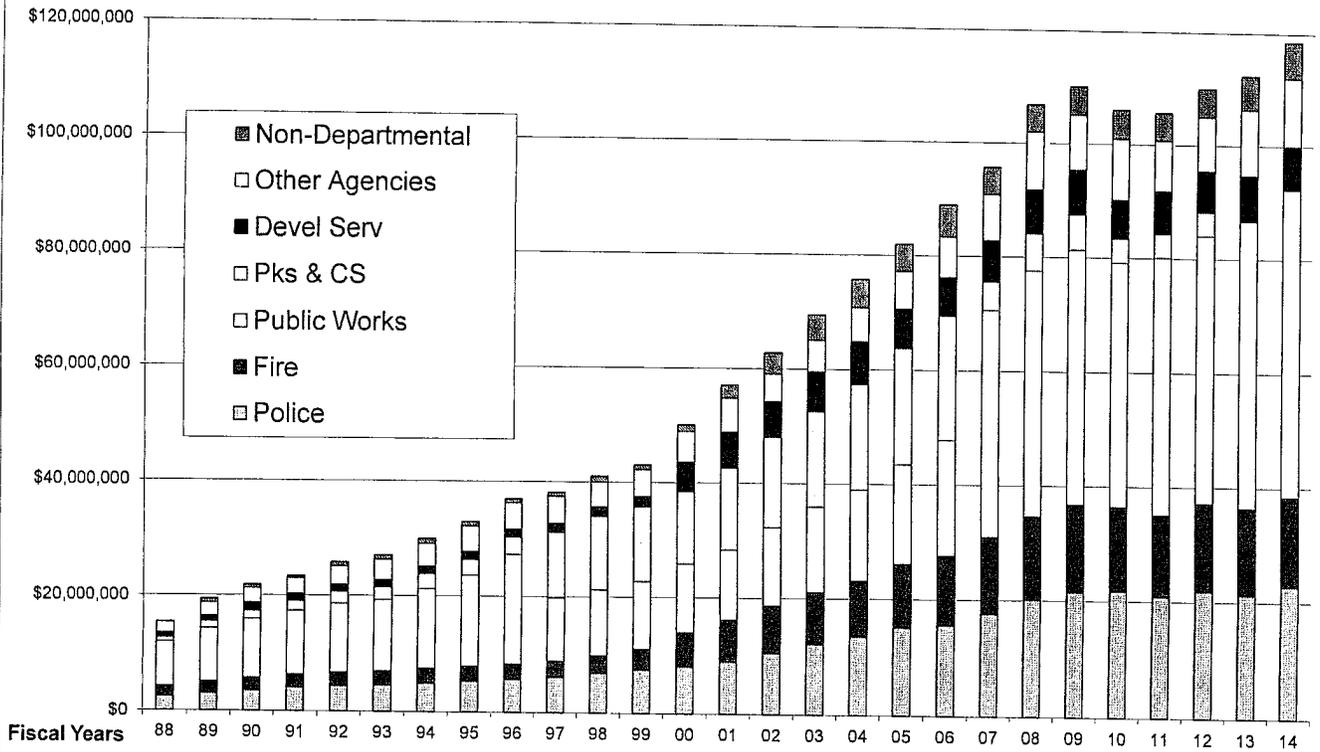
City Organizational Chart

Complementing the Operating Budget Summary, an organizational chart for the City government is provided on page E7.

OPERATING BUDGET HISTORY						
All Funds	Adopted Budget	Amended Budget	%		Actual Expenditures	% of Amended
			Change			
FY09-10	\$119,113,260	\$120,641,424	1.5%		\$106,067,586	87.9%
<i>Annual Change</i>						
FY10-11	\$110,749,000	\$114,051,851	3.0%		\$105,630,921	92.6%
<i>Annual Change</i>						
FY11-12	\$113,907,350	\$114,679,942	0.7%		\$109,994,236	95.9%
<i>Annual Change</i>						
FY12-13	\$113,836,710	\$115,751,665	1.7%		\$112,362,040	1* 97.1%
<i>Annual Change</i>						
FY13-14	\$118,474,750	2*				
General Fund						
FY09-10	\$54,000,000	\$54,519,995	1.0%		\$48,140,190	88.3%
<i>Annual Change</i>						
FY10-11	\$47,504,540	\$48,832,531	2.8%		\$45,656,599	93.5%
<i>Annual Change</i>						
FY11-12	\$49,408,150	\$49,814,578	0.8%		\$48,054,433	96.5%
<i>Annual Change</i>						
FY12-13	\$49,703,820	\$49,814,578	0.2%		\$48,410,390	1* 97.2%
<i>Annual Change</i>						
FY13-14	\$50,775,440	2*				
1* - Estimated Expenditures (year not yet completed)						
2* - Budget for New Year						

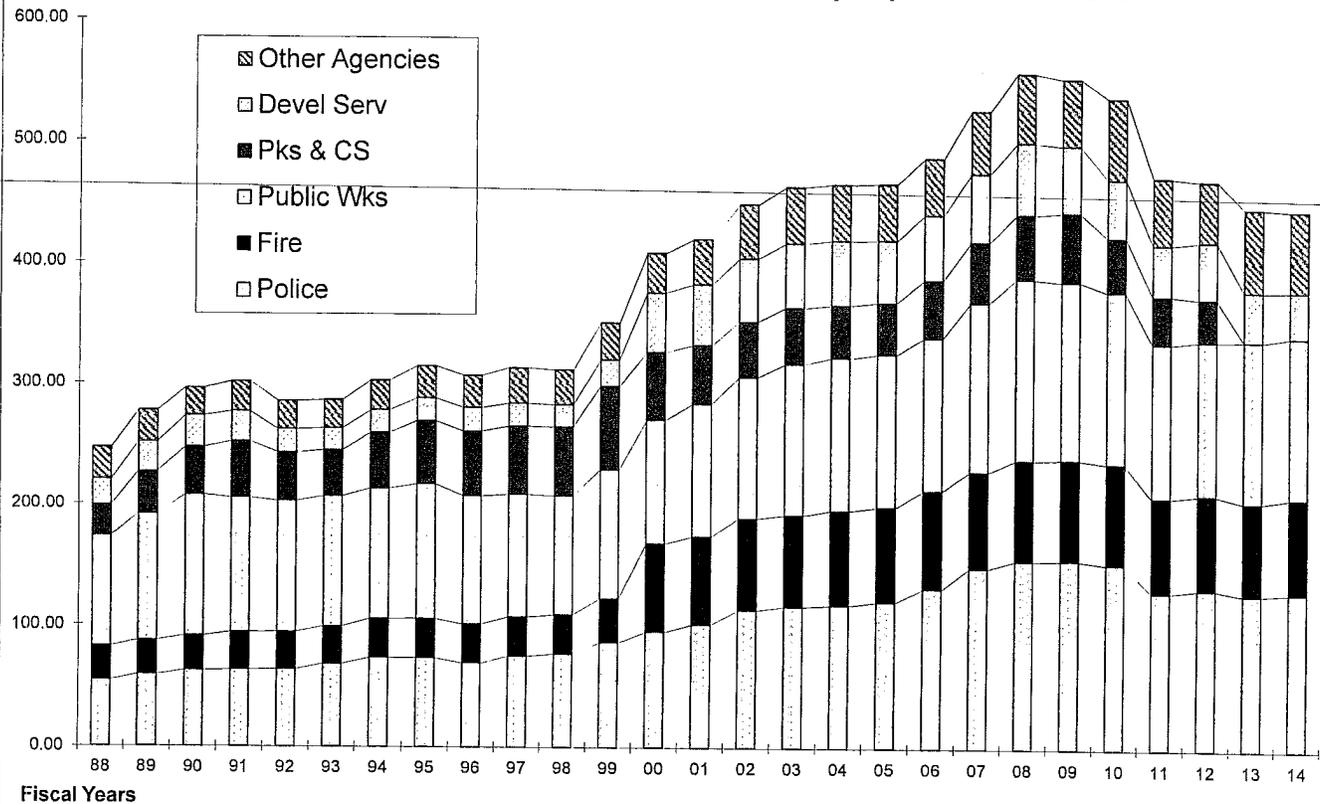
Actual & Projected Expenditures

City of Tracy - Operating Budget Expenditures by Departments - FY88 to FY14



Full-Time Equivalents

City of Tracy - Citywide Staffing Authorized FTEs by Departments - FY88 to FY14



OPERATING EXPENDITURES BY DEPARTMENT	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
51000 - Police	20,949,655	21,893,215	4.5%	22,231,490	21,319,130	95.9%	-2.6%	22,805,350	2.6%
52000 - Fire	14,058,389	15,230,215	8.3%	15,229,200	15,036,400	98.7%	-1.3%	15,582,200	2.3%
53000 - Public Works	45,069,979	46,821,921	3.9%	51,326,970	50,215,630	97.8%	7.2%	53,819,330	4.9%
55000 - Parks & Community Services	4,143,558	4,151,437	0.2%	0	0			0	
56000 - Development Services	7,431,523	7,226,194	-2.8%	7,276,580	8,056,410	110.7%	11.5%	7,696,830	5.8%
58100 - City Council	88,308	90,644	2.6%	97,400	96,090	98.7%	6.0%	104,400	7.2%
58200 - City Attorney's Office	721,331	762,642	5.7%	861,540	773,410	89.8%	1.4%	856,270	-0.6%
58300 - City Manager's Office	2,909,345	3,014,185	3.6%	1,870,220	1,878,890	100.5%	-37.7%	1,841,010	-1.6%
58550 - Recreation & Cultural Arts	0	0		3,390,070	3,273,490	96.6%		3,548,560	4.7%
58400 - Administrative Services	5,386,889	5,804,196	7.7%	6,081,760	5,711,270	93.9%	-1.6%	5,789,290	-4.8%
59000 - Non-Departmental Group	4,871,944	4,999,587	2.6%	5,471,480	6,001,320	109.7%	20.0%	6,431,510	17.5%
Operating Budget Total	105,630,921	109,994,236	4.1%	113,836,710	112,362,040	98.7%	2.2%	118,474,750	4.1%
Amended Budget	114,051,851	114,679,942	0.6%		115,751,665		0.9%	over 2 years	3.3%
% of Amended Spent	92.62%	95.91%			97.07%				
						Base Budget >>		113,590,960	-0.2%
						Augmentations >>		4,883,790	4.3%

CITY STAFFING BY DEPARTMENT	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Proposed	% Change
51000 - Police	129.44	131.94	1.9%	126.94	127.95	100.8%	-3.0%	129.51	1.2%
52000 - Fire	78.45	78.45	0.0%	76.45	76.45	100.0%	-2.5%	78.70	2.9%
53000 - Public Works	127.90	127.90	0.0%	134.10	134.10	100.0%	4.8%	133.90	-0.1%
55000 - Parks & Community Services	39.75	34.95	-12.1%	0.00	0.00		-100.0%	0.00	
56000 - Development Services	47.90	46.90	-2.1%	41.90	40.90	97.6%	-12.8%	37.90	-7.3%
58100 - City Council	1.00	1.00	0.0%	1.00	1.00	100.0%	0.0%	1.00	0.0%
58200 - City Attorney's Office	4.00	4.00	0.0%	4.00	4.00	100.0%	0.0%	4.00	0.0%
58300 - City Manager's Office	15.25	15.25	0.0%	9.15	9.15	100.0%	-40.0%	9.00	-1.6%
58550 - Recreation & Cultural Arts	0.00	0.00		21.21	22.95	108.2%		22.95	
58400 - Administrative Services	28.95	29.95	3.5%	31.45	31.45	100.0%	5.0%	29.45	-6.4%
Total - Full-Time Equivalents	472.64	470.34	-0.5%	446.20	447.95	100.4%	-4.8%	446.41	-0.3%

COMMENTARY**City Staffing**

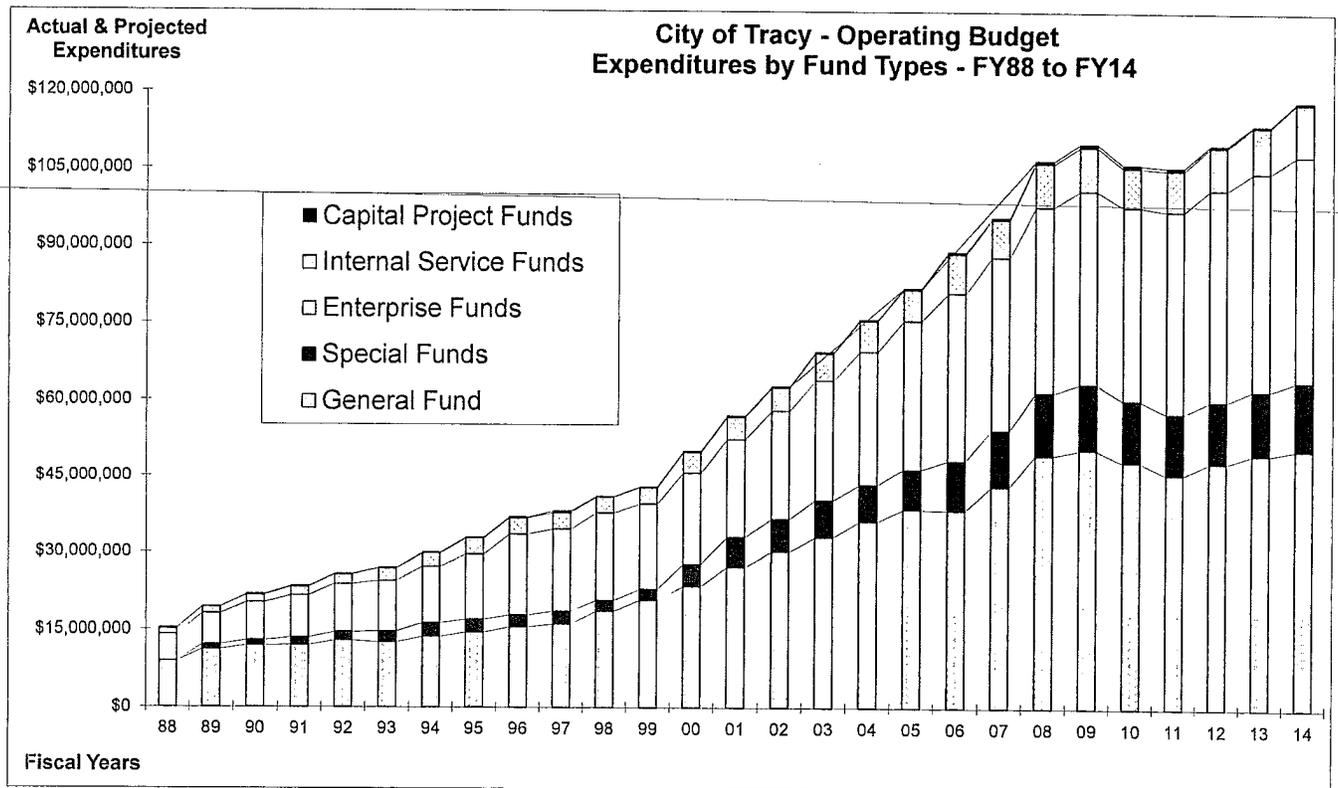
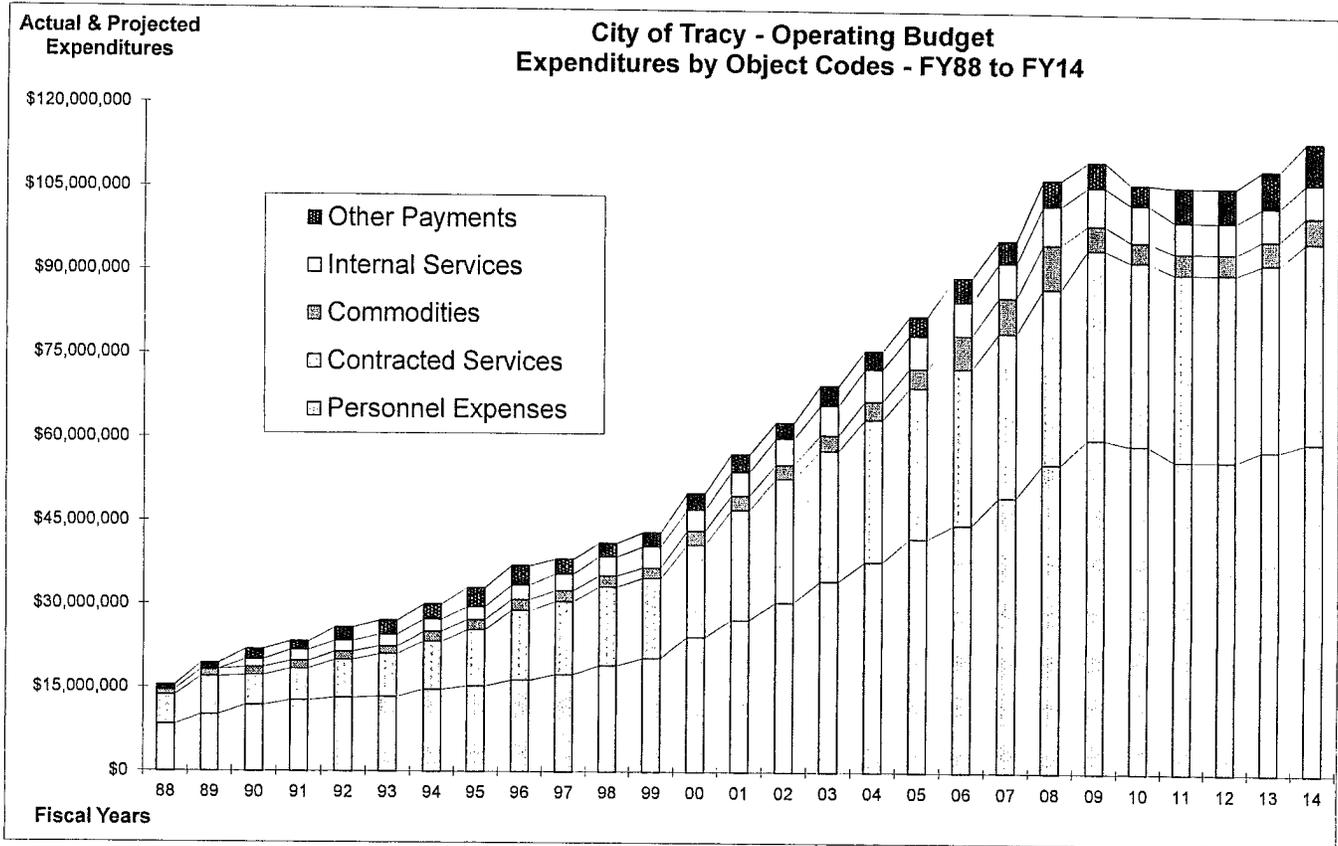
As adopted for FY12-13, the City operating budget represents a 3.5% increase over FY11-12 expenditures.

	Full-Time Regulars	Others Staffing	Total FTEs
FY09-10	481.00	57.10	538.10
Net Change		-54.00	-11.46
FY10-11	427.00	45.64	472.64
Net Change		2.00	-4.30
FY11-12	429.00	41.34	470.34
Net Change		-13.00	-9.39
FY12-13	414.00	32.20	446.20
Net Change		2.00	-0.25
Amended	416.00	31.95	447.95
Net Change		-3.00	1.46
FY13-14	413.00	33.41	446.41

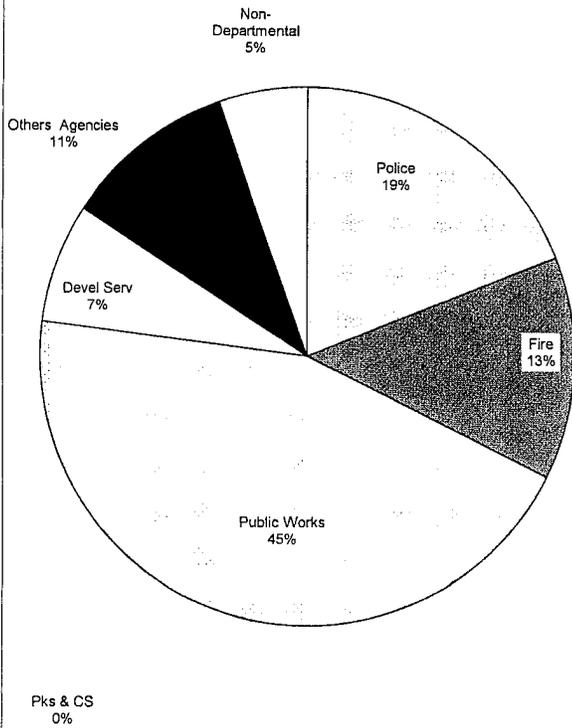
As proposed for FY13-14, the City operating budget would increase about 4.1% over adopted budget for FY12-13. But also, it would represent 3.3% increase over the FY11-12 amended budget

The base component of the proposed budget represents a 0.2% decrease from the adopted FY12-13 budget. Budget augmentations, including equipment acquisition items, total to \$4,883,790 and represent a 4.3% increase over the base component.

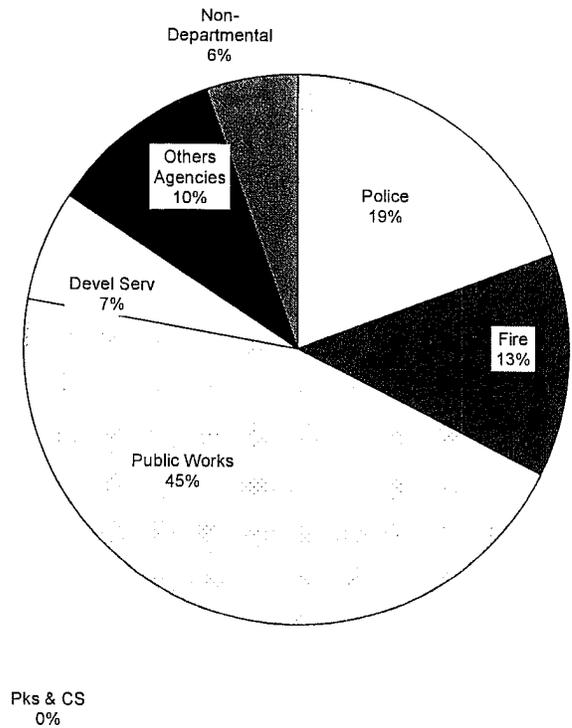
OPERATING EXPENDITURES BY OBJECT CATEGORY	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	56,222,998	58,706,790	4.4%	59,475,150	58,104,280	97.7%	-1.0%	60,239,780	1.3%
Contracted Services	33,708,643	35,323,844	4.8%	36,169,090	36,063,990	99.7%	2.1%	38,579,030	6.7%
Commodities	3,784,888	4,077,757	7.7%	4,710,610	4,521,890	96.0%	10.9%	4,943,280	4.9%
Internal Charges	5,655,793	5,655,793	0.0%	5,983,200	5,981,690	100.0%	5.8%	6,846,880	14.4%
Other Payments	6,258,599	6,230,052	-0.5%	7,498,660	7,690,190	102.6%	23.4%	7,865,780	4.9%
Operating Budget Total	105,630,921	109,994,236	4.1%	113,836,710	112,362,040	98.7%	2.2%	118,474,750	4.1%
OPERATING EXPENDITURES BY FUNDING SOURCE	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
General Fund									
101 - General Fund	45,656,599	48,054,433	5.3%	49,703,820	48,410,390	97.4%	0.7%	50,775,440	2.2%
Special Revenue Funds									
211 - South County Fire Authority	6,273,118	6,815,688	8.6%	6,715,800	6,726,480	100.2%	-1.3%	6,726,440	0.2%
221 - Downtown Improvement Dist	117,145	117,144	0.0%	117,200	113,980	97.3%	-2.7%	117,200	0.0%
222 - Parking District	0	0		0	0			0	
231 - Asset Seizure Fund	22,860	21,784	-4.7%	44,000	77,300	175.7%	254.8%	8,000	-81.8%
24x - TDA & Gas Tax Funds	2,732,324	2,602,309	-4.8%	2,867,800	2,862,420	99.8%	10.0%	2,994,440	4.4%
26x - Com Devel Block Grant	143,116	77,599	-45.8%	395,840	774,190	195.6%	897.7%	342,770	-13.4%
271 - Landscaping Districts	2,287,659	2,141,890	-6.4%	2,344,330	2,095,890	89.4%	-2.1%	3,083,560	31.5%
281 - CDA Housing & Successor	388,135	306,039	-21.2%	0	0		-100.0%	0	
295 - Pub ED/Govt Cable TV	107,801	102,628	-4.8%	118,420	100,860	85.2%	-1.7%	116,140	-1.9%
Capital Project Funds									
318 - CDA & Suc Ag Project Fund 3x	516,221	369,706	-28.4%	250,000	250,000	100.0%	-32.4%	250,000	0.0%
3xx - Other Capital Projects Funds	15,059	10,000	-33.6%	0	0			0	
Enterprise Funds									
511 - Water Fund	12,144,400	12,582,255	3.6%	12,984,900	12,508,400	96.3%	-0.6%	13,338,740	2.7%
521 - Wastewater Fund	7,232,245	7,325,116	1.3%	8,006,320	7,679,650	95.9%	4.8%	8,198,520	2.4%
531 - Solid Waste Fund	17,472,612	18,584,710	6.4%	18,554,060	18,792,540	101.3%	1.1%	19,385,010	4.5%
541 - Drainage Fund	502,404	458,483	-8.7%	602,750	565,450	93.8%	23.3%	629,790	4.5%
561 - Airport Fund	367,764	409,951	11.5%	361,750	355,380	98.2%	-13.3%	366,550	1.3%
571 - Transit Fund	1,607,584	1,663,790	3.5%	1,803,790	1,653,550	91.7%	-0.6%	1,961,850	8.8%
Internal Service Funds									
601 - Central Garage Fund	1,287,026	1,273,171	-1.1%	1,484,220	1,479,260	99.7%	16.2%	1,491,620	0.5%
602 - Central Services Fund	1,162,647	1,352,140	16.3%	1,494,550	1,474,490	98.7%	9.0%	1,517,650	1.5%
605 - Eqpt Acquisition Fund	469,726	605,209	28.8%	1,245,260	1,072,400	86.1%	77.2%	1,791,690	43.9%
615 - Building Maintenance Fund	970,328	978,304	0.8%	811,300	808,230	99.6%	-17.4%	859,470	5.9%
627 - Self Insurance Fund	4,154,148	4,141,887	-0.3%	3,930,600	4,561,180	116.0%	10.1%	4,519,870	15.0%
Other Minor Funds	0	0		0	0			0	
Operating Budget Total	105,630,921	109,994,236	4.1%	113,836,710	112,362,040	98.7%	2.2%	118,474,750	4.1%



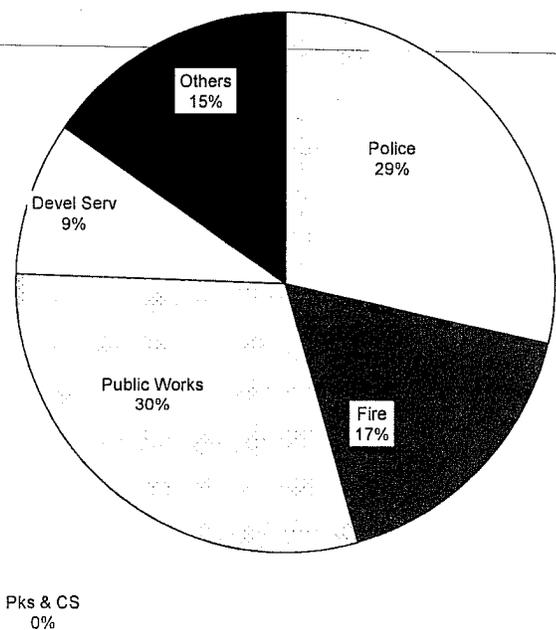
City of Tracy - Operating Budget Expenditures by Departments - FY12-13



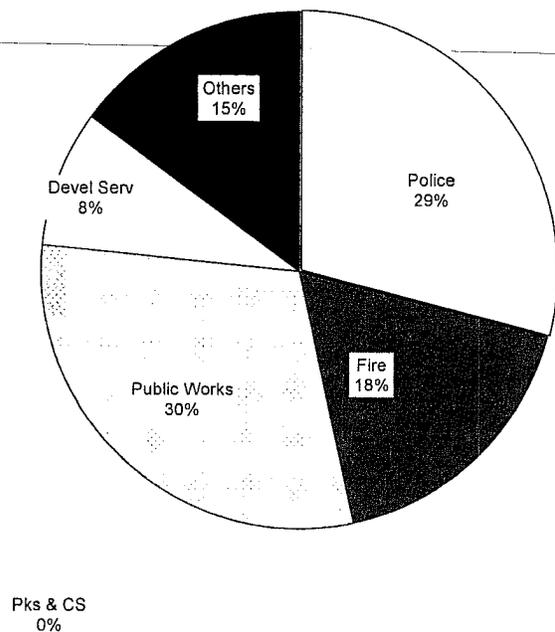
City of Tracy - Operating Budget Expenditures by Departments - FY13-14



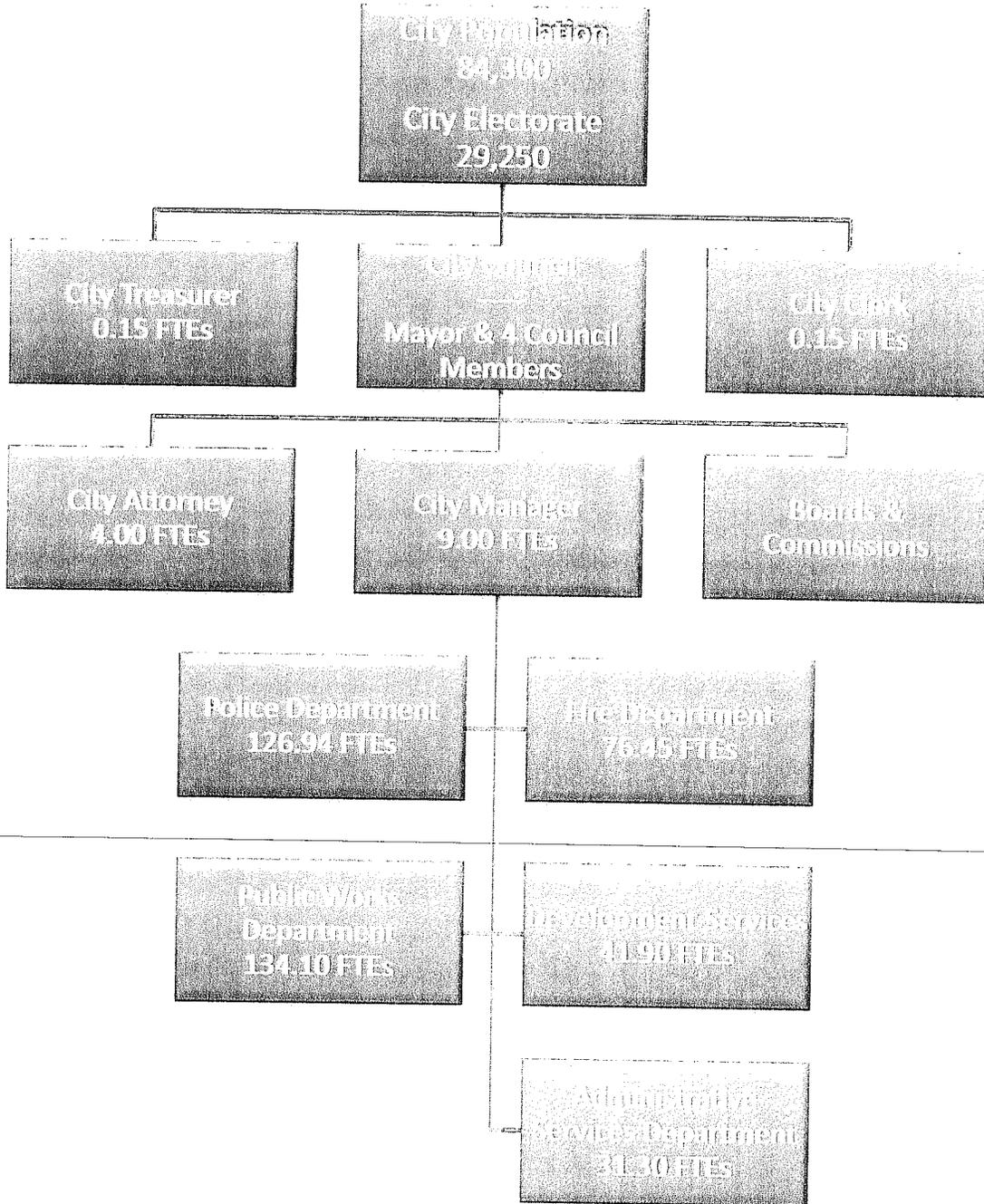
City of Tracy - Citywide Staffing Authorized FTEs - FY12-13



City of Tracy - Citywide Staffing Authorized FTEs - FY13-14



City of Tracy
ORGANIZATIONAL CHART
 Fiscal Year 13-14



Operating Budget Analysis – Part A

The Operating Budget Analysis-Part A on page E9. This table shows the historical incremental growth/change of the City's operating budget from the FY 09-10 adopted budget through to the proposed FY 13-14 budget. It details the City's budget by objects showing annual increments in terms of base increments and augmentations which then become first the base budget and then the adopted budget. Also, it shows the actual budget used at year-end compared to the adopted budget.

The key elements of the increments are as follows:

- The base increment for personnel expenses represent annual pay raises and salary and benefit adjustments.
- The base increments for other objects represent annual cost adjustments for inflation and usage.
- Normally, operating budgets have annual increases. But, due to the economic downturn, the increment for FY11-12 and FY12-13 show cutbacks in base budget. However, in FY13-14, there are increases in personnel expenses (PERS and Health Insurance, commodities (fuel), and internal charges.
- Base augmentation for personnel expenses represent the cost of new staffing, reclassifications, or added overtime or temporary hours.
- Base augmentations for other objects represent added monies for operational enhancements for program expansion, work improvements, and/or new activities.
- Negative figures mean base reductions. The negative figures for equipment outlays in the base reflect one-time major equipment purchases which are treated as augmentations.

Operating Budget Analysis - Part B

The Operating Budget Analysis - Part B on page E10. This table is similar to Part A. It shows the historical incremental growth/change of the City's operating budget from the FY09-10 adopted budget through to the proposed FY13-14 budget, but it details the budget by the fund groups of the City's operating budget, instead of by objects.

Operating Budget Analysis – Part C

The Operating Budget Analysis Part C on pages E11 and E12 is similar to Part A and Part B. However, the budget is detailed by department.

Operating Budget Analysis - Part D

The table on page E13 provides an analysis of the proposed budget which contrasts the base budget and budget augmentations which increase the budget beyond normal increment; and thus highlight the major changes in the proposed operating budget.

The table "Operating Budget Analysis-Part D" is organized by department, broken down by their key components, by object category, and by fund groups. The base budget figures for FY13-14 are shown along with the proposed budget augmentations and compared to the current year adopted budget and two prior fiscal years of actual expenditures. The analysis highlights the base budget of \$113,590,460 contrasted with \$4,783,790 in augmentations.

In FY13-14, as the analysis shows, the base budget for the total City operating budget represents a 0.2% decrease from the FY12-13 adopted budget. Usually, it is an increase. While personnel expenses, commodities, and internal charges are up; other costs are down. The base for the General Fund though is up 0.3%.

Budget augmentations for FY13-14 for the total City operating budget show a 4.2% increase over the base budget; personnel expenses will show a 0.6% increase. For the General Fund, budget augmentations show a 1.7% increase over the base. These increases are due to added positions.

As the table shows, the biggest augmentation for FY13-14 is for equipment acquisitions, and then the solid waste and parks/landscape maintenance programs of the Public Works Department. In terms of objects, the biggest augmentation is contracted services and other payments. In terms of funding source, the biggest augmentations are in the Enterprise Funds and Internal Services Fund.

Operating Budget - All Departments Historical Budget Increments, Augmentations, and Usage

Operating Budget By Object	Prior Year Adopted Budgets	<<<< Base Increment & Augmentations >>>>					New Year Adopted Budgets		Actual Budget Use	
		Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Base	FY10-11 \$ Budget	% Change	FY10-11 \$ Actual	% Used
FY10-11 Budget >>	FY09-10 \$ Budget									
Personnel Expenses	64,710,010	-6,890,260	-10.6%	57,819,750	451,370	0.8%	58,271,120	-10.0%	56,222,998	96.5%
Contracted Services	38,147,020	-2,736,210	-7.2%	35,410,810	1,023,510	2.9%	36,434,320	-4.5%	33,708,643	92.5%
Commodities	6,450,850	-2,003,850	-31.1%	4,447,000	-44,580	-1.0%	4,402,420	-31.8%	3,784,888	86.0%
Internal Charges	7,766,400	-1,834,460	-23.6%	5,931,940	-78,870	-1.3%	5,853,070	-24.6%	5,655,793	96.6%
Other Payments	2,610,550	-23,820	-0.9%	2,586,730	3,007,240	116.3%	5,593,970	114.3%	5,397,140	96.5%
Equipment Outlays	728,430	-228,330	-31.3%	500,100	694,000	138.8%	1,194,100	63.9%	861,459	72.1%
Oper Budget Total	120,413,260	-13,716,930	-11.4%	106,696,330	5,052,670	4.7%	111,749,000	-7.2%	105,630,921	94.5%
FY11-12 Budget >>	FY10-11 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY11-12 \$ Budget	% Change	FY11-12 \$ Actual	% Used
Personnel Expenses	58,271,120	1,358,260	2.3%	59,629,380	219,070	0.4%	59,848,450	2.7%	58,706,790	98.1%
Contracted Services	36,434,320	1,120,620	3.1%	37,554,940	1,103,080	2.9%	38,658,020	6.1%	35,323,844	91.4%
Commodities	4,402,420	-27,500	-0.6%	4,374,920	405,280	9.3%	4,780,200	8.6%	4,077,757	85.3%
Internal Charges	5,853,070	-8,980	-0.2%	5,844,090	176,180	3.0%	6,020,270	2.9%	5,655,793	93.9%
Other Payments	5,593,970	-2,400,490	-42.9%	3,193,480	178,700	5.6%	3,372,180	-39.7%	5,206,887	154.4%
Equipment Outlays	1,194,100	-834,500	-69.9%	359,600	868,630	241.6%	1,228,230	2.9%	1,023,165	83.3%
Oper Budget Total	111,749,000	-792,590	-0.7%	110,956,410	2,950,940	2.7%	113,907,350	1.9%	109,994,236	96.6%
FY12-13 Budget >>	FY11-12 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY12-13 \$ Budget	% Change	FY12-13 \$ Estimated	% Used
Personnel Expenses	59,848,450	1,445,500	2.4%	61,293,950	-1,818,800	-3.0%	59,475,150	-0.6%	58,104,280	97.7%
Contracted Services	38,658,020	-3,249,070	-8.4%	35,408,950	760,140	2.1%	36,169,090	-6.4%	36,063,990	99.7%
Commodities	4,780,200	-244,980	-5.1%	4,535,220	175,390	3.9%	4,710,610	-1.5%	4,521,890	96.0%
Internal Charges	6,020,270	-81,220	-1.3%	5,939,050	44,150	0.7%	5,983,200	-0.6%	5,981,690	100.0%
Other Payments	3,372,180	2,323,680	68.9%	5,695,860	174,940	3.1%	5,870,800	74.1%	6,005,800	102.3%
Equipment Outlays	1,228,230	-858,230	-69.9%	370,000	1,257,860	340.0%	1,627,860	32.5%	1,684,390	103.5%
Oper Budget Total	113,907,350	-664,320	-0.6%	113,243,030	593,680	0.5%	113,836,710	-0.1%	112,362,040	98.7%
FY13-14 Proposed Budget >>	FY12-13 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY13-14 \$ Budget	% Change		
Personnel Expenses	59,475,150	333,220	0.6%	59,808,370	431,410	0.7%	60,239,780	1.3%		
Contracted Services	36,169,090	-129,570	-0.4%	36,039,520	2,539,510	7.0%	38,579,030	6.7%		
Commodities	4,710,610	130,620	2.8%	4,841,230	102,050	2.1%	4,943,280	4.9%		
Internal Charges	5,983,200	853,880	14.3%	6,837,080	9,800	0.1%	6,846,880	14.4%		
Other Payments	5,870,800	-188,040	-3.2%	5,682,760	280,830	4.9%	5,963,590	1.6%		
Equipment Outlays	1,627,860	-1,245,860	-76.5%	382,000	1,520,190		1,902,190	16.9%		
Oper Budget Total	113,836,710	-245,750	-0.2%	113,590,960	4,883,790	4.3%	118,474,750	4.1%		

Operating Budget - All Funds

Historical Budget Increments, Augmentations, and Usage

Operating Budget By Fund Groups	Prior Year Adopted Budgets	<<<< Base Increment & Augmentations >>>>					New Year Adopted Budgets		Actual Budget Use	
		Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Base	FY10-11 \$ Budget	% Change	FY10-11 \$ Actual	% Used
FY10-11 Budget >>	FY09-10 \$ Budget									
General Fund	54,000,000	-7,000,680	-13.0%	46,999,320	505,220	1.1%	47,504,540	-12.0%	45,656,599	96.1%
Special Revenue Funds	14,623,560	-1,762,490	-12.1%	12,861,070	82,990	0.6%	12,944,060	-11.5%	12,072,158	93.3%
Enterprise Funds	42,910,420	-3,778,050	-8.8%	39,132,370	3,243,300	8.3%	42,375,670	-1.2%	39,327,009	92.8%
Internal Service Funds	8,360,050	-1,171,850	-14.0%	7,188,200	1,134,790	15.8%	8,322,990	-0.4%	8,043,875	96.6%
Capital & Other Funds	519,230	-3,860	-0.7%	515,370	86,370	16.8%	601,740	15.9%	531,280	88.3%
Oper Budget Total	120,413,260	-13,716,930	-11.4%	106,696,330	5,052,670	4.7%	111,749,000	-7.2%	105,630,921	94.5%
FY11-12 Budget >>	FY10-11 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY11-12 \$ Budget	% Change	FY11-12 \$ Actual	% Used
General Fund	47,504,540	1,072,860	2.3%	48,577,400	830,750	1.7%	49,408,150	4.0%	48,054,433	97.3%
Special Revenue Funds	12,944,060	-76,700	-0.6%	12,867,360	253,630	2.0%	13,120,990	1.4%	12,185,081	92.9%
Enterprise Funds	42,375,670	-1,205,850	-2.8%	41,169,820	1,075,360	2.6%	42,245,180	-0.3%	41,024,305	97.1%
Internal Service Funds	8,322,990	-476,980	-5.7%	7,846,010	813,200	10.4%	8,659,210	4.0%	8,350,711	96.4%
Capital & Other Funds	601,740	-105,920	-17.6%	495,820	-22,000	-4.4%	473,820	-21.3%	379,706	80.1%
Oper Budget Total	111,749,000	-792,590	-0.7%	110,956,410	2,950,940	2.7%	113,907,350	1.9%	109,994,236	96.6%
FY12-13 Budget >>	FY11-12 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY12-13 \$ Budget	% Change	FY12-13 \$ Estimated	% Used
General Fund	49,408,150	453,040	0.9%	49,861,190	-157,370	-0.3%	49,703,820	0.6%	48,410,390	97.4%
Special Revenue Funds	13,120,990	68,000	0.5%	13,188,990	-585,600	-4.4%	12,603,390	-3.9%	12,751,120	101.2%
Enterprise Funds	42,245,180	-434,770	-1.0%	41,810,410	503,160	1.2%	42,313,570	0.2%	41,554,970	98.2%
Internal Service Funds	8,659,210	-632,750	-7.3%	8,026,460	939,470	11.7%	8,965,930	3.5%	9,395,560	104.8%
Capital & Other Funds	473,820	-117,840	-24.9%	355,980	-105,980	-29.8%	250,000	-47.2%	250,000	100.0%
Oper Budget Total	113,907,350	-664,320	-0.6%	113,243,030	593,680	0.5%	113,836,710	-0.1%	112,362,040	98.7%
FY13-14 Proposed Budget >>	FY12-13 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY13-14 \$ Budget	% Change		
General Fund	49,703,820	133,800	0.3%	49,837,620	937,820	1.9%	50,775,440	2.2%		
Special Revenue Funds	12,603,390	-70,590	-0.6%	12,532,800	855,750	6.8%	13,388,550	6.2%		
Enterprise Funds	42,313,570	276,460	0.7%	42,590,030	1,290,430	3.0%	43,880,460	3.7%		
Internal Service Funds	8,965,930	-585,420	-6.5%	8,380,510	1,799,790	21.5%	10,180,300	13.5%		
Capital & Other Funds	250,000	0	0.0%	250,000	0	0.0%	250,000	0.0%		
Oper Budget Total	113,836,710	-245,750	-0.2%	113,590,960	4,883,790	4.3%	118,474,750	4.1%		

Notes:

1. The Base Increment for personnel expenses represents annual **Pay Raises** and salary/benefit adjustments.
2. The Base Increment for other objects represents the annual **Cost Adjustments** for inflation and usage.
3. Base Augments for personnel expenses represent the costs of **New Staffing** for the department or added overtime or temporary hours.
4. Base Augments for other objects represent **Operational Enhancements** for program expansion, work improvement, and new activities.

Operating Budget - All Departments Historical Budget Increments, Augmentations, and Usage

Operating Budget By Department	Prior Year Adopted Budgets	<<<< Base Increment & Augmentations >>>>					New Year Adopted Budgets		Actual Budget Use	
		Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Base	FY10-11 \$ Budget	% Change	FY10-11 \$ Actual	% Used
FY10-11 Budget >>	FY09-10 \$ Budget									
Police	23,862,870	-2,891,420	-12.1%	20,971,450	28,340	0.1%	20,999,790	-12.0%	20,949,655	99.8%
Fire	16,291,630	-1,712,140	-10.5%	14,579,490	33,910	0.2%	14,613,400	-10.3%	14,058,389	96.2%
Public Works	50,762,170	-4,918,230	-9.7%	45,843,940	3,046,770	6.6%	48,890,710	-3.7%	45,069,979	92.2%
Parks & Comm Serv	5,521,740	-939,880	-17.0%	4,581,860	160,950	3.5%	4,742,810	-14.1%	4,143,558	87.4%
Development Services	8,934,860	-961,830	-10.8%	7,973,030	-9,120	-0.1%	7,963,910	-10.9%	7,431,523	93.3%
City Manager's Office	3,807,420	-1,105,500	-29.0%	2,701,920	405,300	15.0%	3,107,220	-18.4%	2,909,345	93.6%
Human Resources	1,585,120	-371,910	-23.5%	1,213,210	18,280	1.5%	1,231,490	-22.3%	1,088,358	88.4%
Admin Services	4,770,870	-453,760	-9.5%	4,317,110	112,820	2.6%	4,429,930	-7.1%	5,386,889	121.6%
Other Agencies	4,876,580	-362,260	-7.4%	4,514,320	1,255,420	27.8%	5,769,740	18.3%	4,593,225	79.6%
Oper Budget Total	120,413,260	-13,716,930	-11.4%	106,696,330	5,052,670	4.7%	111,749,000	-7.2%	105,630,921	94.5%
FY11-12 Budget >>	FY10-11 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY11-12 \$ Budget	% Change	FY11-12 \$ Actual	% Used
Police	20,999,790	1,086,700	5.2%	22,086,490	344,360	1.6%	22,430,850	6.8%	21,893,215	97.6%
Fire	14,613,400	582,430	4.0%	15,195,830	31,880	0.2%	15,227,710	4.2%	15,230,215	100.0%
Public Works	48,890,710	-1,288,480	-2.6%	47,602,230	972,270	2.0%	48,574,500	-0.6%	46,821,921	96.4%
Parks & Comm Serv	4,742,810	-72,400	-1.5%	4,670,410	126,130	2.7%	4,796,540	1.1%	4,151,437	86.6%
Devel & Engineering	7,963,910	-144,340	-1.8%	7,819,570	293,330	3.8%	8,112,900	1.9%	7,226,194	89.1%
City Manager's Office	3,107,220	-184,430	-5.9%	2,922,790	-15,310	-0.5%	2,907,480	-6.4%	3,014,185	103.7%
Human Resources	1,231,490	-23,000	-1.9%	1,208,490	0	0.0%	1,208,490	-1.9%	1,092,690	90.4%
Admin Services	4,429,930	-99,480	-2.2%	4,330,450	329,650	7.6%	4,660,100	5.2%	5,804,196	124.6%
Other Agencies	5,769,740	-649,590	-11.3%	5,120,150	868,630	17.0%	5,988,780	3.8%	4,760,183	79.5%
Oper Budget Total	111,749,000	-792,590	-0.7%	110,956,410	2,950,940	2.7%	113,907,350	1.9%	109,994,236	96.6%
FY12-13 Budget >>	FY11-12 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY12-13 \$ Budget	% Change	FY12-13 \$ Estimated	% Used
Police	22,430,850	401,330	1.8%	22,832,180	-600,690	-2.6%	22,231,490	-0.9%	21,319,130	95.9%
Fire	15,227,710	186,570	1.2%	15,414,280	-185,080	-1.2%	15,229,200	0.0%	15,036,400	98.7%
Public Works	48,574,500	346,100	0.7%	48,920,600	2,406,370	4.9%	51,326,970	5.7%	50,215,630	97.8%
Parks & Comm Serv	4,796,540	-2,791,820	-58.2%	2,004,720	-2,004,720	-100.0%	0	-100.0%	0	
Devel & Engineering	8,112,900	-351,580	-4.3%	7,761,320	-484,740	-6.2%	7,276,580	-10.3%	8,056,410	110.7%
City Manager's Office	2,907,480	-13,200	-0.5%	2,894,280	-1,024,060	-35.4%	1,870,220	-35.7%	1,878,890	100.5%
Recreation & Cul Arts	0	2,422,750		2,422,750	967,320	39.9%	3,390,070		1,140,150	33.6%
Admin Services	5,868,590	195,560	3.3%	6,064,150	17,610	0.3%	6,081,760	3.6%	4,571,120	75.2%
Other Agencies	5,988,780	-1,060,030	-17.7%	4,928,750	1,501,670	30.5%	6,430,420	7.4%	10,144,310	157.8%
Oper Budget Total	113,907,350	-664,320	-0.6%	113,243,030	593,680	0.5%	113,836,710	-0.1%	112,362,040	98.7%

FY13-14 Proposed Budget	FY12-13 \$Budget	Base Increment	\$ Base Budget	\$ Budget Augments	% Change	FY13-14 \$ Budget	% Change
Police	\$22,231,490	\$394,480	\$22,625,970	\$179,380	0.8%	\$22,805,350	2.6%
Fire	15,229,200	170,830	15,400,030	182,170	1.2%	15582200	2.3%
Public Works	51,326,970	486,560	51,813,530	2,005,800	3.9%	53819330	4.9%
Parks & Comm Services	0	0	0	0		0	
Development Services	7,276,580	-121,040	7,155,540	541,290	7.6%	7696830	5.8%
City Manager's Office	1,870,220	-29,210	1,841,010	0	0.0%	1841010	-1.6%
Recreation & Cultural Arts	3,390,070	142,490	3,532,560	16,000	0.5%	3548560	4.7%
Administrative Services	6,081,760	-345,730	5,736,030	53,260	0.9%	5789290	-4.8%
Other Agencies	6,430,420	-944,130	5,486,290	1,905,890	34.7%	7392180	15.0%
Operating Budget Total	\$113,836,710	-\$245,750	\$113,590,960	\$4,883,790	4.3%	\$118,474,75	4.1%

Operating Budget Carryovers

As mentioned on page C2, outstanding encumbrances from the prior fiscal year's operating budget are eligible to be carried over at the end of the fiscal year. However, the approved expenditure figures for FY 13-14, shown on the following pages, reflect only new appropriations and do not include any such carryovers.

During the first quarter of the new fiscal year, a determination will be made as to what encumbrances must be carried forward in the financial system into the new fiscal year. Also, a separate determination is made for what amount of budget authority is to be carried forward for these encumbrances and then added to the approved operating budget. Generally, operating budget carry forwards of budget authority are allowed for only onetime items such as equipment purchases and special projects. Encumbrances for routine purchases and services are carried forward but without budget authority. They must be paid for out of the new appropriations of the new fiscal years.

It is anticipated that such carryovers, from FY12-13 into FY13-14 will not exceed \$750,000. Such carryovers are generally assumed within the estimated expenditure figures for FY 12-13.

Budget authority, and their percent over the adopted budget, carried over for the operating budget into prior fiscal years, and their percent of the new adopted operating budget were as follows:

FY 06-07	\$1,218,577	1.20%
FY 07-08	\$1,608,184	1.40%
FY 08-09	\$1,031,207	0.85%
FY 09-10	\$1,298,363	1.08%
FY 10-11	\$733,391	0.66%
FY 11-12	\$526,923	0.46%
FY 12-13	\$184,883	0.16%

Operating Budget Supplementals

After adoption and after the carryovers have been made, the operating budget can be increased by supplemental appropriations. Supplementals are usually needed to cover expenses for unforeseen events, unanticipated grants, higher than expected work volumes and mid-year adjustments. Supplemental appropriations must be approved by the City Council. In prior years, supplemental appropriations, and their percent of the adopted operating budget, were as follows:

FY 06-07	\$1,833,585	1.8%
FY 07-08	\$2,524,779	2.2%
FY 08-09	\$1,237,469	1.0%
FY 09-10	\$980,707	0.8%
FY 10-11	\$1,569,460	1.4%
FY 11-12	\$203,930	0.18%
FY 12-13	\$2,152,855	1.9%

OPERATING BUDGET BY DEPARTMENTS	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Adopted	% Change	FY12-13 \$ Base Budget	% Change	FY13-14 \$ Bud Augment	% over Base
51000 - Police	20,949,655	21,893,215	4.5%	22,231,490	1.5%	22,625,970	1.8%	179,380	0.8%
52000 - Fire	14,058,389	15,230,215	8.3%	15,229,200	0.0%	15,400,030	1.1%	182,170	1.2%
53000 - Public Works									
Pub Wks Admin	901,928	929,397	3.0%	1,129,440	21.5%	1,062,040	-6.0%	0	0.0%
Internal Maintenance	2,155,970	2,135,805	-0.9%	2,663,090	24.7%	2,688,020	0.9%	54,710	2.0%
Street Maintenance	2,828,226	2,895,649	2.4%	3,508,510	21.2%	3,535,840	0.8%	112,600	3.2%
Parks & Ldsp Maintenance	4,324,434	4,468,742	3.3%	4,963,250	11.1%	5,026,010	1.3%	785,560	15.6%
Water & Wastewater	18,004,145	18,430,232	2.4%	19,156,520	3.9%	19,492,490	1.8%	181,400	0.9%
Solid Waste	16,855,276	17,962,096	6.6%	17,889,380	-0.4%	17,899,730	0.1%	803,400	4.5%
Airport & Transit	1,818,553	1,879,936	3.4%	2,016,780	7.3%	2,109,400	4.6%	68,130	3.2%
56000 - Development Services									
Admin & Planning	1,412,446	1,091,860	-22.7%	1,407,320	28.9%	1,350,440	-4.0%	0	0.0%
Building & Code Enforce	1,863,160	1,784,622	-4.2%	1,867,650	4.7%	1,905,670	2.0%	360,000	18.9%
Engineering	2,926,415	3,120,210	6.6%	2,979,140	-4.5%	2,857,170	-4.1%	0	0.0%
Economic Development	317,316	317,316	0.0%	385,420	21.5%	347,260	-9.9%	166,320	47.9%
CDA, Housing, & Downtowr	769,070	769,070	0.0%	241,210	-68.6%	367,200	52.2%	0	0.0%
CDBG Program	143,116	143,116	0.0%	395,840	176.6%	327,800	-17.2%	14,970	4.6%
58000 - Gen Govt Ag									
City Council	88,308	90,644	2.6%	97,400	7.5%	104,400	7.2%	0	0.0%
City Attorney's Office	721,331	762,642	5.7%	861,540	13.0%	856,270	-0.6%	0	0.0%
City Manager's Office	1,657,092	1,781,110	7.5%	1,870,220	5.0%	1,841,010	-1.6%	0	0.0%
Cultural Arts	1,252,253	1,233,075	-1.5%	1,462,220	18.6%	1,486,890	1.7%	13,000	0.9%
Recreation	2,325,005	2,271,501	-2.3%	1,927,850	-15.1%	2,045,670	6.1%	3,000	0.1%
58400 - Administrative Services									
Human Resources	1,092,691	1,140,563	4.4%	1,178,080	3.3%	1,197,560	1.7%	23,360	2.0%
Finance	3,258,818	3,391,499	4.1%	3,509,070	3.5%	3,212,810	-8.4%	-60,000	-1.9%
Information Technology	1,035,380	1,272,134	22.9%	1,394,610	9.6%	1,325,660	-4.9%	89,900	6.8%
59000 - Non-Departmental Group									
Equipment Acquisition	861,459	1,023,165	18.8%	1,822,646	78.1%	382,000	-79.0%	1,520,190	398.0%
Self-Insurance	3,025,425	2,967,004	-1.9%	3,228,600	8.8%	3,228,600	0.0%	275,700	8.5%
Others	985,060	1,009,418	2.5%	420,234	-58.4%	915,020	117.7%	110,000	12.0%
Operating Budget Total	105,630,921	109,994,236	4.1%	113,836,710	3.5%	113,590,960	-0.2%	4,883,790	4.3%
OPERATING BUDGET BY OBJECTS	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Adopted	% Change	FY13-14 \$ Base Budget	% Change	FY13-14 \$ Bud Augment	% over Base
Personnel Expenses	56,222,998	58,706,790	4.4%	59,475,150	1.3%	59,808,370	0.6%	431,410	0.7%
Contracted Services	33,708,643	35,323,844	4.8%	36,169,090	2.4%	36,039,520	-0.4%	2,539,510	7.0%
Commodities	3,784,888	4,077,757	7.7%	4,710,610	15.5%	4,841,230	2.8%	102,050	2.1%
Internal Charges	5,655,793	5,655,793	0.0%	5,983,200	5.8%	6,837,080	14.3%	9,800	0.1%
Other Payments	6,258,599	6,230,052	-0.5%	7,498,660	20.4%	6,064,760	-19.1%	1,801,020	29.7%
Operating Budget Total	105,630,921	109,994,236	4.1%	113,836,710	3.5%	113,590,960	-0.2%	4,883,790	4.3%
OPERATING BUDGET BY FUND GROUPS									
General Fund	45,656,599	48,054,433	5.3%	49,703,820	3.4%	49,837,620	0.3%	937,820	1.9%
Special Revenue Funds	12,072,158	12,185,081	0.9%	12,603,390	3.4%	12,532,800	-0.6%	855,750	6.8%
Capital Projects Funds	531,280	379,706	-28.5%	250,000	-34.2%	250,000	0.0%	0	0.0%
Enterprise Funds	39,327,009	41,024,305	4.3%	42,313,570	3.1%	42,590,030	0.7%	1,290,430	3.0%
Internal Service Funds	8,043,875	8,350,711	3.8%	8,965,930	7.4%	8,380,510	-6.5%	1,799,790	21.5%
Operating Budget Total	105,630,921	109,994,236	4.1%	113,836,710	3.5%	113,590,960	-0.2%	4,883,790	4.3%

Departmental Sections

Each City department has its own section within this part of the budget document. A mission statement, a departmental budget summary, budget graph, an organizational chart, recent budget history, departmental accomplishments and projections, base analysis, and key indicators are provided. Afterward, program budget data forms for the departmental operating programs are presented.

Departmental Budget Summary

A Departmental Budget Summary for each department is presented which summarizes the total operating budget for the department for FY13-14. Expenditure data is shown for four fiscal years and detailed by operating program, object category, and funding sources. The summary also provides various graphs highlighting departmental expenditure trends. Also, it details the full-time equivalent count of departmental staffing by position and/or job series. Finally, a the program. Through the use of meaningful and measurable objectives, each program may later be reviewed in order to determine what objectives were achieved.

Program Budget Data Forms

For each operating program, there is also a program budget data form. This form provides a program description and lists the program's performance objectives for FY 13-14. The form also provides fiscal and staffing data, and a commentary for the program.

Performance Objectives

Each program lists a number of performance objectives regarding the activities of that program. Performance objectives are to clearly set forth the goals and objectives of the program. Through the use of meaningful and measurable objectives, each program may later be reviewed in order to determine what objectives were achieved.

Commentary

The program budget data form provides a brief commentary on any budget trends and changes occurring in FY12-13 or anticipated for FY13-14 that would significantly affect the program.

Fiscal & Staffing Data

In addition to the performance objectives and commentary, the program budget data form provides fiscal and staffing data pertaining to the program. It summarizes the operating expenditures for the program by object category and funding sources. Also, it provides the equivalency factor for program expenditures. Then, it provides a listing of the program staffing.

Departmental Budget Analysis

The Departmental Budget Analysis-Part I tables are similar to the Operating Budget Analysis-Part A on page E9. These tables focus on the budgets showing the historical increment growth/change of the operating budgets of the various departments, detailed by objects.

Also, there are Departmental Budget Analysis-Part II tables included in this document. These tables are similar to the Operating Budget Analysis-Part D table on page E13. They detail a department's budget, broken down by its divisions and/or programs by objects, and funding sources. These tables provide an analysis which contrast the department's base budget and budget augmentations with current year adopted budget and two prior fiscal years of actual expenditures.

POLICE DEPARTMENT

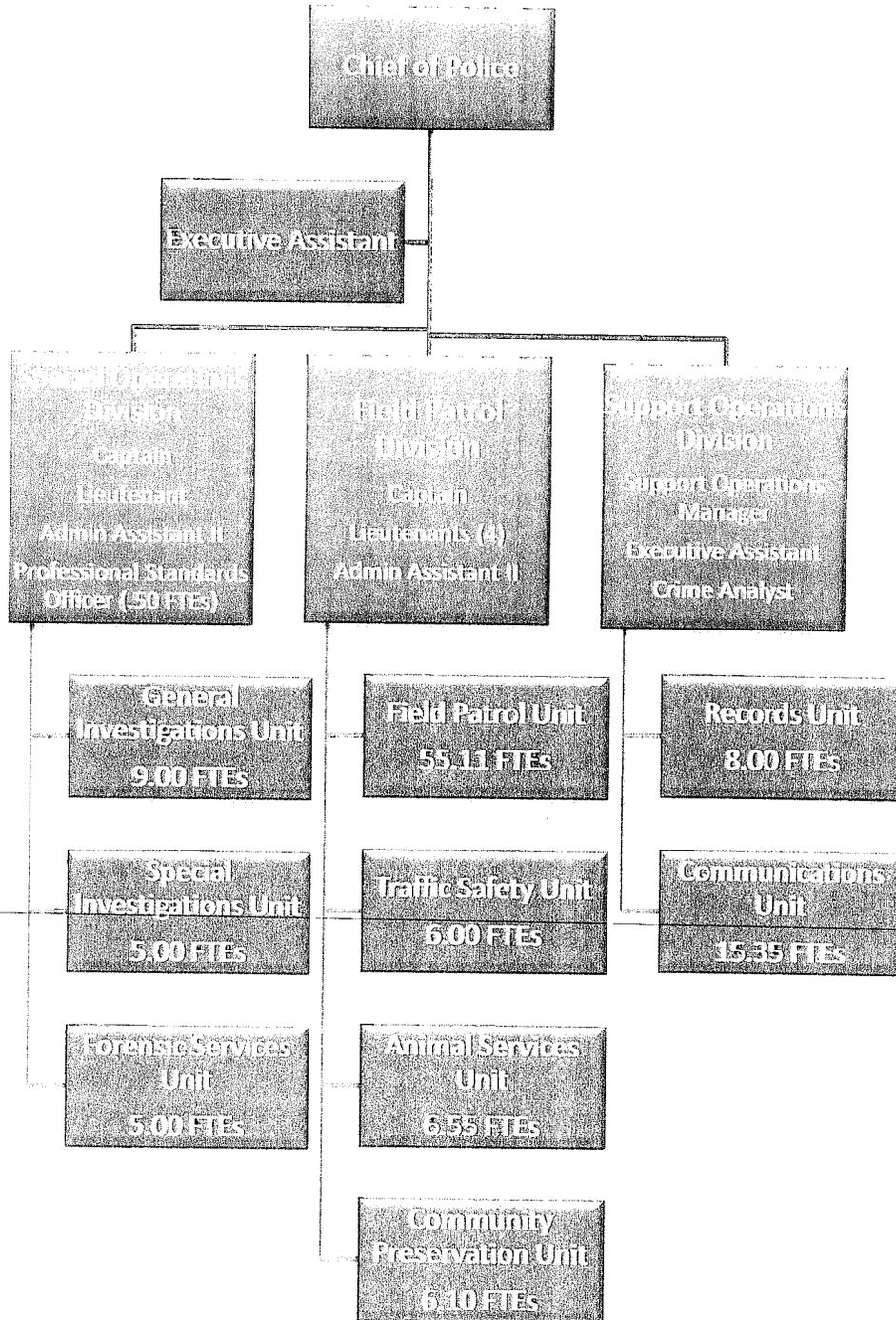
Mission Statement

Committed to Community Partnerships

Department Head

Gary Hampton, Police Chief

**City of Tracy
POLICE DEPARTMENT
Fiscal Year 13-14**



Department: **51000 - Police Department**

The Police Department provides for law enforcement and public safety within the City through patrol, traffic, investigations, animal control, and communication services.

COMMENTARY

As proposed for FY13-14, the departmental budget will increase about 2.6% over the current year adopted budget, and this represents a 2.1% increase over the FY11-12 amended budget.

The base component of the budget represents a 1.8% increase over the current year adopted budget, while budget augmentations will show a 0.8% increase over the base budget.

In FY12-13, departmental staffing dropped 4 full-time regular positions, due to retirements. In FY13-14, departmental staffing will add 1 full-time regular and 0.56 FTEs of other staffing.

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Chief's Office									
51110 - Police Administration	1,161,667	976,461	-15.9%	658,830	680,970	103.4%	-30.3%	645,770	-2.0%
Field Operations Division									
51210 - Patrol Force	9,420,915	10,313,367	9.5%	10,856,480	10,735,000	98.9%	4.1%	11,069,410	2.0%
51220 - Traffic Enforcement	946,738	938,160	-0.9%	1,032,900	834,810	80.8%	-11.0%	987,220	-4.4%
51230 - Parking Enforcement	142,826	122,393	-14.3%	180,850	167,530	92.6%	36.9%	187,200	3.5%
51240 - Police Reserves	0	0	#DIV/0!	0	0			0	
51260 - Animal Services	558,148	619,471	11.0%	662,520	645,490	97.4%	4.2%	675,110	1.9%
51270 - Youth Services	603,691	647,800	7.3%	641,380	571,160	89.1%	-11.8%	662,540	3.3%
51280 - Crime Prevention	465,638	666,806	43.2%	530,910	520,220	98.0%	-22.0%	543,750	2.4%
51290 - School Crossing Guards	192,774	192,945	0.1%	230,000	200,000	87.0%	3.7%	230,000	0.0%
Special Operations Division									
51310 - General Investigations	1,873,576	1,862,244	-0.6%	1,996,700	1,930,300	96.7%	3.7%	2,125,040	6.4%
51330 - Special Investigations	1,807,601	1,579,184	-12.6%	1,174,650	1,067,670	90.9%	-32.4%	1,230,430	4.7%
51340 - Forensic Services	758,322	748,401	-1.3%	814,320	726,340	89.2%	-2.9%	867,500	6.5%
Support Operations Division									
51410 - Police Records	1,066,896	1,143,936	7.2%	1,151,760	1,006,130	87.4%	-12.0%	1,159,350	0.7%
51460 - Communications	1,950,863	2,082,047	6.7%	2,300,190	2,233,510	97.1%	7.3%	2,422,030	5.3%
Department Total	20,949,655	21,893,215	4.5%	22,231,490	21,319,130	95.9%	-2.6%	22,805,350	2.6%
Amended Budget	21,183,297	22,338,267	5.5%		22,382,502		0.2%		
% of Amended Spent	98.90%	98.01%			95.25%			over 2 years	2.1%
						Base Budget >>		22,625,970	1.8%
						Augmentations >>		179,380	0.8%

Department: 51000 - Police Department (Continued)

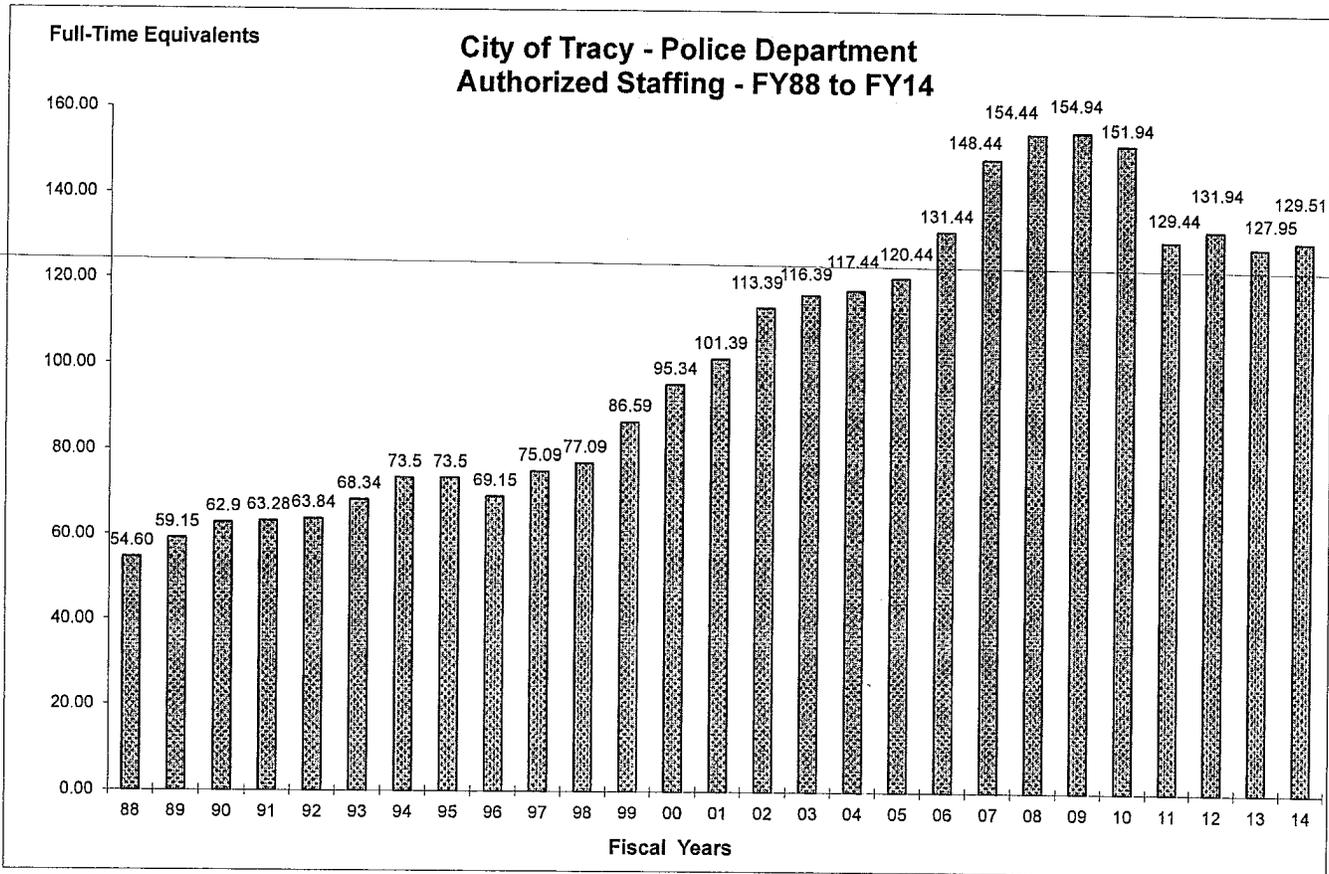
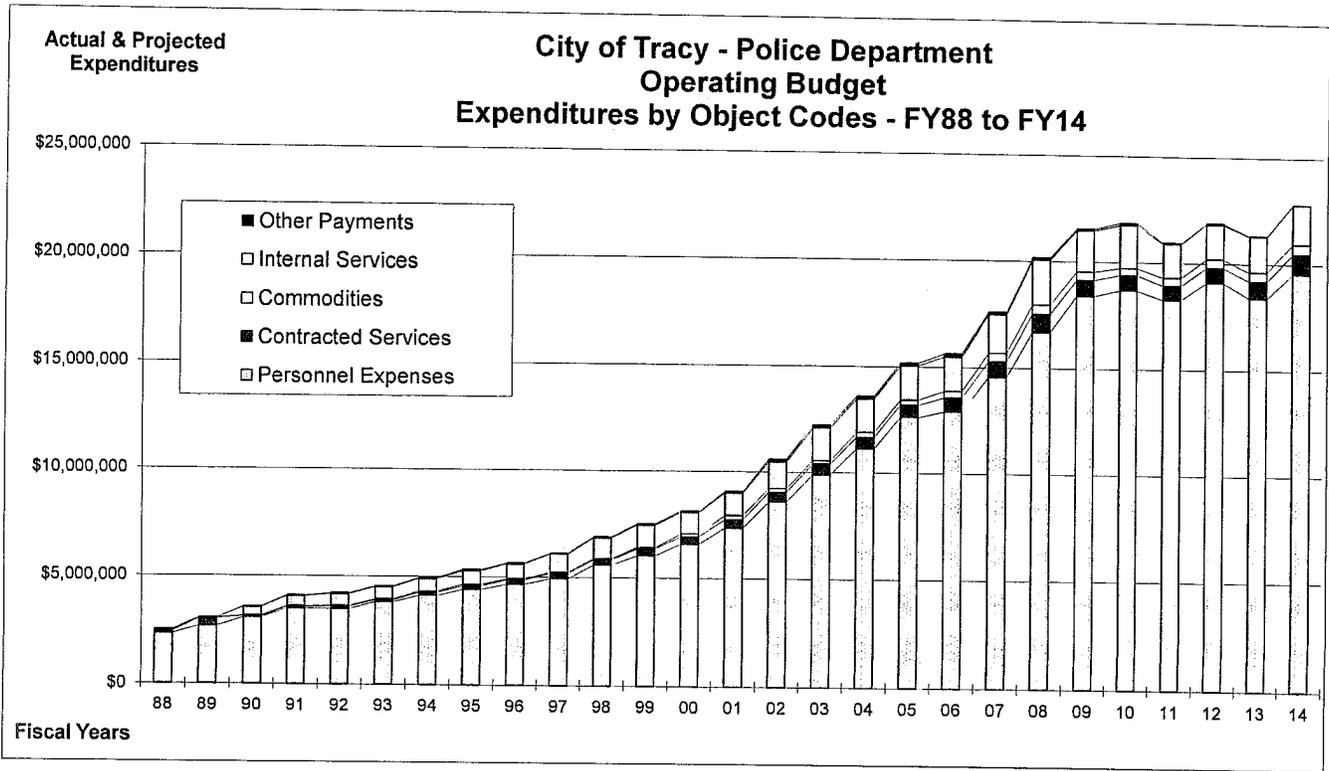
DEPARTMENTAL EXPENDITURES BY OBJECT CATEGORY	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	18,262,435	19,109,447	4.6%	19,260,620	18,391,680	95.5%	-3.8%	19,547,600	1.5%
Contracted Services	631,757	723,063	14.5%	869,470	804,740	92.6%	11.3%	913,710	5.1%
Commodities	367,760	379,264	3.1%	360,550	425,230	117.9%	12.1%	480,080	33.2%
Internal Charges	1,628,553	1,628,553	0.0%	1,688,350	1,692,480	100.2%	3.9%	1,856,460	10.0%
Other Payments	59,150	52,888	-10.6%	52,500	5,000	9.5%	-90.5%	7,500	-85.7%
Department Total	20,949,655	21,893,215	4.5%	22,231,490	21,319,130	95.9%	-2.6%	22,805,350	2.6%

DEPARTMENTAL EXPENDITURES
BY FUNDING SOURCES

General Fund 101 - Taxes	20,040,024	21,016,806	4.9%	21,445,770	20,547,050	95.8%	-2.2%	21,975,880	2.5%
Fee Revenues	213,045	180,282	-15.4%	231,350	190,500	82.3%	5.7%	192,500	-16.8%
Grant Revenues	400,744	457,168	14.1%	285,370	361,280	126.6%	-21.0%	421,970	47.9%
Parking Assessments	139,496	89,085	-36.1%	110,000	70,000	63.6%	-21.4%	70,000	-36.4%
Traffic Fines Sub-fund 105	145,000	145,000	0.0%	145,000	145,000	100.0%	0.0%	145,000	0.0%
Asset Seizure Fund 231	11,346	4,874	-57.0%	14,000	5,300	37.9%	8.7%	0	
Department Total	20,949,655	21,893,215	4.5%	22,231,490	21,319,130	95.9%	-2.6%	22,805,350	2.6%

DEPARTMENTAL STAFFING

	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Proposed	% Change
<i>Regular Positions</i>									
Chief of Police	1.00	1.00		1.00	1.00			1.00	
Police Mid-Managers	5.00	6.00		7.00	7.00			7.00	
Police Sergeants	12.00	12.00		10.00	10.00			10.00	
Police Corporals	0.00	0.00		0.00	12.00			12.00	
Police Officers	68.00	67.00		67.00	56.00			56.00	
Auxiliaries	11.00	11.00		7.00	7.00			7.00	
Civilian Supervisors	3.00	5.00		5.00	5.00			5.00	
Communication Operators	12.00	12.00		13.00	13.00			14.00	
Secretarial & Clerical	12.00	12.00		11.00	11.00			11.00	
Animal Control	4.00	4.00		4.00	4.00			4.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Communication Operators	0.34	0.34		0.34	0.35			0.35	
Parking Enforcement	1.00	1.00		1.00	1.00			1.00	
Auxiliaries	0.10	0.60		0.60	0.60			1.16	
Total - Full Time Equivalents	129.44	131.94	1.9%	126.94	127.95	100.8%	-3.0%	129.51	1.2%



Budget Narrative - Police Department

Historical Milestones

FY 08-09

- Crime Analyst added at mid-year with grant funding
- Half-time Administrative Assistant converted to full-time.
- Midyear non-personnel cost reductions- \$170,654 or 10.5% of adopted budget for such items.

FY 09-10

- 3 Police Officer positions deleted from department staffing.
- 4.8% increase in personnel expenses.
- \$220,690 reduction in non-personnel costs.
- Further \$193,160 reduction
- As part of downsizing effort, in non-personnel costs taken during fiscal year department reorganized into 4 divisions.

FY 10-11

- Reduction in Base Budget by \$2,891,420 or 12.1% from FY 09-10 Adopted Budget.
- Departmental staffing reduced by 17 full-time regular positions

FY 11-12

- Increase in Base Budget by \$1,086,700 or 5.2% over FY 10-11 Adopted Budget.
- Departmental staffing reduced by 1 full-time regular position.
- Overtime budget of \$717,260, including a \$125,000 increase for gang enforcement efforts.
- Budget augmentations of \$344,360.
- Midyear reorganization into 3 divisions with 3.5 net new positions added: Captain, Lieutenant, and Support

Operations Manager. A Records Supervisor, and a part-time Performance Standards Officer were added.

- An Administrative Assistant II Position was deleted.

FY 12-13

- Increase in Base Budget of \$401,330 or 1.8% over FY11-12 adopted budget.
- Departmental staffing was reduced by 5 positions.
- Budget savings of \$600,690 due to retirements of 5 employees.
- A Communications Operator II position was added while a CSO position was deleted.
- New Equipment of \$314,000, including \$280,000 for a special purpose vehicle.
- Equipment Replacement of \$731,970 including \$375,000 for 10 patrol vehicles, and \$150,000 for in-car video systems.
- Temporary Police Officer Position added with grant funding.

Proposed Budget Changes In FY13-14

- Increase in Base Budget of \$394,480 or 1.8% over FY12-13 adopted budget.
- Departmental staffing to add 1 full-time regular and .56 FTEs of other staffing.
- Budget Augmentations of \$179,380
- A Communication Dispatcher will be added at mid-year, while 5 dispatcher positions will be upgraded to Lead Dispatcher.
- A part-time Range Master and a DARE Officer
- Equipment replacement of \$416,040 including \$164,000 for 4 patrol vehicles a \$93,380 for firearms.

Major Non-Personnel Expenses

	FY 11-12	%Change	FY 12-13	%Change	FY13-14
School Crossing Guards	\$230,000	0.00%	\$230,000	0.00%	\$230,000
Police Training	57,020	0.00%	57,020	87.60%	107,020
Vehicle Rental	33,680	0.00%	33,680	0.00%	33,680
Laboratory Testing	45,540	43.90%	65,540	0.00%	65,540
Computer System Maintenance	129,560	-15.40%	109,560	0.00%	109,560
Data Services	63,880	0.00%	63,880	0.00%	63,380
Comm Systems Maintenance	52,780	0.00%	52,780	9.50%	57,780
DARE Contract	45,000	0.00%	45,000	-100.00%	0
Equipment Acquisition	\$130,000		\$314,000		
Equipment Replacement	\$232,000		\$731,970		

51000 - Police Department

Historical Budget Increments, Augmentations, and Usage

Department Budget By Object	Prior Year Adopted Budgets	<<<< Base Increment & Augmentations >>>>					New Year Adopted Budgets		Actual Budget Use	
		Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Base	FY10-11 \$ Budget	% Change	FY10-11 \$ Actual	% Used
FY10-11 Budget >>	FY09-10 \$ Budget									
Personnel Expenses	20,212,510	-2,119,850	-10.5%	18,092,660	88,340	0.5%	18,181,000	-10.1%	18,262,435	100.4%
Contracted Services	912,240	-75,570	-8.3%	836,670	400	0.0%	837,070	-8.2%	631,757	75.5%
Commodities	383,350	-20,300	-5.3%	363,050	0	0.0%	363,050	-5.3%	367,760	101.3%
Internal Charges	2,204,960	-593,790	-26.9%	1,611,170	0	0.0%	1,611,170	-26.9%	1,628,553	101.1%
Other Payments	149,810	-81,910	-54.7%	67,900	-60,400	-89.0%	7,500	-95.0%	59,150	788.7%
Department Total	23,862,870	-2,891,420	-12.1%	20,971,450	28,340	0.1%	20,999,790	-12.0%	20,949,655	99.8%
FY11-12 Budget >>	FY10-11 \$ Budget									
Personnel Expenses	18,181,000	1,041,700	5.7%	19,222,700	125,000	0.7%	19,347,700	6.4%	19,109,447	98.8%
Contracted Services	837,070	0	0.0%	837,070	20,980	2.5%	858,050	2.5%	723,063	84.3%
Commodities	363,050	0	0.0%	363,050	0	0.0%	363,050	0.0%	379,264	104.5%
Internal Charges	1,611,170	0	0.0%	1,611,170	77,180	4.8%	1,688,350	4.8%	1,628,553	96.5%
Other Payments	7,500	45,000	600.0%	52,500	121,200	230.9%	173,700	#####	52,888	30.4%
Department Total	20,999,790	1,086,700	5.2%	22,086,490	344,360	1.6%	22,430,850	6.8%	21,893,215	97.6%
FY12-13 Budget >>	FY11-12 \$ Budget									
Personnel Expenses	19,347,700	528,280	2.7%	19,875,980	-615,360	-3.1%	19,260,620	-0.5%	18,391,680	95.5%
Contracted Services	858,050	-3,250	-0.4%	854,800	14,670	1.7%	869,470	1.3%	804,740	92.6%
Commodities	363,050	-2,500	-0.7%	360,550	0	0.0%	360,550	-0.7%	425,230	117.9%
Internal Charges	1,688,350	0	0.0%	1,688,350	0	0.0%	1,688,350	0.0%	1,692,480	100.2%
Other Payments	173,700	-121,200	-69.8%	52,500	0	0.0%	52,500	-69.8%	5,000	-9.5%
Department Total	22,430,850	401,330	1.8%	22,832,180	-600,690	-2.6%	22,231,490	-0.9%	21,319,130	95.9%
FY13-14 Proposed Budget >>	FY12-13 \$ Budget									
Personnel Expenses	19,260,620	137,800	0.7%	19,398,420	149,180	0.8%	19,547,600	1.5%		
Contracted Services	869,470	-10,760	-1.2%	858,710	55,000	6.4%	913,710	5.1%		
Commodities	360,550	99,330	27.5%	459,880	20,200	4.4%	480,080	33.2%		
Internal Charges	1,688,350	168,110	10.0%	1,856,460	0	0.0%	1,856,460	10.0%		
Other Payments	52,500	0	0.0%	52,500	-45,000	-85.7%	7,500	-85.7%		
Department Total	22,231,490	394,480	1.8%	22,625,970	179,380	0.8%	22,805,350	2.6%		

Notes:

1. The Base Increment for personnel expenses represents annual **Pay Raises** and salary/benefit adjustments.
2. The Base Increment for other objects represents the annual **Cost Adjustments** for inflation and usage.
3. Base Augments for personnel expenses represent the costs of **New Staffing** for the department or added overtime or temporary hours.
4. Base Augments for other objects represent **Operational Enhancements** for program expansion, work improvement, and new activities.

51000 - Police Department

Department Budget By Program	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Adopted	% Change	FY12-13 \$ Base Budget	% Change	FY13-14 \$ Bud Augment	% over Base
51110 - Police Administration	1,161,667	976,461	-15.9%	658,830	-32.5%	645,770	-2.0%	0	0.0%
51210 - Patrol Force	9,420,915	10,313,367	9.5%	10,856,480	5.3%	10,994,410	1.3%	75,000	0.7%
51220 - Traffic Enforcement	946,738	938,160	-0.9%	1,032,900	10.1%	987,220	-4.4%	0	0.0%
51230 - Parking Enforcement	142,826	122,393	-14.3%	180,850	47.8%	187,200	3.5%	0	0.0%
51260 - Animal Services	558,148	619,471	11.0%	662,520	6.9%	675,110	1.9%	0	0.0%
51270 - Youth Services	603,691	647,800	7.3%	641,380	-1.0%	647,540	1.0%	15,000	2.3%
51280 - Crime Prevention	465,638	666,806	43.2%	530,910	-20.4%	543,750	2.4%	0	0.0%
51290 - School Crossing Guard	192,774	192,945	0.1%	230,000	19.2%	230,000	0.0%	0	0.0%
51340 - Forensic Services	758,322	748,401	-1.3%	814,320	8.8%	867,500	6.5%	0	0.0%
51310 - General Investigations	1,873,576	1,862,244	-0.6%	1,996,700	7.2%	2,119,840	6.2%	5,200	0.2%
51330 - Special Investigations	1,807,601	1,579,184	-12.6%	1,174,650	-25.6%	1,230,430	4.7%	0	0.0%
51410 - Police Records	1,066,896	1,143,936	7.2%	1,151,760	0.7%	1,159,350	0.7%	0	0.0%
51460 - Communications	1,950,863	2,082,047	6.7%	2,300,190	10.5%	2,337,850	1.6%	84,180	3.6%
Department Total	20,949,655	21,893,215	4.5%	22,231,490	1.5%	22,625,970	1.8%	179,380	0.8%

Department Budget by Object

Personnel Expenses	18,262,435	19,109,447	4.6%	19,260,620	0.8%	19,398,420	0.7%	149,180	0.8%
Contracted Services	631,757	723,063	14.5%	869,470	20.2%	858,710	-1.2%	55,000	6.4%
Commodities	367,760	379,264	3.1%	360,550	-4.9%	459,880	27.5%	20,200	4.4%
Internal Charges	1,628,553	1,628,553	0.0%	1,688,350	3.7%	1,856,460	10.0%	0	0.0%
Other Payments	59,150	52,888	-10.6%	52,500	-0.7%	52,500	0.0%	-45,000	-85.7%
Department Total	20,949,655	21,893,215	4.5%	22,231,490	1.5%	22,625,970	1.8%	179,380	0.8%

Department Budget by Funding Source

General Fund 101 - Taxes	20,040,024	21,016,806	4.9%	21,445,770	2.0%	21,783,880	1.6%	192,000	0.9%
Fee Revenues	213,045	180,282	-15.4%	231,350	28.3%	201,500	-12.9%	-9,000	-4.5%
Grant Revenues	400,744	457,168	14.1%	285,370	-37.6%	430,590	50.9%	-8,620	-2.0%
Parking Assessments	139,496	89,085	-36.1%	110,000	23.5%	65,000	-40.9%	5,000	7.7%
Traffic Fines Sub-fund 105	145,000	145,000	0.0%	145,000	0.0%	145,000	0.0%	0	0.0%
Asset Seizure Fund 231	11,346	4,874	-57.0%	14,000	187.2%	0	-100.0%	0	
Department Total	20,949,655	21,893,215	4.5%	22,231,490	1.5%	22,625,970	1.8%	179,380	0.8%

Department Staffing

Total - Full Time Equivalent	129.44	131.94	1.9%	126.94	-3.8%	126.94	0.0%	2.57	2.0%
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Department Equipment Purchase

Replacement Equipment	277,677	164,436	-40.8%	731,970	345.1%	40,000	-94.5%	376,040	940.1%
New Equipment	53,490	88,548	65.5%	314,000		30,000	-90.4%	-17,000	

CORE MEASURES and Supporting Data for POLICE Department

from

ICMA-CPM Data Templates	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Projected	FY12-13 Estimate	% Change	FY13-14 Projected	% Change
Resident Population	82,848	83,242	83,562	0.38%	84,300	84,060	0.60%	84,500	0.52%
Area Served (Square Miles)	23.0	23.0	23.0	0.00%	23.0	23.0	0.00%	23.0	0.00%
Sworn and Civilian FTEs	154.94	129.44	131.29	1.43%	126.29	126.94	-3.31%	126.94	0.00%
Sworn & Civilian FTEs/1,000 Popul	1.90	1.58	1.56	-1.23%	1.50	1.51	-3.77%	1.50	-0.47%
Departmental Costs (\$1,000)	\$21,035	\$20,950	\$21,893	4.50%	\$22,231	\$21,319	-2.62%	\$22,805	6.97%
Departmental Costs/Capita	\$253.90	\$251.68	\$262.00	4.10%	\$263.71	\$253.62	-3.20%	\$269.88	6.41%
Total Comm Center Calls	109,107	114,890	115,283	0.34%	115,638	121,331	5.25%	129,876	7.04%
Calls for Police Services	37,512	22,599	35,164	55.60%	29,429	38,082	8.30%	41,761	9.66%
Dispatched Police Calls	28,581	26,713	26,554	-0.60%	35,994	27,804	4.71%	29,873	7.44%
Police Initiated Actions	25,412	22,318	21,089	-5.51%	22,057	21,000	-0.42%	24,115	14.83%
Dispatched Police Calls/1,000 Popu	345.0	320.9	317.8	-0.98%	427.0	330.8	4.09%	353.5	6.88%
# of Top Priority Calls	2,266	3,062	3,863	26.16%	3,045	6,032	56.15%	6,438	6.73%
as a % of all Dispatched Police C	7.93%	11.46%	14.55%	26.91%	8.46%	21.69%	49.13%	21.55%	-0.66%
# of Top Priority Calls/1,000 Popula	27.4	36.8	46.2	25.68%	36.1	71.8	55.22%	76.2	6.18%
Average Response Time (Seconds)	380	382	367	-3.93%	378	371	1.09%	378	1.89%
Receipt to Dispatch (Seconds)	127	121	118	-2.48%	121	120	1.69%	122	1.67%
Dispatch to Arrive (Seconds)	253	261	251	-3.83%	257	263	4.78%	271	3.04%
UCR Part I Crimes Reported	3,077	2,556	2,250	-11.97%	2,311	2,475	10.00%	2,722	9.98%
Violent Crimes	160	128	139	8.59%	133	153	10.07%	168	9.80%
Property Crimes	2,917	2,428	2,111	-13.06%	2,178	2,322	10.00%	2,554	9.99%
UCR Part I Crimes Reported/1,000 I	37.1	30.7	26.9	-12.31%	27.4	29.4	9.35%	32.2	9.41%
UCR Part I Crimes assigned to Invest	162	159	250	57.23%	260	263	5.20%	276	4.94%
% of UCR Part I Crimes assigned to	5.26%	6.22%	11.11%	78.62%	11.25%	10.63%	-4.36%	10.14%	-4.58%
UCR Part I Crimes Cleared	451	497	447	-10.06%	568	469	4.92%	492	4.90%
% of UCR Part I Crimes Cleared	14.66%	19.44%	19.87%	2.17%	24.58%	18.95%	-4.62%	18.07%	-4.62%
UCR Part I Crimes Arrests	627	471	452	-4.03%	525	497	9.96%	547	10.06%
Total Arrests	2,406	2,935	2,897	-1.29%	2,866	3,187	10.01%	3,505	9.98%
Juvenile Arrests	242	437	383	-12.36%	408	421	9.92%	463	9.98%
Drug Arrests	537	550	365	-33.64%	461	401	9.86%	441	9.98%
DUI Arrests	325	232	126	-45.69%	183	139	10.32%	153	10.07%
Total Arrests per 1,000 Population	29.0	35.3	34.7	-1.67%	34.0	37.9	9.36%	41.5	9.41%
Traffic Incidents	831	967	1,004	3.83%	940	861	-14.24%	943	-19.10%
Fatal / Injuries	2 / 94	1 / 117	1 / 187	59.3%	1/150	1/190	0.02%	1/195	-39.80%
Citations Issued for Moving Violations	5,021	6,669	5,429	-18.59%	5,992	5,400	-0.53%	5,745	-19.10%
Citizen Survey Ratings (Safe or Very Safe)									
Neighborhood Safety During Day					84.0%				
Neighborhood Safety After Dark					62.0%				
Business Area Safety During Day					87.0%				
Business Area Safety After Dark					49.0%				

DEPARTMENTAL ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Award CAD/RMS and entered into a contract for the implementation.
2. Completed Team Building Workshop with supervisory and command staff for the purpose of enhancing internal trust, communications and collaboration.
3. Began the development of a five-year organization Strategic Plan.
4. Established appropriate optimum staffing level for 911 Communications Center and adopted a three-year plan serving to achieve staffing goals.
5. Achieved reduction in Part-1 Crimes.
6. Revised Public Safety Facilities Master Plan, adopting a plan focusing on replacing the current facility.
7. Completed department reorganization designed to enhance effectiveness and efficiency of services.
8. Created six member Special Enforcement Team (SET) dedicated to addressing gang related persons and community problems at the street level that patrol officers cannot address between their response to calls for service with a purpose of responding to issues outside the scope of the routing calls for service.
9. Completed the upgrade of L3 in-car cameras for patrol to more efficiently and effectively preserve video for evidentiary purposes.

Future Projections: FY 13-14

1. Implement first phase of the CAD/RMS Project to provide the Department with a more efficient way to deploy officers in response to calls for service and to more efficiently and effectively manage police reports and records.
2. Begin construction of the new Animal Services Shelter Facility.
3. Complete the Firearms Range Facility CIP.
4. Enhance community reporting of criminal activities, thereby improving focused deployment of proactive resources.
5. Continue collaborating with other county, state and federal law enforcement partners in the pursuit of criminals in Tracy by sharing resources during joint operations.
6. Adoption and implementation of Year one of the department's Five Year Strategic Plan.

Current Projections: FY 12-13

1. Deployment of the All Purpose Vehicle for critical incidents and enhanced officer safety.
2. Stabilize Part-1 Crimes
3. Joined County wide AB109 Task Force to address the prison realignment and impact on the community.
4. Joining the district Attorney's Office in the County protocol response team for officer involved shootings.
5. Collaborating with county, state and federal law enforcement partners to interdict and prosecute offenders involved in drug, vice and human trafficking activities.
6. Creating a part-time professional standards officer position to investigate citizen complaints and conduct administrative audits to ensure compliance with Department policy as a risk management strategy.
7. Installing a new video camera system within the police department's detention facility and building perimeter as a risk management effort.

Department: **51000 - Police Department**
 Division: **51100 - Chief's Office**
 Program: **51110 - Police Administration**

Administer and direct the Police Department and provide the necessary administrative support for its operations and activities.

PERFORMANCE OBJECTIVES

1. To administer the 13 programs of the department at an Admin cost cost of 3.0% or less of the department operating budget.
2. To oversee a departmental budget of over \$22,805,350 and with an authorized staffing of 129.51 full-time equivalents.
3. To fully implement the reorganization plan approved by City Council FY 12/13.
4. To develop and adopt a 5-year Strategic Plan.
5. To increase Department efficiency and effectiveness, thereby reducing crime and enhancing community safety.

COMMENTARY

This program provides for the Police Chief and supporting administrative staff for the Department.

In FY10-11, personnel costs were up due to full year and added staffing; but other costs were down compared to prior budgets.

In FY11-12 and FY12-13, program staffing was reduced with reallocations to other departmental programs and staff retirements. So, program costs decrease, particularly personnel costs.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges and commodities, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	1,065,453	872,995	-18.1%	543,660	568,310	104.5%	-34.9%	524,700	-3.5%
Contracted Services	12,631	17,664	39.8%	28,590	26,660	93.2%	50.9%	28,590	0.0%
Commodities	23,792	28,541	20.0%	24,070	24,000	99.7%	-15.9%	28,970	20.4%
Internal Charges	59,791	57,261	-4.2%	62,510	62,000	99.2%	8.3%	63,510	1.6%
Other Payments	0	0		0	0			0	
Program Total	1,161,667	976,461	-15.9%	658,830	680,970	103.4%	-30.3%	645,770	-2.0%

FUNDING SOURCES

General Fund 101 - Taxes	1,161,667	976,461	-15.9%	658,830	680,970	103.4%	-30.3%	645,770	-2.0%
State Grants	0	0		0	0			0	

Program Total	1,161,667	976,461	-15.9%	658,830	680,970	103.4%	-30.3%	645,770	-2.0%
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PROGRAM STAFFING

Regular Positions

Chief of Police	1.00	1.00		1.00	1.00			1.00	
Exec Asst II -Senior Secretary	2.00	1.20		1.20	1.20			1.20	
Police Sergeant	2.00	1.00		0.00	0.00			0.00	
Deputy Chief/Police Captain	1.00	0.00		0.00	0.00			0.00	
Police Lieutenant	0.30	0.00		0.00	0.00			0.00	
Support Ops Manager	0.00	0.20		0.20	0.20			0.20	

Other Staffing (Full-Time Equivalents)

Prof Standards Officer	0.00	0.50		0.50	0.50			0.50	
Police Chaplain (Volunteer)	0.10	0.10		0.10	0.10			0.10	

Total - Full-Time Equivalents	6.40	4.00	-37.5%	3.00	3.00	100.0%	-25.0%	3.00	0.0%
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Department: **51000 - Police Department**
 Division: **51200 - Field Operations Division**
 Program: **51210 - Patrol Force**

PERFORMANCE OBJECTIVES

Provide a uniformed patrol force for first level response to the community with emphasis on crime prevention & suppression, law enforcement, order maintenance, traffic flow, and public safety.

1. To provide adequate levels of police coverage by deploying a minimum force to cover six beats, 24 hours per day, 7 days a week.
2. To respond to Priority 1 assignments with an average response time of 6 minutes.
3. To respond to 40,000 service calls and to handle 20,000 incidents requiring officer-initiated action.
4. To increase efforts in support of driving under the influence (DUI) by awareness and enforcement increase of 10%.
5. To increase our efforts towards gang and drug awareness through continued support of the DARE program. Increasing visibility in classroom and graduation ceremonies.
6. To streamline patrol services work processes through the integration of the new Spillman CAD/RMS system.

COMMENTARY

In FY10-11, program staffing was reduced by 15 positions, including 5 overhire positions. Program costs decreased due to lower personnel costs.

In FY11-12, program staffing increased by 6.95 FTEs, with reallocations from other departmental programs. So, program costs increased.

In FY12-13, program staffing will decrease; while program costs will show a modest increase. While personnel costs are less than budget, fuel charges are driving commodities costs.

For FY13-14, program staffing will show a minor increase. The program budget provides for this added staffing and provides cost increments for internal charges and other cost items.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost Change	FY12-13	FY12-13	% of Budget	% Cost Change	FY13-14	% Budget Change
	\$ Actual	\$ Actual		\$ Adopted	\$ Estimated			\$ Proposed	
Personnel Expenses	8,283,629	9,160,194	10.6%	9,727,000	9,548,600	98.2%	4.2%	9,752,920	0.3%
Contracted Services	82,457	84,056	1.9%	97,860	95,700	97.8%	13.9%	147,860	51.1%
Commodities	245,535	252,264	2.7%	239,940	299,700	124.9%	18.8%	325,600	35.7%
Internal Charges	802,644	813,643	1.4%	791,680	791,000	99.9%	-2.8%	843,030	6.5%
Other Payments	6,650	3,210		0	0			0	
Program Total	9,420,915	10,313,367	9.5%	10,856,480	10,735,000	98.9%	4.1%	11,069,410	2.0%

FUNDING SOURCES

General Fund 101 - Taxes	9,381,802	10,299,173	9.8%	10,836,480	10,650,000	98.3%	3.4%	10,909,190	0.7%
State POST Reimbursements	39,113	14,194	-63.7%	20,000	45,000	225.0%	217.0%	20,000	0.0%
State Grants	0	0		0	40,000			140,220	
Program Total	9,420,915	10,313,367	9.5%	10,856,480	10,735,000	98.9%	4.1%	11,069,410	2.0%

PROGRAM STAFFING*Regular Positions*

Deputy Chief/Police Captain	0.00	0.65		0.65	0.65			0.65	
Police Lieutenant	1.00	2.60		2.60	2.60			2.60	
Police Sergeant	6.00	7.00		7.00	7.00			7.00	
Police Corporal	0.00	0.00		0.00	12.00			12.00	
Police Officer	43.00	46.00		46.00	35.00			35.00	
Police Asst/Comm Service Officer	3.00	4.00		1.00	1.00			1.00	
Executive Asst I/Admin Asst II	1.00	0.65		0.65	0.65			0.65	
Crime Analyst	0.25	0.30		0.30	0.30			0.30	

Other Staffing (Full-Time Equivalents)

Police Officer (Overhires)	0.00	0.00		0.00	0.00			0.00	
Range Master	0.00	0.00		0.00	0.00			0.11	

Total - Full-Time Equivalents	54.25	61.20	12.8%	58.20	59.20	101.7%	-3.3%	59.31	0.2%
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Department: 51000 - Police Department
 Division: 51200 - Field Operations Division
 Program: 51220 - Traffic Enforcement

Enforce Vehicle Code requirements and restrictions by uniformed vehicle and motorcycle patrol; investigate traffic accidents.

PERFORMANCE OBJECTIVES

1. To make 8,000 citizen contacts regarding traffic safety violations during vehicle and pedestrian stops.
2. To provide 50% of work hours to enforcement / patrol time.
3. To participate in four community events with an educational traffic safety booth.
4. To conduct four Traffic Safety Public service announcements utilizing social media.
5. To conduct 550 hours of Traffic Safety enforcement in school zones.

COMMENTARY

This program provides for motorcycle traffic officers and their supervision. In FY10-11, program costs showed a decrease, primarily due to fewer hours spent on grant funded activities. In FY11-12, program staffing increased supervisory hours. Program costs showed a minor decrease. This again due to fewer hours spent on grant funded activities.

In FY12-13, program costs are down due to staff vacancies.

For FY13-14, program staffing will remain at its current level. The program budget provides for current staffing and some minimal changes in other cost items.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	883,313	881,437	-0.2%	958,800	763,510	79.6%	-13.4%	913,800	-4.7%
Contracted Services	476	594	24.8%	1,590	1,500	94.3%	152.5%	1,590	0.0%
Commodities	11,623	9,638	-17.1%	13,930	11,800	84.7%	22.4%	12,750	-8.5%
Internal Charges	51,326	46,491	-9.4%	58,580	58,000	99.0%	24.8%	59,080	0.9%
Other Payments	0	0		0	0			0	
Program Total	946,738	938,160	-0.9%	1,032,900	834,810	80.8%	-11.0%	987,220	-4.4%

FUNDING SOURCES

General Fund 101 - Taxes	907,487	916,812	1.0%	1,032,900	813,280	78.7%	-11.3%	980,220	-5.1%
State Grant	39,251	21,348	-45.6%	0	21,530		0.9%	7,000	

Program Total	946,738	938,160	-0.9%	1,032,900	834,810	80.8%	-11.0%	987,220	-4.4%
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PROGRAM STAFFING*Regular Positions*

Deputy Chief/Police Captain	0.00	0.15		0.15	0.15			0.15	
Police Lieutenant	0.25	0.60		0.60	0.60			0.60	
Police Sergeant	0.75	0.75		0.75	0.75			0.75	
Police Officer	4.00	4.00		4.00	4.00			4.00	
Admin Asst III-Secretary	0.00	0.15		0.15	0.15			0.15	
Executive Asst I	0.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Police Officer (Overhires)	0.00	0.00		0.00	0.00			0.00	
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Total - Full-Time Equivalents	5.00	5.65	13.0%	5.65	5.65	100.0%	0.0%	5.65	0.0%
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Department: 51000 - Police Department
 Division: 51200 - Field Operations Division
 Program: 51230 - Parking Enforcement

PERFORMANCE OBJECTIVES

Enforce regulations pertaining to parked vehicles on public streets and abandoned vehicle abatement on private properties. Contract for the collection of parking penalties.

1. To conduct at least 150 vehicle abatements from private and public property reducing blight and traffic safety.
2. To attend six Crime Prevention events for educational purposes pertaining to Abandon Vehicle Abatement.
3. To conduct four Abandoned Vehicle Abatement sweeps in cooperation with Code Enforcement and Crime Prevention.
4. To conduct four public service announcements via social media regarding Abandon Vehicle Abatement.

COMMENTARY

The program provides for 2 half-time enforcement positions and the contracted collection of parking penalties. Also, a county grant provides funding for abandoned vehicle abatement.
 In FY11-12, program staffing increased supervisory hours. However, program costs will show a decrease, due to staff vacancies.
 In FY12-13, program costs will show an increase, although come in less than budget. Personnel costs are still less budgeted.
 For FY13-14, program staffing will remain at its current level. The program budget provides for current staffing and some minimal changes in other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	108,648	92,317	-15.0%	145,660	131,800	90.5%	42.8%	150,700	3.5%
Contracted Services	17,556	13,398	-23.7%	18,040	15,240	84.5%	13.7%	18,040	0.0%
Commodities	2,818	3,495	24.0%	4,470	3,890	87.0%	11.3%	3,280	-26.6%
Internal Charges	13,803	13,183	-4.5%	12,680	16,600	130.9%	25.9%	15,180	19.7%
Other Payments	0	0		0	0			0	
Program Total	142,825	122,393	-14.3%	180,850	167,530	92.6%	36.9%	187,200	3.5%

FUNDING SOURCES

General Fund 101 - Taxes	(48,050)	2,219	-104.6%	30,850	65,530	212.4%	#####	77,200	150.2%
Parking Assessments	150,191	89,085	-40.7%	110,000	70,000	63.6%	-21.4%	70,000	-36.4%
County Grant	40,684	31,089	-23.6%	40,000	32,000	80.0%	2.9%	40,000	0.0%
Program Total	142,825	122,393	-14.3%	180,850	167,530	92.6%	36.9%	187,200	3.5%

PROGRAM STAFFING

<i>Regular Positions</i>									
Deputy Chief/Police Captain	0.00	0.05		0.05	0.05			0.05	
Police Lieutenant	0.15	0.20		0.20	0.20			0.20	
Police Sergeant	0.25	0.25		0.25	0.25			0.25	
Admin Asst III-Secretary	0.00	0.05		0.05	0.05			0.05	
Executive Asst I	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Parking Enforcement Intern	1.00	1.00		1.00	1.00			1.00	
Total - Full-Time Equivalents	1.40	1.55		1.55	1.55	100.0%	0.0%	1.55	0.0%

Department: 51000 - Police Department
 Division: 51200 - Field Operations Division
 Program: 51260 - Animal Services

PERFORMANCE OBJECTIVES

Provide enforcement of the City's animal control ordinances and laws. Investigate complaints and issue licenses. Provide an animal shelter to handle impounded, stray and relinquished animals.

1. To give 8 presentations at local schools to promote animal care and bite prevention.
2. To hold monthly shelter tours from local scout groups.
3. To have significant input in planning of the new animal shelter.
4. To increase dog license compliance by 5%.
5. To assist 2,250 animals during the year and to provide shelter for 15,750 kennel days during the year.

COMMENTARY

In FY10-11, program staffing deleted 3 vacant AC Aide positions. Program costs showed decreases in all categories. In FY11-12, program staffing increased supervisory hours; program costs showed a moderate increase.

In FY12-13, program costs will show a modest increase.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges and commodities, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	443,856	504,712	13.7%	535,830	525,610	98.1%	4.1%	543,100	1.4%
Contracted Services	43,478	41,065	-5.5%	51,040	45,530	89.2%	10.9%	51,040	0.0%
Commodities	19,500	19,316	-0.9%	20,920	20,350	97.3%	5.4%	21,240	1.5%
Internal Charges	51,314	54,378	6.0%	54,730	54,000	98.7%	-0.7%	59,730	9.1%
Other Payments	0	0		0	0			0	
Program Total	558,148	619,471	11.0%	662,520	645,490	97.4%	4.2%	675,110	1.9%

FUNDING SOURCES

General Fund 101 - Taxes	522,967	579,090	10.7%	621,170	604,990	97.4%	4.5%	632,610	1.8%
Fee Revenues	35,181	40,381	14.8%	41,350	40,500	97.9%	0.3%	42,500	2.8%
Program Total	558,148	619,471	11.0%	662,520	645,490	97.4%	4.2%	675,110	1.9%

PROGRAM STAFFING

Regular Positions

Deputy Chief/Police Captain	0.00	0.05		0.05	0.05			0.05	
Police Lieutenant	0.20	0.20		0.20	0.20			0.20	
Animal Control Supervisor	1.00	1.00		1.00	1.00			1.00	
Animal Control Officer	2.00	2.00		2.00	2.00			2.00	
Animal Control Assistant	2.00	2.00		2.00	2.00			2.00	
Exec Asst I/Admin Asst III	0.00	0.05		0.05	0.05			0.05	
Animal Control Aide - FT	0.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Animal Control Aide - PT	0.00	0.00		0.00	0.00			0.00	
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Total - Full-Time Equivalents	5.20	5.30	1.9%	5.30	5.30	100.0%	0.0%	5.30	0.0%
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Department: **51000 - Police Department**
 Division: **51200 - Field Operations Division**
 Program: **51270 - Youth Services**

Conduct follow-up investigations on all cases involving juveniles as suspects or victims; coordinate efforts at juvenile delinquency prevention and truancy reduction.

PERFORMANCE OBJECTIVES

1. To provide 5,000 staff hours of field school site specific deployment throughout the year.
2. To participate in at least two 'Stay In School' truancy detection program throughout the year.
3. To participate in at least 30 hours, per officer, of school related training to include scenario and skills based training.
4. To collaborate with site staff to provide district employee training and emergency planning/training as requested by the school district.
5. To facilitate overtime police services, as requested by the district for extra-curricular events.

COMMENTARY

This program provides for School Resources Officers and their supervision. Since FY08-09, program staffing has been reduced. So, program costs decreased through FY10-11. But, in FY11-12, program staffing increased supervisory hours; and program costs showed a moderate increase. In FY12-13, program costs will show a moderate decrease.

For FY13-14, DARE activities will change from a contract basis to a part-time DARE Officer. The program budget provides for this change with some added funding for DARE supplies.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	525,499	568,754	8.2%	555,800	532,390	95.8%	-6.4%	607,100	9.2%
Contracted Services	3,052	2,445	-19.9%	3,970	3,500	88.2%	43.1%	3,970	0.0%
Commodities	2,965	3,837	29.4%	5,940	4,670	78.6%	21.7%	19,800	233.3%
Internal Charges	27,175	27,764	2.2%	30,670	30,600	99.8%	10.2%	31,670	3.3%
Other Payments	45,000	45,000	0.0%	45,000	0		-100.0%	0	-100.0%
Program Total	603,691	647,800	7.3%	641,380	571,160	89.1%	-11.8%	662,540	3.3%

FUNDING SOURCES

General Fund 101 - Taxes	398,767	421,142	5.6%	423,150	364,460	86.1%	-13.5%	455,840	7.7%
School District Grants	204,924	226,658	10.6%	218,230	206,700	94.7%	-8.8%	206,700	-5.3%
County Grants	0	0		0	0			0	
Federal & State Grants	0	0		0	0			0	
Program Total	603,691	647,800	7.3%	641,380	571,160	89.1%	-11.8%	662,540	3.3%

PROGRAM STAFFING

<i>Regular Positions</i>									
Police Captain	0.00	0.05		0.05	0.05			0.05	
Police Lieutenant	0.20	0.20		0.20	0.20			0.20	
Police Officer (School Resources)	3.00	3.00		3.00	3.00			3.00	
Admin Asst II	0.00	0.05		0.05	0.05			0.05	
<i>Other Staffing (Full-Time Equivalents)</i>									
DARE Officer	0.00	0.00		0.00	0.00			0.45	
Total - Full-Time Equivalents	3.20	3.30	3.1%	3.30	3.30	100.0%	0.0%	3.75	13.6%

Department: **51000 - Police Department**
 Division: **51200 - Field Operations Division**
 Program: **51280 - Crime Prevention**

Coordinate public education involvement efforts to reduce crime and promote community awareness.

PERFORMANCE OBJECTIVES

1. To sponsor an annual safety fair and police department "open house" for the community to campaign about crime prevention awareness.
2. To increase the VIPS (Volunteers in Police Services) program by 20%.
3. To develop a multi-stage, 24 month plan for the implementation of "Crime Free Multi-Housing."
4. To increase Neighborhood Watch Groups by 5% in the city.
5. To create a Department social media platform, such as Facebook or Twitter, to offer crime prevention tips to the public.
6. Every 2 months have a crime prevention article published in the Tracy Press regarding crime prevention tips relating to current crime trends.

COMMENTARY

In FY10-11, program staffing increased with the addition of 2 Police Officers and a second CSO. The CSO positions were reclassified to Crime Prevention Specialist. In FY10-11 and FY11-12, program costs, while less than budgeted, showed major increases, due to added staffing and increased program effort.

In FY12-13, program staffing was reduced due to a retirement. The program budget will show a major decrease

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges and commodities, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	416,711	613,980	47.3%	479,560	462,600	96.5%	-24.7%	488,400	1.8%
Contracted Services	1,381	2,669	93.3%	2,630	2,600	98.9%	-2.6%	2,630	0.0%
Commodities	8,662	9,734	12.4%	7,540	8,740	115.9%	-10.2%	10,540	39.8%
Internal Charges	38,883	40,423	4.0%	41,180	46,280	112.4%		42,180	2.4%
Other Payments	0	0		0	0			0	
Program Total	465,637	666,806	43.2%	530,910	520,220	98.0%	-22.0%	543,750	2.4%

FUNDING SOURCES

General Fund 101 - Taxes	465,637	666,806	43.2%	530,910	520,220	98.0%	-22.0%	543,750	2.4%
Federal Grants	0	0		0	0			0	
State Grants	0	0		0	0			0	
Program Total	465,637	666,806	43.2%	530,910	520,220	98.0%	-22.0%	543,750	2.4%

PROGRAM STAFFING*Regular Positions*

Police Captain	0.00	0.05		0.05	0.05			0.05	
Police Lieutenant	0.20	0.20		0.20	0.20			0.20	
Police Officer	2.00	2.00		2.00	2.00			2.00	
Crime Prevention Specialist	2.00	2.00		1.00	1.00			1.00	
Exec Asst I/Admin Asst III	0.00	0.05		0.05	0.05			0.05	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	4.20	4.30		3.30	3.30			3.30	0.0%
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Department: 51000 - Police Department
 Division: 51200 - Field Operations Division
 Program: 51290 - School Crossing Guards

PERFORMANCE OBJECTIVES

Provide adult crossing guards at school crossing sites.
 Since FY95-96, this service has been provided by a contractor.

1. To provide Crossing Guard services at 26 posts for 37 weeks during the school year.
2. To ensure 100% of contract provisions are met by contractor.

COMMENTARY

Since FY95-96, program activities were contracted out, instead of using City employees. The increase in program costs over the year reflects a normal cost increment and added crossing being covered.
 In FY09-10, the program provided funding for 25 posts during the regular school year and 11 posts in summer. In FY10-11, summer activities were eliminated because of a change in school scheduling.
 In FY12-13, program costs will show a modest increase.

 For FY13-14, the program budget provides the same budget level for 25 posts during the regular year.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	0	0		0	0			0	
Contracted Services	192,774	192,945	0.1%	230,000	200,000	87.0%	3.7%	230,000	0.0%
Commodities	0	0		0	0			0	
Internal Charges	0	0		0	0			0	
Other Payments	0	0		0	0			0	
Program Total	192,774	192,945	0.1%	230,000	200,000	87.0%	3.7%	230,000	0.0%
<u>FUNDING SOURCES</u>									
General Fund 101 - Taxes	1,636	1,807	10.5%	38,860	7,950	20.5%	340.0%	37,950	-2.3%
Traffic Fines Sub-fund 105	145,000	145,000	0.0%	145,000	145,000	100.0%	0.0%	145,000	0.0%
School District Grants	46,138	46,138	0.0%	46,140	47,050	102.0%	2.0%	47,050	2.0%
Program Total	192,774	192,945	0.1%	230,000	200,000	87.0%	3.7%	230,000	0.0%
<u>PROGRAM STAFFING</u>									
<i>Regular Positions</i>									
Police Captain	0.00	0.00		0.00	0.00			0.00	
Police Sergeant	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
School Crossing Guards	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	0.00	0.00		0.00	0.00			0.00	

Department: **51000 - Police Department**
 Division: **51300 - Special Operations Division**
 Program: **51310 - General Investigations**

Conduct follow-up investigations on all Part I crimes, felonies, sex & pornography offenses, misdemeanors, and missing persons cases, not completed by patrol officers.

PERFORMANCE OBJECTIVES

1. To provide 16,000 work hours for general investigations reviewing 3,300 cases and work 550 cases assigned.
2. To increase the case clearance rate by 5% over the previous year.
3. To continue to develop inter-agency relationships to develop information and leads to improve investigative efficiencies.
4. To initiate at least 3 public awareness campaigns to mitigate and reduce property crime in Tracy by at least 5% over the previous year.
5. To streamline investigative work processes through the integration of the new Spillman CAD/RMS system.

COMMENTARY

Program costs showed modest increase in FY09-10 and FY10-11. In FY11-12, while program staffing showed an increase in supervisory hours. However, program costs showed a minor decrease.

In FY12-13, program costs will show a modest increase.

For FY13-14, program staffing will remain at its current level. The program budget provides for full-year staffing for 8 Detectives, a Sergeant, a Crime Analyst, and supervisory and supporting staff. Also, budget provides cost increments for internal charges and other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11	FY11-12	% Cost Change	FY12-13	FY12-13	% of Budget	% Cost Change	FY13-14	% Budget Change
	\$ Actual	\$ Actual		\$ Adopted	\$ Estimated			\$ Proposed	
Personnel Expenses	1,748,656	1,721,435	-1.6%	1,836,640	1,765,900	96.1%	2.6%	1,925,700	4.8%
Contracted Services	18,223	26,735	46.7%	31,380	30,500	97.2%	14.1%	33,620	7.1%
Commodities	12,470	15,340	23.0%	9,630	15,900	165.1%	3.7%	20,910	117.1%
Internal Charges	94,227	98,734	4.8%	119,050	118,000	99.1%	19.5%	144,810	21.6%
Other Payments	0	0		0	0			0	
Program Total	1,873,576	1,862,244	-0.6%	1,996,700	1,930,300	96.7%	3.7%	2,125,040	6.4%

FUNDING SOURCES

General Fund 101 - Taxes	1,856,432	1,844,169	-0.7%	1,996,700	1,930,300	96.7%	4.7%	2,125,040	6.4%
County Grant	17,144	11,641	-32.1%	0	0		-100.0%	0	#DIV/0!
Federal & State Grants	0	6,434		0	0			0	
Program Total	1,873,576	1,862,244	-0.6%	1,996,700	1,930,300	96.7%	3.7%	2,125,040	6.4%

PROGRAM STAFFING

Regular Positions

Police Captain	0.00	0.50		0.50	0.50			0.50	
Police Lieutenant	0.60	0.50		0.50	0.50			0.50	
Police Sergeant	1.00	1.00		1.00	1.00			1.00	
Police Officer (Detectives)	8.00	8.00		8.00	8.00			8.00	
Admin Asst II	0.50	0.50		0.50	0.50			0.50	
Crime Analyst	0.40	0.40		0.40	0.40			0.40	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	10.50	10.90	3.8%	10.90	10.90	100.0%	0.0%	10.90	0.0%
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Department: **51000 - Police Department**
 Division: **51300 - Special Operations Division**
 Program: **51330 - Special Investigations**

Prevention of gambling, prostitution, illegal sale and use of narcotics and alcoholic beverages. Investigation of human trafficking and commercialized vice. Departmental SWAT expenses.

PERFORMANCE OBJECTIVES

1. Conduct at least 6 education presentations and training sessions on the topics of narcotics, vice and human trafficking.
2. To participate in the investigation of at least 10 multi-agency cases to promote and encourage interagency cooperation/information sharing.
3. To conduct at least 15 joint operations involving other Tracy PD units to encourage internal exchange of information and facilitate inter-unit planning.
4. To conduct at least 30 interdiction operations with regional entities in order to disrupt narcotics trafficking in our area.

COMMENTARY

In FY10-11, program staffing increased with 2 more Police Officers and added supervisory and support hours. Program costs showed a major increase reflecting added staffing and overtime costs. But, in FY11-12, program staffing decreased by 4 Police Officers, but added supervisory hours. So, program costs showed a decrease.

In FY12-13, program costs will show a major decrease, due to staff vacancies.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges and commodities, but with reduction in contracted services.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	1,643,094	1,421,132	-13.5%	1,009,400	904,580	89.6%	-36.3%	1,071,000	6.1%
Contracted Services	35,411	36,495	3.1%	57,730	56,690	98.2%	55.3%	44,730	-22.5%
Commodities	21,697	21,350	-1.6%	15,480	17,400	112.4%	-18.5%	16,660	7.6%
Internal Charges	99,898	97,707	-2.2%	84,540	84,000	99.4%	-14.0%	90,540	7.1%
Other Payments	7,500	2,500	-66.7%	7,500	5,000	66.7%	100.0%	7,500	0.0%
Program Total	1,807,600	1,579,184	-12.6%	1,174,650	1,067,670	90.9%	-32.4%	1,230,430	4.7%

FUNDING SOURCES

General Fund 101 - Taxes	1,789,185	1,574,310	-12.0%	1,160,650	1,062,370	91.5%	-32.5%	1,230,430	6.0%
County Grant	0	0		0	0			0	
Federal & State Grants	7,069	0		0	0			0	
Asset Seizure Fund 231	11,346	4,874	-57.0%	14,000	5,300	37.9%	8.7%	0	-100.0%
State Grant									
Program Total	1,807,600	1,579,184	-12.6%	1,174,650	1,067,670	90.9%	-32.4%	1,230,430	4.7%

PROGRAM STAFFING

Regular Positions

Police Captain	0.00	0.25		0.25	0.25			0.25	
Police Lieutenant	0.20	0.25		0.25	0.25			0.25	
Police Sergeant	1.00	1.00		1.00	1.00			1.00	
Police Officer	8.00	4.00		4.00	4.00			4.00	
Admin Asst II	0.25	0.25		0.25	0.25			0.25	
Crime Analyst	0.35	0.30		0.30	0.30			0.30	

Total - Full-Time Equivalents	9.80	6.05	-38.3%	6.05	6.05	100.0%	0.0%	6.05	0.0%
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Department: **51000 - Police Department**
 Division: **51300 - Special Operations Division**
 Program: **51340 - Forensic Services**

Process and store departmental property, supplies, and evidence.
 Provide crime scene assistance in evidence collection and photography services.

PERFORMANCE OBJECTIVES

1. To work 1,000 crime scene investigations during the year and process 10,000 pieces of evidence.
2. To solve 15% more crimes through latent fingerprint and DNA evidence.
3. To purge 15% more drug and firearm evidence.

COMMENTARY

In FY10-11, program staffing added a CSO position and clerical hours. Program costs increased reflecting the added staffing, but contracted costs were less than budgeted. In FY11-12, the CSO position was transferred to another program, but the program added supervisory hours. Program costs showed a decrease.

In FY12-13, program costs will show a major decrease, due to staff vacancies. Contracted costs will be less than budgeted.

For FY13-14, no staffing changes are anticipated. The program budget provides for full-year staffing for 4 technicians and a supervisor. Also, the budget provides for some increases in internal charges and commodities.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	662,184	654,244	-1.2%	681,020	600,020	88.1%	-8.3%	722,500	6.1%
Contracted Services	32,281	38,987	20.8%	70,430	62,920	89.3%	61.4%	70,430	0.0%
Commodities	9,077	7,839	-13.6%	7,550	8,400	111.3%	7.2%	9,250	22.5%
Internal Charges	54,779	47,331	-13.6%	55,320	55,000	99.4%	16.2%	65,320	18.1%
Other Payments	0	0		0	0			0	
Program Total	758,321	748,401	-1.3%	814,320	726,340	89.2%	-2.9%	867,500	6.5%

FUNDING SOURCES

General Fund 101 - Taxes	758,321	748,401	-1.3%	814,320	726,340	89.2%	-2.9%	867,500	6.5%
Federal & State Grants	0	0		0	0			0	

Program Total	758,321	748,401	-1.3%	814,320	726,340	89.2%	-2.9%	867,500	6.5%
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PROGRAM STAFFING*Regular Positions*

Police Captain	0.00	0.25		0.25	0.25			0.25	
Police Lieutenant	0.20	0.25		0.25	0.25			0.25	
Crime Scene Tech Supervisor	1.00	1.00		1.00	1.00			1.00	
Crime Scene Technician	4.00	4.00		4.00	4.00			4.00	
Admin Asst II	0.25	0.25		0.25	0.25			0.25	
Community Service Officer	1.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	6.45	5.75	-10.9%	5.75	5.75	100.0%	0.0%	5.75	0.0%
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Department: **51000 - Police Department**
 Division: **51300 - Support Operations Division**
 Program: **51410 - Police Records**

PERFORMANCE OBJECTIVES

Process and maintain police records and reports. Provide information services for the public and other agencies and clerical assistance for other units of the Department.

1. To provide 14,000 staff hours of records support for the department.
2. To process at least 1,761 alarm permit applications.
3. To purge documents per City approved retention schedule, thus saving labor costs and storage space.
4. To support patrol and investigations with statistical information and management reports for command staff.
5. To update data and build new tables and create standards for the new CAD/RMS system.
6. To assist and train officers and other staff in the use of the new CAD/RMS system.

COMMENTARY

In FY10-11, program staffing deleted 3 civilian positions but added a Sergeant. Program costs showed an increase for the year. In FY11-12, program staffing increased supervisory hours. Internal charges increased due to added support for the CAD/RMS systems.

For FY12-13, program staffing deleted a Sergeant. The program costs will show a decrease; both personnel and contracted costs are down.

For FY13-14, no staffing changes are anticipated. The program budget for full-year staffing for 7 Records Assistants, a Records Supervisor, and supervisory/support staff. Also, the budget provides for some increases in internal charges but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	873,683	920,379	5.3%	916,010	782,100	85.4%	-15.0%	889,600	-2.9%
Contracted Services	76,454	76,035	-0.5%	74,380	63,400	85.2%	-16.6%	74,380	0.0%
Commodities	6,272	4,240	-32.4%	7,100	6,630	93.4%	56.4%	7,100	0.0%
Internal Charges	110,487	141,104	27.7%	154,270	154,000	99.8%	9.1%	188,270	22.0%
Other Payments	0	2,178		0	0			0	
Program Total	1,066,896	1,143,936	7.2%	1,151,760	1,006,130	87.4%	-12.0%	1,159,350	0.7%

FUNDING SOURCES

General Fund 101 - Taxes	889,022	972,410	9.4%	961,760	856,130	89.0%	-12.0%	1,009,350	4.9%
Fee Revenues	177,874	133,963	-24.7%	190,000	150,000	78.9%	12.0%	150,000	-21.1%
Federal & State Grants	0	37,563		0	0			0	
Program Total	1,066,896	1,143,936	7.2%	1,151,760	1,006,130	87.4%	-12.0%	1,159,350	0.7%

PROGRAM STAFFING

Regular Positions

Support Ops Manager	0.00	0.40		0.40	0.40			0.40	
Police Lieutenant	0.35	0.00		0.00	0.00			0.00	
Police Sergeant	1.00	1.00		0.00	0.00			0.00	
Records Supervisor	0.00	1.00		1.00	1.00			1.00	
Police Records Assts	7.00	7.00		7.00	7.00			7.00	
Admin Asst II-Secretary	0.75	0.00		0.00	0.00			0.00	
Executive Asst I	0.00	0.40		0.40	0.40			0.40	

Other Staffing (Full-Time Equivalents)

Temp Clerk	0.00	0.00		0.00	0.00			0.00	
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Total - Full-Time Equivalents	9.10	9.80	7.7%	8.80	8.80	100.0%	-10.2%	8.80	0.0%
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Department: **51000 - Police Department**
 Division: **51300 - Support Operations Division**
 Program: **51460 - Communications**

Provides public safety communications by processing service requests, dispatch service responses, and providing information to field units. Maintains linkage with County's Criminal Justice Information System.

PERFORMANCE OBJECTIVES

1. To operate the public safety communication center 24 hours per day, 365 days in the year, at a costs of \$266.88 per hour or less.
2. To answer 134,876 Emergency and Non-emergency calls in the Communications Center and to dispatch 29,873 calls for service. To handle and process 19,873 officer initiated service calls.
3. To create tables, processes and procedures for the implementation of the Spillman CAD/RMS system.
4. To insure all Public Safety Dispatchers have received training on all CAD processes of the Spillman System.
5. To continue collaborative work with the Courts and other local agencies toward transition to the California Courts Protective Order Registry.

COMMENTARY

In FY10-11, program staffing lost a Sergeant, a Supervisor, and 2 Comm Operators. Program costs showed a decrease for the year.

Since then, program staffing has increased supervisory hours and added a Comm Operator. Contracted costs and internal charges increased due to support for the CAD/RMS systems. The job class of Comm Operator was retitled Public Safety Dispatcher.

For FY13-14, program staffing will add another Dispatcher. The budget provides for full-year staffing for 14 full-time Dispatchers, a Supervisor, and supervisory/support staff. The program budget provides for increases in internal charges but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	1,619,053	1,697,868	4.9%	1,871,240	1,806,260	96.5%	6.4%	1,958,080	4.6%
Contracted Services	157,753	166,465	5.5%	201,830	200,500	99.3%	20.4%	206,830	2.5%
Commodities	3,347	3,670	9.7%	3,980	3,750	94.2%	2.2%	3,980	0.0%
Internal Charges	170,710	214,044	25.4%	223,140	223,000	99.9%	4.2%	253,140	13.4%
Other Payments	0	0		0	0			0	
Program Total	1,950,863	2,082,047	6.7%	2,300,190	2,233,510	97.1%	7.3%	2,422,030	5.3%

FUNDING SOURCES

General Fund 101 - Taxes	1,950,863	2,044,484	4.8%	2,299,190	2,232,510	97.1%	9.2%	2,421,030	5.3%
State 911 Reimbursement	0	0		1,000	1,000	100.0%		1,000	0.0%
Fee Revenues	0	0		0	0			0	
Federal & State Grants	0	37,563		0	0			0	
Program Total	1,950,863	2,082,047	6.7%	2,300,190	2,233,510	97.1%	7.3%	2,422,030	5.3%

PROGRAM STAFFING*Regular Positions*

Support Ops Manager	0.00	0.40		0.40	0.40			0.40	
Police Lieutenant	0.35	0.00		0.00	0.00			0.00	
Police Sergeant	0.00	0.00		0.00	0.00			0.00	
Admin Asst II-Secretary	0.25	0.00		0.00	0.00			0.00	
Lead Dispatcher/Supervisor	1.00	1.00		1.00	1.00			6.00	
Public Safety Dispatcher II	12.00	12.00		13.00	13.00			9.00	
Executive Asst I	0.00	0.40		0.40	0.40			0.40	

Other Staffing (Full-Time Equivalents)

Public Safety Dispatcher I	0.34	0.34		0.34	0.35			0.35	
Total - Full-Time Equivalents	13.94	14.14	1.4%	15.14	15.15	100.1%	7.1%	16.15	6.6%

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FIRE DEPARTMENT

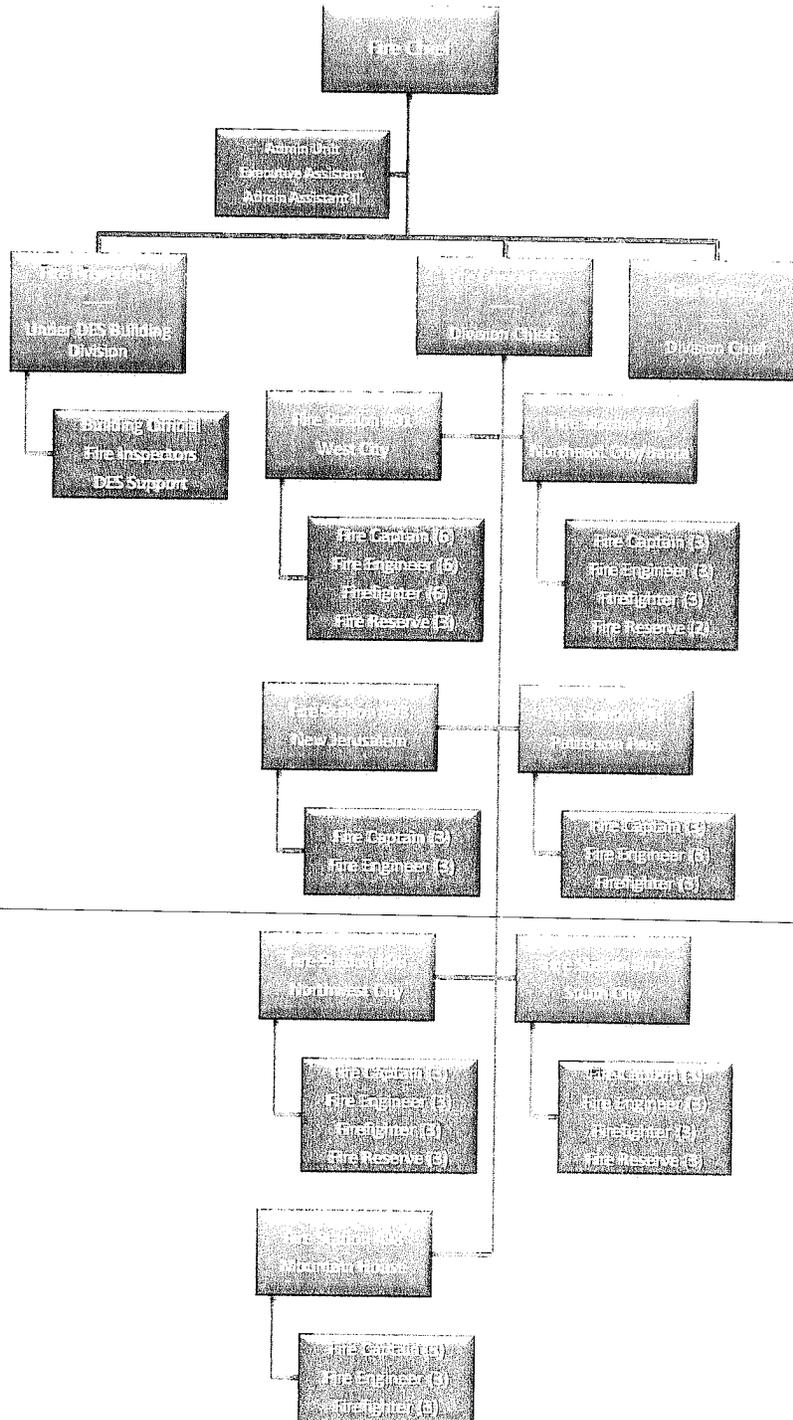
Mission Statement

Committed to Providing a Diversity of Services
for a Better Quality of Life

Department Head

Alford Nero, Fire Chief

City of Tracy FIRE DEPARTMENT Fiscal Year 13-14



Department: **52000 - Fire Department**

The Fire Department provides fire prevention, fire suppression and rescue services within the City limits.

Since 1999, the Department also provides services for the Tracy Rural Fire District (TRFD) and, since 2006, the Mountain House Community Services District (MHCSD). The total service area is 167 square miles, 23 in the City, and the populations served are about 84,300 in the City and 25,740 outside.

COMMENTARY

As proposed for FY13-14, the departmental budget will increase about 2.3% over the current year adopted budget, and this represents a 1.9% increase over FY11-12 amended budget.

The base component of the budget represents a 1.1% increase over the current year adopted budget, while budget augmentations will show a 1.2% increase over the FY11-12 amended budget.

In FY12-13, departmental staffing dropped 2 full-time regular positions. In FY13-14, departmental staffing is expected to add 2 full-time regular positions and 0.25 FTEs in other staffing.

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
52110 - Fire Administration	392,421	535,470	36.5%	535,060	558,670	104.4%	4.3%	557,920	4.3%
52150 - Fire Prevention & Education	342,680	346,181	1.0%	399,130	331,090	83.0%	-4.4%	420,620	5.4%
52210 - Fire Operations	13,125,162	14,133,024	7.7%	14,038,340	13,903,100	99.0%	-1.6%	14,345,160	2.2%
52250 - Fire Training & Safety	198,126	215,540	8.8%	256,670	243,540	94.9%	13.0%	258,500	0.7%
Department Total	14,058,389	15,230,215	8.3%	15,229,200	15,036,400	98.7%	-1.3%	15,582,200	2.3%
Amended Budget	14,615,350	15,294,710	4.6%		15,285,700		-0.1%	over 2 years	1.9%
% of Amended Spent	96.19%	99.58%			98.37%				
						Base Budget >>		15,400,030	1.1%
						Augmentations >>		182,170	1.2%

Department: 52000 - Fire Department (Continued)

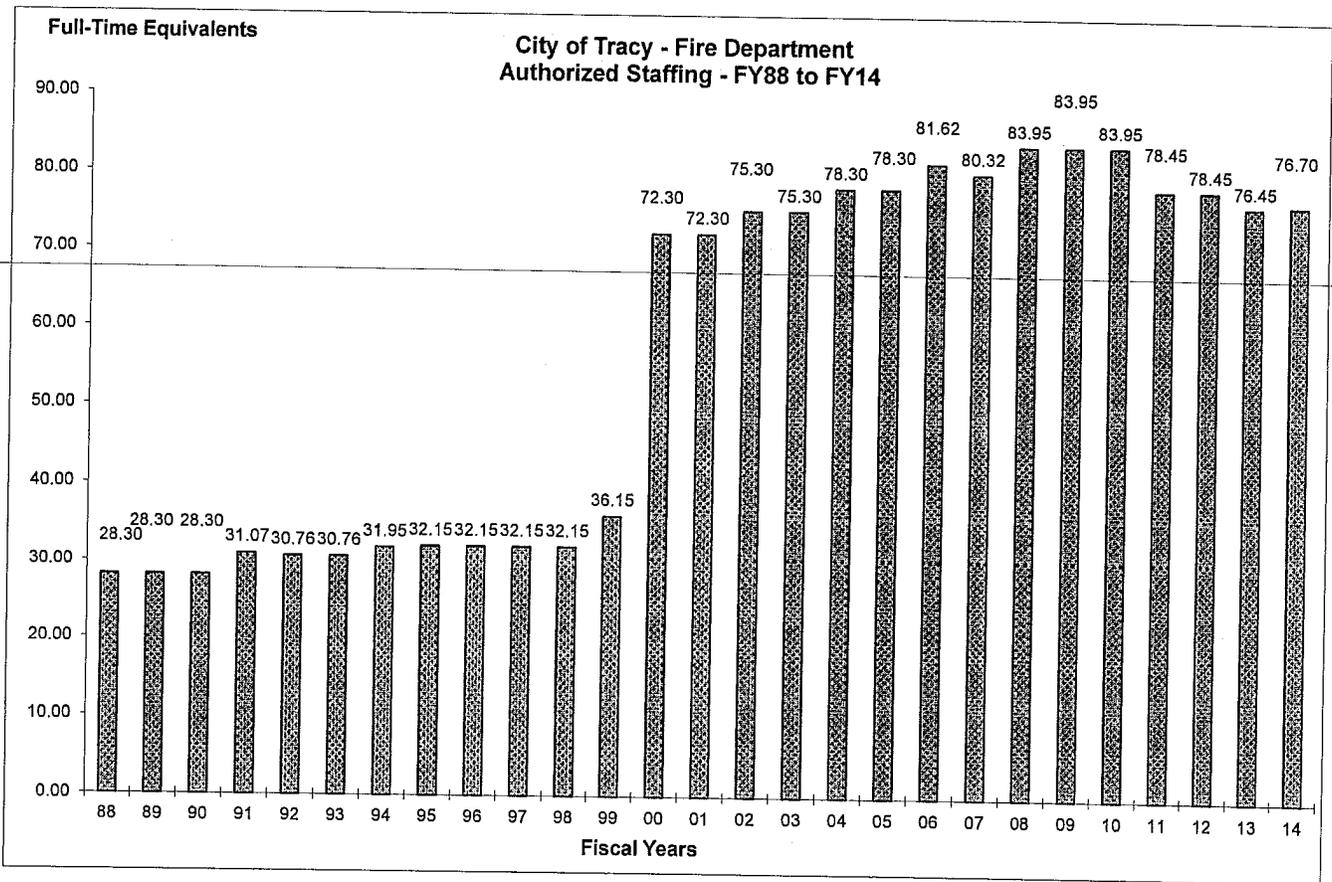
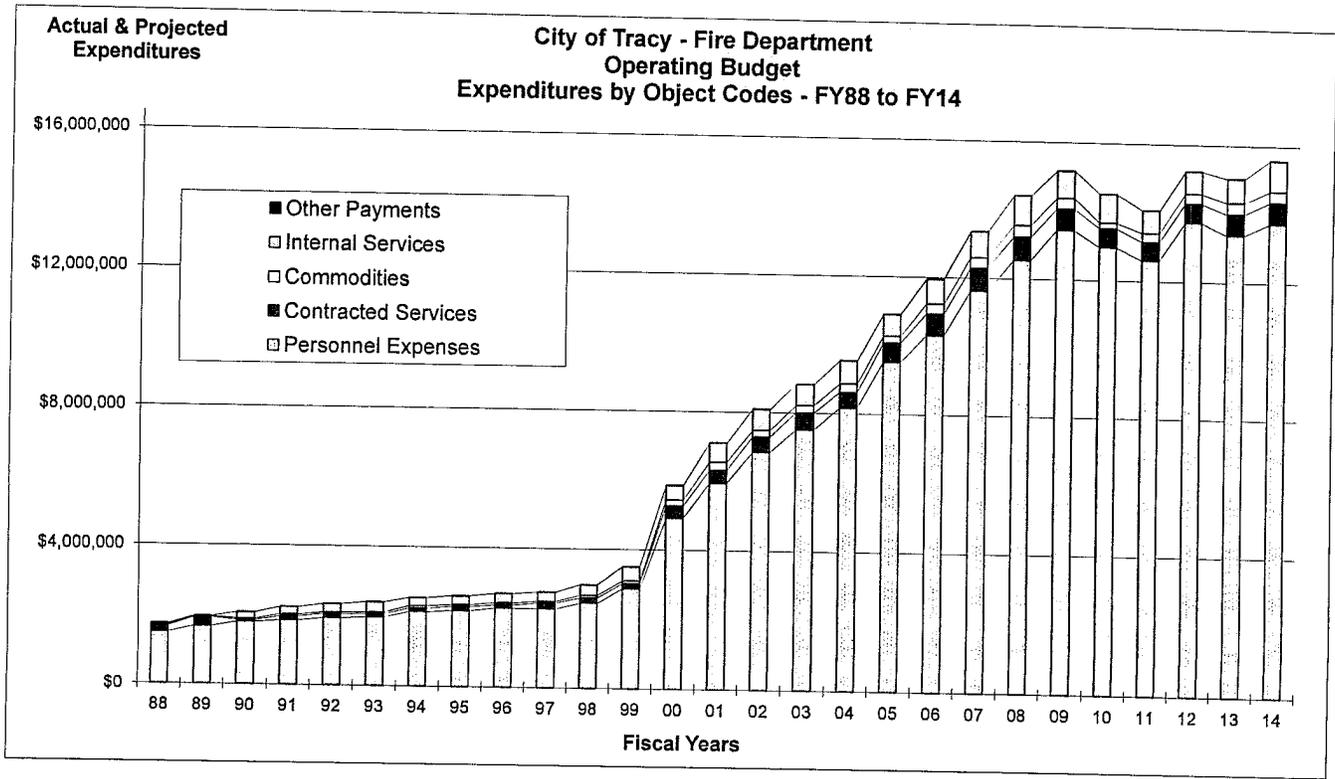
DEPARTMENTAL EXPENDITURES BY OBJECT CATEGORY	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	12,584,347	13,724,233	9.1%	13,588,000	13,380,090	98.5%	-2.5%	13,722,770	1.0%
Contracted Services	555,711	560,055	0.8%	632,360	619,800	98.0%	10.7%	638,360	0.9%
Commodities	262,386	289,982	10.5%	306,420	326,300	106.5%	12.5%	319,020	4.1%
Internal Charges	655,945	655,945	0.0%	702,420	710,210	101.1%	8.3%	902,050	28.4%
Other Payments	0	0		0	0			0	
Department Total	14,058,389	15,230,215	8.3%	15,229,200	15,036,400	98.7%	-1.3%	15,582,200	2.3%

**DEPARTMENTAL EXPENDITURES
BY FUNDING SOURCES**

General Fund 101 - Taxes	8,092,562	8,736,518	8.0%	8,712,180	8,578,440	98.5%	-1.8%	9,052,090	3.9%
Grant & Fee Revenues	0	0		0	0			0	
South County Fire Authority - Fund 211									
Fee Revenues	160,662	174,139	8.4%	173,200	173,100	99.9%	-0.6%	175,500	1.3%
Grant Revenues	0	0		206,000	186,500	90.5%		206,000	0.0%
Mt House CSD	2,103,534	2,293,384	9.0%	2,309,230	2,294,730	99.4%	0.1%	2,313,290	0.2%
Tracy Rural Fire District	3,701,631	4,026,174	8.8%	3,828,590	3,803,630	99.3%	-5.5%	3,835,320	0.2%
Department Total	14,058,389	15,230,215	8.3%	15,229,200	15,036,400	98.7%	-1.3%	15,582,200	2.3%

DEPARTMENTAL STAFFING

	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Proposed	% Change
<i>Regular Positions</i>									
Fire Chief	1.00	1.00		1.00	1.00			1.00	
Executive Asst/Sr Secretary	1.00	1.00		1.00	1.00			1.00	
Fire Batt Chief	0.00	0.00		0.00	0.00			0.00	
Fire Captain	24.00	24.00		24.00	24.00			24.00	
Fire Engineer	24.00	24.00		24.00	24.00			24.00	
Firefighter	21.00	21.00		19.00	19.00			21.00	
Fire Inspector	2.00	2.00		2.00	2.00			2.00	
Admin Asst/Sr Admin Clerk	1.00	1.00		1.00	1.00			1.00	
Fire Division Chief	3.00	3.00		3.00	3.00			3.00	
Fire Marshal	0.00	0.00		0.00	0.00			0.00	
DES Allocation	0.30	0.30		0.30	0.30			0.30	
<i>Other Staffing (Full-Time Equivalents)</i>									
Firefighter Reserves	1.15	1.15		1.15	1.15			1.40	
Temp Clerk	0.00	0.00		0.00	0.00			0.00	
Fire Overhires	0.00	0.00		0.00	0.00			0.00	
Fire Inspector	0.00	0.00		0.00	0.00			0.00	
Total - Full Time Equivalents	78.45	78.45	0.0%	76.45	76.45	100.0%	-2.5%	78.70	2.9%



Budget Narrative - Fire Department

Historical Milestones

- Consolidation agreement with Tracy Rural Fire District (TRFD) approved and implemented on September 16, 1999
- With consolidation, the department becomes the primary operating agency under the South County Fire Authority which serves both the City and the surrounding area, approximately 215 square miles.
- With consolidation, department staffing increased by 29 full-time regular positions

Recent Budget Changes

FY 08-09

- No change in staffing
- \$200,000 added for overtime to cover constant staffing at TRFD stations
- Mid-year non-personnel cost reductions - \$197,900 or 15.2% of adopted budget for such items
- Constant staffing at Fire Station #91

FY 09-10

- 2 full-time regular positions deleted from departmental staffing
- Added overtime for constant staffing at Fire Station #1
- \$398,830 reduction in non-personnel costs.
- Fire Prevention program to be supervised and supported by DES personnel - 0.3 FTEs

FY 10-11

- Reduction in Base Budget by \$1,712,140 or 10.5% from FY 09-10 Adopted Budget
Departmental staffing reduced by 3 full-time regular positions and 0.80 FTEs in other staffing

FY 11-12

- Increase in Base Budget by \$582,040 or 4.0% over FY10-11 Adopted Budget, entirely in personnel expenses.
- Only \$31,880 in budget augmentations for other costs
- No change in departmental staffing
- Overtime budget \$1,281,000 for Fire Operations Program

FY 12-13

- Increase in Base Budget of \$186,570 or 1.2% over FY11-12 Adopted Budget. This is in personnel expenses.
- Departmental staffing will delete 2 Firefighters. This reduction is due to a TRFD reduction in station manning due to their inability to provide funding.
- Budget augmentations of \$129,520.
- New equipment for \$14,000 and \$146,680 for equipment replacements.
- Consolidated operating budget split changed to: 55.9% City, 27.5% TRFD, and 16.6% MHCS

Major Non Personnel Expense	FY 11-12	%Change	FY 12-13	%Change	FY 13-14
Vehicle Maintenance	\$207,000	0.00%	\$207,000	0.00%	\$207,000
Dispatch Service	113,550	0.00%	113,550	0.00%	113,550
Plan Checking	16,070	0.00%	16,070	0.00%	16,070
Weed Abatement	12,100	0.00%	12,100	0.00%	12,100
Utilities	103,020	0.10%	103,140	0.00%	103,140
Equipment Acquisition	\$31,310		\$14,000		\$0
Equipment Replacement	\$177,620		\$146,680		\$636,950

52000 - Fire Department

Historical Budget Increments, Augmentations, and Usage

Department Budget By Object	Prior Year Adopted Budgets	<<<< Base Increment & Augmentations >>>>					New Year Adopted Budgets		Actual Budget Use	
		Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Base	FY10-11 \$ Budget	% Change	FY10-11 \$ Actual	% Used
FY10-11 Budget >>	FY09-10 \$ Budget									
Personnel Expenses	14,301,270	-1,284,680	-9.0%	13,016,590	33,910	0.3%	13,050,500	-8.7%	12,584,347	96.4%
Contracted Services	702,630	-93,600	-13.3%	609,030	0	0.0%	609,030	-13.3%	555,711	91.2%
Commodities	346,380	-62,010	-17.9%	284,370	0	0.0%	284,370	-17.9%	262,386	92.3%
Internal Charges	941,350	-271,850	-28.9%	669,500	0	0.0%	669,500	-28.9%	655,945	98.0%
Other Payments	0	0		0	0		0		0	
Department Total	16,291,630	-1,712,140	-10.5%	14,579,490	33,910	0.2%	14,613,400	-10.3%	14,058,389	96.2%
FY11-12 Budget >>	FY10-11 \$ Budget									
Personnel Expenses	13,050,500	582,430	4.5%	13,632,930	0	0.0%	13,632,930	4.5%	13,724,233	100.7%
Contracted Services	609,030	0	0.0%	609,030	6,330	1.0%	615,360	1.0%	560,055	91.0%
Commodities	284,370	0	0.0%	284,370	25,550	9.0%	309,920	9.0%	289,982	93.6%
Internal Charges	669,500	0	0.0%	669,500	0	0.0%	669,500	0.0%	655,945	98.0%
Other Payments	0	0		0	0		0		0	
Department Total	14,613,400	582,430	4.0%	15,195,830	31,880	0.2%	15,227,710	4.2%	15,230,215	100.0%
FY12-13 Budget >>	FY11-12 \$ Budget									
Personnel Expenses	13,632,930	214,570	1.6%	13,847,500	-259,500	-1.9%	13,588,000	-0.3%	13,380,090	98.5%
Contracted Services	615,360	-28,000	-4.6%	587,360	45,000	7.7%	632,360	2.8%	619,800	98.0%
Commodities	309,920	0	0.0%	309,920	-3,500	-1.1%	306,420	-1.1%	326,300	106.5%
Internal Charges	669,500	0	0.0%	669,500	32,920	4.9%	702,420	4.9%	710,210	101.1%
Other Payments	0	0		0	0		0		0	
Department Total	15,227,710	186,570	1.2%	15,414,280	-185,080	-1.2%	15,229,200	0.0%	15,036,400	98.7%
FY13-14 Proposed Budget >>	FY12-13 \$ Budget									
Personnel Expenses	13,588,000	-28,800	-0.2%	13,559,200	163,570	1.2%	13,722,770	1.0%		
Contracted Services	632,360	0	0.0%	632,360	6,000	0.9%	638,360	0.9%		
Commodities	306,420	0	0.0%	306,420	12,600	4.1%	319,020	4.1%		
Internal Charges	702,420	199,630	28.4%	902,050	0	0.0%	902,050	28.4%		
Other Payments	0	0		0	0		0			
Department Total	15,229,200	170,830	1.1%	15,400,030	182,170	1.2%	15,582,200	2.3%		

Notes:

1. The Base Increment for personnel expenses represents annual **Pay Raises** and salary/benefit adjustments.
2. The Base Increment for other objects represents the annual **Cost Adjustments** for inflation and usage.
3. Base Augments for personnel expenses represent the costs of **New Staffing** for the department or added overtime or temporary hours.
4. Base Augments for other objects represent **Operational Enhancements** for program expansion, work improvement, and new activities.

52000 - Fire Department

Department Budget By Program	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Adopted	% Change	FY12-13 \$ Base Budget	% Change	FY13-14 \$ Bud Augment	% over Base
52110 - Fire Administration	392,421	535,470	36.5%	535,060	-0.1%	551,520	3.1%	6,400	1.2%
52150 - Fire Prevention & Educ	342,680	346,181	1.0%	399,130	15.3%	412,360	3.3%	8,260	2.0%
52210 - Fire Operations	13,125,162	14,133,024	7.7%	14,038,340	-0.7%	14,175,650	1.0%	169,510	1.2%
52250 - Fire Training & Safety	198,126	215,540	8.8%	256,670	19.1%	260,500	1.5%	-2,000	-0.8%
Department Total	14,058,389	15,230,215	8.3%	15,229,200	0.0%	15,400,030	1.1%	182,170	1.2%

Department Budget by Object

Personnel Expenses	12,584,347	13,724,233	9.1%	13,588,000	-1.0%	13,559,200	-0.2%	163,570	1.2%
Contracted Services	555,711	560,055	0.8%	632,360	12.9%	632,360	0.0%	6,000	0.9%
Commodities	262,386	289,982	10.5%	306,420	5.7%	306,420	0.0%	12,600	4.1%
Internal Charges	655,945	655,945	0.0%	702,420	7.1%	902,050	28.4%	0	0.0%
Other Payments	0	0		0		0		0	
Department Total	14,058,389	15,230,215	8.3%	15,229,200	0.0%	15,400,030	1.1%	182,170	1.2%

Department Budget by Funding Source

General Fund 101 - Taxes	8,092,562	8,736,518	8.0%	8,712,180	-0.3%	8,869,150	1.8%	182,940	2.1%
Grant & Fee Revenues	0	0		0		0		0	
South County Fire Authority - Fund 211									
Fee Revenues	160,662	174,139	8.4%	173,200	-0.5%	177,000	2.2%	-1,500	-0.8%
Grant Revenues	0	0		206,000		206,000	0.0%	0	0.0%
Mt House CSD	2,103,534	2,293,384	9.0%	2,309,230	0.7%	2,313,010	0.2%	280	0.0%
Tracy Rural Fire District	3,701,631	4,026,174	8.8%	3,828,590	-4.9%	3,834,870	0.2%	450	0.0%
Department Total	14,058,389	15,230,215	8.3%	15,229,200	0.0%	15,400,030	1.1%	182,170	1.2%

Department Staffing

Total - Full Time Equivalent	78.45	78.45	0.0%	76.45	-2.5%	76.45	0.0%	2.25	2.9%
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Department Equipment Purchase

Replacement Equipment	91,933	137,702	49.8%	146,680	6.5%	40,000	-72.7%	596,950	#####
New Equipment	0	120,003		14,000		0		0	

CORE MEASURES and Supporting Data for FIRE Department
from

ICMA-CPM Data Templates	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Projected	FY12-13 Estimate	% Change	FY13-14 Projected	% Change
City Resident Population	82,848	83,242	83,562	0.38%	84,300	84,060	0.60%	84,500	0.52%
City Area Served (Square Miles)	23.0	23.0	23.0	0.00%	23.0	23.0	0.00%	23.0	0.00%
Outside City Resident Population	24,962	25,369	25,369	0.00%	26,341	25,744	1.48%	26,341	2.32%
Outside Area Served (Square Miles)	144.0	144.0	144.0	0.00%	144.0	144.0	0.00%	144.0	0.00%
Sworn and Civilian FTEs	83.95	78.45	78.45	0.00%	76.45	76.45	-2.55%	78.45	2.62%
Sworn & Civilian FTEs/1,000 Popul	0.78	0.72	0.72	-0.29%	0.69	0.70	-3.32%	0.71	1.66%
Fire Stations / 1st Line Units	7 / 8	7 / 8	7 / 8		7 / 8	7 / 8	0.00%	7 / 8	0.00%
Departmental Costs (\$1,000)	\$14,517	\$14,058	\$15,230	8.34%	\$15,229	\$15,036	-1.27%	\$15,582	3.63%
Departmental Costs/Capita	\$134.65	\$129.43	\$139.81	8.02%	\$137.64	\$136.94	-2.06%	\$140.58	2.66%
Incidents									
Structural Fire	52	35	61	74.29%	43	61	0.00%	61	0.00%
Non-Structural Fire	413	445	359	-19.33%	336	356	-0.84%	356	0.00%
Emergency Medical	3,020	3,034	3,196	5.34%	3,202	3,428	7.26%	3,428	0.00%
Others	2,233	2,212	2,330	5.33%	1,884	2,480	6.44%	2,480	0.00%
Fire Incidents per 1,000 Population	4.31	4.42	3.86	-12.76%	3.43	3.80	-1.50%	3.76	-0.94%
EMS Incidents per 1,000 Population	28.01	27.93	29.34	5.03%	28.94	31.22	6.41%	30.93	-0.94%
Other Incidents per 1,000 Population	20.71	20.37	21.39	5.03%	17.03	22.59	5.59%	22.37	-0.94%
Fire Incidents per Week	2.00	1.35	2.35	74.29%	1.65	2.35	0.00%	2.35	0.00%
EMS Incidents per Day	8.27	8.31	8.76	5.34%	8.77	9.39	7.26%	9.39	0.00%
Other Incidents per Day	6.12	6.06	6.38	5.33%	5.16	6.79	6.44%	6.79	0.00%
% of Fire Calls within a 5 Minute R	74.0%	74.0%	70.0%	-5.41%	76.0%	76.0%	8.57%	76.0%	0.00%
Average EMS Response Time (Sec	235	235	240	2.13%	240	240	0.00%	240	0.00%
Fire Prevention									
Field Activities	3,224	3,498	3,492	-15.04%	1,501	3,947	13.03%	4,289	8.66%
Field Activities per 1,000 population	29.90	32.21	32.06	-19.85%	13.57	35.95	12.13%	38.70	7.65%
Citizen Survey Ratings									
Fire Services									
Quality: Good or Better					92.0%			92.0%	
Quality: Fair					6.5%			6.5%	
Timeliness: Good or Better					91.0%			91.0%	
Timeliness: Fair					6.1%			6.1%	
EMS Services									
Quality: Good or Better					96.0%			96.0%	
Quality: Fair					3.0%			3.0%	
Timeliness: Good or Better					93.0%			93.0%	
Timeliness: Fair					5.1%			5.1%	

DEPARTMENTAL ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Construction and relocation of Fire Stations 92 and 96 – ongoing; carried over to FY 12-13.
2. Develop and implement a Strategic Plan for the department; carried over to FY 12-13.
3. Develop a plan for consolidation of Fire Services; carried over to FY 12-13.
4. Update all Department Standard Operating Guidelines and develop additional as appropriate - ongoing - to be carried over to FY 12-13.

Current Projections: FY 12-13

1. Complete a comprehensive review of the Department's Training Program and implement changes as needed – completed January 2013.
2. Construction and relocation of Fire Stations 92 and 96. Construction to begin April 2013; carried over to FY 13-14.
3. Review Strategic Plan and provide implementation strategy to the governing boards – on hold until Consolidation (Governance Plan is completed)
4. Review Consolidation (Governance) Plan and provide implementation strategy to the governing boards – ongoing; carried over to FY 13-14.
5. Continue to update all Department Standard Operating Guidelines – Completed February 2013.
6. Complete a comprehensive fleet study evaluating apparatus, future needs, replacement program and maintenance; carried over to FY 13-14.
7. Implement Advanced Life Support at Station 92 – completed July 2012.

Future Projections: FY 13-14

1. Construction and relocation of Fire Stations 92 and 96 – construction began in April 2013.
2. Construction of quarter modification at Fire Station 91.
3. Implement the accepted governance model plan.
4. Recruit, hire and train new firefighters.
5. Implement Hydrant Maintenance program.
6. Implement Company Inspection program.

Department: **52000 - Fire Department**
 Division: **52100 - Chief's Office**
 Program: **52111 - Fire Administration**

Administer and direct the Fire Department and provide the necessary administrative support for its programs and operations.

PERFORMANCE OBJECTIVES

1. To oversee the 4 programs of the Department at an admin cost of 3.7% or less of the department operating budget.
2. To oversee a departmental budget of over \$15,582,200 and with an authorized staffing of 78.70 full-time equivalents.
3. To oversee the development of a comprehensive fleet study.
4. To oversee the construction of 2 new Fire Stations and quarter modifications at Station 91.

COMMENTARY

This program provides for the Fire Chief and secretarial support and for facility costs for the Fire Administration Building.

In FY10-11, program costs were down due to line-item reductions; but also, the Fire Chief position was vacant for part of year.

In FY11-12 and FY12-13, program costs are up, with full year staffing.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	310,135	452,636	45.9%	453,380	474,830	104.7%	4.9%	460,300	1.5%
Contracted Services	22,728	19,795	-12.9%	18,670	18,400	98.6%	-7.0%	18,670	0.0%
Commodities	10,748	13,040	21.3%	13,250	13,100	98.9%	0.5%	19,650	48.3%
Internal Charges	48,810	49,999	2.4%	49,760	52,340	105.2%	4.7%	59,300	19.2%
Other Payments	0	0		0	0			0	
Program Total	392,421	535,470	36.5%	535,060	558,670	104.4%	4.3%	557,920	4.3%

FUNDING SOURCES

General Fund 101 - Taxes	214,253	291,339	36.0%	301,640	314,830	104.4%	8.1%	317,080	5.1%
Grant & Fee Revenues	0	0		0	0			0	
Mt House-CSD	61,048	83,650	37.0%	87,820	91,740	104.5%	9.7%	90,610	3.2%
Tracy Rural Fire District	117,120	160,481	37.0%	145,600	152,100	104.5%	-5.2%	150,230	3.2%
Program Total	392,421	535,470	36.5%	535,060	558,670	104.4%	4.3%	557,920	4.3%

PROGRAM STAFFING*Regular Positions*

Fire Chief	1.00	1.00		1.00	1.00			1.00	
Exec Asst II-Senior Secretary	1.00	1.00		1.00	1.00			1.00	
Admin Asst II-Sr Admin Clerk	1.00	1.00		1.00	1.00			1.00	

Other Staffing (Full-Time Equivalents)

Temp Clerk	0.00	0.00		0.00	0.00			0.00	
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Total - Full-Time Equivalents	3.00	3.00	0.0%	3.00	3.00	100.0%	0.0%	3.00	0.0%
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Department: **52000 - Fire Department**
 Division: **52100 - Chief's Office**
 Program: **52150 - Fire Prevention**

Conduct fire investigations and provide code enforcement, fire code plan checks, permit issuance, and business inspections. Provide fire safety education. Test and maintain fire hydrants.

PERFORMANCE OBJECTIVES

1. To conduct 3,000 Fire Code inspections in the South County Fire Authority's protection area.
2. To review, analyze, and provide comments on fire code reviews for new and existing property construction projects within 20 business days for initial submittals and 10 business days for resubmittals.

COMMENTARY

In FY10-11, program supervision was changed from a Division Chief to the DES Building Official. Program costs decreased due to the layoffs and the reduction of contracted costs. In FY11-12, program costs showed a minor increase; while staffing costs were up, contracted costs were down.

In FY12-13, program costs will be down due to a staff vacancy. A contracted inspector will be used to back fill the vacancy and for extra work.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	242,707	268,732	10.7%	285,570	195,920	68.6%	-27.1%	289,300	1.3%
Contracted Services	31,851	10,847	-65.9%	38,330	59,000	153.9%	443.9%	38,330	0.0%
Commodities	11,549	13,859	20.0%	16,450	15,300	93.0%	10.4%	24,710	50.2%
Internal Charges	56,574	52,742	-6.8%	58,780	60,870	103.6%	15.4%	68,280	16.2%
Other Payments	0	0		0	0			0	
Program Total	342,681	346,180	1.0%	399,130	331,090	83.0%	-4.4%	420,620	5.4%

FUNDING SOURCES

General Fund 101 - Taxes	26,768	5,177	-80.7%	52,470	14,550	27.7%	181.1%	64,830	23.6%
Fee Revenues	160,662	184,139	14.6%	173,200	173,100	99.9%	-6.0%	175,500	1.3%
Mt House CSD	53,196	53,749	1.0%	65,260	53,970	82.7%	0.4%	67,830	3.9%
Tracy Rural Fire District	102,055	103,115	1.0%	108,200	89,470	82.7%	-13.2%	112,460	3.9%
Program Total	342,681	346,180	1.0%	399,130	331,090	83.0%	-4.4%	420,620	5.4%

PROGRAM STAFFING

Regular Positions

Fire Inspector	2.00	2.00		2.00	2.00			2.00	
Admin Asst II-Sr Admin Clerk	0.00	0.00		0.00	0.00			0.00	
Fire Division Chief	0.00	0.00		0.00	0.00			0.00	
Fire Marshal	0.00	0.00		0.00	0.00			0.00	
DES Allocation	0.30	0.30		0.30	0.30			0.30	

Other Staffing (Full-Time Equivalents)

Temp Clerk	0.00	0.00		0.00	0.00			0.00	
Fire Inspector	0.00	0.00		0.00	0.00			0.00	

Total - Full-Time Equivalents	2.30	2.30	0.0%	2.30	2.30	100.0%	0.0%	2.30	0.0%
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Department: **52000 - Fire Department**
 Division: **52200 - Operations Division**
 Program: **52210 - Fire Operations**

Responds to fire and emergency calls to provide fire suppression, rescue, emergency medical, and hazardous materials response services.

PERFORMANCE OBJECTIVES

1. To operate and maintain 7 stations, 7 Engine and 1 Truck companies, 24 hours per day, 365 days per year, utilizing 3 platoons.
2. To respond to all emergency calls within the City of Tracy within 6.5 minutes, 90% of the time.
3. To respond to all emergency calls within the Tracy Rural Fire District within 10 minutes, 90% of the time.
4. To respond to all emergency calls within the Mountain House CSD within 6.5 minutes, 90% of the time.

COMMENTARY

In FY10-11, staffing was reduced by 2.00 FTEs, while Fire Reserves hours were reduced. Program costs showed a small decrease. In FY11-12, program costs showed a moderate increase.

In FY12-13, program costs were reduced by another 2.00 FTEs, due to a cutback in minimum staffing for Tracy Rural stations. The program costs will show a minor decrease.

For FY13-14, program staffing will be increased by 2.25 FTEs, with FS #92 relocating and going to 3 person staffing. Also, hours for Fire Reserves will show a small increase. Program costs will show a moderate increase.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	11,889,855	12,840,178	8.0%	12,702,600	12,568,600	98.9%	-2.1%	12,826,270	1.0%
Contracted Services	471,171	503,986	7.0%	502,550	502,500	100.0%	-0.3%	508,550	1.2%
Commodities	231,105	251,364	8.8%	258,610	254,000	98.2%	1.0%	258,550	0.0%
Internal Charges	533,031	537,497	0.8%	574,580	578,000	100.6%	7.5%	751,790	30.8%
Other Payments	0	0		0	0			0	
Program Total	13,125,162	14,133,025	7.7%	14,038,340	13,903,100	99.0%	-1.6%	14,345,160	2.2%

FUNDING SOURCES

General Fund 101 - Taxes	7,741,108	8,313,123	7.4%	8,213,960	8,138,810	99.1%	-2.1%	8,524,340	3.8%
Grant Revenues - Mutual Aid	0	0		206,000	160,000	77.7%		206,000	0.0%
Fee Revenues	0	0		0	0			0	
Mt House CSD	1,957,575	2,122,179	8.4%	2,113,800	2,108,840	99.8%	-0.6%	2,112,460	-0.1%
Tracy Rural Fire District	3,426,479	3,697,723	7.9%	3,504,580	3,495,450	99.7%	-5.5%	3,502,360	-0.1%
Program Total	13,125,162	14,133,025	7.7%	14,038,340	13,903,100	99.0%	-1.6%	14,345,160	2.2%

PROGRAM STAFFING*Regular Positions*

Fire Captain	24.00	24.00		24.00	24.00			24.00	
Fire Engineer	24.00	24.00		24.00	24.00			24.00	
Firefighter	21.00	21.00		19.00	19.00			21.00	
Fire Division Chief	2.33	2.33		2.33	2.33			2.33	

Other Staffing (Full-Time Equivalents)

Firefighter/Reserves	1.15	1.15		1.15	1.15			1.40	
Fire Overhires	0.00	0.00		0.00	0.00			0.00	

Total - Full-Time Equivalents	72.48	72.48	0.0%	70.48	70.48	100.0%	-2.8%	72.73	3.2%
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Department: **52000 - Fire Department**
 Division: **52200 - Operations Division**
 Program: **52250 - Fire Training & Safety**

Provide and manage training program for the Department for career, reserve, and volunteer personnel. Training involves all facets of departmental functions and operations.

PERFORMANCE OBJECTIVES

1. To provide and manage a professional training program for the Department, encompassing all aspects including EMS, Haz-Mat, Fire, and Rescue Operations.
2. To ensure that all personnel are appropriately trained to do their jobs.
3. To meet all local and state mandated training requirements.
4. To provide public education to citizens through school programs, public events, meetings, service clubs, etc., on fire and life safety.
5. To ensure that adequate resources are available to accomplish these objectives.

COMMENTARY

This program provides for a departmental Training Officer and budgets for staff training and physical fitness evaluations. In FY10-11, a Fire Captain position was deleted. Program costs showed a major decrease. But, in FY11-12, program costs showed an increase, due to turnover.

In FY12-13, normal program costs will show a minor increase. But, grant outlays for a child car seat program will drive program costs.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	141,650	162,687	14.9%	146,450	140,740	96.1%	-13.5%	146,900	0.3%
Contracted Services	29,960	22,535	-24.8%	72,810	39,900	54.8%	77.1%	72,810	0.0%
Commodities	8,985	11,718	30.4%	18,110	43,900	242.4%	274.6%	16,110	-11.0%
Internal Charges	17,530	18,600	6.1%	19,300	19,000	98.4%	2.2%	22,680	17.5%
Other Payments	0	0		0	0			0	
Program Total	198,125	215,540	8.8%	256,670	243,540	94.9%	13.0%	258,500	0.7%

FUNDING SOURCES

General Fund 101 - Taxes	107,495	116,879	8.7%	144,110	110,250	76.5%	-5.7%	145,840	1.2%
Grant Revenues	0	0		0	26,500			0	
Mt House CSD	31,054	33,806	8.9%	42,350	40,180	94.9%	18.9%	42,390	0.1%
Tracy Rural Fire District	59,576	64,855	8.9%	70,210	66,610	94.9%	2.7%	70,270	0.1%
Program Total	198,125	215,540	8.8%	256,670	243,540	94.9%	13.0%	258,500	0.7%

PROGRAM STAFFING

Regular Positions

Fire Battalion Chief	0.00	0.00		0.00	0.00			0.00	
Fire Division Chief	0.67	0.67		0.67	0.67			0.67	
Fire Captain	0.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Secretary									
Total - Full-Time Equivalents	0.67	0.67	0.0%	0.67	0.67	100.0%	0.0%	0.67	0.0%

PUBLIC WORKS DEPARTMENT

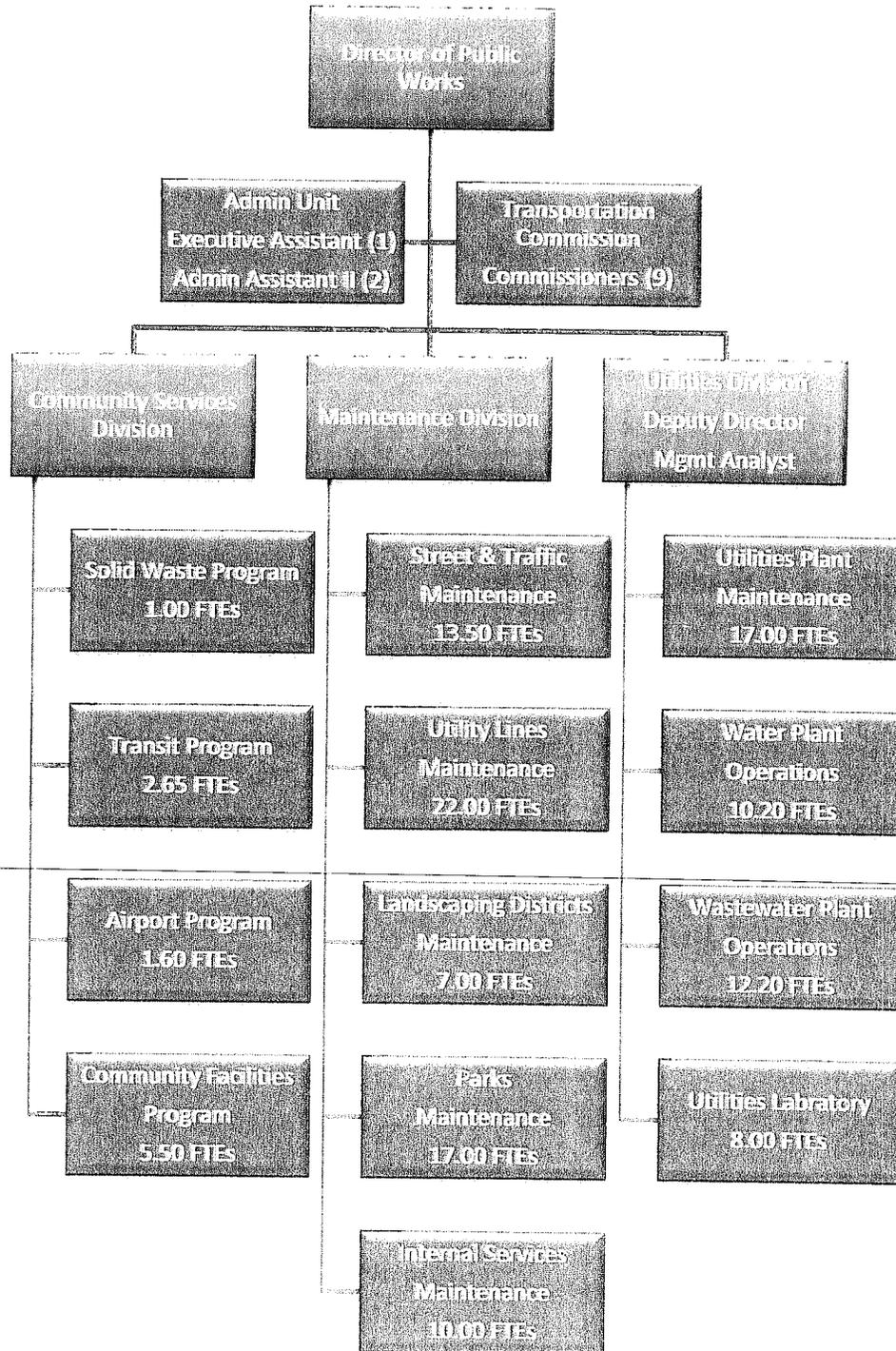
Mission Statement

Maintain and operate Tracy's public facilities and infrastructure
in an efficient and cost effective manner while preserving
the health, safety, and aesthetics of our community

Department Head

Rod Buchanan, Interim Public Works Director

City of Tracy
PUBLIC WORKS DEPARTMENT
 Fiscal Year 13-14



Department: **53000 - Public Works Department**

The Public Works Department provides maintenance services for City streets, traffic systems, parks, landscaping districts, buildings, and vehicles; and operates and maintains the water plant, the wastewater plant, and the water distribution, sewer collection, and drainage systems within the City. Administer City solid waste and recycling programs.

In FY12-13, the Transit, Airport, and Community Facilities programs were transferred into the Department from P&CS.

COMMENTARY

As proposed for FY13-14, the departmental budget will increase about 4.9% over the current year adopted budget, and this represents a 10.7% increase over the FY11-12 amended budget.

The base component of the budget represents a 0.9% increase over the current year adopted budget, while budget augmentations will show a 3.9% increase over the base budget.

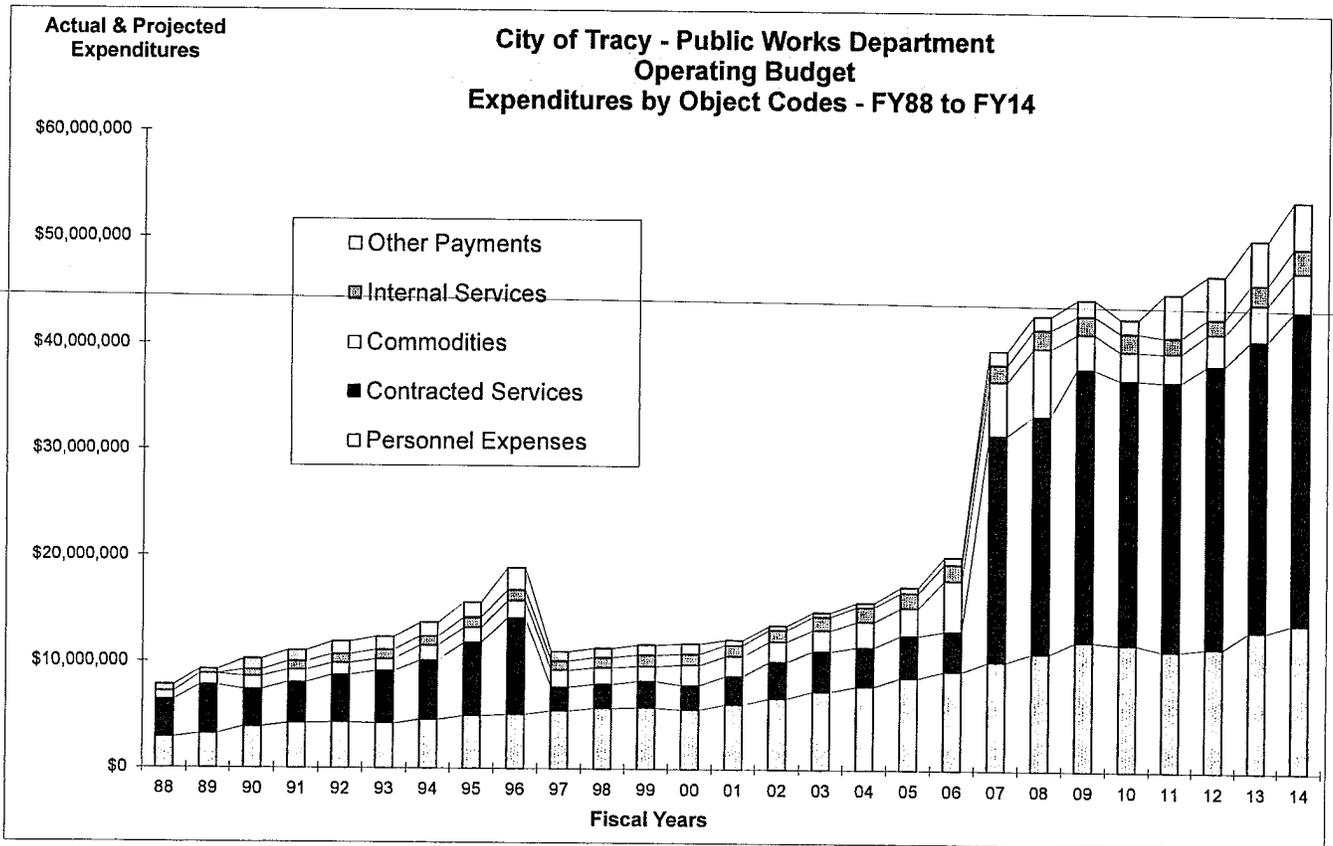
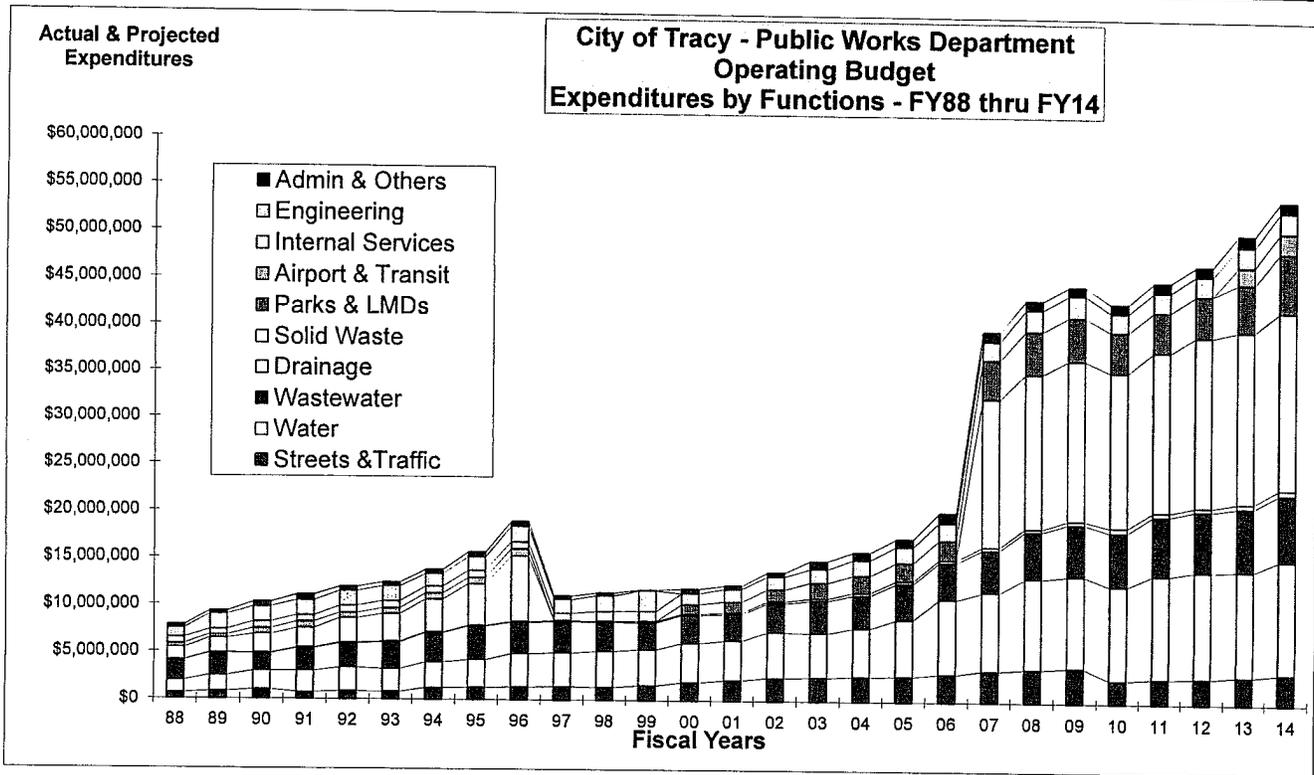
In FY12-13, departmental staffing had a net increase of 3 full-time regular positions and 3.2 FTEs in other staffing. In FY13-14, departmental staffing will lose one full-time regular position, but add 0.80 FTEs in other staffing.

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Director's Office									
53110 - Public Works Administration	606,380	604,216	-0.4%	647,790	804,890	124.3%	33.2%	626,350	-3.3%
53120 - Utilities Management	423,692	391,797	-7.5%	511,650	424,050	82.9%	8.2%	465,690	-9.0%
Maintenance Division									
53310 - Central Garage	1,227,053	1,203,523	-1.9%	1,410,650	1,405,580	99.6%	16.8%	1,419,730	0.6%
53320 - Building Maintenance	610,140	636,489	4.3%	664,910	650,860	97.9%	2.3%	683,090	2.7%
53330 - Custodial Maintenance	318,702	295,753	-7.2%	101,900	82,190	80.7%	-72.2%	103,530	1.6%
53410 - Roadway Maintenance	770,043	769,050	-0.1%	917,710	881,830	96.1%	14.7%	901,650	-1.8%
53420 - Sidewalk & Median Mainten	419,650	431,175	2.7%	469,750	438,050	93.3%	1.6%	491,220	4.6%
53430 - Street Sweeping	366,823	358,995	-2.1%	379,030	363,950	96.0%	1.4%	404,430	6.7%
53440 - Traffic Maintenance	290,946	308,454	6.0%	323,740	311,510	96.2%	1.0%	339,990	5.0%
53460 - Street Tree Maintenance	287,624	295,468	2.7%	317,150	304,040	95.9%	2.9%	329,770	4.0%
53470 - Graffiti Removal	74,968	73,661	-1.7%	81,390	83,040	102.0%	12.7%	89,380	9.8%
53480 - Traffic & Lighting Electric	618,248	658,886	6.6%	693,350	683,200	98.5%	3.7%	719,350	3.7%
53510 - Water Distribution	2,359,759	2,345,499	-0.6%	2,469,630	2,419,340	98.0%	3.1%	2,598,260	5.2%
53520 - Water Meters	1,316,467	1,290,905	-1.9%	1,463,090	1,371,490	93.7%	6.2%	1,469,440	0.4%
53530 - Wastewater Collection	1,494,898	1,478,062	-1.1%	1,524,690	1,527,600	100.2%	3.4%	1,583,520	3.9%
53540 - Storm Drain Maintenance	316,916	317,814	0.3%	426,450	398,390	93.4%	25.4%	477,000	11.9%
53710 - Parks Maintenance	1,568,647	1,603,090	2.2%	1,792,870	1,664,900	92.9%	3.9%	1,897,990	5.9%
53720 - Sports Complex Maintenanc	287,067	332,447	15.8%	380,020	429,370	113.0%	29.2%	404,150	6.3%
53750 - Landscaping Districts	2,468,720	2,533,205	2.6%	2,790,360	2,572,200	92.2%	1.5%	3,509,430	25.8%
Division Total	14,796,671	14,932,476	0.9%	16,206,690	15,587,540	96.2%	4.4%	17,421,930	7.5%
Utilities Division									
53610 - WW Lift Stations	156,431	96,511	-38.3%	138,260	130,830	94.6%	35.6%	179,260	29.7%
53620 - Water Wells	457,025	481,850	5.4%	658,840	554,940	84.2%	15.2%	653,820	-0.8%
53630 - WWT Plant Maintenance	1,228,628	1,323,333	7.7%	1,363,910	1,334,790	97.9%	0.9%	1,361,540	-0.2%
53640 - Water Plant Maintenance	673,166	717,340	6.6%	757,890	755,750	99.7%	5.4%	782,860	3.3%
53650 - Electrical Maintenance	266,133	249,421	-6.3%	323,640	300,640	92.9%	20.5%	386,990	19.6%
53660 - WWT Plant Operations	2,899,390	3,059,821	5.5%	3,206,490	3,059,220	95.4%	0.0%	3,238,960	1.0%
53670 - Utilities Laboratory	876,061	883,132	0.8%	1,138,150	1,099,090	96.6%	24.5%	1,147,780	0.8%
53680 - Water Plant Operations	5,667,228	5,959,155	5.2%	5,768,810	5,526,960	95.8%	-7.3%	5,917,250	2.6%
53690 - Water Management	163,898	160,773	-1.9%	210,310	196,520	93.4%	22.2%	219,860	4.5%
Division Total	12,387,960	12,931,336	4.4%	13,566,300	12,958,740	95.5%	0.2%	13,888,320	2.4%

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Department: 53000 - Public Works Department (Continued)

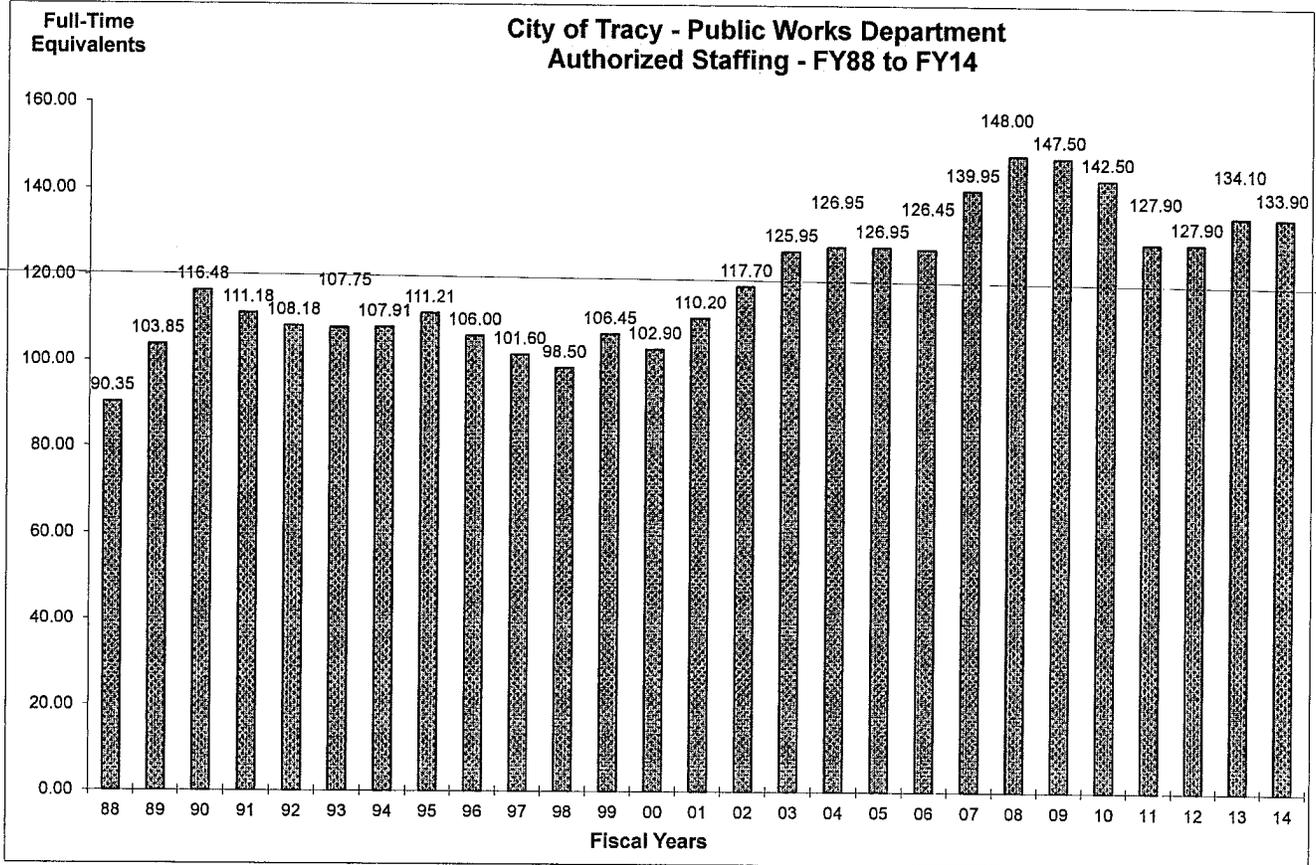
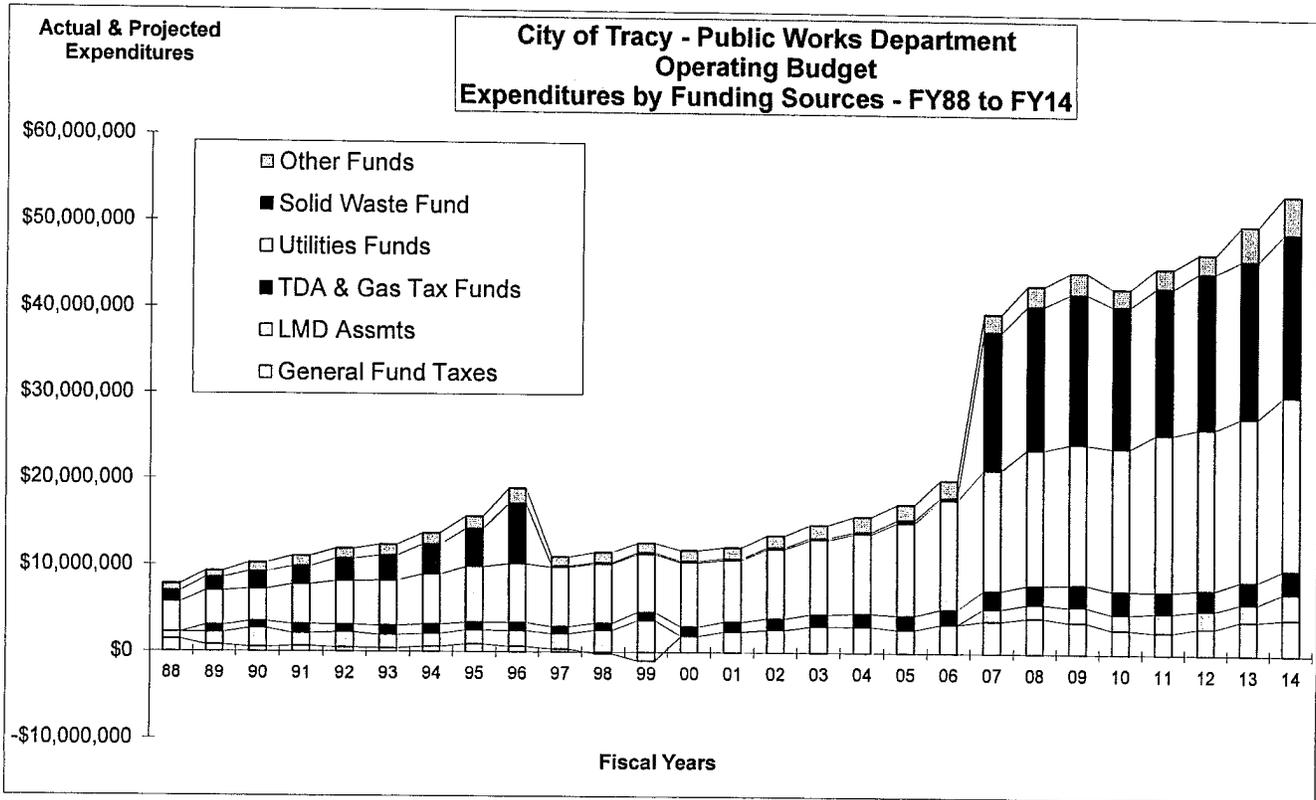
DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Solid Waste Programs									
53810 - SW Collection & Disposal	14,741,089	15,310,805	3.9%	15,506,330	15,630,250	100.8%	2.1%	16,147,130	4.1%
53820 - SW Recycling	2,114,187	2,651,291	25.4%	2,385,050	2,480,210	104.0%	-6.5%	2,556,000	7.2%
Programs Total	16,855,276	17,962,096	6.6%	17,891,380	18,110,460	101.2%	0.8%	18,703,130	3.3%
Community Services Division									
55510 - Transit Operations	0	0		1,724,830	1,578,500	91.5%		1,878,650	8.9%
55520 - Airport Operations	0	0		291,950	289,680	99.2%		298,880	2.4%
55120 - Community Facilities	0	0		486,380	461,770	94.9%		536,380	10.3%
Programs Total	0	0		2,503,160	2,329,950	93.1%		2,713,910	8.4%
Department Total	45,069,979	46,821,921	3.9%	51,326,970	50,215,630	97.8%	7.2%	53,819,330	4.9%
Amended Budget	49,636,665	48,606,770	-2.1%		51,565,308		6.1%		
% of Amended Spent	90.80%	96.33%			97.38%			over 2 years	10.7%
						Base Budget >>		51,813,530	0.9%
						Augmentations >>		2,005,800	3.9%
DEPARTMENTAL EXPENDITURES BY FUNDING SOURCES									
	FY10-11 Approved	FY11-12 Approved	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	11,337,590	11,643,706	2.7%	13,881,500	13,270,070	95.6%	14.0%	14,016,520	1.0%
Contracted Services	25,449,191	26,654,882	4.7%	27,814,900	27,496,800	98.9%	3.2%	29,485,970	6.0%
Commodities	2,752,928	3,030,884	10.1%	3,607,470	3,419,460	94.8%	12.8%	3,720,150	3.1%
Internal Charges	1,484,836	1,484,836	0.0%	1,884,830	1,881,400	99.8%	26.7%	2,242,400	19.0%
Other Payments	4,045,434	4,007,613	-0.9%	4,138,270	4,147,900	100.2%	3.5%	4,354,290	5.2%
Department Total	45,069,979	46,821,921	3.9%	51,326,970	50,215,630	97.8%	7.2%	53,819,330	4.9%



Department: 53000 - Public Works Department (Continued)

DEPARTMENTAL EXPENDITURES BY FUNDING SOURCES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
General Fund 101 - Taxes	2,513,787	2,996,964	19.2%	3,853,200	3,739,860	97.1%	24.8%	3,980,470	3.3%
Facility Fees	0	0		87,800	135,000	153.8%		135,000	53.8%
Traffic Fines Sub-fund 105	85,000	85,000	0.0%	90,000	90,000	100.0%	5.9%	90,000	0.0%
TDA & Gas Tax Funds 24x	2,496,600	2,383,383	-4.5%	2,620,000	2,620,000	100.0%	9.9%	2,750,000	5.0%
Landscaping Districts Fund 271	2,192,779	2,065,140	-5.8%	2,225,750	1,981,160	89.0%	-4.1%	2,966,440	33.3%
Water Fund 511	11,205,328	11,581,960	3.4%	12,036,140	11,539,200	95.9%	-0.4%	12,322,470	2.4%
Wastewater Fund 521	6,697,055	6,786,893	1.3%	7,351,910	7,043,560	95.8%	3.8%	7,463,470	1.5%
Solid Waste Fund 531	17,194,283	18,288,931	6.4%	18,241,530	18,460,340	101.2%	0.9%	19,076,550	4.6%
Drainage Fund 541	451,761	422,500	-6.5%	543,160	515,340	94.9%	22.0%	572,740	5.4%
Airport Fund 561	0	0		291,950	289,680	99.2%		298,880	2.4%
Transit Fund 571	0	0		1,724,830	1,578,500	91.5%		1,878,650	8.9%
Central Garage Fund 601	1,263,133	1,238,623	-1.9%	1,449,400	1,444,860	99.7%	16.7%	1,456,190	0.5%
Building Maintenance Fund 615	970,253	972,527	0.2%	811,300	778,130	95.9%	-20.0%	828,470	2.1%
Department Total	45,069,979	46,821,921	3.9%	51,326,970	50,215,630	97.8%	7.2%	53,819,330	4.9%

DEPARTMENTAL STAFFING	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Approved	% Change
<i>Regular Positions</i>									
Director of Public Works	1.00	1.00		2.00	2.00			1.00	
Managers & Supervisors	11.00	11.00		12.00	12.00			12.00	
Secretarial & Clerical	4.00	4.00		6.00	6.00			6.00	
Street & Traffic Maintenance	14.00	14.00		14.00	14.00			14.00	
Parks & Landscape Maintenance	20.00	20.00		19.00	19.00			19.00	
Utilities Plant Maintenance	15.00	15.00		14.00	14.00			14.00	
Utilities Plant Operations	17.00	17.00		17.00	17.00			17.00	
Utilities Field Maintenance	23.00	23.00		21.00	21.00			21.00	
Laboratory	5.00	5.00		5.00	5.00			5.00	
Building & Eqpt Maintenance	9.00	9.00		9.00	9.00			9.00	
Custodial	1.00	1.00		1.00	1.00			1.00	
Water Conservation	1.00	1.00		1.00	1.00			1.00	
Solid Waste	1.00	1.00		1.00	1.00			1.00	
Transit	0.00	0.00		1.00	1.00			1.00	
Airport	0.00	0.00		2.00	2.00			2.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Parks & Landscape Maintenance	4.50	4.50		4.50	4.50			4.50	
Utilities Plant Maintenance	0.90	0.90		0.90	0.90			0.90	
Water Conservation	0.50	0.50		0.50	0.50			0.50	
Transportation Commissioners (7)	0.00	0.00		0.25	0.25			0.25	
Transit	0.00	0.00		0.25	0.25			0.25	
Facilities	0.00	0.00		2.70	2.70			3.50	
Total - Full Time Equivalents	127.90	127.90	0.0%	134.10	134.10	100.0%	4.8%	133.90	-0.1%



53000 - Public Works Department Historical Budget Increments, Augmentations, and Usage

Department Budget By Object	Prior Year Adopted Budgets	<<<< Base Increment & Augmentations >>>>					New Year Adopted Budgets		Actual Budget Use	
		Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Base	FY10-11 \$ Budget	% Change	FY10-11 \$ Actual	% Used
FY10-11 Budget >>	FY09-10 \$ Budget									
Personnel Expenses	13,822,630	-1,002,830	-7.3%	12,819,800	47,610	0.4%	12,867,410	-6.9%	11,337,590	88.1%
Contracted Services	28,733,570	-1,691,250	-5.9%	27,042,320	190,750	0.7%	27,233,070	-5.2%	25,449,191	93.4%
Commodities	4,978,180	-1,851,430	-37.2%	3,126,750	20,200	0.6%	3,146,950	-36.8%	2,752,928	87.5%
Internal Charges	1,988,490	-443,620	-22.3%	1,544,870	-39,330	-2.5%	1,505,540	-24.3%	1,484,836	98.6%
Other Payments	1,239,300	70,900	5.7%	1,310,200	2,827,540	215.8%	4,137,740	233.9%	4,045,434	97.8%
Department Total	50,762,170	-4,918,230	-9.7%	45,843,940	3,046,770	6.6%	48,890,710	-3.7%	45,069,979	92.2%
FY11-12 Budget >>	FY10-11 \$ Budget									
Personnel Expenses	12,867,410	-225,350	-1.8%	12,642,060	0	0.0%	12,642,060	-1.8%	11,643,706	92.1%
Contracted Services	27,233,070	-962,030	-3.5%	26,271,040	538,000	2.0%	26,809,040	-1.6%	26,654,882	99.4%
Commodities	3,146,950	-27,500	-0.9%	3,119,450	377,770	12.1%	3,497,220	11.1%	3,030,884	86.7%
Internal Charges	1,505,540	-2,000	-0.1%	1,503,540	24,000	1.6%	1,527,540	1.5%	1,484,836	97.2%
Other Payments	4,137,740	-71,600	-1.7%	4,066,140	32,500	0.8%	4,098,640	-0.9%	4,007,613	97.8%
Department Total	48,890,710	-1,288,480	-2.6%	47,602,230	972,270	2.0%	48,574,500	-0.6%	46,821,921	96.4%
FY12-13 Budget >>	FY11-12 \$ Budget									
Personnel Expenses	12,642,060	802,320	6.3%	13,444,380	437,120	3.3%	13,881,500	9.8%	13,270,070	95.6%
Contracted Services	26,809,040	-549,620	-2.1%	26,259,420	1,555,480	5.9%	27,814,900	3.8%	27,496,800	98.9%
Commodities	3,497,220	-202,950	-5.8%	3,294,270	313,200	9.5%	3,607,470	3.2%	3,419,460	94.8%
Internal Charges	1,527,540	24,230	1.6%	1,551,770	333,060	21.5%	1,884,830	23.4%	1,881,400	99.8%
Other Payments	4,098,640	-87,320	-2.1%	4,011,320	126,950	3.2%	4,138,270	1.0%	4,147,900	100.2%
Department Total	48,574,500	-13,340	0.0%	48,561,160	2,765,810	5.7%	51,326,970	5.7%	50,215,630	97.8%
FY13-14 Proposed Budget >>	FY12-13 \$ Budget									
Personnel Expenses	13,881,500	103,500	0.7%	13,985,000	31,520	0.2%	14,016,520	1.0%		
Contracted Services	27,814,900	1,000	0.0%	27,815,900	1,670,070	6.0%	29,485,970	6.0%		
Commodities	3,607,470	34,290	1.0%	3,641,760	78,390	2.2%	3,720,150	3.1%		
Internal Charges	1,884,830	347,770	18.5%	2,232,600	9,800	0.4%	2,242,400	19.0%		
Other Payments	4,138,270	0	0.0%	4,138,270	216,020	5.2%	4,354,290	5.2%		
Department Total	51,326,970	486,560	0.9%	51,813,530	2,005,800	3.9%	53,819,330	4.9%		

Airport & Transit Pr
\$1,908,520 added to
for FY12-13. Also,
Facilities Program f

Notes:

1. The Base Increment for personnel expenses represents annual **Pay Raises** and salary/benefit adjustments.
2. The Base Increment for other objects represents the annual **Cost Adjustments** for inflation and usage.
3. Base Augments for personnel expenses represent the costs of **New Staffing** for the department or added overtime or temporary hours.
4. Base Augments for other objects represent **Operational Enhancements** for program expansion, work improvement, and new activities.

Budget Narrative- Public Works Department

Recent Budget Changes

FY 08-09

- 2 Maintenance Workers deleted from department staffing
- Midyear non-personnel costs reduction- \$256,998 or 5.1% of adopted General Fund budget for such items
- Various positions frozen for the year

FY 09-10

- 5 full-time regular positions deleted from departmental staffing. Also, savings in personnel expenses realized due to vacancies.
- A 3.6% decrease in personnel expenses due to position deletion and anticipated furlough savings
- A \$689,860 reduction in non-personnel costs in General Fund programs.
- Further \$201,065 reduction in non-personnel costs during the fiscal year
- Custodial maintenance and street tree maintenance programs switched from City personnel to contracted work.

FY 10-11

- 15 more full-time positions were deleted from departmental staffing, but 0.40 FTEs in temporary staffing were added
- Reduction in Base Budget of \$4,918,230 or 9.7% from FY 09-10 Adopted Budget
- Budget augmentation of \$2,241,060 for utilities and \$782,600 for solid waste. These include a \$2,025,000 increase in franchise fee payments for Utilities Funds and a \$782,600 increase for Solid Waste Fund.

FY 11-12

- Decrease in base budget of \$1,288,480 or 2.6% from the FY10-11 Adopted Budget. About \$225,350 of this decrease was in personnel expenses; while \$962,030 were in contracted services.
- Budget augmentations of \$939,770. These included \$500,000 for SSJID water supply, \$250,000 for water meters, and \$38,000 for a water fund rate study. Also, included was an added \$100,000 for fleet fuel purchase and an added \$23,270 for fleet vehicle repairs.
- Departmental staffing remained at its current level of 127.50 FTEs.

FY 12-13

- Decrease in base budget of \$13,340 from FY11-12 adopted budget
- The Airport and Transit programs with a \$1,909,710 base budget and 4.50 FTEs transferred in from the Parks and Community Services Department.
- The Community Facilities program with a \$320,370 base budget and 2.70 FTEs also transferred in from the Parks and Community Services Department
- The current Director of Parks and Community Services and department Executive Assistant were transferred to Public Works. The current Public Works Director retired during the year.
- The department transferred a Management Analyst to the Administrative Services Department
- During the year, 3 Maintenance Workers and Plant Mechanic positions will be deleted. Budget savings of \$398,130 due to retirements.
- Budget augmentations of \$224,090 for Transit, \$445,700 for Utilities, \$100,000 for fuel, and \$114,300 for other programs.
- Department will move into new administrative offices at renovated City Hall Annex. Work will continue on the planned expansion of the Public Works Yard.

Proposed Budget Changes for FY13-14

- Base budget increase of \$486,560 or 0.9% over the FY 12-13 adopted budget. Increases in all categories particularly internal service charges.
- Budget augmentations of \$2,005,800. Increases particularly in contracted services for solid waste and landscaping district maintenance.
- Departmental staffing will lose 1 full-time regular position due to retirement. Although there will be a .80 FTEs increase in Community Facilities.
- Solid waste contract will show a 4.5% increase reflecting appropriate contract level based upon recent rate increases.
- Landscaping districts maintenance contract will show major increases due to periodic maintenance requirements.

The following are major non-personnel expense items:

Expense	FY 11-12	%Change	FY 12-13	%Change	FY13-14
Traffic and Street Light Electricity	\$640,000	4.70%	\$670,000	3.79%	\$695,000
Street Sweeping Contract	235,000	0.00%	235,000	3.40%	243,000
Street Trees Maintenance Contract	180,000	3.00%	185,020	7.30%	198,520
Sidewalk Maintenance Contracts	20,000	-7.50%	5,000	40.00%	7,000
Street Maintenance Materials	136,310	0.00%	136,310	0.00%	136,310
Landscaping Districts Contracts	1,033,900	-8.00%	951,580	70.10%	1,625,120
LD Utilities	839,490	4.40%	876,420	6.00%	882,150
Utilities Systems Electricity	1,886,200	-2.10%	1,846,200	0.00%	1,846,200
Bulk Water Purchase	3,655,000	0.00%	3,655,000	0.00%	3,655,000
Utilities Plant Chemicals	535,200	-7.50%	495,200	0.00%	495,200
Utilities ROW Maintenance Fees	2,575,000	2.60%	2,642,000	3.00%	2,721,400
Solid Waste Contracts	16,392,60	0.00%	16,392,60	4.50%	17,137,60
Solid Waste Franchise Fees	1,200,000	2.50%	1,148,000	3.50%	1,188,200
Building Maintenance Contracts	56,070	0.00%	56,040	0.00%	56,040
Fuel for City Fleet	510,000	19.60%	610,000	0.00%	610,000
Fleet Repair Parts	121,000	0.00%	121,000	0.00%	121,000
Fleet Repair Contracts	63,000	0.00%	63,000	0.00%	63,000
Transit Contracts			950,300	7.20%	1,018,430
Equipment Acquisition	\$7,600		\$22,500		\$33,000
Equipment Replacement	\$480,100		\$124,300		\$665,500

53000 - Public Works Department

Department Budget By Division	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Adopted	% Change	FY12-13 \$ Base Budget	% Change	FY13-14 \$ Bud Augment	% over Base
5311 - Pub Works Admin	1,030,073	996,013	-3.3%	1,159,440	16.4%	1,092,040	-5.8%	0	0.0%
533x - PW - Internal Maint	2,155,970	2,135,805	-0.9%	2,663,090	24.7%	2,688,020	0.9%	54,710	2.0%
534x - PW - Street Maint	2,828,226	2,895,649	2.4%	3,508,510	21.2%	3,535,840	0.8%	112,600	3.2%
537x - PW - Park Maint	1,855,714	1,935,537	4.3%	2,172,890	12.3%	2,270,130	4.5%	32,010	1.4%
537x - PW - Ldsp Maint	2,468,720	2,533,205	2.6%	2,790,360	10.2%	2,755,880	-1.2%	753,550	27.3%
535x - PW - Wtr & Swr Maint	5,488,040	5,432,280	-1.0%	5,883,860	8.3%	6,048,820	2.8%	79,400	1.3%
536x - PW - Utilities O&M	12,405,153	12,931,336	4.2%	13,242,660	2.4%	13,413,670	1.3%	102,000	0.8%
538x - PW - Solid Waste	16,855,276	17,962,096		17,889,380	-0.4%	17,899,730	0.1%	803,400	4.5%
555x - PW - Transit & Airport	0	0		2,016,780		2,109,400	4.6%	68,130	3.2%
Department Total	45,087,172	46,821,921	3.8%	51,326,970	9.6%	51,813,530	0.9%	2,005,800	3.9%

Department Budget by Object

Personnel Expenses	11,337,590	11,643,706	2.7%	13,881,500	19.2%	13,985,000	0.7%	31,520	0.2%
Contracted Services	25,449,191	26,654,882	4.7%	27,814,900	4.4%	27,815,900	0.0%	1,670,070	6.0%
Commodities	2,752,928	3,030,884	10.1%	3,607,470	19.0%	3,641,760	1.0%	78,390	2.2%
Internal Charges	1,484,836	1,484,836	0.0%	1,884,830	26.9%	2,232,600	18.5%	9,800	0.4%
Other Payments	4,045,434	4,007,613	-0.9%	4,138,270	3.3%	4,138,270	0.0%	216,020	5.2%
Department Total	45,069,979	46,821,921	3.9%	51,326,970	9.6%	51,813,530	0.9%	2,005,800	3.9%

Department Budget by Funding Source

General Fund 101 - Taxes	2,513,787	2,996,964	19.2%	3,853,200	28.6%	3,968,650	3.0%	11,820	0.3%
Facility Fees	0	0		87,800		91,000		44,000	48.4%
Traffic Fines Sub-fund 105	85,000	85,000	0.0%	90,000	5.9%	90,000	0.0%	0	0.0%
TDA & Gas Tax Funds 24x	2,496,600	2,383,383	-4.5%	2,620,000	9.9%	2,640,000	0.8%	110,000	4.2%
Landscaping Districts Fund 271	2,192,779	2,065,140	-5.8%	2,225,750	7.8%	2,212,890	-0.6%	753,550	34.1%
Water Fund 511	11,205,328	11,581,960	3.4%	12,036,140	3.9%	12,226,670	1.6%	95,800	0.8%
Wastewater Fund 521	6,697,055	6,786,893	1.3%	7,351,910	8.3%	7,377,870	0.4%	85,600	1.2%
Solid Waste Fund 531	17,194,283	18,288,931	6.4%	18,241,530	-0.3%	18,249,150	0.0%	827,400	4.5%
Drainage Fund 541	451,761	422,500	-6.5%	543,160	28.6%	572,740	5.4%	0	0.0%
Airport Fund 561	0	0		291,950		298,880		0	0.0%
Transit Fund 571	0	0		1,724,830		1,810,520		68,130	3.8%
Central Garage Fund 601	1,263,133	1,238,623	-1.9%	1,449,400	17.0%	1,456,190	0.5%	0	0.0%
Building Maintenance Fund 615	970,253	972,527	0.2%	811,300	-16.6%	818,970	0.9%	9,500	1.2%
Department Total	45,069,979	46,821,921	3.9%	51,326,970	9.6%	51,813,530	0.9%	2,005,800	3.9%

Department Staffing

Total - Full Time Equivalent:	127.90	127.90	0.0%	134.10	4.8%	133.10	-0.7%	0.80	0.6%
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Department Equipment Purchase

Replacement Equipment	256,019	361,591	41.2%	274,300	-24.1%	150,000	-45.3%	665,500	443.7%
New Equipment	59,203	1,187	-98.0%	22,500		0		33,000	

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Department: **53000 - Public Works Department**
 Division: **53100 - Director's Office**
 Program: **53110 - Public Works Administration**

Administer and direct the Public Works Department and provide the necessary administrative support for its operations and activities.

PERFORMANCE OBJECTIVES

1. To administer the 33 programs of the department at an admin costs of 1.3% or less of the department operating budget.
2. To oversee a departmental budget of over \$53,819,330 and with an authorized staffing of 133.90 full-time equivalents.
3. To process all purchase orders, vouchers, and invoices in a timely manner.
4. To process time cards, PAF's, and other personnel documents in in a timely manner.
5. To provide timely completion of all equipment/service bid packages, agenda items, and other documents.

COMMENTARY

This program provided for the Director of Public Works and an allocation of support staff.

In FY09-10, a Deputy Director and Executive Assistant positions were deleted, while a Management Analyst was added.

In both FY10-11 and FY11-12, program costs showed minor decreases. In FY12-13, they will show a major increase, due to a temporary overhire in the Director position and other staffing changes.

For FY13-14, program staffing will return to its regular level. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	516,186	518,065	0.4%	543,240	702,920	129.4%	35.7%	510,900	-6.0%
Contracted Services	17,076	16,405	-3.9%	20,300	18,600	91.6%	13.4%	20,300	0.0%
Commodities	12,500	14,274	14.2%	14,890	14,370	96.5%	0.7%	15,790	6.0%
Internal Charges	60,619	55,472	-8.5%	69,360	69,000	99.5%	24.4%	79,360	14.4%
Other Payments	0	0		0	0			0	
Program Total	606,381	604,216	-0.4%	647,790	804,890	124.3%	33.2%	626,350	-3.3%

FUNDING SOURCES

General Fund 101 - Taxes	261,961	269,193	2.8%	306,300	456,080	148.9%	69.4%	278,300	-9.1%
Landscaping Dist Fund 271	57,410	55,833	-2.7%	36,390	36,390	100.0%	-34.8%	58,010	59.4%
Water Fund 511	161,140	156,745	-2.7%	171,430	175,400	102.3%	11.9%	162,840	-5.0%
Wastewater Fund 521	24,600	23,930	-2.7%	24,900	26,780	107.6%	11.9%	24,860	-0.2%
Solid Waste Fund 531	8,200	7,980	-2.7%	8,820	8,930	101.2%	11.9%	8,290	-6.0%
Drainage Fund 541	15,580	15,150	-2.8%	16,710	16,950	101.4%	11.9%	15,740	-5.8%
Central Garage Fund 601	36,080	35,100	-2.7%	38,750	39,280	101.4%	11.9%	36,460	-5.9%
Bldg Maint Fund 615	41,410	40,285	-2.7%	44,490	45,080	101.3%	11.9%	41,850	-5.9%
Program Total	606,381	604,216	-0.4%	647,790	804,890	124.3%	33.2%	626,350	-3.3%

PROGRAM STAFFING*Regular Positions*

Director of Public Works	1.00	1.00		2.00	2.00			1.00	
Exec Asst II-Admin/Sr Secretary	0.00	0.00		1.00	1.00			1.00	
Admin Assts	1.36	1.36		1.36	1.36			1.36	
Deputy Director - Maintenance	0.00	0.00		0.00	0.00			0.00	
Management Analyst	1.68	1.68		0.10	0.68			0.68	
Total - Full-Time Equivalents	4.04	4.04	0.0%	4.46	5.04	113.0%	24.8%	4.04	-19.8%

Department: **53000 - Public Works Department**
 Division: **53100 - Director's Office**
 Program: **53120 - Utilities Management**

Administer and direct the Utilities Division of the Public Works Department and provide the necessary administrative support for its operations and activities.

PERFORMANCE OBJECTIVES

1. To administer the 10 programs of the division at an admin cost of 3.6% or less of the department operating budget.
2. To oversee a divisional budget of over \$14,281,670 and with an authorized staffing of 49.36 full-time equivalents.
3. To establish water supplies through the Semitropic and Aquifer Storage and Recovery programs.
4. To research methods of reducing salinity in the City's wastewater effluent in order to meet Delta salinity standards.
5. To update and maintain Utilities data in the GIS.
6. To ensure regulatory reporting requirements related to water, wastewater, and storm water are met.

COMMENTARY

This program provided for the Deputy Director for Utilities and an allocation of support staff. Program costs have shown moderate increases over the years. However, they may fluctuate from year-to-year due to legal, financial, and engineering costs for the utility systems.

In FY09-10 and FY10-11, both program costs and contracted costs were up. In FY11-12, program costs were down. In FY12-13, they will show a moderate increase; contracted costs, while within budget, are higher than the prior year.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	279,516	307,751	10.1%	359,360	311,950	86.8%	1.4%	310,400	-13.6%
Contracted Services	128,944	67,334	-47.8%	129,370	89,400	69.1%	32.8%	129,370	0.0%
Commodities	0	0		700	700	100.0%		700	0.0%
Internal Charges	15,232	16,712	9.7%	22,220	22,000	99.0%	31.6%	25,220	13.5%
Other Payments	0	0		0	0			0	
Program Total	423,692	391,797	-7.5%	511,650	424,050	82.9%	8.2%	465,690	-9.0%

FUNDING SOURCES

General Fund 101 - Taxes	0	0		0	0			0	
Engineering Fees	0	0		0	0			0	
Water Fund 511	152,106	180,265	18.5%	206,140	220,800	107.1%	22.5%	183,160	-11.1%
Wastewater Fund 521	271,586	211,532	-22.1%	305,510	203,250	66.5%	-3.9%	282,530	-7.5%
Program Total	423,692	391,797	-7.5%	511,650	424,050	82.9%	8.2%	465,690	-9.0%

PROGRAM STAFFING*Regular Positions*

Deputy Director - Utilities	1.00	1.00		1.00	1.00			1.00	
Exec Asst II-Admin/Sr Secretary	0.00	0.00		0.00	0.00			0.00	
Admin Asst II-Sr Admin Clerk	0.32	0.32		0.32	0.32			0.32	
Admin Asst III-Secretary	0.32	0.32		0.32	0.32			0.32	
Management Analyst	0.32	0.32		0.90	0.32			0.32	
Total - Full-Time Equivalents	1.96	1.96	0.0%	2.54	1.96	77.2%	0.0%	1.96	0.0%

DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Completed Phase I of renovations to Boyd Service Center.
2. Provided Internal Services (Central Garage, Building Maintenance, and Custodial Services) to other city departments.
3. Performed regular scheduled street sweeping every two weeks in residential areas and twice a week in the Downtown Business District.
4. Performed regularly scheduled park mowing and edging, as well as playing field maintenance, with an emphasis placed on turf management at the Tracy Sports Complex and Plasencia Fields.
5. Facility and Park rental revenues reached approximately \$200,000 (this excludes the Transit Station Rentals).

Current Projections: FY 12-13

1. Continue regular scheduled street sweeping every two weeks in the residential areas and twice a week in the downtown Business District.
2. Continue to provide Internal Services (Central Garage, building Maintenance, and Custodial Services) to other city departments.
3. Implement upgrade of Fuel Island at Boyd Service Center.
4. Continue the street and park tree trimming and replanting program. Continue contract tree trimming.
5. Performed regularly scheduled park mowing and edging, as well as playing field maintenance. Facility and Park rental revenues will reach beyond \$220,000 (this excludes the Transit Station rentals).
6. Sports field rental allocations completed by November 1st due date.
7. Legacy Fields Ribbon Cutting – April 2013.
8. Indoor Rental, Outdoor Rental and Sports Field Rental Policies updated.
9. Implementation of Pilot park Camera Program.
10. Update and amend expired MOU's and license agreements.

Future Projections: FY 13-14

1. Implement Phase II of Boyd Service Center Renovations.
2. Continue to provide Internal Services (Central Garage, Building Maintenance, and Custodial Services) to other city departments.
3. Continue regular scheduled street sweeping every two weeks in the residential areas and twice a week in the Downtown Business District.
4. Continue to provide street and park tree maintenance and replanting.
5. Continue Park and sports field maintenance, including turf enhancement.
6. Expand marketing activities to attract new facility rental customers and events.
7. Facility and Park rental revenues will reach \$250,000 (excluding Transit Station rentals.)
8. Rental fee analysis performed
9. Park Watch and Adopt-A-Park Programs implemented.
10. New Indoor Rental, Outdoor Rental and Sports Field Rental Policies implemented.
11. New facility booking and registration software purchased and applied.

CORE MEASURES and Supporting Data for CENTRAL GARAGE Program

from

ICMA-CPM Data Templates

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Projected	FY12-13 Estimate	% Change	FY13-14 Projected	% Change
# of Vehicles & Equipment Pieces									
Police Vehicles	32	30	49	63.33%	52	36	-26.53%	39	8.33%
Light I Vehicles	142	153	132	-13.73%	150	144	9.09%	149	3.47%
Medium Vehicles	32	38	31	-18.42%	16	37	19.35%	31	-16.22%
Heavy Vehicles	10	11	13	18.18%	26	12	-7.69%	13	8.33%
Heavy Equipment	21	22	22	0.00%	18	22	0.00%	35	59.09%
Light Equipment	95	93	134	44.09%	140	101	-24.63%	92	-8.91%
Total	332	347	381	9.80%	402	352	-7.61%	359	1.99%
Vehicles Mileage									
Police Vehicles	442,829	414,324	452,621	9.24%	504,510	461,652	2.00%	417,000	-9.67%
Light I Vehicles	803,794	787,486	692,155	-12.11%	813,208	722,063	4.32%	811,500	12.39%
Medium Vehicles	69,181	89,824	133,218	48.31%	43,291	58,191	-56.32%	12,200	-79.03%
Heavy Vehicles	9,394	9,513	6,650	-30.10%	9,675	6,237	-6.21%	6,600	5.82%
Total	1,325,198	1,301,147	1,284,644	-1.27%	1,370,684	1,335,500	3.96%	1,336,000	0.04%
Equipment Hours Used									
Heavy Equipment	1,158	1,190	1,190	0.00%	750	1,114	-6.39%	3,567	220.20%
# of Work Orders Completed									
Police Vehicles	304	283	270	-4.59%	331	270	0.00%	290	7.41%
Light I Vehicles	575	543	403	-25.78%	425	389	-3.47%	485	24.68%
Medium Vehicles	115	131	102	-22.14%	60	106	3.92%	217	104.72%
Heavy Vehicles	87	80	99	23.75%	87	94	-5.05%	100	6.38%
Heavy Equipment	86	83	88	6.02%	39	88	0.00%	220	150.00%
Light Equipment	355	522	527	0.96%	509	536	1.71%	530	-1.12%
Total	1,522	1,642	1,489	-9.32%	1,451	1,450	-2.62%	1,500	3.45%
Program Costs (\$1,000)	\$1,090	\$1,227	\$1,204	-1.92%	\$1,411	\$1,406	16.79%	\$1,420	1.00%
Program Costs/Vehicle-Pieces	\$3,283.13	\$3,536.02	\$3,158.79	-10.67%	\$3,509.08	\$3,993.18	26.41%	\$3,954.60	-0.97%
Maintenance Costs (\$1,000)	\$658.3	\$618.7	\$574.5	-7.14%	\$709.15	\$704.1	22.56%	\$718.20	2.00%
Maintenance Costs/Vehicle-Piece	\$1,982.83	\$1,782.93	\$1,507.87	-15.43%	\$1,764.05	\$2,000.28	32.66%	\$2,000.56	0.01%
Maintenance Costs/Work Order	\$432.52	\$376.78	\$385.83	2.40%	\$488.73	\$485.59	25.86%	\$478.80	-1.40%
Billable Hours	3,779	3,490	3,614	3.55%	3,751	3,099	-14.25%	3,900	25.85%
Maintenance Cost/Billable Hours	\$174.20	\$177.27	\$158.97	-10.33%	\$189.06	\$227.20	42.93%	\$184.15	-18.95%
Fuel Costs (\$1,000)	\$431.6	\$500.2	\$629.0	25.76%	\$701.5	\$701.5	11.53%	\$701.5	0.00%
Fuel Purchased (Gallons)	161,823	127,865	153,531	20.07%	159,178	130,000	-15.33%	130,000	0.00%
Fuel Costs/Gallon	\$2.67	\$3.91	\$4.10	4.74%	\$4.41	\$5.40	31.71%	\$5.40	0.00%
Fuel Costs/Mile	\$0.33	\$0.38	\$0.49	27.38%	\$0.51	\$0.53	7.28%	\$0.53	-0.04%

Department: 53000 - Public Works Department
 Division: 53300 - Maintenance >> Internal Services
 Program: 53310 - Central Garage

Provide fuel, repairs, and preventative maintenance for City owned vehicles and equipment. Administer and monitor contracted repair work. Maintain vehicle operation & maintenance costs.

PERFORMANCE OBJECTIVES

1. To provide vehicle maintenance for a fleet of 224 vehicles and equipment maintenance for 122 pieces of equipment.
2. To perform preventative maintenance and repairs on City vehicles and equipment.
3. To complete annual smog and opacity tests on City vehicles and equipment.
4. To perform all life and crane certifications.
5. To maintain operations in compliance with all Hazmat, OSHA, Cal-EPA, SJVAPCD, CARB, and environmental health regulations.
6. To maintain all fuel pumps, tanks, and vapor recovery system.
7. To provide fuel valued at \$610,000 for City operations.

COMMENTARY

In FY08-09, a fleet utilization study was done; and fleet size was reduced to from about 282 to 211. But now, the size is back up to about 224.

In FY10-11, program costs increased primarily due to fuel costs. In FY11-12, program costs showed a minimal decrease. While personnel and contracted costs were down, fuel and parts costs were up.

In FY12-13, program costs will increase, primarily due to full staffing and higher fuel costs.

For FY13-14, the program budget provides for the current staffing, a slight increase for internal charges, and current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	420,507	371,342	-11.7%	470,800	463,400	98.4%	24.8%	475,500	1.0%
Contracted Services	115,346	106,135	-8.0%	124,560	120,380	96.6%	13.4%	124,560	0.0%
Commodities	646,017	680,526	5.3%	754,090	760,800	100.9%	11.8%	754,090	0.0%
Internal Charges	40,677	45,520	11.9%	61,200	61,000	99.7%	34.0%	65,580	7.2%
Other Payments	4,504	0		0	0			0	
Program Total	1,227,051	1,203,523	-1.9%	1,410,650	1,405,580	99.6%	16.8%	1,419,730	0.6%
FUNDING SOURCES									
Central Garage Fund 601	1,227,051	1,203,523	-1.9%	1,410,650	1,405,580	99.6%	16.8%	1,419,730	0.6%
Program Total	1,227,051	1,203,523	-1.9%	1,410,650	1,405,580	99.6%	16.8%	1,419,730	0.6%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Deputy Director of PW	0.00	0.00		0.00	0.00			0.00	
Public Works Supervisor	0.35	0.35		0.35	0.35			0.35	
Senior Equipment Mechanic	1.00	1.00		1.00	1.00			1.00	
Equipment Mechanic	2.00	2.00		2.00	2.00			2.00	
Equipment Service Worker	1.00	1.00		1.00	1.00			1.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Total - Full-Time Equivalents	4.35	4.35	0.0%	4.35	4.35	100.0%	0.0%	4.35	0.0%

CORE MEASURES and Supporting Data for BUILDING MAINTENANCE Programs
from

ICMA-CPM Data Templates	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Projected	FY12-13 Estimate	% Change	FY13-14 Projected	% Change
# of Facilities Maintained									
Administrative Facilities	12	12	12	0.00%	11	11		12	
Warehouse/Industrial Facilities	3	3	3	0.00%	3	3		3	
Fire Stations	7	7	7	0.00%	7	7		8	
Animal Care Facilities	1	1	1	0.00%	1	1		1	
Library/Cultural Facilities	5	5	5	0.00%	5	5		5	
Recreation/Community Facilities	5	5	5	0.00%	5	5		5	
Others	1	1	1	0.00%	2	2		3	
Total	34	34	34	0.00%	34	34	0.00%	37	8.82%
Facilities Square Footage									
Administrative Facilities	134,782	134,782	134,782	0.00%	134,782	134,782	0.00%	134,782	0.00%
Warehouse/Industrial Facilities	4,563	4,563	4,563	0.00%	4,563	4,563	0.00%	4,563	0.00%
Fire Stations	35,786	35,786	35,786	0.00%	35,786	35,786	0.00%	35,786	0.00%
Animal Care Facilities	4,494	4,494	4,494	0.00%	4,494	4,494	0.00%	4,494	0.00%
Library/Cultural Facilities	67,989	67,989	67,989	0.00%	67,989	67,989	0.00%	67,989	0.00%
Recreation/Community Facilities	22,682	22,642	22,642	0.00%	22,682	22,682	0.18%	21,296	-6.11%
Others	1,000	1,000	1,000	0.00%	7,000	7,000	600.00%	1,000	-85.71%
Total	271,296	271,256	271,256	0.00%	277,296	277,296	2.23%	269,910	-2.66%
Custodial Services									
Facilities In-house *1	23	0	0		0	0		0	
Facilities Contracted	27	27	27		27	25		25	
Square Footage In-house	0	0	0		0	0		0	
Square Footage Contracted	230,730	230,730	230,730	0.00%	230,730	207,000	-10.28%	207,000	0.00%
BM Program Costs (\$1,000)	\$1,016	\$929	\$1,032	11.05%	\$986	\$992	-3.80%	\$1,054	6.18%
BM Program Costs/Square Foot	\$3.74	\$3.42	\$3.80	11.05%	\$3.56	\$3.58	-5.90%	\$3.90	9.08%
Maintenance Costs (\$1,000)	\$682.8	\$610.2	\$636.5	4.31%	\$664.9	\$650.9	2.26%	\$683.1	4.95%
Maintenance Costs/Square Foot	\$2.52	\$2.25	\$2.35	4.31%	\$2.40	\$2.35	0.03%	\$2.53	7.82%
Custodial Costs (\$1,000)	\$332.6	\$318.7	\$295.7	-7.22%	\$354.0	\$341.4	15.45%	\$370.5	8.52%
Custodial Costs/Square Foot	\$1.44	\$1.38	\$1.28	-7.22%	\$1.53	\$1.65	28.69%	\$1.79	8.52%

*1 In-House Custodial Services for only 3 months in FY09-10.

Department: **53000 - Public Works Department**
 Division: **53300 - Maintenance >> Internal Services**
 Program: **53320 - Building Maintenance**

Provide maintenance and repair services for all City buildings and facilities. Such services include: structural, electrical, plumbing, HVAC, and moving services.

COMMENTARY

In both FY10-11 and FY11-12, program costs showed modest increases.

In FY12-13, program costs will show a modest increase. Contracted services are expected to exceed their budget.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges and materials, but maintains current funding for other cost items.

PERFORMANCE OBJECTIVES

1. To provide building maintenance for 52 City buildings and leased facilities, with over 251,914 square feet to be maintained.
2. To perform preventative maintenance on City buildings and maintain their energy management systems.
3. To perform maintenance repairs on City buildings and other miscellaneous work tasks.
4. To establish a proactive maintenance system for facilities.
5. To maintain building repair cost data.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	419,767	446,705	6.4%	477,900	458,740	96.0%	2.7%	478,900	0.2%
Contracted Services	83,416	89,451	7.2%	71,730	83,000	115.7%	-7.2%	71,730	0.0%
Commodities	73,305	69,451	-5.3%	77,320	72,120	93.3%	3.8%	78,500	1.5%
Internal Charges	28,318	30,883	9.1%	37,960	37,000	97.5%	19.8%	44,460	17.1%
Other Payments	5,332	0		0	0			9,500	
Program Total	610,138	636,490	4.3%	664,910	650,860	97.9%	2.3%	683,090	2.7%
FUNDING SOURCES									
General Fund 101 - Taxes	0	0		0	0			0	
Building Maintenance Fund 615	610,138	636,490	4.3%	664,910	650,860	97.9%	2.3%	683,090	2.7%
Capital Projects Funds	0	0		0	0			0	
Central Garage Fund 601	0	0		0	0			0	
Program Total	610,138	636,490	4.3%	664,910	650,860	97.9%	2.3%	683,090	2.7%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Deputy Director of PW	0.00	0.00		0.00	0.00			0.00	
Public Works Supervisor	0.25	0.25		0.25	0.25			0.25	
Building Maintenance Worker	3.00	3.00		3.00	3.00			3.00	
Maintenance Worker II	0.50	0.50		0.50	0.50			0.50	
Senior Building Maint Worker	1.00	1.00		1.00	1.00			1.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Total - Full-Time Equivalents	4.75	4.75	0.0%	4.75	4.75	100.0%	0.0%	4.75	0.0%

Department: **53000 - Public Works Department**
 Division: **53300 - Maintenance >> Internal Services**
 Program: **53330 - Custodial Maintenance**

Provide custodial service for City owned buildings: City Hall, Police Facility, Senior Center, Community Center, Library, Recreation Center, Old Jail, BSC, Tracy Trans, City Hall Annex, and others.

PERFORMANCE OBJECTIVES

1. To provide custodial maintenance for 25 City buildings and leased facilities, with over 240,354 feet to be maintained.
2. To maintain 21 City facilities 5 days per week, and 4 facilities 7 days per week.
3. To clean carpets, wash windows, and wax floors semi-annually.
4. To purchase all paper products and chemicals for the contracted services.
5. To contract for all custodial services at City buildings, administering contract of about \$300,000.

COMMENTARY

In FY09-10, 5 Custodian positions were deleted, while custodial work was contracted out. Since then, program costs have shown sizable decreases. In both FY10-11 and FY11-12, program costs have shown decreases.

In FY12-13, the various custodial contracts were moved from this program to the budgets of the departments using the facilities. This program provides oversight and management of the contracts, and funds custodial supplies.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	37,076	37,343	0.7%	42,200	39,240	93.0%	5.1%	41,800	-0.9%
Contracted Services	252,574	239,026	-5.4%	20,490	10,000	48.8%	-95.8%	20,490	0.0%
Commodities	20,851	19,384	-7.0%	29,620	23,450	79.2%	21.0%	30,650	3.5%
Internal Charges	8,200	0	-100.0%	9,590	9,500	99.1%		10,590	10.4%
Other Payments	0	0		0	0			0	
Program Total	318,701	295,753	-7.2%	101,900	82,190	80.7%	-72.2%	103,530	1.6%

FUNDING SOURCES

General Fund 101 - Taxes	0	0		0	0			0	
Building Maintenance Fund 615	318,701	295,753	-7.2%	101,900	82,190	80.7%	-72.2%	103,530	1.6%
Program Total	318,701	295,753	-7.2%	101,900	82,190	80.7%	-72.2%	103,530	1.6%

PROGRAM STAFFING

<i>Regular Positions</i>									
Deputy Director of PW	0.00	0.00		0.00	0.00			0.00	
Public Works Supervisor	0.25	0.25		0.25	0.25			0.25	
Custodians	0.00	0.00		0.00	0.00			0.00	
Senior Custodian	0.00	0.00		0.00	0.00			0.00	
Parks Supervisor	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Custodial Aides	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	0.25	0.25	0.0%	0.25	0.25	100.0%	0.0%	0.25	0.0%

CORE MEASURES and Supporting Data for STREET MAINTENANCE Programs
from

ICMA-CPM Data Templates	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Projected	FY12-13 Estimate	% Change	FY13-14 Projected	% Change
Resident Population	82,848	83,242	83,562	0.38%	84,300	84,060	0.60%	84,500	0.52%
Area Served (Square Miles)	23.0	23.0	23.0	0.00%	23.0	23.0	0.00%	23.0	0.00%
Street System Characteristics									
Centerline Miles	240	241	241	0.00%	241	241	0.00%	241	0.00%
Lane Miles Maintained	530	533	536	0.56%	533	533	-0.56%	533	0.00%
Street Lights (City Owned)	4,680	4,300	4,350	1.16%	4,350	4,350	0.00%	4,350	0.00%
Street Lights (PG&E Owned)	1,080	1,080	1,080	0.00%	1,080	1,080	0.00%	1,080	0.00%
Signalized Intersections	68	68	68	0.00%	81	68	0.00%	81	19.12%
Traffic Signal Devices	2,250	2,250	2,250	0.00%	2,250	2,250	0	2,250	0
Street Trees	43,830	43,308	43,308	0.00%	43,308	43,308	0.00%	43,308	0.00%
Program Costs (\$1,000)	\$3,068	\$2,573	\$2,997	16.47%	\$3,327	\$3,193	6.55%	\$3,457	8.28%
Program Costs/Lane Mile	\$5,788.68	\$4,827.02	\$5,590.67	15.82%	\$6,242.03	\$5,990.62	7.15%	\$6,486.49	8.28%
Program Costs/Capita	\$37.03	\$30.91	\$35.86	16.03%	\$39.47	\$37.98	5.92%	\$40.91	7.71%
Street Sweeping									
Linear Miles Swepted	12,700	12,750	12,750	0.00%	12,750	12,750	0.00%	12,750	0.00%
Sweeping Costs (\$1,000)	\$303.7	\$276.2	\$263.5	-4.60%	\$281.3	\$280.9	6.60%	\$288.9	2.85%
Sweeping Costs/Mile	\$23.91	\$21.66	\$20.67	-4.60%	\$22.06	\$22.03	6.60%	\$22.66	2.85%
Sweeping Costs/Capita	\$3.67	\$3.32	\$3.15	-4.96%	\$3.34	\$3.34	5.97%	\$3.42	2.31%
Road Conditions									
Paved Lane Miles Assessed		533							
Miles Assessed Satisfactory									
% of Mileage Assessed Satisfactory									
Citizen Survey Ratings									
Road Conditions: Good					87%			87%	
Street Sweeping: Good					66%			66%	
Street Sweeping: Fair					26%			26%	

Department: **53000 - Public Works Department**
 Division: **53400 - Maintenance >> Streets**
 Program: **53410 - Roadway Maintenance**

Maintenance and repair of the roadway surface on City streets and the cleaning of catch basins within street right-of-ways. Since FY98-99, City street mileage has increased 55% from 344 to 533 lane miles.

PERFORMANCE OBJECTIVES

1. To maintain the roadway on 533 lane miles of City streets.
2. To respond to service requests within one business day and resolve within ten working days.
3. To respond to spills as soon as possible and remove debris within one business day.
4. To repair potholes within one business day.
5. To provide traffic control for special events.

COMMENTARY

In FY10-11, program costs showed a major increase reflecting full staffing. In FY11-12, program costs showed a minimal decrease. While personnel costs were up, material costs and internal charges were down.

In FY12-13, program costs will increased, primarily due to full staffing; but also, internal charges and material costs are up.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges and materials, but maintains current funding for other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	516,536	556,326	7.7%	662,850	645,240	97.3%	16.0%	627,800	-5.3%
Contracted Services	5,773	5,526	-4.3%	11,730	9,700	82.7%	75.5%	11,730	0.0%
Commodities	82,492	65,198	-21.0%	92,540	76,890	83.1%	17.9%	98,150	6.1%
Internal Charges	165,242	142,000	-14.1%	150,590	150,000	99.6%	5.6%	163,970	8.9%
Other Payments	0	0		0	0			0	
Program Total	770,043	769,050	-0.1%	917,710	881,830	96.1%	14.7%	901,650	-1.8%

FUNDING SOURCES

General Fund 101 - Taxes	41,443	70,667	70.5%	167,710	131,830	78.6%	86.6%	151,650	-9.6%
TDA & Gas Tax Funds 24x	728,600	698,383	-4.1%	750,000	750,000	100.0%	7.4%	750,000	

Program Total	770,043	769,050	-0.1%	917,710	881,830	96.1%	14.7%	901,650	-1.8%
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PROGRAM STAFFING

Regular Positions

Public Works Supervisor	0.20	0.20		0.20	0.20			0.20	
Pub Wks Field Supervisor	0.00	0.00		0.00	0.00			0.00	
Senior Maintenance Worker	1.00	1.00		1.50	1.50			1.50	
Maintenance Worker II	4.00	4.00		4.00	4.00			4.00	
Maintenance Worker I	0.80	0.80		0.80	0.80			0.80	

Other Staffing (Full-Time Equivalent)

Total - Full-Time Equivalent	6.00	6.00	0.0%	6.50	6.50	100.0%	8.3%	6.50	0.0%
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Department: 53000 - Public Works Department
 Division: 53400 - Maintenance >> Streets
 Program: 53420 - Sidewalk & Median Maintenance

PERFORMANCE OBJECTIVES

1. To maintain the sidewalks, curbs, gutters on 533 lane miles of City streets.
2. To eliminate trip hazards within one business day of notification.
3. To respond to service requests within one business day and to resolve within 10 days.

Maintenance and repair of concrete surfaces of City streets, including sidewalks, curbs, and gutters.

COMMENTARY

Since FY98-99, City street mileage has increased 55% from 344 to 533 lane miles.
 In FY10-11, program costs showed a decrease, due to reduced contracted work. In FY11-12, program costs showed a modest increase.
 In FY12-13, program staffing lost a Maintenance Worker. Program costs will show a modest increase.
 For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges and contracted work, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	322,554	304,828	-5.5%	333,290	313,600	94.1%	2.9%	334,100	0.2%
Contracted Services	1,094	14,183	1196.4%	7,230	7,000	96.8%	-50.6%	19,230	166.0%
Commodities	31,408	36,748	17.0%	54,110	42,450	78.5%	15.5%	54,770	1.2%
Internal Charges	64,593	75,416	16.8%	75,120	75,000	99.8%	-0.6%	83,120	10.6%
Other Payments	0	0		0	0			0	
Program Total	419,649	431,175	2.7%	469,750	438,050	93.3%	1.6%	491,220	4.6%
FUNDING SOURCES									
General Fund 101 - Taxes	19,649	56,175	185.9%	44,750	13,050	29.2%	-76.8%	61,220	36.8%
TDA & Gas Tax Funds 24x	400,000	375,000	-6.3%	425,000	425,000	100.0%	13.3%	430,000	1.2%
Drainage Fund 541	0	0		0	0			0	
Program Total	419,649	431,175	2.7%	469,750	438,050	93.3%	1.6%	491,220	4.6%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Public Works Supervisor	0.22	0.22		0.22	0.22			0.22	
Pub Wks Field Supervisor	0.00	0.00		0.00	0.00			0.00	
Senior Maintenance Worker	1.00	1.00		1.00	1.00			1.00	
Maintenance Worker II	3.00	3.00		2.00	2.00			2.00	
Maintenance Worker I	0.10	0.10		0.10	0.10			0.10	
<i>Other Staffing (Full-Time Equivalents)</i>									
Total - Full-Time Equivalents	4.32	4.32	0.0%	3.32	3.32	100.0%	-23.1%	3.32	0.0%

Department: 53000 - Public Works Department
 Division: 53400 - Maintenance >> Streets
 Program: 53430 - Street Sweeping

PERFORMANCE OBJECTIVES

Sweeping and cleaning of City streets, medians, and parking lots, Since 1-1-99, this service is carried out through a contractor. Staff costs for special events clean-ups and emergency spill clean-ups.

1. To sweep 12,700 miles of City streets annually.
2. To sweep all residential streets every 2 weeks.
3. To administer & monitor contract street sweeping.
4. To sweep all alleys and parking lots once each month.
5. To sweep the Downtown Business District twice a week.
6. To contract for \$243,000 worth of street sweeping and \$91,000 for the annual Leaf-Pick Up.

COMMENTARY

In mid FY98-99, program work was contracted out, and since FY99-00, program workload has increased 75.7% from 7,230 miles up to 12,700 miles of City streets swept annually.

In both FY10-11 and FY10-11, program costs will show decreases, due to less staff hours being charged to the program for clean-ups.

In FY12-13, program costs will show a minor increase.

For FY13-14, the program budget provides for added contracted services for regular sweeping and annual leaf cleanup. Also, there is an enhancement for minor equipment; but otherwise, current funding is maintained.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost Change	FY12-13	FY12-13	% of Budget	% Cost Change	FY13-14	% Budget Change
	\$ Actual	\$ Actual		\$ Adopted	\$ Estimated			\$ Proposed	
Personnel Expenses	33,481	38,714	15.6%	43,900	38,760	88.3%	0.1%	43,700	-0.5%
Contracted Services	329,659	316,345	-4.0%	327,870	318,350	97.1%	0.6%	351,870	7.3%
Commodities	407	616	51.4%	3,940	3,540	89.8%		5,540	40.6%
Internal Charges	3,276	3,320	1.3%	3,320	3,300	99.4%	-0.6%	3,320	0.0%
Other Payments	0	0		0	0			0	
Program Total	366,823	358,995	-2.1%	379,030	363,950	96.0%	1.4%	404,430	6.7%

FUNDING SOURCES									
	FY10-11	FY11-12	% Cost Change	FY12-13	FY12-13	% of Budget	% Cost Change	FY13-14	% Budget Change
	\$ Actual	\$ Actual		\$ Adopted	\$ Estimated			\$ Proposed	
General Fund 101 - Taxes	36,016	40,140	11.5%	37,700	23,000	61.0%	-42.7%	39,300	4.2%
TDA & Gas Tax Funds 24x	0	0		0	0			0	
Solid Waste Fund 531	330,807	318,855	-3.6%	341,330	340,950	99.9%	6.9%	365,130	7.0%
Program Total	366,823	358,995	-2.1%	379,030	363,950	96.0%	1.4%	404,430	6.7%

PROGRAM STAFFING

Regular Positions

Public Works Supervisor	0.10	0.10		0.10	0.10			0.10	
Pub Wks Field Supervisor	0.00	0.00		0.00	0.00			0.00	
Senior Maintenance Worker	0.00	0.00		0.00	0.00			0.00	
Maintenance Worker II	0.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	0.10	0.10	0.0%	0.10	0.10	100.0%	0.0%	0.10	0.0%
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Department: **53000 - Public Works Department**
 Division: **53400 - Maintenance >> Streets**
 Program: **53440 - Traffic Maintenance**

To maintain proper traffic marking and signing on City streets.
 Since FY98-99 City street mileage has increased 55% from 344 to 533 lane miles.

PERFORMANCE OBJECTIVES

1. To maintain traffic signs and markings on 533 lane miles of City streets.
2. To evaluate traffic markings for reapplication.
3. To replace damaged "critical" signs within two hours of receiving notification.
4. To respond to customers concerns/service requests within one business day.

COMMENTARY

In FY10-11, program costs showed a moderate decrease; with less supervisory hours charged to the program; but, contracted costs were up. In FY11-12, program costs showed a moderate increase. Both personnel and contracted costs were up.

In FY11-12, program costs will show a minimal increase. Contracted work is down for the year.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	178,972	210,065	17.4%	228,050	216,850	95.1%	3.2%	232,100	1.8%
Contracted Services	13,619	27,311	100.5%	20,050	17,580	87.7%	-35.6%	20,050	0.0%
Commodities	42,490	39,814	-6.3%	42,480	44,080	103.8%	10.7%	45,680	7.5%
Internal Charges	55,866	31,264	-44.0%	33,160	33,000	99.5%	5.6%	42,160	27.1%
Other Payments	0	0		0	0			0	
Program Total	290,947	308,454	6.0%	323,740	311,510	96.2%	1.0%	339,990	5.0%

FUNDING SOURCES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
General Fund 101 - Taxes	45,947	98,454	114.3%	63,740	51,510	80.8%	-47.7%	49,990	-21.6%
Traffic Fines Sub-fund 105	85,000	90,000	5.9%	90,000	90,000	100.0%	0.0%	90,000	0.0%
TDA & Gas Tax Funds 24x	160,000	120,000	-25.0%	170,000	170,000	100.0%	41.7%	200,000	17.6%

Program Total	290,947	308,454	6.0%	323,740	311,510	96.2%	1.0%	339,990	5.0%
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PROGRAM STAFFING	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
<i>Regular Positions</i>									
Public Works Supervisor	0.09	0.09		0.09	0.09			0.09	
Pub Wks Field Supervisor	0.00	0.00		0.00	0.00			0.00	
Senior Maintenance Worker	1.00	1.00		1.00	1.00			1.00	
Maintenance Worker II	1.00	1.00		1.00	1.00			1.00	
Maintenance Worker I	0.10	0.10		0.10	0.10			0.10	
<i>Other Staffing (Full-Time Equivalent)</i>									
Total - Full-Time Equivalents	2.19	2.19	0.0%	2.19	2.19	100.0%	0.0%	2.19	0.0%

Department: **53000 - Public Works Department**
 Division: **53400 - Maintenance >> Streets**
 Program: **53460 - Street Tree Maintenance**

PERFORMANCE OBJECTIVES

Maintenance of City owned trees, including inspections, trimming, replacements, removals, and new planting.

1. To provide maintenance for about 9,900 street trees.
2. To expand the GPS street tree inventory by 1,000 trees.
3. To remove hazardous trees as they are identified.
4. To establish a programmed pruning cycle for street trees.
5. To replant about 30 street trees during the year.
6. To contract for \$198,520 worth of street tree trimming.

COMMENTARY

In FY09-10, maintenance crews were deleted, and tree trimming work was contracted out. In both FY09-10 and FY10-11, program costs show major decreases. Personnel costs were down to only contract management and emergency work, while contracted costs showed major increases.

In both FY11-12 and FY12-13, program costs showed modest increases. Contracted work is significantly higher in FY12-13.

For FY13-14, program staffing provides for contract management and a contingent level for City staff for emergency work. The program budget provides for this staffing, as well as \$198,250 for contract tree trimming.

<u>PROGRAM EXPENDITURES</u>	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	67,883	93,750	38.1%	75,000	62,270	83.0%	-33.6%	76,100	1.5%
Contracted Services	170,909	164,908	-3.5%	187,150	185,700	99.2%	12.6%	200,650	7.2%
Commodities	1,122	3,565	217.7%	10,160	8,370	82.4%	134.8%	4,700	-53.7%
Internal Charges	47,710	33,245	-30.3%	44,840	47,700	106.4%	43.5%	48,320	7.8%
Other Payments	0	0		0	0			0	
Program Total	287,624	295,468	2.7%	317,150	304,040	95.9%	2.9%	329,770	4.0%

FUNDING SOURCES

General Fund 101 - Taxes	7,624	45,468	496.4%	17,150	4,040	23.6%	-91.1%	29,770	73.6%
TDA & Gas Tax Funds 24x	280,000	250,000	-10.7%	300,000	300,000	100.0%	20.0%	300,000	0.0%

Program Total	287,624	295,468	2.7%	317,150	304,040	95.9%	2.9%	329,770	4.0%
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PROGRAM STAFFING

Regular Positions

Public Works Supervisor	0.45	0.45		0.15	0.15			0.15	
Pub Wks Field Supervisor	0.00	0.00		0.00	0.00			0.00	
Senior Maintenance Worker	0.00	0.00		0.10	0.10			0.10	
Maintenance Worker II	0.00	0.00		0.30	0.30			0.30	
Maintenance Worker I	0.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Maint Worker I (Seasonal)	0.00	0.00		0.00	0.00			0.00	
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Total - Full-Time Equivalents	0.45	0.45	0.0%	0.55	0.55		22.2%	0.55	
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Department: **53000 - Public Works Department**
 Division: **53400 - Maintenance >> Streets**
 Program: **53470 - Graffiti Removal**

Daily patrol and removal of graffiti from public properties.

PERFORMANCE OBJECTIVES

1. To remove identified graffiti from public property within 24 to 72 hours.
2. To report all graffiti to the Police Department for data recording.
3. To maintain adequate stock of paints & chemicals for graffiti removal.
4. To maintain graffiti removal cost data.
5. To recover clean-up costs whenever possible.

COMMENTARY

This program was established new in FY96-97 with a half-time Maintenance Worker as part of a special citywide effort devoted to the removal of graffiti from public properties.

In FY10-11 and FY11-12, program costs showed moderate decreases. In FY11-12, program costs are expected to show an increase, due to material costs.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	48,188	51,233	6.3%	54,750	53,800	98.3%	5.0%	54,500	-0.5%
Contracted Services	549	162	-70.5%	940	840	89.4%	418.5%	940	0.0%
Commodities	10,550	8,134	-22.9%	12,300	14,100	114.6%	73.3%	15,980	29.9%
Internal Charges	15,681	14,132	-9.9%	13,400	14,300	106.7%	1.2%	17,960	34.0%
Other Payments	0	0		0	0			0	
Program Total	74,968	73,661	-1.7%	81,390	83,040	102.0%	12.7%	89,380	9.8%

FUNDING SOURCES

General Fund 101 - Taxes	74,968	73,661	-1.7%	81,390	83,040	102.0%	12.7%	89,380	9.8%
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Program Total	74,968	73,661	-1.7%	81,390	83,040	102.0%	12.7%	89,380	9.8%
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PROGRAM STAFFING

Regular Positions

Public Works Supervisor	0.05	0.05		0.05	0.05			0.05	
Maintenance Worker II	0.50	0.50		0.50	0.50			0.50	
Maintenance Worker I	0.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

General Laborer	0.00	0.00		0.00	0.00			0.00	
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Total - Full-Time Equivalents	0.55	0.55		0.55	0.55	100.0%		0.55	0.0%
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Department: 53000 - Public Works Department
 Division: 53400 - Maintenance >> Streets
 Program: 53480 - Traffic & Lighting Electric

PERFORMANCE OBJECTIVES

Electric costs for traffic signals and street lights. These costs are paid from the General, TDA, and Gas Tax Funds.

- To pay electric bills for 68 City traffic signals and about 4,350 City-owned street lights and 1,080 PG&E owned street lights.

COMMENTARY

Program costs have increased over the last few years due to City growth, and the addition of new streets and subdivisions to the City. Since FY99-00, program workload has increased 56% from 3,583 up to 5,583 street lights. In FY10-11, program costs showed a major increase; but in FY11-12, a more moderate increases occurred. In FY12-13, program costs will show a modest increase. For FY13-14, the program budget provides a contingent amount to pay electric bills for traffic signals and street lights. As budgeted, program costs are expected to show a modest increase.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	0	0		0	0			0	
Contracted Services	614,896	653,534	6.3%	688,000	677,900	98.5%	3.7%	713,000	3.6%
Commodities	0	0		0	0			0	
Internal Charges	3,352	5,352	59.7%	5,350	5,300	99.1%	-1.0%	6,350	18.7%
Other Payments	0	0		0	0			0	
Program Total	618,248	658,886	6.6%	693,350	683,200	98.5%	3.7%	719,350	3.7%

FUNDING SOURCES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
General Fund 101 - Taxes	33,248	108,886	227.5%	128,350	118,200	92.1%	8.6%	129,350	0.8%
TDA & Gas Tax Funds 24x	585,000	550,000	-6.0%	565,000	565,000	100.0%	2.7%	590,000	4.4%
Light & Landscape Dist Fund 271	0	0		0	0			0	
Program Total	618,248	658,886	6.6%	693,350	683,200	98.5%	3.7%	719,350	3.7%

PROGRAM STAFFING

Regular Positions

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	0.00	0.00		0.00	0.00			0.00	
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Department: **53000 - Public Works Department**
 Division: **53500 - Maintenance >> Utilities**
 Program: **53510 - Water Distribution**

PERFORMANCE OBJECTIVES

Operate, maintain and repair the City's water distribution system including water mains, service connections, valves, and fire hydrants. Pays Right-of-Ways (ROWs) maintenance fee to the City.

1. To maintain a water distribution system of 420 miles of water lines and 23,450 water service connections.
2. To improve the system by repairing/replacing valves, and water services by performing 250 job orders.
3. To inspect and maintain approximately 1,500 fire hydrants.
4. To continue water main flushings and valve exercising.
5. To respond to water main breaks and service leaks within 1 hour.
6. To complete all USA (underground service alert) service requests.
7. To pay \$1,501,300 in ROW maintenance fees.

COMMENTARY

In FY10-11, program staffing was reduced by 2.35 FTEs. Program operating costs were down slightly, except for personnel costs. The City's ROW maintenance fees were increased up to \$1,400,000, driving up total program costs. In FY11-12, program costs showed a small decrease. Personnel costs were less than budgeted and showed a decrease, due to staff vacancies. In FY12-13, program costs will showed a modest increase. For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, a 3% increase in ROW maintenance fees, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	661,931	587,654	-11.2%	699,530	668,960	95.6%	13.8%	770,800	10.2%
Contracted Services	7,331	17,526	139.1%	13,610	13,600	99.9%	-22.4%	13,610	0.0%
Commodities	141,768	172,724	21.8%	147,940	128,280	86.7%	-25.7%	151,570	2.5%
Internal Charges	133,727	152,595	14.1%	151,050	151,000	100.0%	-1.0%	160,980	6.6%
Other Payments	1,415,000	1,415,000	0.0%	1,457,500	1,457,500	100.0%	3.0%	1,501,300	3.0%
Program Total	2,359,757	2,345,499	-0.6%	2,469,630	2,419,340	98.0%	3.1%	2,598,260	5.2%

FUNDING SOURCES

Water Fund 511	2,359,757	2,345,499	-0.6%	2,469,630	2,419,340	98.0%	3.1%	2,598,260	5.2%
	2,359,757	2,345,499	-0.6%	2,469,630	2,419,340	98.0%	3.1%	2,598,260	5.2%

PROGRAM STAFFING

Regular Positions

Util Lines Maint (PW) Supervisor	0.40	0.40		0.40	0.40			0.40	
Pub Wks Field Supervisor	0.00	0.00		0.00	0.00			0.00	
Senior Maintenance Worker	2.00	2.00		2.00	2.00			1.00	
Maintenance Worker II	4.00	4.00		4.00	4.00			5.00	
Maintenance Worker I	1.00	1.00		1.00	1.00			1.00	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	7.40	7.40	0.0%	7.40	7.40	100.0%	0.0%	7.40	0.0%
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Department: **53000 - Public Works Department**
 Division: **53500 - Maintenance >> Utilities**
 Program: **53520 - Water Meters**

PERFORMANCE OBJECTIVES

Read, test, repair, and replace water meters on the City's water system and provide water turn-on & off services.

1. To read over 23,450 water meters on a monthly basis to provide data for regular service billing.
2. To improve the system by replacing about 500 meters with new standard meters, with radio read devices.
3. To replace meter registers within ten days of notification.
4. To complete all water service requests on a timely basis.
5. To retrofit 900 meters with flex net transmitters.
6. To purchase \$220,000 in meter replacements.

COMMENTARY

In FY10-11, program costs showed a moderate decrease. Personnel costs were less budgeted; while meter replacements costs were down.

In FY11-12, program costs showed a minor decrease. Personnel costs were down due to staff vacancies, although meter replacements costs were up.

In FY12-13, program staffing deleted a Maintenance Worker. Program costs will show a moderate increase.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	1,024,730	964,502	-5.9%	1,068,600	979,800	91.7%	1.6%	1,058,200	-1.0%
Contracted Services	19,507	14,607	-25.1%	37,060	36,390	98.2%	149.1%	37,060	0.0%
Commodities	213,363	246,120	15.4%	285,040	283,300	99.4%	15.1%	288,280	1.1%
Internal Charges	58,867	65,676	11.6%	72,390	72,000	99.5%	9.6%	85,900	18.7%
Other Payments	0	0		0	0			0	
Program Total	1,316,467	1,290,905	-1.9%	1,463,090	1,371,490	93.7%	6.2%	1,469,440	0.4%

FUNDING SOURCES

Water Fund 511	1,316,467	1,290,905	-1.9%	1,463,090	1,371,490	93.7%	6.2%	1,469,440	0.4%
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	1,316,467	1,290,905	-1.9%	1,463,090	1,371,490	93.7%	6.2%	1,469,440	0.4%
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PROGRAM STAFFING

Regular Positions

Util Lines Maint (PW) Supervisor	0.25	0.25		0.25	0.25			0.25	
Pub Wks Field Supervisor	0.00	0.00		0.00	0.00			0.00	
Senior Maintenance Worker	1.00	1.00		1.00	1.00			1.00	
Maintenance Worker II	8.00	8.00		7.00	7.00			7.00	
Meter Reader	3.00	3.00		3.00	3.00			3.00	

Other Staffing (Full-Time Equivalents)

Meter Reader	0.00	0.00		0.00	0.00			0.00	
Maintenance Worker I	0.00	0.00		0.00	0.00			0.00	

Total - Full-Time Equivalents	12.25	12.25	0.0%	11.25	11.25	100.0%	-8.2%	11.25	0.0%
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Department: **53000 - Public Works Department**
 Division: **53500 - Maintenance >> Utilities**
 Program: **53530 - Wastewater Collection**

PERFORMANCE OBJECTIVES

Maintain and repair the City's sewer collection system including sewer mains and service laterals. Pays the Right-of-Ways (ROWs) maintenance fee to the City.

1. To maintain a wastewater collection system of 420 miles of sewer lines and 23,450 sewer service connections.
2. To provide preventive maintenance of the collection system by cleaning 10 miles of sewer mains.
3. To respond to sewer system overflows within one hour.
4. To repair/unplug sewer laterals and mains on a timely basis.
5. To pay \$1,184,500 in ROW maintenance fees.

COMMENTARY

In FY10-11, program staffing was reduced by 0.90 FTEs. Program operating costs went down, particularly personnel costs. The City's ROW maintenance fees were increased up to \$1,160,000, driving up total program costs.

In FY11-12, program costs showed a minor decrease.

In FY12-13, program costs will show a modest increase.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, a 3% increase in ROW maintenance fees, but maintains current funding for other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	239,474	224,321	-6.3%	223,300	230,700	103.3%	2.8%	225,000	0.8%
Contracted Services	9,173	12,418	35.4%	15,980	15,700	98.2%	26.4%	15,980	0.0%
Commodities	27,807	28,914	4.0%	33,040	29,700	89.9%	2.7%	33,040	0.0%
Internal Charges	58,445	62,409	6.8%	67,870	67,000	98.7%	7.4%	89,400	31.7%
Other Payments	1,160,000	1,150,000	-0.9%	1,184,500	1,184,500	100.0%	3.0%	1,220,100	3.0%
Program Total	1,494,899	1,478,062	-1.1%	1,524,690	1,527,600	100.2%	3.4%	1,583,520	3.9%

FUNDING SOURCES

Wastewater Fund 521	1,494,899	1,478,062	-1.1%	1,524,690	1,527,600	100.2%	3.4%	1,583,520	3.9%
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	1,494,899	1,478,062	-1.1%	1,524,690	1,527,600	100.2%	3.4%	1,583,520	3.9%
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PROGRAM STAFFING

Regular Positions

Util Lines Maint (PW) Supervisor	0.20	0.20		0.20	0.20			0.20	
Pub Wks Field Supervisor	0.00	0.00		0.00	0.00			0.00	
Senior Maintenance Worker	0.60	0.60		0.60	0.60			0.60	
Maintenance Worker II	2.20	2.20		1.20	1.20			1.20	
Maintenance Worker I	0.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	3.00	3.00	0.0%	2.00	2.00	100.0%	-33.3%	2.00	0.0%
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Department: **53000 - Public Works Department**
 Division: **53500 - Maintenance >> Utilities**
 Program: **53540 - Drainage Maintenance**

PERFORMANCE OBJECTIVES

Maintain and repair the City's storm drainage system including storm drains, catch basins, channels, ditches, and ponds. Program expenses includes electric costs for drainage pumps.

1. To maintain 170 miles of storm drains and and 10 miles of channels.
2. To keep storm drains, catch basins, and channels clear of debris.
3. To maintain routine weed abatement of all storm drain ponds and channels.
4. To respond to hazardous spills/dumping ona timely basis.
5. To inspect storm drain lines on a routine basis via TV.

COMMENTARY

In FY10-11, program staffing was reduced by 0.40 FTEs. So, program costs were down.

In FY11-12, program costs showed a minor increase. Personnel costs showed a decrease, due to staff vacancies.

In FY12-13, program staffing added 0.40 of a Maintenance Worker. Program costs will show major increases.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	213,035	205,227	-3.7%	240,900	248,480	103.1%	21.1%	283,900	17.8%
Contracted Services	59,709	60,210	0.8%	111,020	82,860	74.6%	37.6%	111,020	0.0%
Commodities	13,331	16,962	27.2%	30,900	25,680	83.1%	51.4%	30,900	0.0%
Internal Charges	27,296	31,498	15.4%	34,330	35,700	104.0%	13.3%	41,880	22.0%
Other Payments	3,545	3,917	10.5%	9,300	5,670	61.0%	44.8%	9,300	0.0%
Program Total	316,916	317,814	0.3%	426,450	398,390	93.4%	25.4%	477,000	11.9%

FUNDING SOURCES

Drainage Fund 541	316,916	267,814	-15.5%	356,450	328,390	92.1%	22.6%	387,000	8.6%
TDA & Gas Tax Funds 24x	0	50,000		70,000	70,000	100.0%		90,000	28.6%
	316,916	317,814	0.3%	426,450	398,390	93.4%	25.4%	477,000	11.9%

PROGRAM STAFFING

Regular Positions

Util Lines Maint (PW) Supervisor	0.15	0.15		0.15	0.15			0.15	
Pub Wks Field Supervisor	0.00	0.00		0.00	0.00			0.00	
Senior Maintenance Worker	0.40	0.40		0.40	0.80			0.80	
Maintenance Worker II	0.80	0.80		1.20	1.20			1.20	
Plant Mechanic	0.25	0.25		0.25	0.25			0.25	
Maintenance Supervisor/Manager	0.10	0.10		0.10	0.10			0.10	
Senior Electrician	0.05	0.05		0.05	0.05			0.05	
Instrumentation Technician	0.05	0.05		0.05	0.05			0.05	
Admin Asst II-P&PM Clerk	0.10	0.10		0.10	0.10			0.10	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	1.90	1.90	0.0%	2.30	2.70	117.4%	42.1%	2.70	0.0%
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CORE MEASURES and Supporting Data for PARKS & RECREATION Programs
from

ICMA-CPM Data Templates	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Projected	FY12-13 Estimate	% Change	FY13-14 Projected	% Change
Resident Population	82,848	83,242	83,562	0.38%	84,300	84,060	0.60%	84,500	0.52%
Area Served (Square Miles)	23.0	23.0	23.0	0.00%	23.0	23.0	0.00%	23.0	0.00%
Park System Characteristics									
Park Sites	70	70	70	0.00%	70	70	0.00%	70	0.00%
Park Acreage	260	260	260	0.00%	260	260	0.00%	260	0.00%
Recreation/Community Facilities	5	5	5	0.00%	5	5	0.00%	5	0.00%
Playgrounds	85	85	85	0.00%	85	85	0.00%	85	0.00%
Playfields	30	30	30	0.00%	30	30	0.00%	30	0.00%
Maintenance Program Costs (\$1,000)	\$3,714	\$3,584	\$3,709	3.49%	\$4,126	\$3,895	5.02%	\$4,759	22.18%
Maint Program Costs/Acre	\$14,284.62	\$13,783.85	\$14,264.23	3.49%	\$15,869.62	\$14,980.00	5.02%	\$18,302.69	22.18%
Maint Program Costs/Capita	\$44.83	\$43.05	\$44.38	3.09%	\$48.95	\$46.33	4.40%	\$56.32	21.54%
Recreation Program Costs (\$1,000)	\$1,945	\$1,703	\$1,639	-3.79%	\$2,061	\$1,907	16.37%	\$2,150	12.72%
Recreation Prgm Costs/Capita	\$23.47	\$20.46	\$19.61	-4.16%	\$24.45	\$22.68	15.68%	\$25.44	12.14%
Citizen Survey Ratings									
Range of Activities: Good or Better					77.0%			77.0%	
Range of Activities: Fair					19.4%			19.4%	
Recreation Programs: Good or Better					72.8%			72.8%	
Recreation Programs: Fair					22.0%			22.0%	
Facility Appearance: Good or Better					68.9%			68.9%	
Facility Appearance: Fair					24.6%			24.6%	
Facility Safety: Good or Better					61.6%			61.6%	
Facility Safety: Fair					30.7%			30.7%	
Overall Rating: Good or Better					67.9%			67.9%	
Overall Rating: Fair					27.0%			27.0%	

Department: **53000 - Public Works Department**
 Division: **53700 - Maintenance >> Parks**
 Program: **53710 - Park Maintenance**

Maintenance of City parks, grounds, and landscaped medians including trash pick-up, restroom cleaning, turf mowing, irrigation, vegetation care, and weed abatement.

COMMENTARY

Since FY97-98, park acreage has increased from 131 up to over 200 acres. But since FY08-09, due to staff vacancies and deletions, personnel costs are down, while other costs have decreased too. Program staffing has been reduced by 6.35 FTE's.

In both FY11-12 and FY12-13, program costs showed modest increases. Staffing costs are below budgeted, but contracted costs are down.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PERFORMANCE OBJECTIVES

1. To maintain 23 City parks and other landscaped areas and medians, consisting of over 200 acres.
2. To inspect, maintain, and repair equipment at 27 playgrounds, in a safe condition and in adherence with all State and Federal guidelines.
3. To continue the programmed tree pruning cycle in City parks.
4. To increase irrigation efficiency in city parks.
5. To reduce pesticide usage through the utilization of technological advances in equipment, materials, and IPM practices.
6. To provide landscaping maintenance for the Civic Center complex and the new Downtown Plaza.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	1,021,338	1,069,941	4.8%	1,238,380	1,123,030	90.7%	5.0%	1,295,280	4.6%
Contracted Services	154,768	133,187	-13.9%	147,910	136,370	92.2%	2.4%	140,210	-5.2%
Commodities	153,945	161,366	4.8%	199,780	199,500	99.9%	23.6%	232,700	16.5%
Internal Charges	238,596	238,596	0.0%	206,800	206,000	99.6%	-13.7%	229,800	11.1%
Other Payments	0	0		0	0			0	
Program Total	1,568,647	1,603,090	2.2%	1,792,870	1,664,900	92.9%	3.9%	1,897,990	5.9%
FUNDING SOURCES									
General Fund 101 - Taxes	1,568,647	1,603,090	2.2%	1,792,870	1,664,900	92.9%	3.9%	1,897,990	5.9%
Capital Project Funds	0	0		0	0			0	
Program Total	1,568,647	1,603,090	2.2%	1,792,870	1,664,900	92.9%	3.9%	1,897,990	5.9%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Parks Supervisor	0.45	0.45		0.75	0.75			0.75	
Pub Wks Field Supervisor	0.00	0.00		0.00	0.00			0.00	
Senior Maintenance Worker	3.75	3.75		3.70	3.70			3.70	
Maintenance Worker II	7.90	7.90		7.10	6.75			6.75	
Maintenance Worker I	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Maint Worker (Part-time)	1.50	1.50		1.50	1.50			1.50	
Maint Worker I (Seasonal)	1.50	1.50		1.50	1.50			1.50	
Total - Full-Time Equivalents	15.10	15.10	0.0%	14.55	14.20	97.6%	-6.0%	14.20	0.0%

Department: 53000 - Public Works Department
 Division: 53700 - Maintenance >> Parks
 Program: 53750 - Landscaping Districts

Maintenance of landscaping within the City's newer subdivisions, including street trees, parkways, medians, and mini-parks. Administer special assessment districts for landscaping.

COMMENTARY

In both FY10-11 and FY11-12, program costs showed moderate increases.

In FY12-13, program costs will show a minor increase.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, and a major enhancement for contracted work. The budget includes \$882,150 for utilities and \$1,625,120 for contracted maintenance.

PERFORMANCE OBJECTIVES

1. To manage the Consolidated Landscaping Districts with 41 zones maintaining 48 mini-parks with 64 park acres.
2. To maintain Channel ways.
3. To repair irrigation controllers and mainlines in 41 zones.
4. To trim trees as needed to remove hazards.
5. To contract for \$908,060 or less for grounds maintenance and \$717,060 or less for tree maintenance in the City Landscaping Districts.
6. To levy and collect \$2,640,190 in District special assessments.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	548,708	583,333	6.3%	732,980	612,820	83.6%	5.1%	679,000	-7.4%
Contracted Services	1,773,287	1,767,839	-0.3%	1,885,630	1,780,900	94.4%	0.7%	2,574,040	36.5%
Commodities	50,987	41,843	-17.9%	53,530	56,080	104.8%	34.0%	117,750	120.0%
Internal Charges	72,268	105,675	46.2%	94,720	94,000	99.2%	-11.0%	112,220	18.5%
Other Payments	23,470	34,515	47.1%	23,500	28,400	120.9%	-17.7%	26,420	12.4%
Program Total	2,468,720	2,533,205	2.6%	2,790,360	2,572,200	92.2%	1.5%	3,509,430	25.8%
FUNDING SOURCES									
General Fund 101 - Taxes	81,086	194,361	139.7%	261,000	287,430	110.1%	47.9%	261,000	0.0%
Landscape Dist Fund 271	2,135,369	2,009,308	-5.9%	2,189,360	1,944,770	88.8%	-3.2%	2,908,430	32.8%
TDA & Gas Tax Funds 24x	133,000	190,000	42.9%	190,000	190,000	100.0%	0.0%	190,000	0.0%
Drainage Enterprise Fund 541	119,265	139,536	17.0%	150,000	150,000	100.0%	7.5%	150,000	0.0%
Program Total	2,468,720	2,533,205	2.6%	2,790,360	2,572,200	92.2%	1.5%	3,509,430	25.8%
EQUIVALENCY FACTOR									
Cost per EDU	#DIV/0!	\$74.68	#DIV/0!	\$81.61	\$75.17	92.10%	0.6%	\$101.90	35.6%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Parks Supervisor	0.49	0.49		0.49	0.49			0.49	
Senior Maintenance Worker	1.00	1.00		1.05	1.05			1.05	
Maintenance Worker	5.00	5.00		5.00	5.00			5.00	
General Laborer	0.00	0.00		0.00	0.00			0.00	
Custodian	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Laborers	1.50	1.50		1.50	1.50			1.50	
Total - Full-Time Equivalents	7.99	7.99	0.0%	8.04	8.04	100.0%	0.6%	8.04	0.0%

Department: **53000 - Public Works Department**
 Division: **53700 - Maintenance >> Parks**
 Program: **53750 - Landscaping Districts**

Maintenance of landscaping within the City's newer subdivisions, including street trees, parkways, medians, and mini-parks. Administer special assessment districts for landscaping.

PERFORMANCE OBJECTIVES

1. To manage the Consolidated Landscaping Districts with 41 zones maintaining 40 mini-parks with 68 park acres.
2. To maintain Channel ways.
3. To repair irrigation controllers and mainlines in 41 zones.
4. To trim trees as needed to remove hazards.
5. To contract for \$908,060 or less for grounds maintenance and \$717,060 or less for tree maintenance in the City Landscaping Districts.
6. To levy and collect \$2,365,600 in District special assessments.

COMMENTARY

In both FY10-11 and FY11-12, program costs showed moderate increases.

In FY12-13, program costs will show a minor increase.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, and a major enhancement for contracted work. The budget includes \$882,150 for utilities and \$1,625,120 for contracted maintenance.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	548,708	583,333	6.3%	732,980	612,820	83.6%	5.1%	679,000	-7.4%
Contracted Services	1,773,287	1,767,839	-0.3%	1,885,630	1,780,900	94.4%	0.7%	2,574,040	36.5%
Commodities	50,987	41,843	-17.9%	53,530	56,080	104.8%	34.0%	117,750	120.0%
Internal Charges	72,268	105,675	46.2%	94,720	94,000	99.2%	-11.0%	112,220	18.5%
Other Payments	23,470	34,515	47.1%	23,500	28,400	120.9%	-17.7%	26,420	12.4%
Program Total	2,468,720	2,533,205	2.6%	2,790,360	2,572,200	92.2%	1.5%	3,509,430	25.8%
FUNDING SOURCES									
General Fund 101 - Taxes	81,086	194,361	139.7%	261,000	287,430	110.1%	47.9%	261,000	0.0%
Landscape Dist Fund 271	2,135,369	2,009,308	-5.9%	2,189,360	1,944,770	88.8%	-3.2%	2,908,430	32.8%
TDA & Gas Tax Funds 24x	133,000	190,000	42.9%	190,000	190,000	100.0%	0.0%	190,000	0.0%
Drainage Enterprise Fund 541	119,265	139,536	17.0%	150,000	150,000	100.0%	7.5%	150,000	0.0%
Program Total	2,468,720	2,533,205	2.6%	2,790,360	2,572,200	92.2%	1.5%	3,509,430	25.8%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Parks Supervisor	0.49	0.49		0.49	0.49			0.49	
Senior Maintenance Worker	1.00	1.00		1.05	1.05			1.05	
Maintenance Worker	5.00	5.00		5.00	5.00			5.00	
General Laborer	0.00	0.00		0.00	0.00			0.00	
Custodian	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Laborers	1.50	1.50		1.50	1.50			1.50	
Total - Full-Time Equivalents	7.99	7.99	0.0%	8.04	8.04	100.0%	0.6%	8.04	0.0%

Department: **53000 - Public Works Department**
 Division: **53000 - Maintenance Division**
 Program: **53780 - Community Facilities**

To offer a clean, usable, and safe facilities for community use.
 These facilities include: the Community Center and the Historical Museum, and meeting and assembly areas at other City facilities.

COMMENTARY

In FY09-10, program costs show an increase, with full staffing and changes in supervisory personnel and increased internal charges. In FY10-11, program costs increase again; but in FY11-12, they showed a minimal decrease.

In FY12-13, program staffing added 2.50 FTEs. So, program costs will show a significant increase; both personnel and contracted costs are up.

For FY13-14, program staffing will show a 0.80 FTEs increase. The program budget provides for this added staffing, as well as enhancements in other cost items. The program budget will show a 10.3% increase.

PERFORMANCE OBJECTIVES

1. To coordinate and schedule use of 6 meeting rooms, 2 banquet halls, 15 athletic sites, park sites, and sports fields for permitted use.
2. To manage 13 MOU's with local non-profits groups.
3. To provide customer service at the City Hall for Facility and Park rentals and Recreation class registration.
4. To coordinate the routing of special event requests and applications to City departments for review and approval.
5. To generate over \$135,000 in program revenues.

In FY12-13, this program was transferred from the Parks and Community Services Department to the Public Works Department.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	176,529	162,994	-7.7%	324,410	302,120	93.1%	85.4%	345,610	6.5%
Contracted Services	32,824	39,947	21.7%	62,680	61,300	97.8%	53.5%	70,910	13.1%
Commodities	228	4,752	1984.2%	4,880	4,350	89.1%	-8.5%	9,650	97.7%
Internal Charges	86,831	86,831	0.0%	94,410	94,000	99.6%	8.3%	110,210	16.7%
Other Payments	0	0		0	0			0	
Program Total	296,412	294,524	-0.6%	486,380	461,770	94.9%	56.8%	536,380	10.3%

FUNDING SOURCES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
General Fund 101 - Taxes	213,490	216,260	1.3%	398,580	326,770	82.0%	51.1%	401,380	0.7%
Facility Fees	82,922	78,264	-5.6%	87,800	135,000	153.8%	72.5%	135,000	53.8%
Program Total	296,412	294,524	-0.6%	486,380	461,770	94.9%	56.8%	536,380	10.3%

PROGRAM STAFFING*Regular Positions*

Recreation Manager	0.00	0.00		0.00	0.00			0.00	
Recreation Supervisor	1.00	1.00		1.00	1.00			1.00	
Recreation Program Coordinator	0.00	0.00		0.00	0.00			0.00	
Admin Asst II-Sr Admin Clerk	0.00	0.00		1.00	1.00			1.00	

Other Staffing (Full-Time Equivalents)

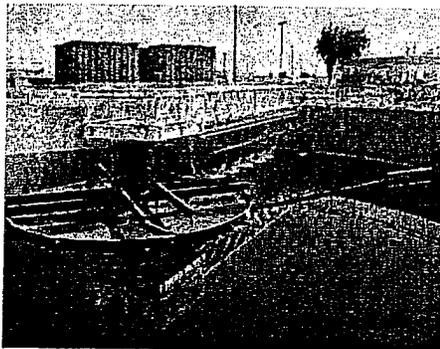
Facility Attendant II	0.80	0.80		0.80	0.00			0.00	
Recreation Leader III	0.00	0.00		0.00	0.75			0.65	
Recreation Leader II	0.20	0.20		0.70	1.20			1.90	
Recreation Leader I	0.20	0.20		0.20	0.00			0.00	
Clerical	0.00	0.00		1.00	0.75			0.95	
Total - Full-Time Equivalents	2.20	2.20	0.0%	4.70	4.70	100.0%	113.6%	5.50	17.0%

DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Current Projections: FY 12-13 continued

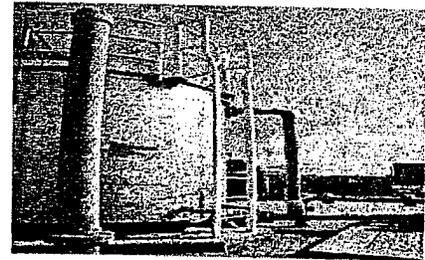
Past Accomplishments: FY 10-11

1. Commenced replacement of digester cover, pumps and installation of new boiler.
2. Came into compliance with all regulatory requirements contained in the wastewater NPDES permit.
3. Commenced Phase 1 Aquifer Storage and Recovery Demonstration Program (ASR).
4. Executed Semitropic Water Storage District Banking Project Agreement.



Secondary Clarifier

3. Completed Phase II ASR Project, commenced Phase III.
4. Placed 2,000 acre-feet in Semitropic Water Storage Banking.
5. Completed paving sludge drying beds at Wastewater Treatment Plant.



Primary Scum Mix Tank System

Future Projections: FY 13-14

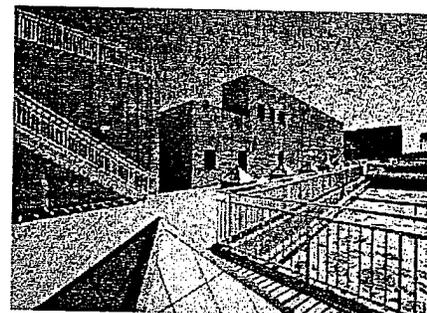
Past Projections: FY 11-12

1. Completed replacement of digester cover, pumps and new boiler installation.
2. Completed Phase I ASR project, commenced Phase II.
3. Place 4,000 acre-feet in Semitropic Water Storage Banking.
4. Identified and gathered missing asset data in GIS.
5. Commenced Computerized Maintenance Management System for utilities asset management.
6. Received renewed NPDES wastewater discharge permit.

1. Remain in compliance with all NPDES permits.
2. Maintain streetlights and traffic signals.
3. Secure additional water supply from SSJID.
4. Obtain approval from the RWQCB for a permanent ASR program.
5. Commence construction of new Wastewater Treatment Plant outfall pipeline.
6. Renew 40-year US Bureau of Reclamation water supply contract.
7. Construction by others of wastewater desalination facility.

Current Projections: FY 12-13

1. Secured permits for new Wastewater Treatment Plant outfall pipeline.
2. Rehabilitated two production wells.



Tertiary Filters-Blower Building-Aeration Basin

CORE MEASURES and Supporting Data for UTILITIES Programs

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Projected	FY12-13 Estimate	% Change	FY13-14 Projected	% Change
Water System Characteristics									
Water System Customers	23,450	23,450	23,508	0.25%	23,490	23,670	0.69%	23,770	0.42%
Miles of Water Lines	410	410	415	1.22%	415	420	1.20%	420	0.00%
Potable Water Produced (MG)									
from Water Wells	400	200	137	-31.50%	100	100	-27.01%	100	0.00%
Purchased from Others	5,100	5,500	5,900	7.27%	5,300	6,000	1.69%	6,000	0.00%
Water Program Costs (\$1,000)	\$9,421	\$9,477	\$9,830	3.72%	\$10,201	\$9,686	-1.47%	\$10,475	8.15%
Program Costs/Customer	\$401.75	\$404.14	\$418.15	3.47%	\$434.27	\$409.19	-2.14%	\$440.69	7.70%
Program Costs/MG Produced	\$1,712.91	\$1,662.65	\$1,628.28	-2.07%	\$1,889.09	\$1,587.79	-2.49%	\$1,717.25	8.15%
Water Distribution Costs (\$1,000)	\$2,362	\$2,261	\$2,221	-1.76%	\$2,475	\$2,333	5.04%	\$2,566	9.99%
Wtr Dist Costs/Customer	\$100.74	\$96.43	\$94.50	-2.00%	\$105.37	\$98.58	4.32%	\$107.97	9.53%
Wtr Dist Costs/Mile of Water Line	\$5,761.71	\$5,515.12	\$5,352.77	-2.94%	\$5,964.34	\$5,555.48	3.79%	\$6,110.48	9.99%
Water Production Costs (\$1,000)	\$7,059	\$7,216	\$7,609	5.44%	\$7,726	\$7,352	-3.37%	\$7,909	7.57%
Wtr Prod Costs/Customer	\$301.01	\$307.71	\$323.66	5.18%	\$328.90	\$310.61	-4.03%	\$332.72	7.12%
Wtr Prod Costs/MG Produced	\$1,283.40	\$1,265.95	\$1,260.31	-0.45%	\$1,430.72	\$1,205.28	-4.37%	\$1,296.52	7.57%
Wastewater System Characteristics									
Wastewater System Customers	22,830	22,830	22,840	0.04%	22,870	22,840	0.00%	22,870	0.13%
Miles of Wastewater Lines	410	410	415	1.22%	415	415	0.00%	415	0.00%
Wastewater Treated (MG)	3,300	3,300	3,300	0.00%	3,000	3,300	0.00%	3,000	-9.09%
Wastewater Program Costs (\$1,000)	\$5,473	\$5,241	\$5,402	3.07%	\$5,837	\$5,629	4.20%	\$5,936	5.45%
Program Costs/Customer	\$239.72	\$229.56	\$236.51	3.03%	\$255.23	\$246.45	4.20%	\$259.55	5.32%
Program Costs/MG Treated	\$72.64	\$69.56	\$71.67	3.03%	\$85.08	\$74.68	4.20%	\$86.52	15.85%
Wastewater Collection Costs (\$1,000)	\$456.0	\$335.0	\$328.0	-2.09%	\$340.2	\$343.1	4.60%	\$363.4	5.92%
WW Coll Costs/Customer	\$19.97	\$14.67	\$14.36	-2.13%	\$14.88	\$15.02	4.60%	\$15.89	5.78%
WW Coll Costs/Mile of WW Line	\$1,112.20	\$817.07	\$790.36	-3.27%	\$819.76	\$826.75	4.60%	\$875.66	5.92%
Wastewater Treatment Costs (\$1,000)	\$5,017	\$4,906	\$5,074	3.43%	\$5,497	\$5,286	4.18%	\$5,573	5.42%
WW Treat Costs/Customer	\$219.74	\$214.89	\$222.15	3.38%	\$240.35	\$231.43	4.18%	\$243.66	5.29%
WW Treat Costs/MG Produced	\$1,520.21	\$1,486.64	\$1,537.58	3.43%	\$1,832.27	\$1,601.79	4.18%	\$1,857.53	15.97%
Drainage System Characteristics									
Miles of Drainage Pipes	170	170	170	0.00%	172	170	0.00%	170	0.00%
Miles of Drainage Channels	10	10	10	0.00%	10	10	0.00%	10	0.00%
Drainage Program Costs (\$1,000)	\$368.5	\$316.9	\$317.8	0.28%	\$426.5	\$398.4	25.36%	\$477.0	19.73%
Program Costs/Capita	\$4.45	\$3.81	\$3.80	-0.10%	\$5.06	\$4.74	24.62%	\$5.64	19.11%

Department: **53000 - Public Works Department**
 Division: **53600 - Utilities Division**
 Program: **53610 - WW Lift Stations**

PERFORMANCE OBJECTIVES

Operate, maintain, and repair the City's wastewater lift stations and provide safe sanitary services. Program expenses include electric costs for lift stations.

1. To operate and maintain 4 wastewater lift stations.
2. To operate lift stations for 35,040 operating hours during the year.
3. To minimize lift station downtime to no more than 1/2 hour.
4. To reduce call-outs after normal work hours.
5. To keep stations clean and operational.

COMMENTARY

Program costs can vary due to staffing allocations, the need for contracted repairs, and utilities for lift stations. Program staffing and personnel costs have remained stable over the past few years, while other costs have fluctuated.

In FY10-11, program costs were up significantly. But, in FY11-12, costs were down; but then, in FY12-13, were up again, due to contracted repairs.

For FY13-14 program budget provides for a contingent level of maintenance and operations and includes \$36,200 for electric. The program budget includes \$25,000 for a special study and \$27,750 for capital outlays.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	43,477	46,862	7.8%	63,100	51,680	81.9%	10.3%	53,100	-15.8%
Contracted Services	81,755	30,476	-62.7%	47,270	56,870	120.3%	86.6%	72,270	52.9%
Commodities	14,005	13,703	-2.2%	14,450	8,980	62.1%	-34.5%	14,450	0.0%
Internal Charges	5,216	5,220	0.1%	5,690	5,600	98.4%	7.3%	11,690	105.4%
Other Payments	11,978	250	-97.9%	7,750	7,700	99.4%	#####	27,750	258.1%
Program Total	156,431	96,511	-38.3%	138,260	130,830	94.6%	35.6%	179,260	29.7%

FUNDING SOURCES

Wastewater Fund 521	156,431	96,511	-38.3%	138,260	130,830	94.6%	35.6%	179,260	29.7%
Program Total	156,431	96,511	-38.3%	138,260	130,830	94.6%	35.6%	179,260	29.7%

PROGRAM STAFFING

Regular Positions

Maintenance Supervisor/Manager	0.06	0.06		0.06	0.06			0.06	
Senior Electrician	0.06	0.06		0.06	0.06			0.06	
Instrumentation Technician	0.06	0.06		0.06	0.06			0.06	
Plant Mechanic	0.30	0.30		0.30	0.30			0.30	
Maintenance Worker II	0.00	0.00		0.00	0.00			0.00	
Admin Asst II-P&PM Clerk	0.12	0.12		0.12	0.12			0.12	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	0.60	0.60	0.0%	0.60	0.60	100.0%	0.0%	0.60	0.0%
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Department: **53000 - Public Works Department**
 Division: **53600 - Utilities Division**
 Program: **53620 - Water Wells & Pumping**

PERFORMANCE OBJECTIVES

Maintain and repair the City's water wells and booster water pump stations. Program expenses include electric costs for the water wells and pump stations.

1. To operate and maintain 9 water system wells.
2. To operate water wells for 35,040 operating hours during the year.
3. To flush water system wells on a monthly basis.
4. To carry out Phase II of the Aquifer Storage and Recovery demo project at the Tidewater Well.
5. To operate wells during the off-peak hours as a means of saving energy.

COMMENTARY

With the start-up and delivery of water from the SSJID project, less well water is being pumped. Program costs have decreased with lower electric costs.

In FY10-11, program costs decreased with both personnel and contracted costs going down. In FY11-12 program costs showed a modest increase.

In FY12-13, program costs will show a major increase. All costs are less than budgeted but will show increases.

For FY13-14, program budget provides for a contingent level of maintenance and operations, and includes \$310,000 for electric.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	144,923	156,334	7.9%	189,420	167,030	88.2%	6.8%	170,000	-10.3%
Contracted Services	263,896	290,502	10.1%	387,560	335,100	86.5%	15.4%	387,560	0.0%
Commodities	31,023	21,215	-31.6%	62,090	33,640	54.2%	58.6%	70,990	14.3%
Internal Charges	17,019	13,633	-19.9%	19,600	19,000	96.9%	39.4%	21,100	7.7%
Other Payments	164	166	1.2%	170	170			4,170	2352.9%
Program Total	457,025	481,850	5.4%	658,840	554,940	84.2%	15.2%	653,820	-0.8%

FUNDING SOURCES

Water Fund 511	457,025	481,850	5.4%	658,840	554,940	84.2%	15.2%	653,820	-0.8%
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	457,025	481,850	5.4%	658,840	554,940	84.2%	15.2%	653,820	-0.8%
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PROGRAM STAFFING*Regular Positions*

Maintenance Supervisor/Manager	0.20	0.20		0.20	0.20			0.20	
Senior Electrician	0.20	0.20		0.20	0.20			0.20	
Instrumentation Technician	0.20	0.20		0.20	0.20			0.20	
Plant Mechanic	1.00	1.00		1.00	1.00			1.00	
Maintenance Worker II	0.00	0.00		0.00	0.00			0.00	
Admin Asst II-P&PM Clerk	0.40	0.40		0.40	0.40			0.40	

Other Staffing (Full-Time Equivalents)

Laborer	0.00	0.00		0.00	0.00			0.00	
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Total - Full-Time Equivalents	2.00	2.00	0.0%	2.00	2.00	100.0%	0.0%	2.00	0.0%
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Department: 53000 - Public Works Department
 Division: 53600 - Utilities Division
 Program: 53630 - WWT Plant Maintenance

Maintain, repair, and replace the mechanical and electrical systems and equipment at the City's Wastewater Treatment Plant (WWTP).

PERFORMANCE OBJECTIVES

1. To perform maintenance and repair on plant equipment so the plant can operate 24 hours a day, 365 days a year.
2. To ensure plant equipment is running safely and efficiently.

COMMENTARY

Program costs can vary due to staffing allocations, the need for repair work at the WWTP. Also, whether repairs are contracted out or done in-house can vary annual changes in contracted repairs versus parts/materials costs. In Program costs were down in FY10-11; but they increased in FY11-12. In FY12-13, program staffing lost 0.50 of a Plant Mechanic. Program costs will show a minimal increase. For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	853,162	920,585	7.9%	951,530	925,930	97.3%	0.6%	922,800	-3.0%
Contracted Services	101,042	164,659	63.0%	177,180	169,560	95.7%	3.0%	177,180	0.0%
Commodities	211,787	174,552	-17.6%	177,880	179,800	101.1%	3.0%	184,880	3.9%
Internal Charges	55,703	63,537	14.1%	57,320	59,500	103.8%	-6.4%	71,680	25.1%
Other Payments	6,934	0	-100.0%	0	0			5,000	
Program Total	1,228,628	1,323,333	7.7%	1,363,910	1,334,790	97.9%	0.9%	1,361,540	-0.2%

FUNDING SOURCES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Wastewater Fund 521	1,228,628	1,323,333	7.7%	1,363,910	1,334,790	97.9%	0.9%	1,361,540	-0.2%

	1,228,628	1,323,333	7.7%	1,363,910	1,334,790	97.9%	0.9%	1,361,540	-0.2%
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PROGRAM STAFFING	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
<i>Regular Positions</i>									
Maintenance Supervisor/Manager	0.40	0.40		0.40	0.40			0.40	
Senior Electrician	1.00	1.00		1.00	1.00			1.00	
Instrumentation Technician	1.00	1.00		1.00	1.00			1.00	
Plant Mechanic	3.50	3.50		3.00	3.00			3.00	
Maintenance Worker II	1.00	1.00		1.00	1.00			1.00	
Admin Asst II-P&PM Clerk	1.00	1.00		1.00	1.00			1.00	
Custodian	0.66	0.66		0.66	0.66			0.66	
<i>Other Staffing (Full-Time Equivalents)</i>									
Laborer	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	8.56	8.56	0.0%	8.06	8.06	100.0%	-5.8%	8.06	0.0%

Department: **53000 - Public Works Department**
 Division: **53600 - Utilities Division**
 Program: **53640 - Water Plant Maintenance**

Maintain, repair, and replace the mechanical and electrical systems and equipment at the City's Water Treatment Plant (WTP).

PERFORMANCE OBJECTIVES

1. To perform maintenance and repair on plant equipment so the plant can operate 24 hours a day, 365 days a year.
2. To ensure plant equipment is running safely and efficiently.

COMMENTARY

Program costs can vary due to staffing allocations, the need for repair work at the WTP. Also, whether repairs are contracted out or done in-house can vary annual changes in contracted repairs versus parts and materials costs.

Program costs increased in both FY10-11 and FY11-12.

In FY12-13, program staffing lost 0.50 of a Plant Mechanic. Program costs will show a modest increase.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	597,219	646,095	8.2%	628,230	656,600	104.5%	1.6%	645,000	2.7%
Contracted Services	21,583	16,285	-24.5%	69,780	25,670	36.8%	57.6%	69,780	0.0%
Commodities	34,005	39,769	17.0%	43,240	40,380	93.4%	1.5%	43,240	0.0%
Internal Charges	15,104	15,192	0.6%	16,640	16,600	99.8%	9.3%	24,840	49.3%
Other Payments	5,255	0		0	16,500			0	
Program Total	673,166	717,341	6.6%	757,890	755,750	99.7%	5.4%	782,860	3.3%

FUNDING SOURCES

Water Fund 511	673,166	717,341	6.6%	757,890	755,750	99.7%	5.4%	782,860	3.3%
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	673,166	717,341	6.6%	757,890	755,750	99.7%	5.4%	782,860	3.3%
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PROGRAM STAFFING

Regular Positions

Maintenance Supervisor/Manager	0.19	0.19		0.19	0.19			0.19	
Senior Electrician	0.69	0.69		0.69	0.69			0.69	
Instrumentation Technician	0.69	0.69		0.69	0.69			0.69	
Plant Mechanic	1.95	1.95		1.45	1.45			1.45	
Maintenance Worker II	1.00	1.00		1.00	1.00			1.00	
Admin Asst II-P&PM Clerk	0.38	0.38		0.38	0.38			0.38	
Custodian	0.34	0.34		0.34	0.34			0.34	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	5.24	5.24	0.0%	4.74	4.74	100.0%	-9.5%	4.74	0.0%
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Department: **53000 - Public Works Department**
 Division: **53600 - Utilities Division**
 Program: **53650 - Electrical Maintenance**

PERFORMANCE OBJECTIVES

Maintenance and repair of the City's traffic signals and street lights. Support to building maintenance for electrical systems in City Buildings.

1. To maintain 68 City traffic signals and over 4,350 City-owned street lights.
2. To report and replace stolen traffic signal equipment in a timely manner.
3. To traffic signal outages in a timely manner.

COMMENTARY

Due to wire thefts, replacements costs can be higher in some year. In FY10-11, program costs were down with half-time staffing. In FY11-12, program costs were down again, although personnel costs are up. Material costs were higher than budgeted, as are internal charges for equipment maintenance. In FY12-13, program costs will show a major increase. Program staffing will return to full-time. Personnel costs and capital outlays will be up. For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges and capital outlays, but maintains current funding for other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11	FY11-12	% Cost Change	FY12-13	FY12-13	% of Budget	% Cost Change	FY13-14	% Budget Change
	\$ Actual	\$ Actual		\$ Adopted	\$ Estimated			\$ Proposed	
Personnel Expenses	160,152	167,648	4.7%	234,100	206,010	88.0%	22.9%	235,000	0.4%
Contracted Services	3,002	435	-85.5%	1,970	1,830	92.9%	320.7%	1,970	0.0%
Commodities	23,205	24,220	4.4%	19,780	25,300	127.9%	4.5%	26,220	32.6%
Internal Charges	76,627	57,118	-25.5%	59,290	59,000	99.5%	3.3%	65,300	10.1%
Other Payments	3,148	0		8,500	8,500	100.0%		58,500	588.2%
Program Total	266,134	249,421	-6.3%	323,640	300,640	92.9%	20.5%	386,990	19.6%

FUNDING SOURCES

General Fund 101 - Taxes	56,134	99,421	77.1%	173,640	150,640	86.8%	51.5%	186,990	7.7%
TDA & Gas Tax Funds 24x	210,000	150,000	-28.6%	150,000	150,000	100.0%	0.0%	200,000	33.3%
Light & Landscaping Dist Fund 271	0	0		0	0			0	

	266,134	249,421	-6.3%	323,640	300,640	92.9%	20.5%	386,990	19.6%
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PROGRAM STAFFING

Regular Positions

Senior Electrician	1.00	1.00		1.00	1.00			1.00	
Electrician	1.00	1.00		1.00	1.00			1.00	
General Laborer	0.00	0.00		0.00	0.00			0.00	
Maintenance Supervisor/Manager	0.05	0.05		0.05	0.05			0.05	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	2.05	2.05	0.0%	2.05	2.05	100.0%	0.0%	2.05	0.0%
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Department: **53000 - Public Works Department**
 Division: **53600 - Utilities Division**
 Program: **53660 - WWT Plant Operations**

PERFORMANCE OBJECTIVES

Operate the City's Wastewater Treatment Plant to treat and dispose of the wastewater collected from within the City. Program expenses include plant electric and chemical costs.

1. To operate the City's wastewater treatment plant for 365 days for 24 hours per day.
2. To treat and disposal of 3,300 million gallons of wastewater during the year.
3. To ensure wastewater effluent is meeting State discharge standards.
4. To ensure proper treatment and disposal of waste solids.
5. To operate the plant in an energy efficient manner.

COMMENTARY

In FY10-11, program staffing deleted a vacant Operator position but added a part-time Safety Specialist. Program costs showed a modest decrease.

In FY11-12, program costs showed a modest increase.

In FY12-13, program costs will remain at the same level.

For FY13-14, the program budget provides for current staffing, with some increases for internal charges, but maintains current funding for other items, and includes \$1,100,000 for electric, \$220,000 for chemicals, \$133,700 for sludge removal, and \$151,800 for State permits.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	1,092,778	1,117,207	2.2%	1,262,000	1,137,820	90.2%	1.8%	1,288,400	2.1%
Contracted Services	1,407,598	1,456,846	3.5%	1,478,620	1,475,000	99.8%	1.2%	1,478,620	0.0%
Commodities	256,629	323,586	26.1%	300,110	285,400	95.1%	-11.8%	300,110	0.0%
Internal Charges	57,107	58,984	3.3%	61,760	61,000	98.8%	3.4%	67,830	9.8%
Other Payments	85,278	103,198	21.0%	104,000	100,000	96.2%	-3.1%	104,000	0.0%
Program Total	2,899,390	3,059,821	5.5%	3,206,490	3,059,220	95.4%	0.0%	3,238,960	1.0%

FUNDING SOURCES

Wastewater Fund 521	2,899,390	3,059,821	5.5%	3,206,490	3,059,220	95.4%	0.0%	3,238,960	1.0%
	2,899,390	3,059,821	5.5%	3,206,490	3,059,220	95.4%	0.0%	3,238,960	1.0%

PROGRAM STAFFING

Regular Positions

Deputy Director - Utilities	0.00	0.00		0.00	0.00			0.00	
Plant Supervisor	0.00	0.00		0.00	0.00			0.00	
WW Oper Manager	1.00	1.00		1.00	1.00			1.00	
Utility Plant Operator	9.00	9.00		9.00	9.00			9.00	
Maintenance Worker I	1.00	1.00		1.00	1.00			1.00	

Other Staffing (Full-Time Equivalents)

Safety Specialist	0.20	0.20		0.20	0.20			0.20	
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Total - Full-Time Equivalents	11.20	11.20	0.0%	11.20	11.20	100.0%	0.0%	11.20	0.0%
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Department: 53000 - Public Works Department
 Division: 53600 - Utilities Division
 Program: 53670 - Utilities Laboratory

PERFORMANCE OBJECTIVES

Provide laboratory and environmental control services for the City Utilities and other Departments. Laboratory testing is done both in-house and through contracted work.

1. To perform routine lab analysis to ensure wastewater, biosolids, and receiving water are meeting State standards.
2. To ensure safe laboratory hazardous materials management.
3. To work closely with operations staff to address plant process optimization.

COMMENTARY

The need for contracted lab testing varies from year to year; so, program costs can go up and down reflecting this need. In both FY09-10 and FY10-11, program costs decreased due to staff vacancies and a decrease in contracted lab testing. In FY11-12, program costs showed only a minimal increase. In FY12-13, program costs will show a major increase. Personnel costs are up with full staffing and increased contract lab testing. For FY13-14, the program budget provides for current staffing, with some increases for internal charges, but maintains current funding for other items, and includes \$228,190 for contracted testing and \$75,490 for lab supplies.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost Change	FY12-13	FY12-13	% of Budget	% Cost Change	FY13-14	% Budget Change
	\$ Actual	\$ Actual		\$ Adopted	\$ Estimated			\$ Proposed	
Personnel Expenses	534,206	568,710	6.5%	700,600	681,890	97.3%	19.9%	704,100	0.5%
Contracted Services	186,510	190,603	2.2%	286,790	268,800	93.7%	41.0%	286,790	0.0%
Commodities	112,568	92,211	-18.1%	103,020	101,400	98.4%	10.0%	103,020	0.0%
Internal Charges	42,777	31,608	-26.1%	47,740	47,000	98.4%	48.7%	53,870	12.8%
Other Payments	0	0		0	0			0	
Program Total	876,061	883,132	0.8%	1,138,150	1,099,090	96.6%	24.5%	1,147,780	0.8%

FUNDING SOURCES									
Water Fund 511	254,538	289,427	13.7%	350,000	338,000	96.6%	16.8%	354,980	1.4%
Wastewater Fund 521	621,523	593,705	-4.5%	788,150	761,090	96.6%	28.2%	792,800	0.6%

	876,061	883,132	0.8%	1,138,150	1,099,090	96.6%	24.5%	1,147,780	0.8%
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PROGRAM STAFFING									
<i>Regular Positions</i>									
Laboratory Supervisor	1.00	1.00		1.00	1.00			1.00	
Envir Control Inspector	1.00	1.00		1.00	1.00			1.00	
Laboratory Technician	4.00	4.00		4.00	4.00			4.00	
WW Oper Manager	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Laborer	0.50	0.50		0.50	0.50			0.50	
Total - Full-Time Equivalents	6.50	6.50	0.0%	6.50	6.50	100.0%	0.0%	6.50	0.0%

Department: **53000 - Public Works Department**
 Division: **53600 - Utilities Division**
 Program: **53680 - Water Plant Operations**

PERFORMANCE OBJECTIVES

Operate the City's Water Treatment Plant to provide a potable water supply for the City. Program expenses include plant electric and chemicals costs, as well as bulk water purchases from other agencies.

1. To operate the City's water treatment plant for 365 days for 24 hours per day.
2. To treat and produce 6,100 million gallons of water during the year.
3. To treat and produce 100 million gallons of potable water during the year from the JJ Water Treatment Plant.
4. To purchase 6,000 million gallons of treated potable water from the South San Joaquin Irrigation District.
5. To ensure drinking water meets CA Department of Public Health water quality standards.
6. To operate the plant in an energy efficient manner.

COMMENTARY

Program costs have increased significantly, since FY05-06, due to electric, chemical, and bulk water costs. In FY10-11, program costs showed a modest increase. While bulk water purchases were up, other costs were down.

In FY11-12, program costs showed a moderate increase. In FY12-13, they will show a moderate decrease.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing but with some increases for internal charges and contracted services, and includes \$400,000 for electric, \$275,200 for chemicals, \$56,000 for sludge removal, and \$3,930,200 for bulk water purchases.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost Change	FY12-13	FY12-13	% of Budget	% Cost Change	FY13-14	% Budget Change
	\$ Actual	\$ Actual		\$ Adopted	\$ Estimated			\$ Proposed	
Personnel Expenses	995,686	1,023,587	2.8%	1,129,800	1,011,760	89.6%	-1.2%	1,226,800	8.6%
Contracted Services	4,144,962	4,204,706	1.4%	3,820,670	3,700,900	96.9%	-12.0%	3,868,670	1.3%
Commodities	482,998	682,756	41.4%	765,740	762,300	99.6%	11.7%	765,740	0.0%
Internal Charges	30,796	30,112	-2.2%	36,600	36,000	98.4%	19.6%	40,040	9.4%
Other Payments	12,786	17,992	40.7%	16,000	16,000	100.0%	-11.1%	16,000	0.0%
Program Total	5,667,228	5,959,153	5.2%	5,768,810	5,526,960	95.8%	-7.3%	5,917,250	2.6%

FUNDING SOURCES

Water Fund 511	5,667,228	5,959,153	5.2%	5,768,810	5,526,960	95.8%	-7.3%	5,917,250	2.6%
	5,667,228	5,959,153	5.2%	5,768,810	5,526,960	95.8%	-7.3%	5,917,250	2.6%

PROGRAM STAFFING

Regular Positions

Deputy Director - Utilities	0.00	0.00		0.00	0.00			0.00	
Plant Supervisor	1.00	1.00		1.00	1.00			1.00	
Utility Plant Operator	8.00	8.00		8.00	8.00			8.00	
Maintenance Worker I	1.00	1.00		1.00	1.00			1.00	
General Laborer	0.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Safety Specialist	0.20	0.20		0.20	0.20			0.20	
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Total - Full-Time Equivalents	10.20	10.20	0.0%	10.20	10.20	100.0%	0.0%	10.20	0.0%
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Department: **53000 - Public Works Department**
 Division: **53600 - Utilities Division**
 Program: **53690 - Water Management**

Plan and coordinate City water conservation and stormwater management efforts, including public education and monitoring and enforcement activities.

PERFORMANCE OBJECTIVES

1. To promote water conservation to meet the requirements of the State 20 X 2020 Plan.

4. To provide \$29,000 in rebates for residential toilets and washing machine retrofits.

COMMENTARY

Program costs vary depending upon the annual need for water conservation. In FY04-05, stormwater management was added to program activities. Program costs increase annually; but are less than budget. Major cost outlays are for program advertising and water conservation rebates.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	116,463	115,325	-1.0%	124,800	134,750	108.0%	16.8%	132,200	5.9%
Contracted Services	12,252	12,809	4.5%	31,730	18,100	57.0%	41.3%	31,730	0.0%
Commodities	1,400	3,871	176.5%	6,640	5,670	85.4%	46.5%	6,640	0.0%
Internal Charges	9,630	9,585	-0.5%	18,090	18,000	99.5%	87.8%	20,240	11.9%
Other Payments	24,153	19,182	-20.6%	29,050	20,000	68.8%	4.3%	29,050	0.0%
Program Total	163,898	160,772	-1.9%	210,310	196,520	93.4%	22.2%	219,860	4.5%
FUNDING SOURCES									
Water Fund 511	163,898	160,772	-1.9%	190,310	176,520	92.8%	9.8%	199,860	5.0%
Drainage Fund 541	0	0		20,000	20,000	100.0%		20,000	
Program Total	163,898	160,772	-1.9%	210,310	196,520	93.4%	22.2%	219,860	4.5%

PROGRAM STAFFING

Regular Positions

Water Resources Coordinator	1.00	1.00		1.00	1.00			1.00	
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Other Staffing (Full-Time Equivalents)

Stormwater Inspector - PT	0.00	0.00		0.00	0.00			0.00	
Water Patrol	0.50	0.50		0.50	0.50			0.50	

Total - Full-Time Equivalents	1.50	1.50	0.0%	1.50	1.50	100.0%	0.0%	1.50	0.0%
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DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Current Projections: FY 12-13

1. Hosted two City-wide garage sales promoting reuse of items.
2. Held quarterly electronic waste events. Collected approximately 65,000 pounds of electronic universal waste at the events.
3. Implemented a pilot multi-family beverage container recycling program at Sycamore Apartments, Tracy Place Apartments, and Waterstone Apartments.

Future Projections: FY 13-14 Continued

3. Host quarterly electronic waste events for residents and businesses.
4. Finalize the Construction and Demolition Policy.
5. Develop a sharps drop off location for Tracy residents.
6. Increase recycling program outreach to businesses and schools.
7. A Household Hazardous Waste Drop off event will be held on August 24, 2013 in Tracy.

Current Projections: FY 12-13

1. Finalizing the Multi-family Beverage Container Recycling Grant. Grant to be completed by June 2013.
2. A Commercial and Multi-family Recycling Program has been established.
3. City-wide garage sales and e-waste events continue to be held for the residents of Tracy.
4. Paint take back program continues with Tracy Color Center and Van's Ace Hardware. Van's Ace Hardware is also starting to carry Green Seal Certified Paint.
5. The City re-instate a revamped Annual Cleanup Event for Tracy residents.
6. A Household Hazardous Waste Drop off event was held at the Tracy Airport on September 22, 2012. We had 544 customers and collected approximately 30 tons of hazardous waste at this event.

Future Projections: FY 13-14

1. Continue with current recycling programs and waste reduction events offered throughout the Solid Waste & Recycling Division, such as battery recycling and tire disposal.
2. Offer two City-wide garage sales for residents of Tracy.

CORE MEASURES and Supporting Data for SOLID WASTE Programs

from

ICMA-CPM Data Templates

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Projected	FY12-13 Estimate	% Change	FY13-14 Projected	% Change
Resident Population	82,848	83,242	83,562	0.38%	84,300	84,060	0.60%	84,500	0.52%
Area Served (Square Miles)	23.0	23.0	23.0	0.00%	23.0	23.0	0.00%	23.0	0.00%
Solid Waste Collection									
Residential Customers	21,228	21,503	21,521	0.08%	21,500	21,500	-0.10%	21,500	0.00%
Tons of Refuse Collected	23,349	22,454	22,202	-1.12%	22,300	23,600	6.30%	22,300	-5.51%
Average Ton/Customer	1.10	1.04	1.03	-1.20%	1.04	1.10	6.40%	1.04	-5.51%
Other Customers	856	786	786	0.00%	850	800	1.78%	850	6.25%
Tons of Refuse Collected	28,116	28,103	29,314	4.31%	29,200	29,000	-1.07%	29,200	0.69%
Average Ton/Customer	32.85	35.75	37.30	4.31%	34.35	36.25	-2.80%	34.35	-5.23%
Collection Costs (\$1,000)	\$3,526	\$4,063	\$4,253	4.68%	\$4,296	\$4,422	3.97%	\$4,476	1.23%
Collection Costs/Customer	\$159.66	\$182.29	\$190.66	4.59%	\$192.21	\$198.29	4.00%	\$200.28	1.00%
Collection Costs/Capita	\$42.56	\$48.81	\$50.90	4.28%	\$50.96	\$52.60	3.35%	\$52.97	0.70%
Collection Costs/Ton	\$68.51	\$80.36	\$82.56	2.73%	\$83.42	\$84.07	1.83%	\$86.92	3.39%
Recycling Activities									
Residential Customers	21,228	20,893	21,521	3.01%	21,500	21,500	-0.10%	21,500	0.00%
Tons of Material Collected	17,078	17,156	16,535	-3.62%	18,000	17,200	4.02%	18,000	4.65%
Average Ton/Customer	0.80	0.82	0.77	-6.43%	0.84	0.80	4.12%	0.84	4.65%
Recycling Costs (\$1,000)	\$2,114	\$2,016	\$2,569	27.43%	\$2,415	\$2,274	-11.47%	\$2,302	1.21%
Recycling Costs/Customers	\$99.59	\$96.49	\$119.37	23.71%	\$112.33	\$105.79	-11.38%	\$107.07	1.21%
Recycling Costs/Ton Collected	\$123.78	\$117.51	\$155.37	32.22%	\$134.17	\$132.24	-14.89%	\$127.89	-3.28%
Material Recovery Facility (MRF)									
Tons of Refuse from City	68,543	67,713	68,051	0.50%	69,500	69,800	2.57%	69,500	-0.43%
Tons of Refuse from Others	42,778	42,985	39,771	-7.48%	43,500	44,400	11.64%	43,500	-2.03%
Tons of Refuse Diverted	28,603	28,001	20,822	-25.64%	27,700	28,700	37.83%	27,700	-3.48%
MRF Costs (\$1,000)	\$7,643	\$6,993	\$7,370	5.39%	\$7,387	\$7,329	-0.56%	\$7,372	0.59%
MRF Costs/Ton Processed	\$68.66	\$63.17	\$68.35	8.20%	\$65.37	\$64.18	-6.11%	\$65.24	1.65%
Waste Diposal from MRF									
Tons of Refuse to Landfill	82,718	82,697	81,404	-1.56%	85,300	85,500	5.03%	85,300	-0.23%
Diposal Costs (\$1,000)	\$2,487	\$2,643	\$2,647	0.15%	\$2,494	\$2,556	-3.44%	\$2,627	2.79%
Disposal Costs/Ton Disposed of	\$30.07	\$31.96	\$32.52	1.74%	\$29.24	\$29.90	-8.06%	\$30.80	3.03%
Citizen Survey Ratings									
Residential Collection									
Good or Better					90.4%			90.4%	
Fair					8.2%			8.2%	
Recycling									
Good or Better					87.8%			87.8%	
Fair					9.6%			9.6%	

Department: **53000 - Public Works Department**
 Division: **53800 - Solid Waste Programs**
 Program: **53810 - Solid Waste Collection & Disposal**

PERFORMANCE OBJECTIVES

Contracted services for the collection and disposal of solid waste from within the City. Coordinate of the City's solid waste collection and disposal. Pay the City's franchise fee for solid waste.

1. To provide solid waste collection service to over 23,300 residences and 986 businesses within the City.
2. To collect and dispose of 72,000 tons of solid waste, while recycling 17,200 tons through curbside and yard waste programs and 54,800 tons through the transfer station.
3. To administer solid waste contracts as follows:
 \$4,639,000 for waste collection by franchise hauler,
 \$7,641,000 for solid waste processing at Tracy MRF, and
 \$2,723,000 for waste disposal at County landfills.
4. To provide \$1,188,200 for City franchise fees.

COMMENTARY

In May 1995, a new material recovery facility came on-line. Since then, program costs have increased modestly reflecting community growth.
 In FY10-11, operating costs, while less than budgeted, showed a modest increase, again due to a large rebate holding costs down. The increase in the City franchise fee up to about \$1,091,000 is driving total program costs up.
 In both FY11-12 and FY12-13, program costs will show modest increases. Contracted costs are driving program costs.
 For FY13-14, the program budget provides for a modest increase in solid waste contracts. The budget includes \$1,188,200 to pay the City franchise fee.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	5,705	7,212	26.4%	10,000	6,900	69.0%	-4.3%	10,100	1.0%
Contracted Services	13,445,181	14,033,571	4.4%	14,194,180	14,321,000	100.9%	2.0%	14,788,180	4.2%
Commodities	649	499	-23.1%	4,020	3,250	80.8%	551.3%	4,020	0.0%
Internal Charges	5,667	6,130	8.2%	5,130	5,000	97.5%	-18.4%	6,630	29.2%
Other Payments	1,283,887	1,263,393	-1.6%	1,293,000	1,294,100	100.1%	2.4%	1,338,200	3.5%
Program Total	14,741,089	15,310,805	3.9%	15,506,330	15,630,250	100.8%	2.1%	16,147,130	4.1%

FUNDING SOURCES

Solid Waste Fund 53x	14,741,089	15,310,805	3.9%	15,506,330	15,630,250	100.8%	2.1%	16,147,130	4.1%
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Program Total	14,741,089	15,310,805	3.9%	15,506,330	15,630,250	100.8%	2.1%	16,147,130	4.1%
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PROGRAM STAFFING

Regular Positions

Solid Waste Coordinator	0.05	0.05		0.05	0.05			0.05	
Deputy Director	0.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	0.05	0.05		0.05	0.05		0.0%	0.05	0.0%
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Department: **53000 - Public Works Department**
 Division: **53800 - Solid Waste Programs**
 Program: **53820 - Solid Waste Recycling**

PERFORMANCE OBJECTIVES

1. To increase recycling awareness for multi-family complexes and businesses.
2. To host recycling events that promote waste reduction and proper disposal methods.
3. To complete construction and demolition ordinance.
4. To educate and promote reduce, reuse, and recycling programs within the community.
5. To administer recycling contract for \$2,385,800.

Contracted services for the collection and disposal of recycleable materials from within the City. Coordinate of the City's recycling and waste reduction efforts.

COMMENTARY

Program costs increase reflecting community growth with modest annual increases over the years.

In FY10-11, program costs were less than budgeted and showed a moderate decrease. In FY11-12, program costs increased back to the prior year level. In FY12-13, program costs will show a moderate decrease from prior year level.

For FY13-14, no program changes are anticipated. The program budget provides for the current staffing but with modest increase for solid waste recycling contracts.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	97,929	106,318	8.6%	109,300	111,320	101.8%	4.7%	113,500	3.8%
Contracted Services	1,996,523	2,527,188	26.6%	2,239,860	2,342,100	104.6%	-7.3%	2,404,060	7.3%
Commodities	10,766	8,861	-17.7%	16,740	12,890	77.0%	45.5%	16,740	0.0%
Internal Charges	8,969	8,924	-0.5%	14,150	13,900	98.2%	55.8%	16,700	18.0%
Other Payments	0	0		5,000	0	0.0%		5,000	0.0%
Program Total	2,114,187	2,651,291	25.4%	2,385,050	2,480,210	104.0%	-6.5%	2,556,000	7.2%
FUNDING SOURCES									
Solid Waste Fund 53x	2,114,187	2,651,291	25.4%	2,385,050	2,480,210	104.0%	-6.5%	2,556,000	7.2%
Program Total	2,114,187	2,651,291	25.4%	2,385,050	2,480,210	104.0%	-6.5%	2,556,000	7.2%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Solid Waste Coordinator	0.95	0.95		0.95	0.95			0.95	
Community Services Supervisor	0.00	0.00		0.00	0.00			0.00	
Deputy Director	0.00	0.00		0.00	0.00			0.00	
	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Recycling Coordinator	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	0.95	0.95	0.0%	0.95	0.95	100.0%	0.0%	0.95	0.0%

DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Consolidation of airport loans.
2. Completed Fuel Sales Operator (FSO) Agreement for the Tracy Airport.
3. Begin construction of Phase II of bus stop improvements utilizing federal stimulus funding.
4. Texting feature added to all fixed route bus stops.

Current Projections: FY12-13

1. Complete constructions of Phase II of bus stop improvements utilizing federal stimulus funding.
2. Complete runway repairs and fencing project at New Jerusalem Airport.
3. Completion of Pavement Maintenance and Management Plan (PMMP) for the Tracy Airport.
4. Begin Design and Engineering for pavement reconstruction at the Tracy Airport.
5. Installation of new Paratransit dispatching software.

Future Projections: FY 13-14

1. Installation of security cameras at the Tracy Transit Station
2. Complete reconstruction of Runway 12/30 and associated taxiways at the Tracy Airport.
3. Complete Corporate Hangar Lease Agreement at the Tracy Airport.
4. Develop lease agreement for construction of a restaurant at the Tracy Airport.
5. Purchase two replacement fixed route buses.

Department: **53000 - Public Works Department**
 Division: **55500 - Community Services Division**
 Program: **55510 - Transit Operations**

PERFORMANCE OBJECTIVES

Provide Tracy area residents with public transit, involving fixed route, modified dial-a-ride, and subsidized taxi services. Provide support for the commute based trip reduction efforts. Operate Tracy Center.

1. To operate a fixed route and paratransit systems providing service 6 days per week for 12 hours per day, Monday through Friday, and 10 hours on Saturday.
2. To provide fixed route service for over 100,000 riders traveling over 145,000 service and paratransit service for over 25,000 riders traveling over 75,000 service miles.
3. To contract for \$1,014,422 in transit operating and bus maintenance services.
4. To operate the new Tracy Transit Center.
5. To generate at least \$35,000 in revenue from rentals at the Tracy Transit Center.

COMMENTARY

In both FY09-10 and FY10-11, program staffing was increased. Program costs, while less than budget, have shown moderate increases. Added costs for these years were for the new Tracy Transit Station

In FY11-12, program costs showed a modest increase. In FY12-13, program costs will again show a modest increase. Contracted costs will be less than budgeted.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing but increases in funding for both contracted services and internal charges.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	324,115	346,962	7.0%	289,200	285,730	98.8%	-17.6%	299,300	3.5%
Contracted Services	897,745	911,817	1.6%	1,073,740	993,700	92.5%	9.0%	1,141,870	6.3%
Commodities	96,325	80,408	-16.5%	155,450	84,210	54.2%	4.7%	123,450	-20.6%
Internal Charges	196,541	205,361	4.5%	206,440	206,000	99.8%	0.3%	314,030	52.1%
Other Payments	4,920	0		0	8,860			0	
Program Total	1,519,646	1,544,548	1.6%	1,724,830	1,578,500	91.5%	2.2%	1,878,650	8.9%

FUNDING SOURCES

Transit Fund 571 - Taxes	526,477	643,759	22.3%	892,630	717,550	80.4%	11.5%	900,100	0.8%
Transit Operating Grants	877,941	785,121	-10.6%	725,000	744,000	102.6%	-5.2%	860,000	18.6%
Transit Fares	90,703	80,891	-10.8%	81,900	81,950	100.1%	1.3%	83,550	2.0%
Transit Center Rentals	24,525	34,777	41.8%	25,300	35,000	138.3%	0.6%	35,000	38.3%
Program Total	1,519,646	1,544,548	1.6%	1,724,830	1,578,500	91.5%	2.2%	1,878,650	8.9%

PROGRAM STAFFING

Regular Positions

Sr Maintenance Worker	0.50	0.50		0.50	0.50			0.50	
Recreation Program Coordinator	1.00	1.00		1.00	1.00			1.00	
Management Analyst II	0.90	0.90		0.90	0.90			0.90	
Exec Asst II-Admin/Sr Secretary	0.20	0.20		0.00	0.00			0.00	
Admin Asst II-Sr Admin Clerk	0.00	0.00		0.00	0.00			0.00	
Parks & Comm Services Director	0.30	0.30		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Intern	0.00	0.00		0.00	0.00			0.00	
Facility Attendant II	0.00	0.25		0.25	0.25			0.25	
Transportation Commissioners (7)	0.13	0.13		0.13	0.13			0.13	

Total - Full-Time Equivalents	3.03	3.28	8.3%	2.78	2.78	100.0%	-15.2%	2.78	0.0%
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Department: **53000 - Public Works Department**
 Division: **55500 - Community Services Division**
 Program: **55520 - Airport Operations**

Operate and maintain the Tracy Municipal Airport and the airfield at New Jerusalem. Administer contract with the Fixed Base Operator (FBO) and leases with various airport tenants

PERFORMANCE OBJECTIVES

1. To provide airport space for 100 tiedowns, 51 city hangars, and 24 private hangars.
2. To contract for Fixed Base Operations to provide service 7 days a week and for 10 hours per day.
3. To construct an additional 42 T-hangars at the Tracy Airport to be rented by the public.
4. To generate at least \$300,000 in direct use airport fees.

COMMENTARY

In both FY09-10 and FY10-11, program staffing has been decreased. Program costs in FY10-11 showed a major decrease, due to the reallocation of staffing among departmental programs. But, in FY11-12, program costs showed a major increase. Both staffing and material costs were up.

For FY12-13, program staffing reduced overhead hours. Program costs showed a major decrease, particularly for personnel costs.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, and maintains current funding with some cost reallocation.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	195,292	212,783	9.0%	174,180	174,100	100.0%	-18.2%	169,000	-3.0%
Contracted Services	56,249	61,625	9.6%	62,360	61,800	99.1%	0.3%	56,660	-9.1%
Commodities	10,956	19,318	76.3%	20,970	19,780	94.3%	2.4%	28,330	35.1%
Internal Charges	33,818	35,552	5.1%	34,440	34,000	98.7%	-4.4%	44,890	30.3%
Other Payments	2,592	6,111		0	0		-100.0%	0	
Program Total	298,907	335,389	12.2%	291,950	289,680	99.2%	-13.6%	298,880	2.4%

FUNDING SOURCES

General Fund 101 - Taxes	0	0		0	0			0	
Airport Fund 561	(48,658)	(68,251)	40.3%	(61,300)	(64,570)	105.3%	-5.4%	(61,670)	0.6%
Direct Use Fees	291,920	310,386	6.3%	280,800	281,800	100.4%	-9.2%	286,550	2.0%
State Grants	6,205	42,252	580.9%	20,000	20,000	100.0%	-52.7%	20,000	0.0%
Agricultural Leases	49,440	51,002	3.2%	52,450	52,450	100.0%	2.8%	54,000	3.0%
Program Total	298,907	335,389	12.2%	291,950	289,680	99.2%	-13.6%	298,880	2.4%

PROGRAM STAFFING

Regular Positions

Sr Maintenance Worker	0.50	0.50		0.50	0.50			0.50	
Airport Coordinator	1.00	1.00		1.00	1.00			1.00	
Management Analyst II	0.10	0.10		0.10	0.10			0.10	
Parks & Comm Services Director	0.20	0.20		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

FBO Attendants	0.00	0.00		0.00	0.00			0.00	
NDB Maintenance	0.00	0.00		0.00	0.00			0.00	
Transportation Commissioners (7)	0.12	0.12		0.12	0.12			0.12	

Total - Full-Time Equivalents	1.92	1.92	0.0%	1.72	1.72	100.0%	-10.4%	1.72	0.0%
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PARKS & COMMUNITY SERVICES DEPARTMENT

Mission Statement

Working together to Enhance our Quality of Life

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Department 55000 - Parks & Community Services Department

The Parks & Community Services Department conducts and provides the City's recreation programs, operates community facilities, operates and maintains the City's airports, and coordinates transit operations. Also, contracts for operations at the City's Library.

In FY09-10, the Cultural Arts Division and five programs were transferred to the City Manager's Office.

COMMENTARY

In FY12-13, the Department was disbanded. The Transit, Airport, and Community Facilities programs were transferred to the Public Works Department. The Recreation Division and all other programs went to the City Manager's Office.

In FY12-13, departmental transferred 8.7 FTE's to the Public Works Department and 14.81 FTE's to the City Manager's Office

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Director's Office									
55110 - Pks & Comm Ser Admin	451,497	474,685	5.1%	0	0	-100.0%		0	
55120 - Community Facilities	296,412	294,524	-0.6%	0	0	-100.0%		0	
55130 - Library	170,319	160,822	-5.6%	0	0	-100.0%		0	
Recreation Division									
55410 - Special Interest Classes	233,335	242,937	4.1%	0	0	-100.0%		0	
55420 - Aquatics/Community Pool	367,617	256,937	-30.1%	0	0	-100.0%		0	
55430 - Athletics	183,745	146,860	-20.1%	0	0	-100.0%		0	
55440 - Youth Development	169,028	167,301	-1.0%	0	0	-100.0%		0	
55450 - Senior Citizens	216,747	228,624	5.5%	0	0	-100.0%		0	
55460 - Mayor's Community Youth S	19,400	18,816		0	0			0	
55470 - Pre-school	0	0		0	0			0	
55480 - Community Events	125,670	190,782	51.8%	0	0	-100.0%		0	
55490 - Teen Recreation	91,234	89,213	-2.2%	0	0	-100.0%		0	
Community Services Division									
55510 - Transit Operations	1,519,647	1,544,547	1.6%	0	0	-100.0%		0	
55520 - Airport Operations	298,907	335,389	12.2%	0	0	-100.0%		0	
Cultural Arts Division									
55610 - Cultural Arts	0	0		0	0			0	
55620 - Arts Education	0	0		0	0			0	
55630 - Art Gallery	0	0		0	0			0	
55640 - Theatre Presentations	0	0		0	0			0	
55650 - Theatre Rentals	0	0		0	0			0	
Department Total	4,143,558	4,151,437	0.2%	0	0	-100.0%		0	
Amended Budget	4,743,825	4,789,590	1.0%		0	-100.0%		over 2 years	-100.0%
% of Amended Spent	87.35%	86.68%							
						Base Budget >>		0	
						Augmentations >>		0	

Department: 55000 - Parks & Community Services Department (Continued)

DEPARTMENTAL EXPENDITURES BY OBJECT CATEGORY	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	1,764,408	1,694,530	-4.0%	0	0			0	
Contracted Services	1,471,304	1,572,274	6.9%	0	0			0	
Commodities	179,033	180,740	1.0%	0	0			0	
Internal Charges	599,761	599,761	0.0%	0	0			0	
Other Payments	129,052	104,132	-19.3%	0	0			0	
Department Total	4,143,558	4,151,437	0.2%	0	0			0	

DEPARTMENTAL EXPENDITURES
BY FUNDING SOURCES

General Fund 101 - Taxes	1,534,170	1,450,867	-5.4%	0	0			0	
Recreation Fees	756,954	779,434	3.0%	0	0			0	
Recreation Grants	0	0		0	0			0	
Cultural Art Fees	0	0		0	0			0	
TDA & Gas Tax Funds 24x	0	0		0	0			0	
Comm Devel Block Gt Fund 269	0	0		0	0			0	
Landscaping Districts Fund 271	0	0		0	0			0	
Solid Waste Fund 531	0	0		0	0			0	
Drainage Fund 541	0	0		0	0			0	
Airport Fund 561	298,907	335,389	12.2%	0	0			0	
Transit Fund 571	1,553,527	1,585,747	2.1%	0	0			0	
Capital Projects Funds	0	0		0	0			0	
Department Total	4,143,558	4,151,437	0.2%	0	0			0	

DEPARTMENTAL STAFFING

	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Proposed	% Change
<i>Regular Positions</i>									
Parks & Comm Services Director	1.00	1.00		0.00	0.00			0.00	
Managers & Supervisors	4.00	4.00		0.00	0.00			0.00	
Secretarial & Clerical	1.50	1.50		0.00	0.00			0.00	
Landscaping Maintenance	0.00	0.00		0.00	0.00			0.00	
Facilities Operations	2.00	2.00		0.00	0.00			0.00	
Recreation	1.50	1.50		0.00	0.00			0.00	
Cultural Arts	0.00	0.00		0.00	0.00			0.00	
Transit	1.00	1.00		0.00	0.00			0.00	
Solid Waste	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Parks & Com Serv Commissioners (7)	0.25	0.25		0.00	0.00			0.00	
Transportation Commissioners (7)	0.25	0.25		0.00	0.00			0.00	
Transit	0.00	0.25		0.00	0.00			0.00	
Recreational	28.25	23.20		0.00	0.00			0.00	
Cultural Arts	0.00	0.00		0.00	0.00			0.00	
Airport	0.00	0.00		0.00	0.00			0.00	
Total - Full Time Equivalents	39.75	34.95	-12.1%	0.00	0.00		-100.0%	0.00	#DIV/0!

DEVELOPMENT SERVICES DEPARTMENT

Previously, Community Development Department
& Development & Engineering Services

Mission Statement

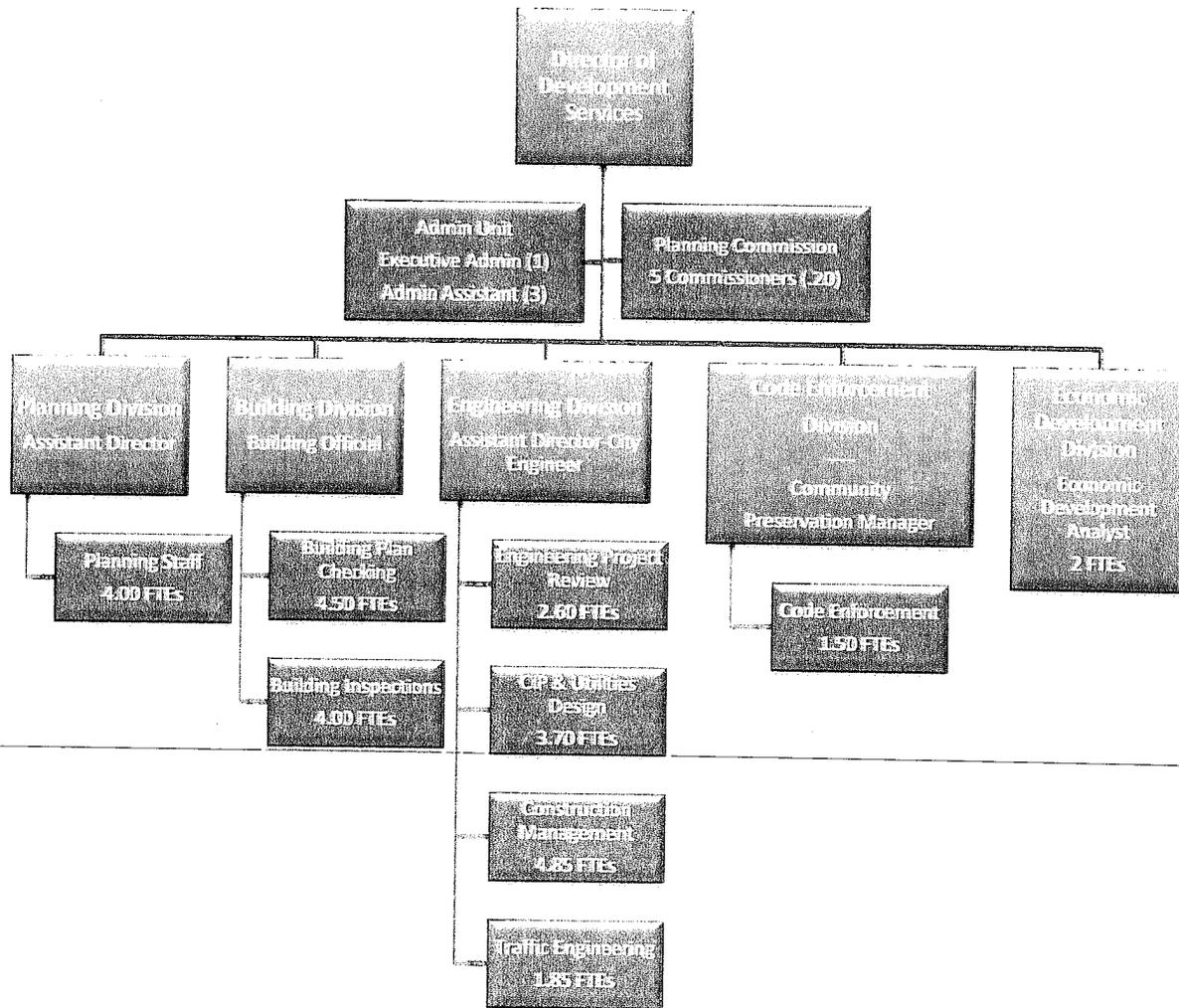
Through High Quality Service, Protect Public Health and
Safety and Enhance Long-Term Development Character

Department Head

Andrew Malik

Development Services Director

City of Tracy
 DEVELOPMENT SERVICES
 Fiscal Year 13-14



Department: **56000 - Development Services**

The Development Services Department provides planning and development services for the City including advance and current planning, building plan review and inspections, code enforcement, engineering services, and economic development.

Economic Development includes redevelopment, housing, and downtown business promotion.

COMMENTARY

As proposed for FY13-14, the departmental budget will increase about 5.8% over the current year adopted budget, and this represents a 6.1% decrease from the FY11-12 amended budget.

The base component of the budget represents a 1.7% decrease over the current year adopted budget, while budget augmentations will show a 7.6% increase over the base budget.

In FY11-12, departmental staffing lost 4 full-time regular positions and 1.00 FT in other staffing. In FY13-14, departmental staffing will lose 4 full-time regular positions, due to retirements; but a new full-time position.

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Director's Office									
56110 - Development Services Administration	357,110	381,685	6.9%	371,220	375,390	101.1%	-1.6%	377,940	1.8%
Planning Division									
56210 - Advanced Planning	0	0		0	0			0	
56220 - Current Planning	0	0		0	0			0	
56230 - Planning Services	1,055,336	1,035,514		1,036,100	998,780	96.4%	-3.5%	972,500	-6.1%
Building Division									
56410 - Building Plans Checking	649,102	643,057	-0.9%	698,980	1,022,400	146.3%	59.0%	705,960	1.0%
56420 - Building Inspections	714,281	653,543	-8.5%	746,920	834,890	111.8%	27.7%	1,121,870	50.2%
Code Enforcement Division									
56510 - Code Enforcement	499,777	488,022	-2.4%	421,750	418,890	99.3%	-14.2%	437,840	3.8%
Engineering Division									
56610 - Engineering Review	628,065	680,093	8.3%	749,120	751,800	100.4%	10.5%	692,620	-7.5%
56620 - Capital Project Design	1,245,331	1,120,967	-10.0%	856,000	939,430	109.7%	-16.2%	762,180	-11.0%
56630 - Utilities Engineering	66,051	101,086	53.0%	200,730	142,890	71.2%	41.4%	186,220	-7.2%
56640 - Traffic Engineering	236,379	235,084	-0.5%	330,920	270,170	81.6%	14.9%	342,670	3.6%
56650 - Construction Management	750,589	982,980	31.0%	842,370	818,340	97.1%	-16.7%	873,480	3.7%
Economic Development Division									
56810 - Economic Development	317,316	298,056	-6.1%	385,420	345,260	89.6%	15.8%	513,580	33.3%
56820 - Redevelopment	320,075	171,735	-46.3%	124,010	0	0.0%	-100.0%	0	
56830 - Housing	331,850	239,629	-27.8%	0	0		-100.0%	0	
56840 - Comm Dev Block Grant	143,116	77,599	-45.8%	395,840	774,190	195.6%	897.7%	342,770	-13.4%
56850 - Downtown Promotion	117,145	117,144	0.0%	117,200	113,980	97.3%	-2.7%	117,200	0.0%
56860 - Downtown Parking	0	0		0	0			0	
641xx - CDA-Succesor Agency	0	0		0	250,000			250,000	
Department Total	7,431,523	7,226,194	-2.8%	7,276,580	8,056,410	110.7%	11.5%	7,696,830	5.8%
Amended Budget	8,311,193	8,194,015	-1.4%		7,896,770		-3.6%	over 2 years	-6.1%
% of Amended Spent	89.42%	88.19%			102.02%				
						Base Budget >>		7,155,540	-1.7%
						Augmentations >>		541,290	7.6%

Department: 56000 - Development Services Department (Continued)

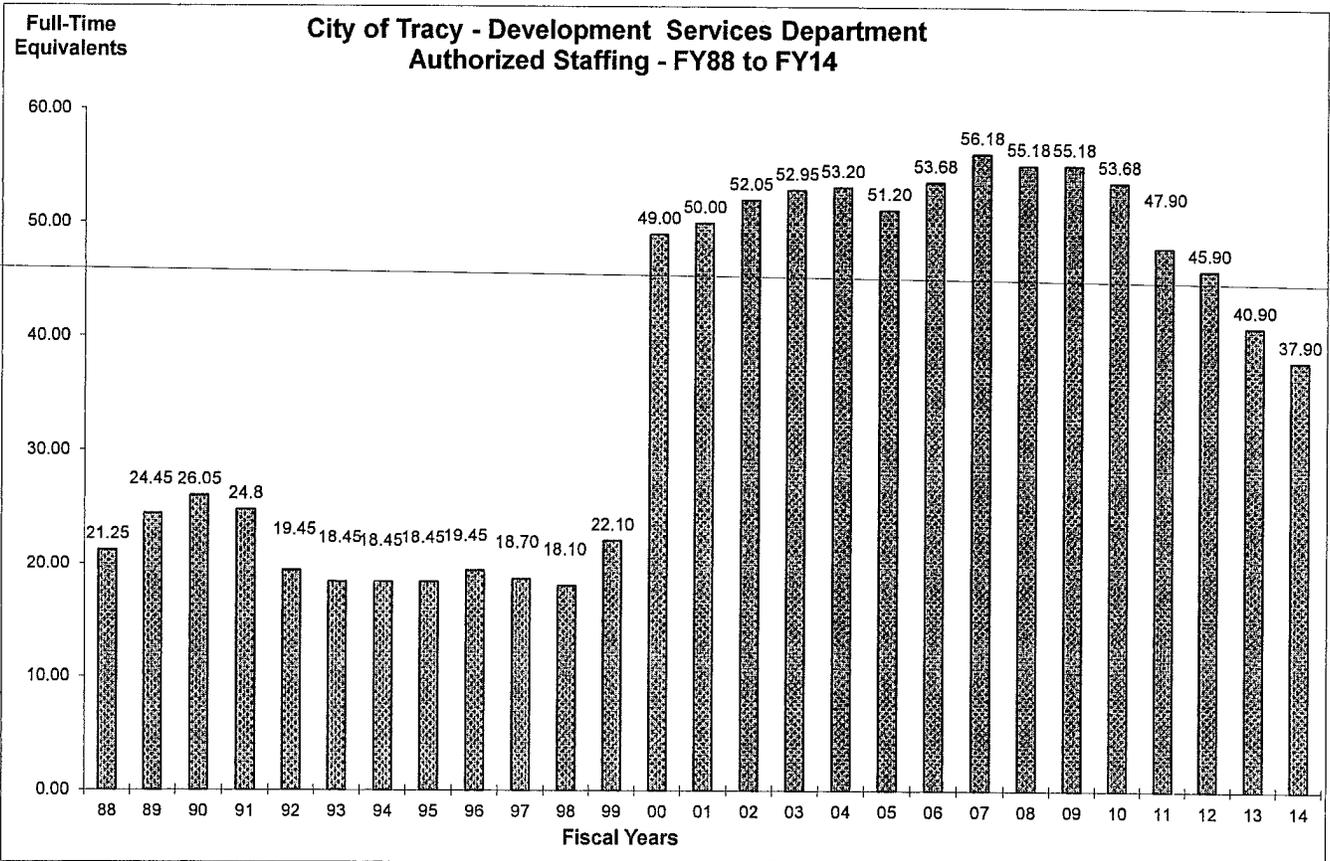
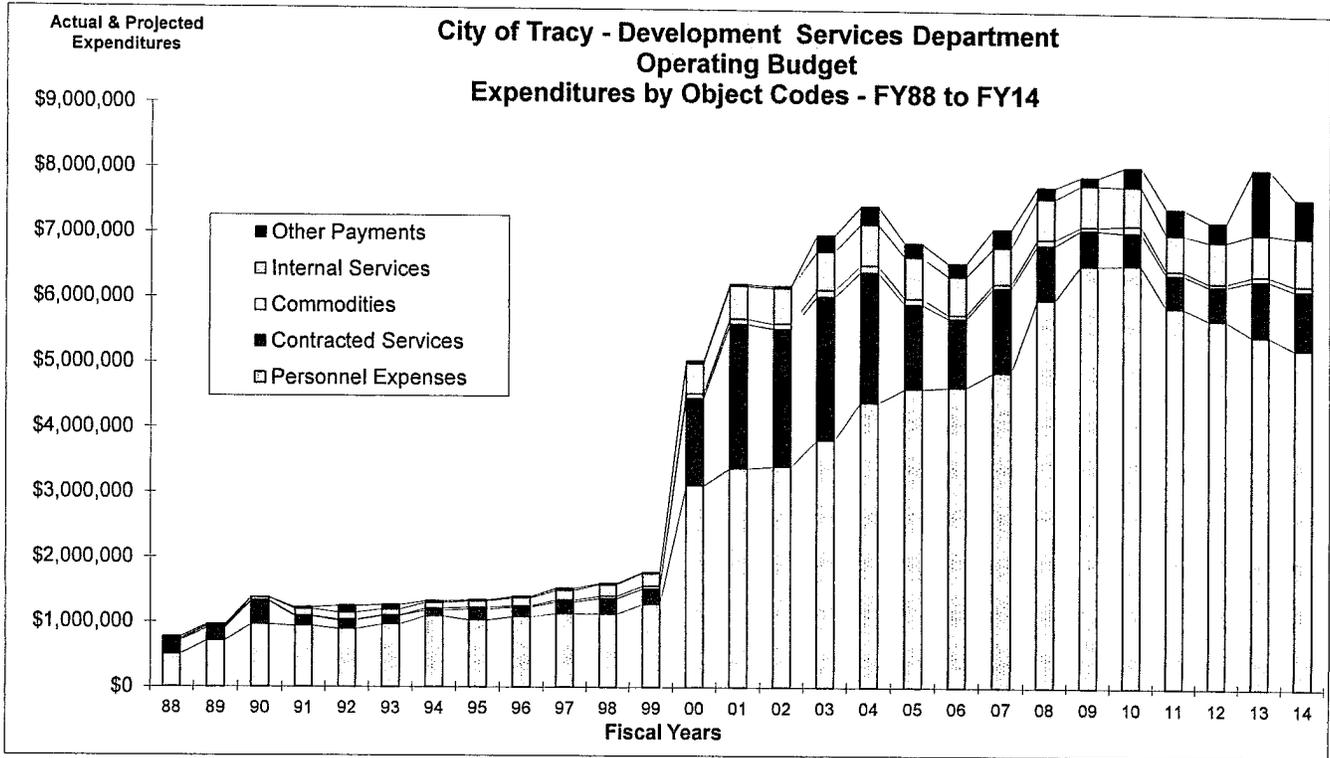
DEPARTMENTAL EXPENDITURES BY OBJECT CATEGORY	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	5,886,902	5,701,312	-3.2%	5,438,680	5,454,010	100.3%	-4.3%	5,356,000	-1.5%
Contracted Services	512,612	589,959	15.1%	521,020	869,330	166.9%	47.4%	913,720	75.4%
Commodities	63,900	45,968	-28.1%	84,210	70,880	84.2%	54.2%	80,210	-4.8%
Internal Charges	560,104	560,104	0.0%	653,570	650,100	99.5%	16.1%	746,030	14.1%
Other Payments	408,005	328,851	-19.4%	579,100	1,012,090	174.8%	207.8%	600,870	3.8%
Department Total	7,431,523	7,226,194	-2.8%	7,276,580	8,056,410	110.7%	11.5%	7,696,830	5.8%

DEPARTMENTAL EXPENDITURES
BY FUNDING SOURCES

General Fund 101 - Taxes	1,512,845	2,079,060	37.4%	2,811,770	1,975,290	70.3%	-5.0%	2,285,810	-18.7%
Planning Fees	396,597	469,396	18.4%	144,000	430,400	298.9%	-8.3%	329,960	129.1%
Building Fees	502,056	643,459	28.2%	606,500	1,017,000	167.7%	58.1%	1,030,000	69.8%
Engineering Fees	923,817	557,838	-39.6%	299,230	467,660	156.3%	-16.2%	622,470	108.0%
Capital Project Offset	2,819,831	2,505,021	-11.2%	2,402,300	2,710,000	112.8%	8.2%	2,357,400	-1.9%
Downtown Improvement Dist Fund 22	117,145	117,144		117,200	113,980	97.3%	-2.7%	117,200	0.0%
Parking District Fund 222	0	0		0	0			0	
TDA & Gas Tax Funds 24x	170,504	151,176	-11.3%	175,000	175,000	100.0%	15.8%	175,000	0.0%
Com Devel Block Gt Fund 26x	143,116	77,599	-45.8%	395,840	774,190	195.6%	897.7%	342,770	-13.4%
CDA Housing & Successor Fund 28x	331,850	239,629	-27.8%	0	0		-100.0%	0	
CDA & Suc Ag Project Fund 3xx	432,652	274,786	-27.8%	124,010	250,000	201.6%	-9.0%	250,000	101.6%
Water Fund 511	27,752	45,544	-36.5%	79,050	64,000	81.0%	-76.7%	76,700	-3.0%
Wastewater Fund 521	31,699	45,542	64.1%	96,680	63,890	66.1%	40.3%	84,520	-12.6%
Drainage Fund 541	6,600	10,000	43.7%	25,000	15,000	60.0%	50.0%	25,000	0.0%
Other Funds	15,059	10,000		0	0			0	
Department Total	7,431,523	7,226,194	-2.8%	7,276,580	8,056,410	110.7%	11.5%	7,696,830	5.8%

DEPARTMENTAL STAFFING

	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Proposed	% Change
<i>Regular Positions</i>									
Department Director	2.00	2.00		1.00	1.00			1.00	
Planners	5.00	5.00		5.00	5.00			5.00	
Engineers	10.00	10.00		10.00	10.00			9.00	
Program Analysts	3.00	2.00		1.00	1.00			2.00	
Engineering Technical	7.00	7.00		7.00	7.00			5.00	
Building Official	1.00	1.00		1.00	1.00			1.00	
Building Regulation	7.00	7.00		6.00	6.00			6.00	
Code Enforcement	2.00	2.00		2.00	2.00			2.00	
Secretarial & Clerical	10.00	10.00		9.00	8.00			7.00	
Allocated to Fire Dept	-0.30	-0.30		-0.30	-0.30			-0.30	
<i>Other Staffing (Full-Time Equivalents)</i>									
Commission & Board Members	0.20	0.20		0.20	0.20			0.20	
Project Manager/Project Specialist	1.00	1.00		0.00	0.00			0.00	
Plans Examiner/Bldg Inspector	0.00	0.00		0.00	0.00			0.00	
Total - Full Time Equivalents	47.90	46.90	-2.1%	41.90	40.90	97.6%	-12.8%	37.90	-7.3%



Budget Narrative - Development Services

Historical Milestones

FY 08-09

- 4 positions deleted from departmental staffing
- Midyear non-personnel cost reductions- \$102,678

FY 09-10

- Departmental staffing reduced by 2 full-time regular positions and 1.98 FTEs in other staffing. Also, savings due to vacancies and layoffs.
- A \$165,920 reduction in non-personnel expenses
- Further, \$87,978 reduction in non-personnel expenses during the fiscal year

FY 10-11

- Departmental staffing deleted 5.5 full-time regular positions. About 0.60 of staff time was allocated to other departments.
- Reduction in Base Budget of \$986,160 compared to FY09-10 Adopted Budget

FY 11-12

- Decrease in Base Budget of \$10,340 or 0.2% below the FY10-11 Adopted Budget, entirely in personnel expenses.
- \$95,000 in budget augmentations included \$20,000 for graffiti abatement and \$75,000 for system charges.
- The department was renamed Development Services.
- During the year, the department lost 4 full-time positions and 1.00 FTEs in temporary help. The FT positions were: Economic Development Director, Housing Specialist, Building Inspector (who retired), and an Administrative Assistant II was transferred to another department.

FY 11-12 Continued

- The Department was renamed from "Community Development" to "Development and Engineering Services". The Engineering Division was transferred from the Public Works Department into the new Department. This included five programs and 22 FTEs.
- The City Hall Annex was remodeled and expanded to provide more space for growing departmental staff.

FY 12-13

- Decrease in base budget of \$225,590 or 2.8% from the FY 11-12 adopted budget
- Departmental staffing will show 4 less positions
- Savings of \$322,550 are reflected in the department budget due to recent and anticipated retirements
- No major budget augmentations. During the year, an Engineering Technician position was converted to a Junior Engineer.

Proposed Budget Changes in FY 13-14

- Base Budget decrease of \$121,040 or 1.7%. Decreases in all categories except internal service charges. Decreases in personnel expenses reflect staff retirements.
- Budget augmentations of \$541,290. The major increase is \$360,000 for temporary building inspector. Also, \$66,320 has been added for economic development activities.
- Departmental staffing will show a net decrease of 3.00 FTEs: 2 Associate Engineers, 1 Engineering Technician, and 1 Executive Assistant. While 4 positions will be deleted due to retirement; one new Analyst position will be added in the Economic Development Division.

The following are major non-personnel expense items:

Expense	FY 11-12	%Change	FY 12-13	%Change	FY13-14
Building Plan Check	\$50,000	0.00%	\$50,000	0.00%	\$50,000
Building Inspections					360,000
Engineering Plan Check	25,000	0.00%	25,000	0.00%	25,000
Project Contract Testing	43,970	0.00%	43,970	0.00%	43,970
Project Contract Inspections	50,000	-2.00%	40,000	0.00%	40,000
Economic Development Contracts	102,300	-44.00%	57,000	87.70%	107,000
Economic Development Grants	56,700	74.40%	98,900	0.00%	98,900
Equipment Acquisition	\$0		\$0		\$0

56000 - Development Services

Historical Budget Increments, Augmentations, and Usage

Department Budget By Object	Prior Year Adopted Budgets	<<<< Base Increment & Augmentations >>>>					New Year Adopted Budgets		Actual Budget Use	
		Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Base	FY10-11 \$ Budget	% Change	FY10-11 \$ Actual	% Used
FY10-11 Budget >>	FY09-10 \$ Budget									
Personnel Expenses	5,993,940	-540,280	-9.0%	5,453,660	-70,440	-1.3%	5,383,220	-10.2%	5,886,902	109.4%
Contracted Services	746,420	-286,590	-38.4%	459,830	0	0.0%	459,830	-38.4%	512,612	111.5%
Commodities	78,540	-13,890	-17.7%	64,650	0	0.0%	64,650	-17.7%	63,900	98.8%
Internal Charges	702,620	-135,500	-19.3%	567,120	0	0.0%	567,120	-19.3%	560,104	98.8%
Other Payments	51,900	-9,900	-19.1%	42,000	0	0.0%	42,000	-19.1%	408,005	971.4%
Department Total	7,573,420	-986,160	-13.0%	6,587,260	-70,440	-1.1%	6,516,820	-14.0%	7,431,523	114.0%
FY11-12 Budget >>	FY10-11 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY11-12 \$ Budget	% Change	FY11-12 \$ Actual	% Used
Personnel Expenses	5,383,220	-10,340	-0.2%	5,372,880	0	0.0%	5,372,880	-0.2%	5,701,312	106.1%
Contracted Services	459,830	0	0.0%	459,830	15,000	3.3%	474,830	3.3%	589,959	124.2%
Commodities	64,650	0	0.0%	64,650	5,000	7.7%	69,650	7.7%	45,968	66.0%
Internal Charges	567,120	0	0.0%	567,120	75,000	13.2%	642,120	13.2%	560,104	87.2%
Other Payments	42,000	0	0.0%	42,000	0	0.0%	42,000	0.0%	328,851	783.0%
Department Total	6,516,820	-10,340	-0.2%	6,506,480	95,000	1.5%	6,601,480	1.3%	7,226,194	109.5%
FY12-13 Budget >>	FY11-12 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY12-13 \$ Budget	% Change	FY12-13 \$ Estimated	% Used
Personnel Expenses	5,372,880	-203,140	-3.8%	6,279,640	268,940	4.3%	5,438,680	1.2%	5,454,010	100.3%
Contracted Services	474,830	-125,140	-26.4%	922,290	171,330	18.6%	521,020	9.7%	869,330	166.9%
Commodities	69,650	-5,500	-7.9%	99,990	20,060	20.1%	84,210	20.9%	70,880	84.2%
Internal Charges	642,120	0	0.0%	748,790	11,450	1.5%	653,570	1.8%	650,100	99.5%
Other Payments	42,000	-17,800	-42.4%	130,000	554,900	426.8%	579,100	#####	1,012,090	174.8%
Department Total	6,601,480	-351,580	-5.3%	8,180,710	1,026,680	12.6%	7,276,580	10.2%	8,056,410	110.7%
FY13-14 Proposed Budget >>	FY12-13 \$ Budget	Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY13-14 \$ Budget	% Change		
Personnel Expenses	5,438,680	-132,460	-2.4%	5,306,220	49,780	0.9%	5,356,000	-1.5%	Economic Development with \$1,415,350 added for FY12-13	
Contracted Services	521,020	-10,000	-1.9%	511,020	402,700	78.8%	913,720	75.4%		
Commodities	84,210	-3,000	-3.6%	81,210	-1,000	-1.2%	80,210	-4.8%		
Internal Charges	653,570	92,460	14.1%	746,030	0	0.0%	746,030	14.1%		
Other Payments	579,100	-68,040	-11.7%	511,060	89,810	17.6%	600,870	3.8%		
Department Total	7,276,580	-121,040	-1.7%	7,155,540	541,290	7.6%	7,696,830	5.8%		

Notes:

1. The Base Increment for personnel expenses represents annual **Pay Raises** and salary/benefit adjustments.
2. The Base Increment for other objects represents the annual **Cost Adjustments** for inflation and usage.
3. Base Augments for personnel expenses represent the costs of **New Staffing** for the department or added overtime or temporary hours.
4. Base Augments for other objects represent **Operational Enhancements** for program expansion, work improvement, and new activities.

56000 - Development Services

Department Budget By Program	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Adopted	% Change	FY12-13 \$ Base Budget	% Change	FY13-14 \$ Bud Augment	% over Base
5611 - Devel & Eng Admin	357,110	381,685	6.9%	371,220	-2.7%	377,940	1.8%	0	0.0%
562x - DES - Planning	980,089	710,175	-27.5%	1,036,100	45.9%	972,500	-6.1%	0	0.0%
564x - DES - Building	1,363,383	1,296,600	-4.9%	1,445,900	11.5%	1,467,830	1.5%	360,000	24.5%
56510 - Code Enforcement	499,777	488,022	-2.4%	421,750	-13.6%	437,840	3.8%	0	0.0%
56610 - Engineering Review	628,065	680,093	8.3%	749,120	10.1%	692,620	-7.5%	0	0.0%
56620 - Capital Project Design	1,311,382	1,222,053	-6.8%	1,056,730	-13.5%	948,510	-10.2%	-110	0.0%
56640 - Traffic Engineering	236,379	235,084	-0.5%	330,920	40.8%	342,670	3.6%	0	0.0%
56650 - Construction Managem	750,589	982,980	31.0%	842,370	-14.3%	873,480	3.7%	0	0.0%
56810 - Economic Development	317,316	317,316	0.0%	385,420	21.5%	347,260	-9.9%	166,320	47.9%
568x - CDA, Housing & Others	912,186	912,186	0.0%	637,050	-30.2%	695,000	9.1%	14,970	2.2%
Department Total	7,356,276	7,226,194	-1.8%	7,276,580	0.7%	7,155,650	-1.7%	541,180	7.6%

Department Budget by Object

Personnel Expenses	5,886,902	5,701,312	-3.2%	5,438,680	-4.6%	5,306,220	-2.4%	49,780	0.9%
Contracted Services	512,612	589,959	15.1%	521,020	-11.7%	511,020	-1.9%	402,700	78.8%
Commodities	63,900	45,968	-28.1%	84,210	83.2%	81,210	-3.6%	-1,000	-1.2%
Internal Charges	560,104	560,104	0.0%	653,570	16.7%	746,030	14.1%	0	0.0%
Other Payments	408,005	328,851	-19.4%	579,100	76.1%	511,060	-11.7%	89,810	17.6%
Department Total	7,431,523	7,226,194	-2.8%	7,276,580	0.7%	7,155,540	-1.7%	541,290	7.6%

Department Budget by Funding Source

General Fund 101 - Taxes	1,512,845	2,079,060	37.4%	2,811,770	35.2%	2,394,620	-14.8%	-108,810	-4.5%
Planning Fees	396,597	469,396	18.4%	144,000	-69.3%	171,000	18.8%	158,960	93.0%
Building Fees	502,056	643,459	28.2%	606,500	-5.7%	630,000	3.9%	400,000	63.5%
Engineering Fees	923,817	557,838	-39.6%	299,230	-46.4%	546,300	82.6%	76,170	13.9%
Capital Project Offset	2,819,831	2,505,021	-11.2%	2,402,300	-4.1%	2,357,400	-1.9%	0	0.0%
CDA Project Fund 31x	432,652	274,786	-36.5%	124,010	-54.9%	250,000	101.6%	0	0.0%
CDA Housing/Sucessor Fund 28:	331,850	239,629	-27.8%	0	-100.0%	0		0	
Com Devel Block Gt Fund 26x	143,116	77,599	-45.8%	395,840	410.1%	327,800	-17.2%	14,970	4.6%
Downtown Impt Dist Fund 221	117,145	117,144	0.0%	117,200	0.0%	117,200	0.0%	0	0.0%
TDA & Gas Tax Funds 24x	170,504	151,176	-11.3%	175,000	15.8%	175,000	0.0%	0	0.0%
Water Fund 511	27,752	45,544	64.1%	79,050	73.6%	76,700	-3.0%	0	0.0%
Wastewater Fund 521	31,699	45,542	43.7%	96,680	112.3%	84,520	-12.6%	0	0.0%
Drainage Fund 541	6,600	10,000		25,000		25,000	0.0%	0	0.0%
Other Funds	15,059	10,000	-33.6%	0		0		0	
Department Total	7,431,523	7,226,194	-2.8%	7,276,580	0.7%	7,155,540	-1.7%	541,290	7.6%

Department Staffing

Total - Full Time Equivalent	47.90	46.90	-2.1%	41.90	-10.7%	36.90	-11.9%	1.00	2.7%
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Department Equipment Purchase

Replacement Equipment	0	0		20,000		20,000	0.0%	0	0.0%
New Equipment	7,205	6,700		0		0		0	

Department: **56000 - Development Services**
 Division: **56100 - Director's Office**
 Program: **56110 - Development Services Administration**

PERFORMANCE OBJECTIVES

Administer and direct the Development & Engineering Department and provide the necessary administrative support for its operations and activities. Provide secretarial support to the Planning Commission.

1. To administer the 14 programs of the department at an admin cost of 5.0% or less of the department operating budget.
2. To oversee a departmental budget about \$7,696,830 and with an authorized staffing of 37.90 full-time equivalents.
3. To complete 90% of all plan reviews and permit inspections within the department's time standards.
4. To receive a rating of good or better on 90% of our customer satisfaction surveys.
5. To design and construction of all full funded CIP projects within schedule and budget.

COMMENTARY

This program provides for the departmental Director, clerical support, and the City Planning Commission.

In FY09-10 and FY10-11, program costs decreased, reflecting furloughs and absences. In FY11-12, normal program costs were down, although costs for temporary help and professional services were up.

In FY12-13, program costs will show a minimum decrease.

For FY13-14, program staffing will show a decrease in support hours. The budget provides for reduced staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	303,234	290,960	-4.0%	315,200	321,220	101.9%	10.4%	318,900	1.2%
Contracted Services	20,135	57,780	187.0%	21,450	21,100	98.4%	-63.5%	21,450	0.0%
Commodities	4,988	4,247	-14.9%	9,210	7,470	81.1%	75.9%	8,880	-3.6%
Internal Charges	28,753	28,698	-0.2%	25,360	25,600	100.9%	-10.8%	28,710	13.2%
Other Payments	0	0		0	0			0	
Program Total	357,110	381,685	6.9%	371,220	375,390	101.1%	-1.6%	377,940	1.8%
FUNDING SOURCES									
General Fund 101 - Taxes	143,710	168,885	17.5%	75,620	83,790	110.8%	-50.4%	82,340	8.9%
Building Fees	71,130	70,800	-0.5%	147,800	145,800	98.6%	105.9%	147,800	0.0%
Engineering Fees	71,135	71,000	-0.2%	73,900	72,900	98.6%	2.7%	73,900	0.0%
Capital Project Offset	71,135	71,000	-0.2%	73,900	72,900	98.6%	2.7%	73,900	0.0%
CDA Project Fund 381	0	0		0	0			0	
Program Total	357,110	381,685	6.9%	371,220	375,390	101.1%	-1.6%	377,940	1.8%
EQUIVALENCY FACTOR									
Cost per EDU	#DIV/0!	\$11.25	#DIV/0!	\$10.86	\$10.97	101.0%	-2.5%	\$10.97	0.0%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Director of Development Servs	1.00	1.00		1.00	1.00			1.00	
Admin Assts-Sr Admin Clerk	0.55	0.55		0.55	0.55			0.50	
Management Analyst	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Planning Commissioners (5)	0.20	0.20		0.20	0.20			0.20	
Total - Full-Time Equivalents	1.75	1.75	0.0%	1.75	1.75	100.0%	0.0%	1.70	-2.9%

DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Oversaw updates to the Ellis Specific Plan and Development Agreement.
2. Completed the Housing Element as required by State law, which the State Department of Housing and Community Development certified.
3. Completed Municipal Services Review and Sphere of Influence update with the Local Agency Formation Commission.
4. Initiated updates to the City's Roadway, Water, Wastewater, and Storm Drain Infrastructure Master Plans with DES Engineering Division, Public Works Department, and Parks & Community Services Department.
5. Circulate for public review a Draft Downtown Urban Design and Specific Plan.
6. Initiated environmental review of the infrastructure Master Plans.
7. Oversaw preparation and monitoring of environmental documents, such as Environmental Impact Reports and Negative Declarations in support of General Plan and specific development applications.
8. Approved over 150 land use permit actions, including more than 15 major projects requiring Commission or Council action in the I-205 Corridor Specific Plan, Infill, Northeast Industrial Area, and South Industrial Specific Plan areas.
9. Complete annexation of 40-acre retail (Filios) project.
10. Annexed the Combined Solar Technologies site.
11. Converted the Northeast Industrial Concept Development Plan PUD to a specific Plan to increase permit streamlining.
12. Conducted workshops on the downtown Specific Plan with Planning Commission and City Council.
13. Completed entitlements (Development Review) for Amazon.com

Current Projections: FY 12-13

1. Complete drafts of City's Parks, Public/Facilities, and Public Safety Infrastructure Master Plans with DES Engineering Division, Public Works Department, Parks & Community Services Department, and Police and Fire Departments.
2. Prepare revisions to the Draft Downtown Specific Plan

Current Projections Continued FY 12-13

3. Prepare Zoning Code Updates to implement Housing Element requirements.
4. Prepare Growth Management ordinance amendment to address Housing Element Requirements for RHNA allocation.
5. Complete the Ellis Specific Plan, CA, EIR and Annexation.
6. Complete final review and permits for Amazon.com
7. Complete and adopt Infrastructure Master Plans
8. Complete Draft Specific Plan, Draft EIR and Draft Development Agreement for the Cordes Ranch project.
9. Initiated work on Draft Amendment to Tracy Hills Specific Plan and environmental document.
10. Approve over 150 land use permit actions, including more than 15 major projects requiring Commission or Council action (such as Amazon.com, Prime Shine, McDonald's and three apartment projects) in the I-205 Corridor Specific Plan, Infill, Northeast Industrial Area, and south Industrial Specific Plan areas.
11. Complete a comprehensive update to the Growth Management Ordinance Guidelines.
12. Annexed the Legacy Park site.

Future Projections: FY 13-14

1. Complete annexation of the Cordes Ranch project and commence development.
2. Complete Draft Amendment to the Tracy Hills Specific Plan and environmental documents
3. Oversee preparation and monitoring of environmental documents such as Environmental Impact Reports and Negative Declarations in support of General Plan and specific development applications.
4. Approve over 150 land use permit actions, including more than 15 major projects requiring Commission or Council action in the I-205 Corridor Specific Plan, Infill, Northeast Industrial Area, and South Industrial Specific Plan areas.
5. Complete SB610 Water Supply Assessments for new development projects.
6. Draft Zoning Code Amendments to further streamline development processes
7. Complete a Draft of the Zoning Code update for review and discussion.

Future Projections: FY 13-14 Continued

8. Conduct Planning Commission workshops on the Zoning Code Update.
9. Amend the I-205 Specific Plan to further streamline Development approvals.
10. Complete revisions to the Downtown Specific Plan.
11. Complete review of various subdivision maps, including Muirfield 7, Phase 2, Kagehiro, Phase 3, Tiburon Village, The Classics.

Department: **56000 - Development Services**
 Division: **56200 - Planning Division**
 Program: **56230 - Planning Services**

Coordinate long-range planning activities related to the General Plan, specific plans, rezoning, and annexations. Process and review plans and applications for zoning, subdivisions, and growth management.

PERFORMANCE OBJECTIVES

1. To process 125 land use permit applications, including 15 major projects.
2. To provide accurate, timely information to the public regarding City land-use and development policies and standards.
3. To prepare and coordinate Planning Commission agenda and report preparation and distribution; and prepare and maintain Commission minutes and Reports of Action.
4. To complete Zonign Code updates, Cordes Ranch Specific Plan, and Downtown Specific Plan Plan update.
5. To generate \$429,960 in program revenues and recover 23% of program costs.

COMMENTARY

In FY10-11, the Advanced Planning and the Current Planning programs were consolidated into this new program. A 30% allocation of an Associate Planner was allocated to the Community Development Agency. While staffing costs were down, contracted costs were up due to special studies,

In FY11-12 and FY12-13, program costs will show a modest decreases, while personnel costs are up, contracted costs are down.

For FY13-14, program staffing will show a decrease in support hours. The program budget provides for reduced staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	752,775	790,855	5.1%	895,000	826,830	92.4%	4.5%	820,300	-8.3%
Contracted Services	196,806	134,559	-31.6%	20,490	46,940	229.1%	-65.1%	20,490	0.0%
Commodities	1,693	1,254	-25.9%	5,250	4,790	91.2%	282.0%	5,250	0.0%
Internal Charges	72,668	72,668	0.0%	83,860	83,000	99.0%	14.2%	94,960	13.2%
Other Payments	31,394	36,177	15.2%	31,500	37,220	118.2%	2.9%	31,500	0.0%
Program Total	1,055,336	1,035,513	-1.9%	1,036,100	998,780	96.4%	-3.5%	972,500	-6.1%

FUNDING SOURCES

General Fund 101 - Taxes	538,600	472,630	-12.2%	867,100	428,380	49.4%	-9.4%	542,540	-37.4%
Planning Fees	396,597	494,163	24.6%	144,000	430,400	298.9%	-12.9%	329,960	129.1%
Capital Project Offset	120,139	68,720	-42.8%	25,000	140,000	560.0%	103.7%	100,000	300.0%

Program Total 1,055,336 1,035,513 -1.9% 1,036,100 998,780 96.4% -3.5% 972,500 -6.1%

PROGRAM STAFFING*Regular Positions*

Senior Planner	2.00	2.00		2.00	2.00			2.00	
Associate Planner	0.70	0.70		1.00	1.00			1.00	
Assistant Planner	1.00	1.00		1.00	1.00			1.00	
Admin Assts	0.45	0.45		0.45	0.45			0.50	
Exec Assts-Sr Secretary/Secretary	1.00	1.00		1.00	1.00			0.50	
Assistant Director	1.00	1.00		1.00	1.00			1.00	

Other Staffing (Full-Time Equivalents)

Drafting Technician	0.00	0.00		0.00	0.00			0.00	
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Total - Full-Time Equivalents 6.15 6.15 6.45 6.45 6.00

DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Completed 4,568 inspections.
2. Processed 1,293 permits.
3. Generated \$595,307 in permit/plan review revenue.
4. Continued to develop capabilities and skills of both plans examiners with mentoring process. Specialized training has included building accessibility for persons with disabilities and plan review based on Fire Code including proprietary engineered fire suppression systems for commercial kitchen hoods and residential sprinkler systems.
5. Continued weekly in-house training for plans examiners, fire and building inspectors and permit technicians.
6. Continued bi-weekly process system review meetings.
7. Continue to digitize building plan archives. Met goal of 80% completed by fiscal year's end.
8. Began to digitize fire prevention files.
9. Continued to implement the goal of reaching 65% of all permits to be over the counter (OTC) permits via expanded plan review processes by Permit Technicians and to expand additional permit types for the OTC process through training and modified forms. 83% of issued permits were either OTC (65%) or instant permits over the internet (18%). Permit Technicians have been trained to perform OTC plan review in gas line sizing, residential swimming pools and most commercial signs in addition to reviewing and approving SOQ's for special inspection agencies.
10. Continued to play an active role in the development of the Building division's share of the city-wide effort to update the City's website.
11. Continued to involve inspection staff in plan review for larger projects.
12. Completed 75% of all plan review targeted for a maximum of 20-working day review within that 20-day period (initial review of specified projects). Goal is 90%.
13. Completed 73% of all plan review targeted for a maximum of a 10-working day review within that 10-day period (subsequent review of specified projects). Goal is 90.
14. Complete 99% of all submittals targeted for same day service within that given day (over the counter permits). Goal is 95%.
15. Goal to receive an "Excellent" or "Good" rating for services performed and for processing time from 90% of our customers via the Building Safety Division Services Customer Satisfaction Survey. We received a mark of 100%
16. Assisted Code Enforcement with combined inspections within 24 hours of received request.
17. Addressed permit avoidance the difficult economy via both the Public Safety and Marketing Strategy Teams as well as celebrated Building Safety Month.
18. Completed 99% of all inspections within 24 hours of received requests.
19. Continued to conduct quarterly meetings with stakeholders in the permit process. Each meeting the City relates how suggestions/recommendations from previous meetings have been implemented.
20. Continued to discourage permit avoidance by providing engineering specifications to homeowners who desire to build wood fences taller than the current six- foot limitation.
21. Continued the Fire Prevention and Building Division consolidation. All Fire Prevention administrative duties have been absorbed by DES staff. Integrated Fire Prevention annual inspections and operational permits into tracking software. Fire Inspectors were physically moved to City Hall annex building with Building Inspection staff. Began weekly team building meetings.
22. Began to revise fire prevention handouts. Due to personnel complications the goal of 50% was not met.

Current Projections FY 12-13

1. Complete 5000 building inspections as 2604 have been completed at the mid-point of the current fiscal year.
2. Process 1400 building permits as 728 have been processed at the mid-point of the current fiscal year.
3. Generate \$1,000,000 in building permit/plan revenue as \$624,000 has been collected at the mi-point of the current fiscal year.
4. Complete 2,500 fire code inspections as 955 have been completed at the mid-point of the current fiscal year.
5. Process 60 fire constructions permits as 28 have been processed at the mid-point of the current fiscal year.
6. Generate \$200,000 in fire permit (construction and operational)/plan review revenues as \$111,984.50 has been collected at the mid-point of the current fiscal year.
7. Continue development of plans examiners, building inspectors, fire inspectors and permit technicians.
8. Continue weekly in-house training for plans examiners, fire and building inspectors and permit technicians..
9. Continue to expand use of tracking software reporting systems to include Engineering, Planning and Fire Prevention.
10. Continue to digitize building plan archives. Goal - 85% by fiscal year's end.

Current Projections: FY 12-13 continued

11. Continue to digitize Fire Prevention plan/files. Thus far, 25% of the rolled plans have been digitized. Goal – 5% of files and 30% of plans by fiscal year's end.

12. Continue to exercise the efficiencies created to meet the goal of 65% of all permits to be issued over the counter (OTC) or instantly on-line. So far, the City is issuing 83% of its permits OTC (66%) or on-line (17%).
13. Continue to play an active role in the development of the Building Division's share of the City-wide update to the website.
14. Redesign the Building Division's website to include Fire Prevention. Goal – complete by the end of the fiscal year.
15. Complete post-disaster building evaluation and assessment kit. Goal – complete by end of fiscal year.
16. Develop list of historical dates associated with building codes adoption dates mandated by the State and/or adopted locally by the City. Goal – complete by end of fiscal year.
17. Meet SB1608 provisions to ensure that a sufficient number of inspectors/plan reviewers are certified as CASp. Goal – Out of six employees, two are currently certified; by end of CY2013 there will be four certified.
18. Continue to involve inspection staff in plan review for larger projects.
19. Complete 90% of all plan review targeted for a maximum of a 20-day review within that 20-day period. Current percentage tracked is 79% thus far.
20. Complete 90% of all plan review targeted for a maximum of a 10-day review within that 10-day period. Current percentage tracked is 74%.
21. Complete 95% of all plan review targeted for same day service within that given day. Current percentage tracked is 100%.
22. Goal to receive an "Excellent" or "Good" rating for services performed from 90% of our customers via the DES Customer Satisfaction Survey form. Current percentage tracked is 100%.
23. Continue the Fire Prevention and Building Division consolidation and training needs. All Fire Prevention administrative duties have been absorbed by DES staff. Fire Inspectors have now been physically moved from the City Hall annex to City Hall itself. Will continue weekly team building meetings.
24. Physically relocate the Supervising Fire and Building Inspector and two building inspectors including one contract inspector from the City Hall annex to be housed within City Hall.
25. Complete mobile lap top software training for Fire Inspectors by end of fiscal year.
26. Continue the "Green Review" process wherein the Building Division can implement the newly purchased Laserfiche modules of Workflow and Autotrail. Three additional Laserfiche licenses and 30" dual monitors have been purchased and set up to allow electronic plan review for both Fire Prevention and

Building. Goal – Ensure that Planning and Engineering can accommodate the electronic review by end of 2013 calendar year.

Future Projections FY 13-14

1. Continue to develop capabilities of plan examiners, fire and building inspectors and permit technicians.
2. Continue to provide weekly in-house training for the aforementioned staff.
3. Continue bi-weekly process system review meetings.
4. Continue to expand the use of the tracking software reporting systems for the benefit of Building, Engineering, Planning, Code Enforcement and Fire Prevention.
5. Complete 90% of all plan review targeted for a maximum of a 20-day review within that 20-day period.
6. Complete 90% of all plan review targeted for a maximum of a 10-day review within that 10-day period.
7. Complete 95% of all plan review targeted for same day service within that given day.
8. Continue to receive an "Excellent" or "Good" rating for services performed from 90% of our customers from survey form.
9. Continue to receive an "Excellent" or "Good" rating for processing time from 90% of our customers from survey form.
10. To Perform 5,300 building inspections.
11. To issue 1600 building permits.
12. To generate \$620,000 in building permit/plan review revenue.
13. To perform 3000 fire inspections.
14. To issue 75 construction fire permits.
15. To generate \$250,000 in fire permit (construction and operational)/plan review revenue.
16. Digitize 10% of Fire Prevention files and 35% of Fire Prevention plans.
17. Complete digitizing 90% of building plan archives by end of fiscal year.
18. Continue to exercise the efficiencies created to meet the goal of 65% of all permits to be issued over the counter (OTC) or instantly (on-line permitting).
19. Consider expanding the permit types that are currently being offered on-line to include other simple permits.
20. Continue to involve inspection staff in larger projects.
21. Continue to adjust performance objectives for various listed construction projects wherein on-going training and processes allow for more efficient reviews.

CORE MEASURES and Supporting Data for Building & Code Enforcement Programs
from

ICMA-CPM Data Templates	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Projected	FY12-13 Estimate	% Change	FY13-14 Projected	% Change
Resident Population	82,848	83,242	83,562	0.38%	84,300	84,060	0.60%	84,500	0.52%
Area Served (Square Miles)	23.0	23.0	23.0	0.00%	23.0	23.0	0.00%	23.0	0.00%
Building Division									
Building Permits - New Homes	22	9	15	66.67%	20	20	33.33%	20	0.00%
Building Permits - others	1,583	1,412	1,278	-9.49%	1,480	1,300	1.72%	1,480	13.85%
Building Valuation (\$1,000)	\$46,908	\$29,775	\$44,551	49.63%	\$48,700	\$41,532	-6.78%	\$48,700	17.26%
Permitting Program Costs (\$1,000)	\$633	\$649	\$643	-0.92%	\$699	\$1,022	59.00%	\$705	-31.01%
Permitting Program Costs/Permit	\$394.4	\$456.7	\$497.3	8.88%	\$465.9	\$774.5	55.75%	\$470.3	-39.28%
Building Inspections	5,020	5,353	4,568	-14.66%	5,000	4,250	-6.96%	5,300	24.71%
Inspection Program Costs (\$1,000)	\$851	\$714	\$654	-8.40%	\$747	\$835	27.66%	\$1,123	34.51%
Inspection Program Costs/Inspecti	\$169.5	\$133.4	\$143.2	7.34%	\$149.4	\$196.4	37.21%	\$211.9	7.86%
Building Revenues (\$1,000)	\$803	\$538	\$656	21.75%	\$607	\$1,017	55.15%	\$1,030	1.28%
Building Revenues/Permit	\$500.3	\$378.9	\$507.0	33.80%	\$404.3	\$770.5	51.98%	\$686.7	-10.88%
Building Revenues as a % of Valua	1.7%	1.8%	1.5%	-18.63%	1.2%	2.4%	66.43%	2.1%	-13.63%
Code Enforcement Division									
Code Enforcement Complaints									
Housing	0	0	0		1,500	0		1,500	
Zoning	0	0	0		0	0		0	
Nuisance	0	0	0		0	0		0	
Dangerous Buildings	0	0	0		0	0		0	
Total	0	0	0		1,500	0		1,500	
Field Inspections					875			875	
Cases with Violations									
Program Costs (\$1,000)	\$525	\$500	\$488	-2.40%	\$422	\$419	-14.16%	\$435	3.89%
Program Costs/Inspection					\$281.1			\$290.1	
Program Costs/Violation					\$481.9			\$497.4	
Citizen Survey Ratings-Community Conditions									
Not a Problem					28.2%			29.0%	
A Small Problem					36.1%			37.0%	
Somewhat of a Problem					26.2%			25.0%	
Major Problem					9.5%			9.0%	

Department: **56000 - Development Services**
 Division: **56400 - Building Division**
 Program: **56410 - Building Plans Checking**

PERFORMANCE OBJECTIVES

Process and review plans and applications for building and construction projects within the City. Issue building permits and maintain the plans and records for such projects.

1. To issue 1,500 building permits, including 20 for single family homes.
2. To complete 90% of plan checks for major permits within 20 working days for initial review. and 10 days for all subsequent reviews.
3. To receive a "good" or better ratings from 90% of customers.
4. To complete 90% of plan checks for major permits within 10 working days for subsequent reviews.
5. To generate at least \$326,100 in program revenues, and recover 46% of program costs.

COMMENTARY

In FY10-11, part-time staffing was deleted but 0.20 FTEs were allocated to oversee Fire Prevention activities. Program costs showed a modest increase. In FY11-12, program costs showed a minor decrease; but revenues were up. In FY12-13, due to a surge in workload, program costs and revenues will show major increases, particularly contracted costs. For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items. Workload and revenues are expected to be less than in FY12-13, but more than in FY11-12.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	552,937	544,014	-1.6%	566,900	535,300	94.4%	-1.6%	563,200	-0.7%
Contracted Services	29,559	30,976	4.8%	63,380	418,200	659.8%	1250.1%	63,380	0.0%
Commodities	12,477	4,228	-66.1%	4,630	4,400	95.0%	4.1%	5,200	12.3%
Internal Charges	54,129	63,839	17.9%	64,070	64,500	100.7%	1.0%	74,180	15.8%
Other Payments	0	0		0	0			0	
Program Total	649,102	643,057	-0.9%	698,980	1,022,400	146.3%	59.0%	705,960	1.0%

FUNDING SOURCES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
General Fund 101 - Taxes	464,567	450,155	-3.1%	547,880	625,300	114.1%	38.9%	379,860	-30.7%
Building Fees	184,535	192,902	4.5%	151,100	397,100	262.8%	105.9%	326,100	115.8%
Program Total	649,102	643,057	-0.9%	698,980	1,022,400	146.3%	59.0%	705,960	1.0%

PROGRAM STAFFING

Regular Positions

Building Official	0.50	0.50		0.50	0.50			0.50	
Plan Examiner	2.00	2.00		2.00	2.00			2.00	
Admin Assts-Sr Admin Clerk	0.50	0.50		0.50	0.50			0.50	
Building Permit Technician	2.00	2.00		2.00	2.00			2.00	
Allocated to Fire Dept	-0.20	-0.20		-0.20	-0.20			-0.20	

Other Staffing (Full-Time Equivalents)

Temp Clerk	0.00	0.00		0.00	0.00			0.00	
Project Specialist	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	4.80	4.80	0.0%	4.80	4.80	100.0%	0.0%	4.80	0.0%

Department: **56000 - Development Services**
 Division: **56400 - Building Division**
 Program: **56420 - Building Inspections**

PERFORMANCE OBJECTIVES

Perform field inspections on building and construction projects permitted to ensure compliance to adopted codes and ordinances. Enforcement against any unpermitted projects.

1. To perform & record results of 5,300 building inspections.
2. To provide combination inspections within 24 hours of request.
3. To receive a "good" or better rating from 90% of customers.
4. To generate at least \$556,100 in program revenues, and recover 49.5% of program costs.

COMMENTARY

In FY10-11, program staffing deleted 2.5 FTEs and allocated 0.10 FTEs to Fire Prevention. Both program costs and revenues showed decreases. In FY11-12, program costs showed decreases; but revenues were up. In FY12-13, due to a surge in workload, program costs and revenues will show major increases, particularly contracted costs. For FY13-14, program staffing will show a decrease in support hours. The program budget provides for current staffing, some increases in internal charges and provides a major incremental for contracted inspection services. Program workload and revenues are projected to increase.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	617,291	562,951	-8.8%	615,960	618,610	100.4%	9.9%	621,100	0.8%
Contracted Services	30,510	18,825	-38.3%	39,900	127,050	318.4%	574.9%	399,900	902.3%
Commodities	6,626	5,120	-22.7%	12,050	10,230	84.9%	99.8%	10,920	-9.4%
Internal Charges	59,854	66,647	11.3%	79,010	79,000	100.0%	18.5%	89,950	13.8%
Other Payments	0	0		0	0			0	
Program Total	714,281	653,543	-8.5%	746,920	834,890	111.8%	27.7%	1,121,870	50.2%

FUNDING SOURCES

General Fund 101 - Taxes	431,495	261,720	-39.3%	439,320	360,790	82.1%	37.9%	565,770	28.8%
Building Fees	282,786	391,823	38.6%	307,600	474,100	154.1%	21.0%	556,100	80.8%

Program Total	714,281	653,543	-8.5%	746,920	834,890	111.8%	27.7%	1,121,870	50.2%
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PROGRAM STAFFING

Regular Positions

Building Official	0.50	0.50		0.50	0.50			0.50	
Building Inspector	2.50	2.50		2.50	2.50			2.50	
Admin Asst II-Sr Admin Clerk	0.75	0.75		0.75	0.75			0.70	
Building Inspector Supervisor	1.00	1.00		1.00	1.00			1.00	
Allocated to Fire Dept	-0.10	-0.10		-0.10	-0.10			-0.10	

Other Staffing (Full-Time Equivalents)

Building Inspector	0.00	0.00		0.00	0.00			0.00	
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Total - Full-Time Equivalents	4.65	4.65	0.0%	4.65	4.65	100.0%	0.0%	4.60	-1.1%
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DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Established a volunteer-based Graffiti Paint-Out Program to abate graffiti on private property (with owner's consent).
2. Continued participation in the Public Safety Strategy Program's implementation.
3. Conducted the City's 5th annual Free Mosquito Fish Program.
4. Continued working with the Tracy Police Department's Street Crimes Unit with back up assistance when inspecting substandard units, marijuana grow houses, and methamphetamine labs.
5. Conducted four IDEA Team meetings and neighborhood walk through.
6. Worked with the City's Finance Department on loss prevention methods as a result of water theft.
7. Worked with disabled adults program and court ordered community service individuals on volunteer opportunities regarding removal of illegal signage, neighborhood cleans up and vegetation abatement.
8. Promoted community education on code enforcement issues by way of literature, public service announcements on Access Channel 26, and presenting information to civic organization and watch programs.
9. Established more aggressive enforcement of illegally removed shopping carts.
10. Continued education of Code Enforcement staff for building inspection and code enforcement certification.
11. Continued education on trends in code enforcement, with an emphasis on abandoned buildings, foreclosed properties, drug house abatements, officer safety and certification.

Current Projections FY 12-13

1. Participate in the Public Safety Strategy Program's implementation.

Current Projections FY 12-13 continued

2. Promote community education on code enforcement issues by way of literature, public service announcements on Access Channel 26, and presenting information to civic organization and watch programs.
3. Continue working with Tracy Police Department's Street Crimes Unit with back up assistance when inspecting substandard units, marijuana grow houses, and methamphetamine labs.
4. Conduct four IDEA Team meetings and neighborhood walkthroughs.
5. Establish more aggressive enforcement of illegally removed shopping carts.

Future Projections: FY 13-14

1. Conduct the City's 6th annual Free Mosquito Fish Program.
2. Implement a volunteer-based Graffiti Paint-Out Program to abate graffiti on private property (with owner's consent).
3. Provide education to elementary school aged children on building construction hazards, public nuisances, and graffiti.
4. Continuing education of trends in code enforcement, with an emphasis on abandoned buildings, foreclosed properties, drug house abatements, officer safety and certification.
5. Continue working with the Tracy Police Department's Street Crimes Unit with back up assistance when inspecting substandard units, marijuana grow houses, and methamphetamine labs.
6. Conduct four IDEA Team meetings and neighborhood walkthroughs.
7. Continuing education of Code Enforcement staff for building inspection and code enforcement certification

Department: **56000 - Development Services**
 Division: **56500 - Code Enforcement Division**
 Program: **56510 - Code Enforcement**

Perform field inspections and respond to complaints to enforce codes and ordinances related to zoning, land-use, and sub-standard dwellings.

PERFORMANCE OBJECTIVES

1. To respond to 800 complaints within 48 hours of receipt.
2. To perform 950 field inspections.
3. To resolve 98% of the violations without court action.
4. To achieve voluntary compliance of 95% of code enforcement

COMMENTARY

In both FY10-11 and FY11-12, program costs showed modest decreases. In FY12-13, program staffing was reduced by 1.5 FTEs in both field and and support staffing. Program costs will show a moderate decrease due to this staff reduction.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items. The budget includes \$30,500 for abatements.

show a decrease. The budget includes \$30,500 for abatements

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	442,871	432,476	-2.3%	329,470	344,350	104.5%	-20.4%	337,200	2.3%
Contracted Services	5,208	5,720	9.8%	32,830	18,900	57.6%	230.4%	32,830	0.0%
Commodities	8,322	4,135	-50.3%	8,580	8,940	104.2%	116.2%	11,220	30.8%
Internal Charges	33,966	43,816	29.0%	40,370	40,000	99.1%	-8.7%	46,090	14.2%
Other Payments	9,410	1,875	-80.1%	10,500	6,700	63.8%	257.3%	10,500	0.0%
Program Total	499,777	488,022	-2.4%	421,750	418,890	99.3%	-14.2%	437,840	3.8%

FUNDING SOURCES

General Fund 101 - Taxes	387,200	384,971	-0.6%	421,750	418,890	99.3%	8.8%	437,840	3.8%
CDA Project Fund	112,577	103,051	-8.5%	0	0		-100.0%	0	

Program Total	499,777	488,022	-2.4%	421,750	418,890	99.3%	-14.2%	437,840	3.8%
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PROGRAM STAFFING

Regular Positions

Comm Preservation Mgr	1.00	1.00		1.00	1.00			1.00	
Code Enforcement Officer	1.00	1.00		1.00	1.00			1.00	
Admin Asst II-Sr Admin Clerk	1.20	1.20		0.20	0.20			0.20	
Building Inspector	1.00	1.00		0.50	0.50			0.50	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	4.20	4.20	0.0%	2.70	2.70	100.0%	-35.7%	2.70	0.0%
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DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Design of Corral Hollow Road - Grant Line Road to Mall Entry
2. Design of Public Works Facility Expansion
3. EIR study for Lammers Road/1-205 Interchange
4. Design, environmental Study and Right of Way – Eleventh Street Bridge Replacement.
5. Bus Shelter & Bus Stop Improvements Phase II
6. 1-205/ Chrisman Road new Interchange (Project Study Report-Project Design Support-PSR/PDS).
7. Boyd Service Center Solar panels Installation
8. Design and Right of Way - Grant Line Road Widening- MacArthur Drive to East City Limit.
9. Design of Paradise Extension from terminus point to Grant Line Road
10. Design and Construction of 6th Street Plaza
11. Park Equipment Replacement
12. WW Lines Replacement FY 11/12
13. Design of Sludge Drying Beds Phase 2
14. Design of WW Lines - Corral Hollow Road to Mall Entry
15. Lincoln Well Rehabilitation.
16. Water Line replacement North of Corral Hollow Road to Mall Entry.
17. Construction of Lincoln Park Improvements
18. Traffic Signal @ Byron and Lammers Road
19. Installation of CCTV Cameras on Grant Line Road
20. Traffic Signal Coordination on Grant Line Road and Tracy Blvd.
21. Holly and 11th Street Signal Replacement
22. Dr. Power's Park Renovation
23. Street Patch and Overlay of various streets – Annual Program
24. Designed Holly Sugar Sports Complex

Current Projections: FY 12-13

1. Design of Fire Station #96 and #92.
2. Design of Corral Hollow Road widening to 6 lanes between Eleventh Street and Schulte Road.
3. Continue working on FY 11/12 major Multi-year projects Design and Right of Way - Valpico Road Widening (Tracy Blvd to Pebblebrook).

Current Projections: FY 12-13 Continued

1. Design and Right of Way – Valpico Road Widening (Pebblebrook to MacArthur Drive).
2. Traffic Loops Replacement – Various Locations Design, R/W and EIR – MacArthur Drive Widening – Valpico Road to Schulte Road.
3. Bike Improvements Phase 2
4. Design of Force main line between Corral Hollow Road lift station and WWTP.
5. Complete Traffic Signal @ Lammers Road and Schulte Road Intersection.
6. I205-Chrisman Road Interchange – EIR
7. Construction of Public Works Facility Expansion
8. Construction of Corral Hollow Road Widening between Eleventh Street and Schulte Road.
9. Eleventh Street and Old MacArthur Intersection improvements - environmental and design
10. Valpico Road Widening – Pebblebrook to MacArthur Drive –Design/Right of Way
11. Larch Road Reconstruction – Holly Drive to Tracy Blvd.
12. Design of Wastewater Treatment Plan Expansion Phase 2A.
13. Wastewater Line Upgrade - Eastside, Design.
14. Water & Wastewater Line Replacement - Annual Program
15. Storm Drainage Pipe Replacement - Annual Program
16. Eastside Drainage Channel Improvement Phase II
17. Firearms Training Facility Phase 1 Improvements
18. Installation of ADA facility for City Hall buildings to comply with ADA requirements.
19. Construction of Holly Sugar Sports Complex
20. Construction of Lincoln Well Rehabilitation

Future Projections: FY 13-14

1. Continue working on FY 12-13 major multi-year projects.
2. Corral Hollow Road and Golden Leaf Drive Intersection Improvements
3. Airport Hangars
4. Energy Efficient Street Light Conversion
5. Paradise Road Extension (N-S), south of Grant Line Road to Chrisman Road
6. Street Patch and Overlay FY 13-14
7. Sidewalk, Curb and Gutter Repairs

Future Projections: FY 13-14 Continued

8. Wastewater Recycling Pipeline Phase I
9. Wastewater Collection System Upgrade – Hansen Road
10. Wastewater Line Replacement FY 13-14
11. Water Line Replacement FY 13-14
12. Larch Road Pump Station Replacement
13. Larch Road Pump Station Upgrade (Storm)
14. Storm Drainage Pipe Replacement FY 13-14
15. Tracy Airport Pavement Rehabilitation
16. Tracy Ball Park Renovation Phase I
17. El Pescadero Park Restroom
18. Scout Hut Building Demolition
19. MacDonald Park Handball Court Refinish
20. MacDonald Park Restroom Replacement
21. Fire Station 91 Quarters Modification

Department: **56000 - Development Services**
 Division: **56600 - Engineering Division**
 Program: **56610 - Engineering Project Review**

Processing and review of applications and plans for the private development of subdivisions and permits pertaining to the use of the City's right-of-ways.

PERFORMANCE OBJECTIVES

1. To review and process 7 applications for tentative and final subdivision maps and 4 applications for tentative and final parcel maps.
2. To review and process 20 preliminary site plans, grading, drainage and utility improvement plans and offsite improvement plans.
3. To review and process 13 development review, preliminary/final development plans and conditional use permit applications, lot line adjustment, and vacation of right of way.
4. To review and process 14 grading permits, 250 encroachment permits, 350 transportation permits, 36 residential building permits, 24 commercial building permits and 18 tenant improvement permits.
5. To generate at least \$316,270 in program revenues and recover at least 45% of program costs.

COMMENTARY

In FY10-11, program staffing was reduced by 1.05 FTEs. The program costs were down in all categories. But, program revenues were up. In FY11-12, program costs showed a moderate increase, but revenues were down.

In FY12-13, program costs will show a moderate increase, reflecting staff retirements and separations. Program revenues will show a decline.

For FY13-14, program staffing will decrease by 1.85 FTEs. The program budget provides for reduced staffing, some increases for internal charges, but maintains current funding for other cost items. The budget provides a contingent \$42,800 for contracted work.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	549,163	590,595	7.5%	620,600	625,420	100.8%	5.9%	555,500	-10.5%
Contracted Services	12,414	12,685	2.2%	54,200	54,000	99.6%	325.7%	54,200	0.0%
Commodities	3,264	2,931	-10.2%	7,480	6,380	85.3%	117.7%	5,730	-23.4%
Internal Charges	63,224	73,882	16.9%	66,840	66,000	98.7%	-10.7%	77,190	15.5%
Other Payments	0	0		0	0			0	
Program Total	628,065	680,093	8.3%	749,120	751,800	100.4%	10.5%	692,620	-7.5%

FUNDING SOURCES

General Fund 101 - Taxes	(119,783)	445,140	-471.6%	659,120	531,430	80.6%	19.4%	376,350	-42.9%
Engineering Fees	747,848	234,953	-68.6%	90,000	220,370	244.9%	-6.2%	316,270	251.4%
Capital-Project-Offset	0	0		0	0			0	
Program Total	628,065	680,093	8.3%	749,120	751,800	100.4%	10.5%	692,620	-7.5%

PROGRAM STAFFING

Regular Positions

Assistant Director of DES	0.45	0.45		0.45	0.45			0.45	
Senior Civil Engineer	1.00	1.00		1.00	1.00			1.00	
Associate Civil Engineer	0.55	0.55		0.55	0.55			0.55	
Junior/Assistant Civil Engineer	1.00	1.00		1.00	1.00			0.05	
Engineering Technician	1.50	1.50		1.50	1.50			1.05	
Exec Assts	0.85	0.85		0.85	0.85			0.45	
Admin Assts	0.55	0.55		0.55	0.55			0.50	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	5.90	5.90	0.0%	5.90	5.90	100.0%	0.0%	4.05	-31.4%
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Department: **56000 - Development Services**
 Division: **56600 - Engineering Division**
 Program: **56620 - Capital Projects Design**

Planning and design for City capital improvement projects.
 Coordinate land acquisition activities necessary for City capital improvement projects and the preparation of assessments maps.

PERFORMANCE OBJECTIVES

1. To complete design on 4 major and 10 minor projects.
2. To prepare construction documents for 10 projects and award construction contracts for 10 projects.
3. To complete environmental documents for 2 major projects.
4. To complete design for 11th Street Bridge.
4. To complete the design and construction of all fully-funded street maintenance CIP's within the year it is approved.
5. To continue right-of-way acquisitions for the MacArthur Drive Widening and I205/Iammers Road Interchange.
6. To generate at least \$1,205,000 in program revenues from CIP charges.

COMMENTARY

In FY10-11, program staffing lost 0.80 FTEs in full-time regulars, but gained a 1.00 FTEs in temporary personnel. Program costs showed a modest increase. However, program revenues showed a decrease. In FY11-12, the temporary positions was dropped. The program costs showed a decrease primarily for staffing costs.

In FY12-13, program costs will show a moderate decrease, reflecting staff retirements and separations, but also less workload.

For FY13-14, program staffing will decrease by 1.20 FTEs. The program budget provides for reduced staffing, some increases for internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	1,145,841	1,011,900	-11.7%	731,570	821,310	112.3%	-18.8%	628,300	-14.1%
Contracted Services	5,182	3,397	-34.4%	14,370	10,800	75.2%	217.9%	14,370	0.0%
Commodities	5,305	3,856	-27.3%	8,650	6,320	73.1%	63.9%	8,650	0.0%
Internal Charges	89,003	101,814	14.4%	101,410	101,000	99.6%	-0.8%	110,860	9.3%
Other Payments	0	0		0	0			0	
Program Total	1,245,331	1,120,967	-10.0%	856,000	939,430	109.7%	-16.2%	762,180	-11.0%

FUNDING SOURCES

General Fund 101 - Taxes	(453,381)	(351,395)	-22.5%	(570,570)	(450,800)	79.0%	28.3%	(444,990)	-22.0%
Capital Project Offset	1,698,672	1,470,922	-13.4%	1,425,570	1,387,570	97.3%	-5.7%	1,205,670	-15.4%
Engineering Fees	40	1,440	3500.0%	1,000	2,660	266.0%	84.7%	1,500	50.0%
Program Total	1,245,331	1,120,967	-10.0%	856,000	939,430	109.7%	-16.2%	762,180	-11.0%

PROGRAM STAFFING*Regular Positions*

Assistant Director of DES	0.30	0.30		0.30	0.30			0.30	
Senior Civil Engineer	1.10	1.10		1.10	1.10			1.10	
Associate Civil Engineer	1.25	1.25		1.25	1.25			1.25	
Junior/Assistant Civil Engineer	0.80	0.80		0.80	0.80			0.05	
Engineering Technician	1.30	1.30		1.30	1.30			0.85	
Exec Assts	0.15	0.15		0.15	0.15			0.15	
Admin Assts	0.45	0.45		0.45	0.45			0.45	

Other Staffing (Full-Time Equivalents)

Intern/Project Specialist	1.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	6.35	5.35	-15.7%	5.35	5.35	100.0%	0.0%	4.15	-22.4%

Department: 56000 - Development Services
 Division: 56600 - Engineering Division
 Program: 56630 - Utilities Engineering

Conduct engineering studies and coordinate capital improvement projects for the City's water, sewer, and drainage systems. Contracted production of utilities systems mapping.

PERFORMANCE OBJECTIVES

1. To complete the design and construction documents for annual water and wastewater line replacement projects.
2. To complete water, wastewater, and storm drainage improvements for major roadways.
3. To complete the design and construction documents for the water line on MacArthur Drive from Linne Road to Valpico Road.
4. To complete the design and construction documents for the eastside wastewater trunk line (south of Grant Line Rd).
5. To complete the design and construction documents for the Larch Rd. Force Main, upgrade of Corral Hollow Road pump station.

COMMENTARY

This program provides staffing for engineering studies and work related to the City's water, wastewater, & drainage systems. However, less hours are usually spent on the program than are budgeted for it, so program costs are less than budgeted, and staffing costs get charged to other programs or capital projects.

In FY12-13, as it usually happens, program costs are less than budgeted, although they will show an increase over the prior fiscal year.

For FY13-14, program staffing will decrease by 0.30 FTEs. The program budget provides for reduced staffing, some increases for internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	50,224	58,190	15.9%	132,300	83,160	62.9%	42.9%	110,900	-16.2%
Contracted Services	3,744	14,208	279.5%	23,330	15,270	65.5%	7.5%	23,330	0.0%
Commodities	0	0		1,590	1,460	91.8%		1,590	0.0%
Internal Charges	12,083	28,688	137.4%	43,510	43,000	98.8%	49.9%	50,400	15.8%
Other Payments	0	0		0	0			0	
Program Total	66,051	101,086	53.0%	200,730	142,890	71.2%	41.4%	186,220	-7.2%

FUNDING SOURCES

Water Fund 511	27,752	45,544	64.1%	79,050	64,000	81.0%	40.5%	76,700	-3.0%
Wastewater Fund 521	31,699	45,542	43.7%	96,680	63,890	66.1%	40.3%	84,520	-12.6%
Drainage Fund 541	6,600	10,000	51.5%	25,000	15,000	60.0%	50.0%	25,000	0.0%
Program Total	66,051	101,086	53.0%	200,730	142,890	71.2%	41.4%	186,220	-7.2%

PROGRAM STAFFING

Regular Positions

Assistant Director of DES	0.05	0.05		0.05	0.05			0.05	
Senior Civil Engineer	0.20	0.20		0.20	0.20			0.20	
Associate Civil Engineer	0.20	0.20		0.20	0.20			0.20	
Assistant Civil Engineer	0.20	0.20		0.20	0.20			0.00	
Engineering Technician	0.20	0.20		0.20	0.20			0.10	
Admin Assts	0.05	0.05		0.05	0.05			0.05	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	0.90	0.90	0.0%	0.90	0.90	100.0%	0.0%	0.60	-33.3%
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Department: **56000 - Development Services**
 Division: **56600 - Engineering Division**
 Program: **56640 - Traffic Engineering**

Conduct traffic and parking studies; coordinate the implementation of approved traffic and parking control measures.

PERFORMANCE OBJECTIVES

1. To maintain and update the Pavement Management System with 1,650 street segments and update the Traffic Collision Management System.
2. To acknowledge traffic complaints within 72 hours and respond with a traffic analysis within 45 days.
3. To update speed zone surveys as required to meet compliance for enforcement.
4. To respond to approximately 80 street addressing inquiries in a timely manner.
5. To update signal timings and upgrade the traffic control center.
6. Implement the Traffic Calming Program in residential areas as new complaints are received.

COMMENTARY

This program provides engineering staff and contracts for traffic studies. In FY10-11, program staffing was reduced by 0.50 FTEs. The program costs showed a moderate decrease. In FY11-12, program costs showed a minor decrease.

In FY12-13, program costs will show an increase.

For FY13-14, program staffing will decrease by 0.10 FTEs. The program budget provides for reduced staffing, some increases for internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	208,642	204,486	-2.0%	273,550	223,180	81.6%	9.1%	275,300	0.6%
Contracted Services	8,572	1,048	-87.8%	17,580	7,390	42.0%	605.2%	17,580	0.0%
Commodities	659	439	-33.4%	1,670	1,600	95.8%	264.5%	1,670	0.0%
Internal Charges	18,506	29,112	57.3%	38,120	38,000	99.7%	30.5%	48,120	26.2%
Other Payments	0	0		0	0			0	
Program Total	236,379	235,085	-0.5%	330,920	270,170	81.6%	14.9%	342,670	3.6%

FUNDING SOURCES

General Fund 101 - Taxes	65,875	83,909	27.4%	155,920	95,170	61.0%	13.4%	167,670	7.5%
Engineering Fees	0	0		0	0			0	
TDA & Gas Tax Funds 24x	170,504	151,176	-11.3%	175,000	175,000	100.0%	15.8%	175,000	0.0%
Program Total	236,379	235,085	-0.5%	330,920	270,170	81.6%	14.9%	342,670	3.6%

PROGRAM STAFFING

Regular Positions

Assistant Director of DES	0.05	0.05		0.05	0.05			0.05	
Senior Civil Engineer	0.85	0.85		0.85	0.85			0.85	
Associate Civil Engineer	0.00	0.00		0.00	0.00			0.00	
Engineering Technician	1.00	1.00		1.00	1.00			0.90	
Admin Assts	0.00	0.00		0.00	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	1.90	1.90	0.0%	1.90	1.90	100.0%	0.0%	1.80	-5.3%
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Department: **56000 - Development Services**
 Division: **56600 - Engineering Division**
 Program: **56650 - Construction Management**

Management of City capital improvement projects under construction; monitor and inspect private construction in new subdivisions and work done in the City's right-of-ways. Coordinate contracted inspections.

PERFORMANCE OBJECTIVES

1. To provide construction inspections for 4 subdivisions and 5 private development projects.
2. To provide construction management and inspections for 4 major and 10 minor Capital Improvement Projects.
3. To perform 10 daily inspections on private projects and 12 daily inspections on City projects.
4. To provide inspections on 400 encroachment permits.
5. To coordinate status of construction with other departments through quarterly or as needed CIP meetings.
6. To generate at least \$1,208,000 in program revenues in Engineering permit and/or inspection fees and CIP charges.

COMMENTARY

In FY10-11, program staffing was reduced by 0.65 FTEs. Program costs showed a major decrease, particularly for contracted costs. In FY11-12, program costs showed a major increase. Both staffing and contracted costs were up.

In FY12-13, program costs will show an decrease. Both staffing and contracted costs are down.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases for internal charges, but maintains current funding for other cost items. This includes \$83,970 for contracted testing and inspections.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	623,140	809,025	29.8%	627,040	665,740	106.2%	-17.7%	644,100	2.7%
Contracted Services	36,431	72,761	99.7%	112,720	50,000	44.4%	-31.3%	112,720	0.0%
Commodities	8,418	8,196	-2.6%	7,040	7,600	108.0%	-7.3%	9,040	28.4%
Internal Charges	82,600	92,997	12.6%	95,570	95,000	99.4%	2.2%	107,620	12.6%
Other Payments	0	0		0	0			0	
Program Total	750,589	982,979	31.0%	842,370	818,340	97.1%	-16.7%	873,480	3.7%

<u>FUNDING SOURCES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
General Fund 101 - Taxes	(236,045)	(206,205)	-12.6%	(169,790)	(462,920)	272.6%	124.5%	(335,150)	97.4%
Engineering Fees	102,262	317,729	210.7%	134,330	171,730	127.8%	-46.0%	230,800	71.8%
Capital Projects Offset	884,372	871,455	-1.5%	877,830	1,109,530	126.4%	-27.3%	977,830	11.4%
Program Total	750,589	982,979	31.0%	842,370	818,340	97.1%	-16.7%	873,480	3.7%

<u>PROGRAM STAFFING</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
<i>Regular Positions</i>									
Assistant Director of DES	0.15	0.15		0.15	0.15			0.15	
Senior Civil Engineer	0.85	0.85		0.85	0.85			0.85	
Associate Civil Engineer	1.00	1.00		1.00	1.00			1.00	
Construction Inspector	3.00	3.00		3.00	3.00			3.00	
Admin Assts	0.50	0.50		0.50	0.50			0.50	
<i>Other Staffing (Full-Time Equivalents)</i>									
Project Manager	0.00	0.00		0.00	0.00			0.00	
Temp Clerk	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	5.50	5.50	0.0%	5.50	5.50	100.0%	0.0%	5.50	0.0%

DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Conducted 30+ business retention visits in conjunction with San Joaquin Partnership, San Joaquin Enterprise Zone and in marketing the Grow Tracy Fund
2. Conducted a Business Forum Event in conjunction with the Tracy Chamber, with John Mitchell as the keynote speaker.
3. Conducted a Franchise Workshop in conjunction with the Small Business Development Center.
4. Received approval of expansion to the Enterprise Zone boundaries to include Gateway and I-205 retail area.
5. Conducted a housing workshop for residents.
6. Issued 2 Grow Tracy Fund Loans totaling \$750,000.
7. Attended various tradeshows: International Council of Shopping Centers; Medical Device & Manufacturing; Cal Ed; Society of Industrial and Office Realtors; Solar Power International.
8. Completed construction of 6th Street Plaza.
9. ED staff members sit on the board and associated committees of the Tracy City Center Association and continue to work closely with the organization to promote downtown.
10. Launched new City of Tracy website.
11. Completed construction of CDBG funded projects at the Grand Theatre, Senior Center and Public Works building.
12. Completed the acquisition of Westside Market building in downtown.
13. Created Energy Efficiency Loan Program in conjunction with Grow Tracy Fund.
14. Coordinated various ribbon cutting ceremonies for new and expanding businesses.
15. Conducted an Enterprise Zone Workshop in conjunction with the San Joaquin Enterprise Zone.
16. Completed Economic Development Strategic Plan and associated business cluster analysis.
17. Continued to work with and support the Tracy City Center Association and assisted in recruitment of business attraction specialist.
18. Issued a \$100,000 Grow Tracy Loan to a local manufacturing business, with an additional loan in underwriting.
19. Completed the FY13-15 Economic Development Strategic Plan which was adopted by City Council.
20. Conducted Economic Development presentations to CVAR, Sunrise & Noon Rotary, and various Chamber events.
21. Represented the City at multiple Chamber Ribbon Cutting Events, Mixers and Coffees.
22. Worked with Amazon representatives to assist with hiring needs and product procurement.
23. Conducted multiple presentations and tours to Cal Lutheran University.
24. Negotiated ENRA for two City-owned sites for potential retail/restaurant development.

Future Projections: FY 13-14

Current Projections: FY 12-13

1. Conducted 45+ business retention visits to local businesses
2. Conducted a Business Forum Event in conjunction with the Tracy Chamber – included an ED update, Grow Tracy Fund & Enterprise Zone presentations, as well as economist John Mitchell as the keynote speaker.
3. Conducted a marketing workshop for local businesses, in conjunction with the Tracy Chamber.
4. Attend 8 national trade shows focused on outreach and recruitment of industrial/office/retail businesses.
5. Conduct 45+ business retention visits.
6. Conduct a Business Forum Event.
7. Conduct an Enterprise Zone Workshop.
8. Conduct a Small Business Workshop.
9. Attend 4-6 trade shows focused on outreach and recruitment.
10. Develop and implement marketing and outreach plan for business recruitment of businesses in target industries.
11. Develop a Business Recognition Program for top sales tax generators in the City.
12. Conduct co-op advertising with development partners for retail and industrial attraction.
13. Focus on higher education recruitment.
14. Develop a Business Tech Incubator in the community and attract Silicon Valley start-ups.
15. Secure successful restaurant for Westside Market building.
16. Complete negotiations for retail/restaurant development on City-owned parcel adjacent to Texas Roadhouse & park-and-ride lot.
17. Continue to work with and support the Tracy City Center Association.
18. Issue a minimum of \$500,000 in Grow Tracy Fund loans.
19. Work with West Valley Mall to attract restaurants/retailers for vacant properties.
20. Assist with recruitment efforts for a regional waterpark.

City of Tracy		FY2013-2014 Proposed Budget				Program Budget Data				
Department: 56000 - Development Services Program: 56810 - Economic Development		PERFORMANCE OBJECTIVES								
Promote and coordinate business attraction, expansion, and retention for the City. Evaluate the local business environment. Provide City grants supporting County and local economic development activities.		<ol style="list-style-type: none"> To lend a minimum of \$1M under the Grow Tracy Fund. To increase the number of Enterprise Zone vouchers obtained by Tracy businesses by 5%. To conduct 36 business retention visits To attend a minimum of 6 retail, office and industrial tradeshow. To conduct a Business Forum event and related business education session. To attend all Chamber related events. 								
COMMENTARY										
Program costs show annual variations due to outlays for community marketing and ED grants. In FY11-12, staffing costs were down, due to a vacant Director position, but contracted costs increased.										
Effective January 31st, 2012, all redevelopment agencies in the State were disbanded by State legislation. In FY12-13, all remaining ED activities and staff were consolidated in this program; and costs increased.										
For FY13-14, program staffing will add a new Analyst position. The program budget provides for current staffing, some increases for internal charges, and increments for contracted services and grants.										
		FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
PROGRAM EXPENDITURES		\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses		163,355	84,322	-48.4%	181,860	148,890	81.9%	76.6%	241,200	32.6%
Contracted Services		64,571	134,406	108.2%	93,470	89,680	95.9%	-33.3%	143,470	53.5%
Commodities		11,390	11,537	1.3%	12,060	11,690	96.9%	1.3%	12,060	0.0%
Internal Charges		10,797	15,580	44.3%	15,450	15,000	97.1%	-3.7%	17,950	16.2%
Other Payments		67,203	52,211	-22.3%	82,580	80,000	96.9%	53.2%	98,900	19.8%
Program Total		317,316	298,056	-6.1%	385,420	345,260	89.6%	15.8%	513,580	33.3%
FUNDING SOURCES										
General Fund 101 - Taxes		302,257	288,056	-4.7%	385,420	345,260	89.6%	19.9%	513,580	33.3%
Project Reimbursement		0	0		0	0			0	
CDA Project Fund 381		0	0		0	0			0	
Capital Project Fund		15,059	10,000		0	0			0	
Program Total		317,316	298,056	-6.1%	385,420	345,260	89.6%	15.8%	513,580	33.3%
PROGRAM STAFFING										
<i>Regular Positions</i>										
Economic Development Director		0.50	0.50		0.00	0.00			0.00	
Economic Development Analyst		0.50	0.50		0.85	1.00			2.00	
Admin Assts-Sr Admin Clerk		0.00	0.00		0.85	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>										
Total - Full-Time Equivalents		1.00	1.00		1.70	1.00	58.8%	0.0%	2.00	100.0%

Department: **56000 - Development Services**
 Program: **56820 - Redevelopment**

PERFORMANCE OBJECTIVES

Effective January 31st, 2012, all redevelopment agencies in the State were disbanded by State legislation. A Sucessor Agency was established to oversee the close out of the Tracy CDA and manage the payoff of its remaining CDA debt.

COMMENTARY

In FY11-12, program costs are down, due to reduced staffing and a vacant Director position, and close out of reduced program activities.

In FY12-13, program costs are for the Sucessor Agency activities to oversee the CDA close out and debt management.

As proposed for FY13-14, the program budget provides a contingency of \$250,000 for the Sucessor Agency to continue its activities. Staffing for the Agency is provided by City staff.

<u>PROGRAM EXPENDITURES</u>	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	192,664	115,312	-40.1%	99,010	240,000	242.4%	108.1%	240,000	142.4%
Contracted Services	73,539	25,394	-65.5%	20,000	10,000	50.0%	-60.6%	10,000	-50.0%
Commodities	246	0	-100.0%	5,000	0	0.0%		0	-100.0%
Internal Charges	13,690	11,469	-16.2%	0	0		-100.0%	0	
Other Payments	39,936	19,560	-51.0%	0	0		-100.0%	0	
Program Total	320,075	171,735	-46.3%	124,010	250,000	201.6%	45.6%	250,000	101.6%

<u>FUNDING SOURCES</u>	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
CDA Project Fund	320,075	171,735	-46.3%	124,010	250,000	201.6%	45.6%	250,000	101.6%
Project Reimbursement	0	0		0	0			0	
	0	0		0	0			0	
Program Total	320,075	171,735	-46.3%	124,010	250,000	201.6%	45.6%	250,000	101.6%

<u>PROGRAM STAFFING</u>	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
<i>Regular Positions</i>									
Redevelopment & Housing Mgr	0.00	0.00		0.00	0.00			0.00	
Comm Devel Analyst	0.70	0.00		0.00	0.00			0.00	
Admin Assts-Sr Admin Clerk	0.25	0.25		0.00	0.00			0.00	
Economic Development Director	0.35	0.35		0.00	0.00			0.00	
Economic Development Analyst	0.40	0.40		0.00	0.00			0.00	
Associate Planner	0.20	0.20		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Project Specialist	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	1.90	1.20	-36.8%	0.00	0.00		-100.0%	0.00	

Department: 56000 - Development Services
 Program: 56830 - Housing

PERFORMANCE OBJECTIVES

Effective January 31st, 2012, all redevelopment agencies in the State were disbanded by State legislation. Program activities were transferred to the City. However, without any source of funding, program activities have been discontinued.

COMMENTARY

In FY10-11, program staffing reduced Housing Inspector hours but added Planner hours. Program will show a major decrease, with cost reductions again primarily due to lower personnel costs.

In FY11-12, program costs were down, due to reduced staffing and a vacant Director position, and reduced program activities.

Effective January 31st, 2012, all redevelopment agencies in the State were disbanded by State legislation. So, all program activities were phased out.

In FY12-13, there are no program activities.

In FY13-14, there are no program activities planned.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
<u>PROGRAM EXPENDITURES</u>									
Personnel Expenses	284,765	206,224	-27.6%	0	0	-100.0%		0	
Contracted Services	25,742	20,160	-21.7%	0	0	-100.0%		0	
Commodities	512	26	-94.9%	0	0	-100.0%		0	
Internal Charges	20,831	13,219	-36.5%	0	0	-100.0%		0	
Other Payments	0	0		0	0			0	
Program Total	331,850	239,629	-27.8%	0	0	-100.0%		0	
<u>FUNDING SOURCES</u>									
CDA Housing/Sucessor Fund 28x	331,850	239,629	-27.8%	0	0	-100.0%		0	
Program Total	331,850	239,629	-27.8%	0	0	-100.0%		0	
<u>PROGRAM STAFFING</u>									
<i>Regular Positions</i>									
Admin Assts-Sr Admin Clerk	0.75	0.70		0.00	0.00			0.00	
Comm Devel Analyst	0.25	0.00		0.00	0.00			0.00	
Housing Program Specialist	1.00	1.00		0.00	0.00			0.00	
Housing Program Inspector	0.50	0.50		0.00	0.00			0.00	
Economic Development Director	0.15	0.15		0.00	0.00			0.00	
Economic Development Analyst	0.10	0.10		0.00	0.00			0.00	
Associate Planner	0.10	0.10		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Project Specialist	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	2.85	2.55	-10.5%	0.00	0.00	-100.0%		0.00	

PERFORMANCE OBJECTIVES

Department: 56000 - Development Services
 Program: 56840 - Community Development Block Grant

Administer the City's participation in the federal CDBG program.
 Provide support to community agencies for social services
 with Community Development Block Grant funds.

1. To administer the program in accordance with the Federal guidelines
2. To assist outside agencies in making the best use of program funds.
3. To assist funded departments in the proper expenditure of funds.
4. To disburse \$417,761 to community groups.
5. To utilize CDBG to better serve the needs of the City, particularly for infrastructure.

COMMENTARY

Program outlays can vary from year-to-year depending upon how CDBG grants are allocated for the year. The City is a sub-grantee of the County for CDBG. In FY01-02, the County adopted a procedure where they make direct payments to City sub-grantees, instead of passing them through the City financial system. However, the City's auditor still require that the transactions be recorded on the City's books.

For FY13-14, the program budget includes \$342,770 for CDBG grants.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	0	0		50,220	0	0.0%		0	-100.0%
Contracted Services	199	0		7,300	0	0.0%		0	-100.0%
Commodities	0	0		1,000	0			0	-100.0%
Internal Charges	0	0		0	0			0	
Other Payments	142,917	77,599	-45.7%	337,320	774,190	229.5%	897.7%	342,770	1.6%
Program Total	143,116	77,599	-45.8%	395,840	774,190	195.6%	897.7%	342,770	-13.4%
<u>FUNDING SOURCES</u>									
CDBG Fund 26x	143,116	77,599	-45.8%	395,840	774,190	195.6%	897.7%	342,770	-13.4%
CDA Project Fund 381	0	0		0	0			0	
Program Total	143,116	77,599	-45.8%	395,840	774,190	195.6%		342,770	-13.4%
<u>PROGRAM STAFFING</u>									
<i>Regular Positions</i>									
Redevelopment & Housing Mgr	0.00	0.00		0.00	0.00			0.00	
Comm Devel Analyst	0.05	0.05		0.00	0.00			0.00	
Admin Assts-Sr Admin Clerk	0.00	0.00		0.15	0.00			0.00	
Economic Development Analyst	0.00	0.00		0.15	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Total - Full-Time Equivalents	0.05	0.05		0.30	0.00			0.00	

Department: 56000 - Development Services
 Program: 56850 - Downtown Promotion

PERFORMANCE OBJECTIVES

The Downtown Tracy Public Business Improvement District (DTPBID) promotes the economic viability and historical value of the Central Business District (CBD) of the City. This program is funded through special assessments collected by the County on properties located in the City's downtown core area.

1. To pass through to the Downtown Tracy PBID the special assessments collected by the County for its activities.

COMMENTARY

In FY10-11, the DTBIA was disbanded and replaced by a new Public Business Improvement District to serve the downtown area. The City will receive the assessments collected by the County and pass them forward to the new PBID. The City will not be involved in the fiscal affairs of the PBID.

For FY13-14, the program budget provides for the pass thru of collected assessments to the Tracy PBID.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	0	0		0	0			0	
Contracted Services	0	0		0	0			0	
Commodities	0	0		0	0			0	
Internal Charges	0	0		0	0			0	
Other Payments	117,145	117,144		117,200	113,980			117,200	0.0%
Program Total	117,145	117,144	0.0%	117,200	113,980	97.3%	-2.7%	117,200	0.0%
<u>FUNDING SOURCES</u>									
DID Fund 221 - Assessments	117,145	117,144	0.0%	117,200	113,980	97.3%	-2.7%	117,200	0.0%
Promotional Income	0	0		0	0			0	
General Fund 101 - Taxes	0	0		0	0			0	
Program Total	117,145	117,144	0.0%	117,200	113,980	97.3%	-2.7%	117,200	0.0%
<u>PROGRAM STAFFING</u>									
<i>Regular Positions</i>									
<i>Other Staffing (Full-Time Equivalents)</i>									
DTBIA Coordinator	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	0.00	0.00		0.00	0.00			0.00	

CITY COUNCIL

Brent Ives, Mayor

Michael Macial, Mayor pro Tem

Robert Rickman, Council Member

Nancy Young, Council Member

Charles Manne, Council Member

KEY INDICATORS Citywide	FY08-09	FY09-10	FY10-11	FY11-12	%	FY12-13	FY12-13	%	FY13-14	%
	Actual	Actual	Actual	Actual	Change	Projected	Estimated	Change	Projected	Change
City Population as of Jan 1st	81,519	82,848	83,242	83,562	0.4%	84,300	84,060	0.6%	84,500	0.5%
City Area (Square Miles)	23.0	23.0	23.0	23.0	0.0%	23.0	23.0	0.0%	23.0	0.0%
Businesses within City	4,763	3,541	4,437	4,343	-2.1%	4,400	4,343	0.0%	4,500	3.6%
Employment within City	30,110	25,030	25,300	25,600	1.2%	25,900	25,600	0.0%	26,100	2.0%
Registered Voters	28,100	28,100	28,100	29,100	3.6%	29,250	29,100	0.0%	29,300	0.7%
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KEY INDICATORS City Budget	FY08-09	FY09-10	FY10-11	FY11-12	%	FY12-13	FY12-13	%	FY13-14	%
	Actual	Actual	Actual	Actual	Change	Projected	Estimated	Change	Projected	Change
Operating Budget (\$ million)	\$122.4	\$120.6	\$114.1	\$114.6	0.5%	\$113.8	\$115.8	1.0%	\$118.4	2.2%
Capital Budget (\$ million)	\$111.3	\$102.4	\$115.4	\$107.7	-6.7%	\$94.6	\$112.9	4.8%	\$127.6	13.0%
Debt Budget (\$ million)	\$24.8	\$24.6	\$24.9	\$38.4	54.0%	\$23.7	\$27.2	-29.2%	\$20.7	-23.8%
Authorized Staffing (Full-Time Equivalents)	554.00	538.10	472.64	470.34	-0.5%	446.20	447.95	-4.8%	445.41	-0.6%
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KEY INDICATORS City Staffing	FY08-09	FY09-10	FY10-11	FY11-12	%	FY12-13	FY12-13	%	FY13-14	%
	Actual	Actual	Actual	Actual	Change	Projected	Estimated	Change	Projected	Change
Authorized Staffing (Full-Time Equivalents)										
Full-Time Regular Employees	496.00	481.00	427.00	429.00	0.5%	414.00	416.00	-3.0%	412.00	-1.0%
Other Staffing (FTEs)	58.00	57.10	45.64	41.34	-9.4%	32.20	31.95	-22.7%	33.41	4.6%
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KEY INDICATORS City Expenditures	FY08-09	FY09-10	FY10-11	FY11-12	%	FY12-13	FY12-13	%	FY13-14	%
	Actual	Actual	Actual	Actual	Change	Projected	Estimated	Change	Projected	Change
Operating Expenditures (\$ million)	\$110.1	\$106.1	\$105.9	\$109.9	3.8%	\$110.0	\$112.4	2.2%	\$115.0	2.3%
as % of Operating Budget	90.0%	87.9%	92.8%	95.9%	3.3%	96.6%	97.1%	1.2%	97.2%	0.1%
Capital Expenditures (\$ million)	\$30.6	\$30.6	\$31.8	\$32.2	1.3%	\$35.0	\$38.4	19.2%	\$50.0	30.3%
as % of Capital Budget	27.5%	29.9%	27.6%	29.9%	8.5%	37.0%	34.0%	13.7%	39.2%	15.4%
Debt Expenditures (\$ million)	\$35.8	\$25.5	\$25.1	\$37.4	49.0%	\$23.5	\$26.2	-29.9%	\$20.7	-21.0%
as % of Debt Budget	144.8%	103.6%	100.7%	97.4%	-3.2%	99.2%	96.4%	-1.1%	99.9%	3.7%

Department: **58100 - City Council**

The City Council, consisting of a Mayor and 4 Council Members, is the City's governing body and enacts City legislation and policies.

COMMENTARY

As proposed for FY13-14, the departmental budget will increase about 7.2% over the current year adopted budget, and this represents a 4.5% increase over the FY11-12 amended budget.

The base component of the budget represents a 7.2% increase over current year adopted budget, while there are no budget augmentations.

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
City Council									
58110 - Legislation & Policy	88,308	90,644	2.6%	97,400	96,090	98.7%	6.0%	104,400	7.2%
Department Total	88,308	90,644	2.6%	97,400	96,090	98.7%	6.0%	104,400	7.2%
Amended Budget	99,900	99,900	0.0%		97,400		-2.5%	over 2 years	4.5%
% of Amended Spent	88.40%	90.73%			98.66%				
						Base Budget >>		104,400	7.2%
						Augmentations >>		0	0.0%
DEPARTMENTAL EXPENDITURES BY OBJECT CATEGORY	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	39,078	39,114	0.1%	39,150	39,120	99.9%	0.0%	39,150	0.0%
Contracted Services	8,833	12,359	39.9%	11,210	10,100	90.1%	-18.3%	11,210	0.0%
Commodities	3,024	1,798	-40.5%	5,710	5,570	97.5%	209.8%	5,710	0.0%
Internal Charges	37,373	37,373	0.0%	41,330	41,300	99.9%	10.5%	48,330	16.9%
Other Payments	0	0		0	0			0	
Department Total	88,308	90,644	2.6%	97,400	96,090	98.7%	6.0%	104,400	7.2%
DEPARTMENTAL EXPENDITURES BY FUNDING SOURCES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
General Fund 101	88,308	90,644	2.6%	97,400	96,090	98.7%	6.0%	104,400	7.2%
Department Total	88,308	90,644	2.6%	97,400	96,090	98.7%	6.0%	104,400	7.2%
DEPARTMENTAL STAFFING	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Proposed	% Change
<i>Elected Officials</i>									
Mayor & 4 Council Members	1.00	1.00		1.00	1.00			1.00	
Total - Full Time Equivalents	1.00	1.00	0.0%	1.00	1.00	100.0%	0.0%	1.00	0.0%

PERFORMANCE OBJECTIVES

Department: 58100 - City Council
 Program: 58110 - Legislation & Policy

The City Council, consisting of a Mayor and 4 Council Members, is the City's governing body and has primary responsibility for enacting City legislation and policies.

1. To enact legislation and policies which protect the health, safety, and general welfare of the citizenry.
2. To protect the City's environment while providing growth and economic development.
3. To oversee the financial affairs of the City.
4. To participate in regional issues.
5. To enhance the quality of life through recreational and cultural activities.

COMMENTARY

Most program costs are fairly stable from year-to-year. With the paperless agenda, there was an decrease in copying costs but an increase for computersystem charges. Contracted costs increase when professional facilitators are hired for Council activities.

In FY11-12, program costs showed a modest increase, particularly for internal charges. In FY12-13, program costs will show a moderate increase.

In FY13-14, program costs will show a moderate increase. The program budget provides for increases in internal charges but maintains current funding for other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	39,078	39,114	0.1%	39,150	39,120	99.9%	0.0%	39,150	0.0%
Contracted Services	8,833	8,404	-4.9%	11,210	10,100	90.1%	20.2%	11,210	0.0%
Commodities	3,024	1,798	-40.5%	5,710	5,570	97.5%	209.8%	5,710	0.0%
Internal Charges	37,373	41,328	10.6%	41,330	41,300	99.9%	-0.1%	48,330	16.9%
Other Payments	0	0		0	0			0	
Program Total	88,308	90,644	2.6%	97,400	96,090	98.7%	6.0%	104,400	7.2%
<u>FUNDING SOURCES</u>									
Central Admin Fund 125	88,308	90,644	2.6%	97,400	96,090	98.7%	6.0%	104,400	7.2%
Program Total	88,308	90,644	2.6%	97,400	96,090	98.7%	6.0%	104,400	7.2%
<u>PROGRAM STAFFING</u>									
<i>Elected Officials</i>									
Mayor (1)	0.20	0.20		0.20	0.20			0.20	
Council Members (4)	0.80	0.80		0.80	0.80			0.80	
<i>Full-Time Equivalents</i>									
Mayor & Council	1.00	1.00		1.00	1.00			1.00	
Total - Full-Time Equivalents	1.00	1.00	0.0%	1.00	1.00	100.0%	0.0%	1.00	0.0%

CITY ATTORNEY'S OFFICE

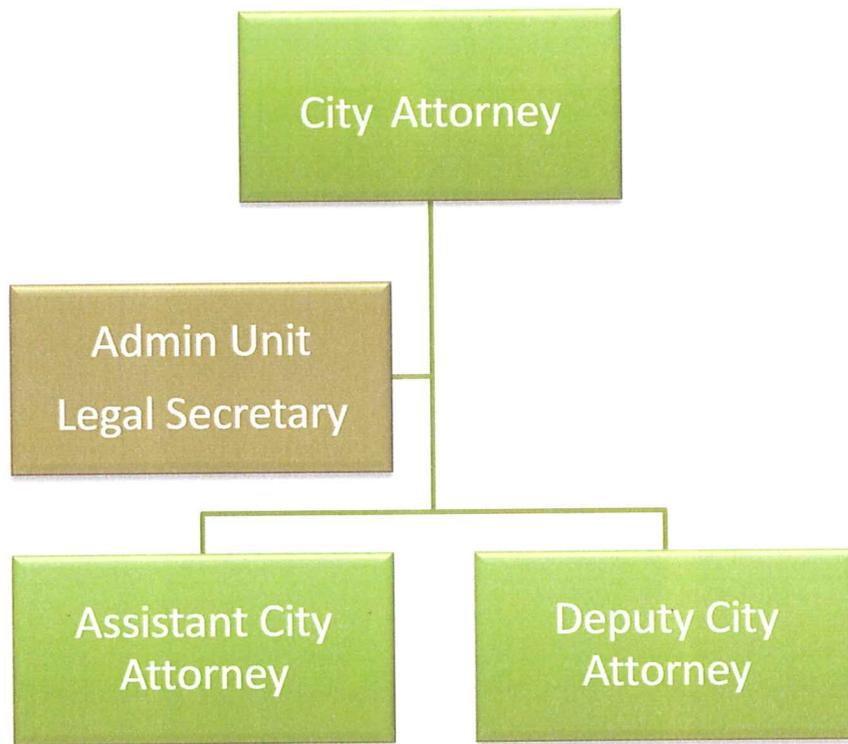
Mission Statement

Safeguarding the Rights and Interests of Our Community

Department Head

Dan Sodergren, City Attorney

City of Tracy
CITY ATTORNEY'S OFFICE
Fiscal Year 13-14



Department: 58200 - City Attorney's Office

The City Attorney provides legal counsel to the City Council, the Planning Commission, and City Staff.

COMMENTARY

As proposed for FY13-14, the departmental budget will decrease about 0.6% from the current year adopted budget, and this represents a 3.2% increase over the FY11-12 amended budget.

The base component of the budget represents a 0.6% decrease from the current year adopted budget, while there are no budget augmentations.

In FY11-12, FY12-13, and as proposed for FY13-14, departmental staffing will leave one full-time regular position vacant but backfill with temporary help.

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
City Attorney's Office									
58210 - Legal Counsel	721,331	762,642	5.7%	861,540	773,410	89.8%	1.4%	856,270	-0.6%
Department Total	721,331	762,642	5.7%	861,540	773,410	89.8%	1.4%	856,270	-0.6%
Amended Budget	806,230	829,630	2.9%		861,540		3.8%	over 2 years	3.2%
% of Amended Spent	89.47%	91.93%			89.77%				
						Base Budget >>		856,270	-0.6%
						Augmentations >>		0	0.0%
EQUIVALENCY FACTOR									
Cost per Capita	\$8.67	\$9.09	4.9%	\$10.22	\$9.17	89.8%	0.9%	\$10.11	10.2%
DEPARTMENTAL EXPENDITURES BY OBJECT CATEGORY									
Personnel Expenses	606,412	646,645	6.6%	735,820	652,810	88.7%	1.0%	727,700	-1.1%
Contracted Services	69,403	69,692	0.4%	75,210	70,800	94.1%	1.6%	75,210	0.0%
Commodities	12,444	13,233	6.3%	14,450	13,800	95.5%	4.3%	14,450	0.0%
Internal Charges	33,072	33,072	0.0%	36,060	36,000	99.8%	8.9%	38,910	7.9%
Other Payments	0	0		0	0			0	
Department Total	721,331	762,642	5.7%	861,540	773,410	89.8%	1.4%	856,270	-0.6%
DEPARTMENTAL EXPENDITURES BY FUNDING SOURCES									
General Fund 101	721,331	762,642	5.7%	861,540	773,410	89.8%	1.4%	856,270	-0.6%
Department Total	721,331	762,642	5.7%	861,540	773,410	89.8%	1.4%	856,270	10.7%
DEPARTMENTAL STAFFING									
	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Proposed	% Change
<i>Regular Positions</i>									
City Attorney	1.00	1.00		1.00	1.00			1.00	
Assistant & Deputy City Attorneys	2.00	2.00		2.00	2.00			2.00	
Secretarial & Clerical	1.00	1.00		1.00	1.00			1.00	
Total - Full Time Equivalents	4.00	4.00	0.0%	4.00	4.00	100.0%	0.0%	4.00	0.0%

Budget Narrative - City Attorney's Office

Historical Milestones

FY 96-97

- Full-time Assistant City Attorney added to City staff *FY 00-01*
- Deputy City Attorney position added

Recent Budget Changes

FY 06-07

- Office relocated from old City Hall into new City Hall in April 2007

FY 09-10

- During the year, the long-time City Attorney retired, and subsequently the Assistant City Attorney was promoted to City Attorney. Also, the Deputy City Attorney was promoted to Assistant City Attorney.
- The Deputy City Attorney position has been left vacant, although some temporary legal help was hired to help with the workload

FY 10-11

- The department budget showed a 18.3% decrease from the adjusted budget for FY10-11
- The Deputy City Attorney position will remain vacant but temporary help will be used to backfill the position

FY 11-12

- Increase in base budget of \$10,710 or 1.3% over the FY10-11 Adopted Budget. This increase is in personnel expenses; other costs were held at the FY10-11 base level.
- No budget augmentations
- No changes in departmental staffing.

FY 12-13

- Increase in base budget of \$44,510 or 5.4% over the FY11-12 Adopted Budget. This increase is in personnel expenses; other costs were held at the FY11-12 base level.
- No budget augmentations
- No changes in departmental staffing.

Proposed Budget Changes for FY 13-14

- Base Budget decrease of \$5,270 or 0.6% from the adopted FY12-13 Budget. This decrease was in personnel expenses; other costs were held at the FY12-13 level.
- No budget augmentations.
- No changes in departmental staffing.

DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments FY 11-12

1. Processed over 600 document reviews with a turnaround time of 10 days or less.
2. Reviewed and commented on over 300 staff reports.
3. Attended all City Council, Planning Commission, Community Development Agency, and Fire Authority meetings.
4. Prepared and/or assisted in the preparation of and/or review of all legal documents: ordinances, resolutions, and leases.
5. Prepared and/or assisted in the negotiation of all contracts.
6. Provided legal advice to City Council, Commissions, Boards, and City staff.
7. Prosecuted Tracy Municipal Code Violations.
8. Coordinated and supervised outside counsel.
9. Provided training on the Public Records Act, Brown Act, CEQA, Ethics (AB1234) Firefighters Procedural Bill of Rights Act (FBOR), and other regulatory statutes as needed and/or requested.

Future Projections FY 13-14

1. Process over 650 document reviews.
2. Review and comment on over 350 staff reports.
3. Attend all City Council, Planning Commission, Community Development Agency, and Fire Authority meetings.
4. Prepare and/or assist in the preparation of and/or review of all legal documents: ordinances, resolutions, and leases.
5. Prepare and/or assist in the negotiation of all contracts.
6. Provide legal advice to the City Council, Commissions, Boards and City staff.
7. Prosecute Tracy Municipal Code violations.
8. Coordinate and supervise outside counsel.
9. Provide training on Public Records Act, Brown Act, CEQA, Ethics (AB1234), Firefighters Procedural Bill of Rights Act (FBOR), and other regulatory statutes as needed and/or requested.

Current Projections FY 12-13

1. Process over 625 document reviews.
2. Review and comment on over 300 staff reports.
3. Attend all City Council, Planning Commission, Community Development Agency, and Fire Authority meetings.
4. Prepare and/or assist in the preparation of and/or review of all legal documents: ordinances, resolutions, and leases.
5. Prepare and/or assist in the negotiation of all contracts.
6. Provide legal advice to City Council, Commissions, Boards, and City staff.
7. Prosecute Tracy Municipal Code Violations.
8. Coordinate and supervise outside counsel.
9. Provide training on the Public Records Act, Brown Act, CEQA, Ethics (AB1234), Firefighters Procedural Bill of Rights Act (FBOR), and other regulatory statutes as needed and/or requested.

City of Tracy		FY2013-2014 Proposed Budget				Program Budget Data				
Department: 58200 - City Attorney's Office Program: 58210 - Legal Counsel The City Attorney provides legal counsel to the City Council, Planning Commission, and all City staff.		CITY ATTORNEY'S OFFICE <u>MISSION STATEMENT</u> Safeguarding the Rights and Interests of Our Community								
COMMENTARY		PERFORMANCE OBJECTIVES								
This program provides for a City Attorney, with one Assistant CA, one Deputy CA, and a Legal Secretary. In FY10-11, program staffing left a Deputy City Attorney position vacant but backfilled with temporary help. Program costs showed a slight increase. In FY11-12, program staffing remains the same with temporary help backfilling. Program costs showed a moderate increase. In FY12-13, program staffing remains at the same with temporary help. Program costs will show a minor increase. For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.		<ol style="list-style-type: none"> To attend all City Council, Planning Commission, and Successor Agency meetings. To prepare and/or assist in the preparation of and/or review of all legal documents: ordinances, resolutions, and leases. To prepare and/or assist in the negotiation of all contracts. To give legal advice to the City Council, Commissions, Boards and City staff. To prosecute Tracy Municipal Code violations. To assist in the coordination and supervision of special counsel. To provide training on Public Records Act, Brown Act, CEQA, and other regulatory statutes as needed and/or requested. 								
PROGRAM EXPENDITURES		FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
		\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	606,413	646,645	6.6%	735,820	652,810	88.7%	1.0%	727,700	-1.1%	
Contracted Services	69,403	66,696	-3.9%	75,210	70,800	94.1%	6.2%	75,210	0.0%	
Commodities	12,444	13,233	6.3%	14,450	13,800	95.5%	4.3%	14,450	0.0%	
Internal Charges	33,072	36,068	9.1%	36,060	36,000	99.8%	-0.2%	38,910	7.9%	
Other Payments	0	0		0	0			0		
Program Total	721,332	762,642	5.7%	861,540	773,410	89.8%	1.4%	856,270	-0.6%	
FUNDING SOURCES										
Central Admin Fund 125	706,332	762,642	8.0%	846,540	758,410	89.6%	-0.6%	841,270	-0.6%	
Project Reimbursement	15,000	0	-100.0%	15,000	15,000	100.0%		15,000		
Program Total	721,332	762,642	5.7%	861,540	773,410	89.8%	1.4%	856,270	-0.6%	
PROGRAM STAFFING										
<i>Regular Positions</i>										
City Attorney	1.00	1.00		1.00	1.00			1.00		
Senior Secretary	0.00	0.00		0.00	0.00			0.00		
Assistant/Deputy City Attorney	2.00	2.00		2.00	2.00			2.00		
Legal Secretary	1.00	1.00		1.00	1.00			1.00		
<i>Other Staffing (Full-Time Equivalents)</i>										
Total - Full-Time Equivalents	4.00	4.00	0.0%	4.00	4.00	100.0%	0.0%	4.00	0.0%	

CITY MANAGER'S OFFICE

Department Head

Leon Churchill, City Manager

Maria Hurtado, Assistant City Manager

City of Tracy
CITY MANAGER'S OFFICE
Fiscal Year 13-14



Department: **58300 - City Manager's Office**

The City Manager manages City affairs supervising policy and program implementation and enforcement activities and provides policy and program development support to the City Council.

Also, the CM Office supervises the City Clerk, Community Promotions, the City's Cable TV program, and the Recreation and Cultural Arts programs.

COMMENTARY

As proposed for FY13-14, the departmental budget will decrease about 1.6% over the current year adopted budget, and this represents a 41.9% decrease from the FY11-12 amended budget.

The base component of the budget represents a 1.6% decrease from the current year adopted budget, while there are no budget augmentations.

In FY12-13 and as proposed for FY13-14, departmental staffing will remain at its current level, except that an elected part-time position was deleted.

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
City Manager's Office									
58310 - City Administration	839,884	868,639	3.4%	884,190	876,150	99.1%	0.9%	913,990	3.4%
58320 - City Clerk	331,908	280,821	-15.4%	383,610	381,070	99.3%	35.7%	306,590	-20.1%
58350 - Education/Govt CTV	82,761	79,572	-3.9%	90,470	79,780	88.2%	0.3%	94,430	4.4%
58360 - Mayor's Community Youth	430,959	415,403	-3.6%	352,800	388,290	110.1%	-6.5%	366,850	4.0%
58370 - Cultural Arts	1,086,805	1,233,075	13.5%	0	0			0	
58380 - Community Promotions	137,028	136,675	-0.3%	159,150	153,600	96.5%	12.4%	159,150	0.0%
Department Total	2,909,345	3,014,185	3.6%	1,870,220	1,878,890	100.5%	-37.7%	1,841,010	-1.6%
Amended Budget	3,407,237	3,168,509	-7.0%		2,030,240		-35.9%	over 2 years	-41.9%
% of Amended Spent	85.39%	95.13%			92.55%				
						Base Budget >>		1,841,010	-1.6%
						Augmentations >>		0	0.0%

Department: 58300 - City Manager's Office (Continued)

DEPARTMENTAL EXPENDITURES BY OBJECT CATEGORY	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	1,573,986	1,636,951	4.0%	1,191,670	1,193,370	100.1%	-27.1%	1,231,200	3.3%
Contracted Services	668,953	755,435	12.9%	321,510	295,200	91.8%	-60.9%	240,190	-25.3%
Commodities	72,461	85,010	17.3%	24,210	21,530	88.9%	-74.7%	25,530	5.5%
Internal Charges	242,881	242,881	0.0%	117,330	116,100	99.0%	-52.2%	128,590	9.6%
Other Payments	351,064	293,908	-16.3%	215,500	252,690	117.3%	-14.0%	215,500	0.0%
Department Total	2,909,345	3,014,185	3.6%	1,870,220	1,878,890	100.5%	-37.7%	1,841,010	-1.6%
DEPARTMENTAL EXPENDITURES BY FUNDING SOURCES									
General Fund 101	2,583,110	2,668,066	3.3%	1,779,750	1,799,110	101.1%	-32.6%	1,746,580	-1.9%
Cultural Arts Fees	243,474	266,547	9.5%	0	0			0	
Self Insurance Fund 627	0	0		0	0			0	
Cable TV Fund 295	82,761	79,572	-3.9%	90,470	79,780	88.2%	0.3%	94,430	4.4%
Department Total	2,909,345	3,014,185	3.6%	1,870,220	1,878,890	100.5%	-37.7%	1,841,010	-1.6%
DEPARTMENTAL STAFFING									
	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Proposed	% Change
<i>Regular Positions</i>									
City Manager	1.00	1.00		1.00	1.00			1.00	
Assistant/Deputy City Manager	1.00	1.00		1.00	1.00			1.00	
Mid Managers	2.00	2.00		2.00	2.00			2.00	
Secretarial & Clerical	3.50	3.50		3.00	3.00			3.00	
Cultural Arts	2.50	2.50		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Elected Officials	0.15	0.15		0.15	0.15			0.00	
Clerical	0.50	0.50		0.00	0.00			0.00	
CCTV	2.00	2.00		2.00	2.00			2.00	
Cultural Arts	2.50	2.50		0.00	0.00			0.00	
Cultural Arts Commissioners (7)	0.10	0.10		0.00	0.00			0.00	
Total - Full Time Equivalents	15.25	15.25	0.0%	9.15	9.15	100.0%	-40.0%	9.00	-1.6%

Budget Narrative - City Manager's Office

Recent Budget Changes

FY 08-09

- City Clerk's budget included \$85,000 for a municipal election in November 2008
- \$83,123 reduction in non-personnel costs

FY 09-10

- \$78,440 reduction in non-personnel costs
- Further reduction of \$42,873 made during the fiscal year in the City Manager's Office
- Some savings on personnel expenses realized during the year due to vacancies and layoffs

FY 10-11

- Departmental staffing reduced by 5 full-time regular positions and 1.00 FTEs in other staffing
- Reduction in the Base Budget of \$1,105,500 compared to the FY 09-10 Adopted Budget

FY 11-12

- Decrease in base budget of \$184,430 or 5.9% from FY 10-11 Adopted Budget. The major decrease is

\$150,000 for municipal elections. No elections are planned or anticipated in FY 11-12. The balance of the decrease is in personnel expenses; other costs were held at the FY 10-11 base level.

- No budget augmentations
- No change in departmental staffing

FY 12-13

- Increase in the base budget of \$1,630 or 0.1% over the FY 11-12 adopted budget
- No change in staffing in the City Manager's Office proper
- \$80,000 budgeted for November 2012 municipal election
- \$11,000 augmentation for upgrade of the City Council meeting display system

Proposed Budget Changes for FY 13-14

- Base Budget decrease of \$29,210 or 1.6% from adopted FY12-13 budget. While personnel expenses and internal service charges were up; contracted services were down.

Expense	FY 11-12	%Change	FY 12-13	%Change	FY13-14
City Mgr's Professional Services	\$33,400	-38.90%	\$20,400	0.00%	\$20,400
Municipal Elections*	0	0.00%	80,000	-100.00%	0
MCYSN Professional Services	25,000	0.00%	10,000	0.00%	10,000
MCYSN Grants	200,000	-60.00%	200,000	-60.00%	200,000
Chamber Support	15,500	0.00%	15,500	0.00%	15,500
Lobbyist Contract	27,700	0.00%	27,700	0.00%	27,700
*every second year					
Equipment Acquisition	\$0	\$0	\$0	\$0	\$24,000

DEPARTMENTAL ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 12-13

1. Implemented the 8 Point fiscal plan that moved the City forward towards addressing the structural budget deficit.
2. Successfully implemented the FY 11-13 and FY 12-13 Council 2-Year Strategic Priorities and Business Plans which included the four priority strategies: (1) Economic Development, (2) Public Safety, (3) Organizational Efficiencies, and (4) Livability.
3. Completed a feasibility study for a business incubator
4. Successfully merged the Finance and Administrative Services Department with the Human Resources Department to create a new Administrative Services Department that includes three divisions (Finance, Information Technology, and Human Resources) as part of the city's organization restructure.
5. Successfully transferred the Transit and Airport divisions into the Public Works Department as part of the City's organizational restructure.
6. Successfully recruited, interviewed and hired a Public Works Director to oversee the restructured Public Works Department which includes the addition of the Transit and airport divisions.
7. Successfully held a Council retreat which resulted in the identification of four Strategy priority areas for the upcoming two years.

Future Projections: FY 13-14 continued

5. Partner with San Joaquin County Behavioral health to work with local non-profits in creating awareness of mental health needs in Tracy through the MCYSN collaborative.
6. Prepare agenda/minutes for 24 regular Council meetings and any special meetings of the Council, the South County Fire, or the TOPJPA.
7. Convert files to the File/Pro system to improve management of the City Clerk's filing system.
8. Conduct and complete recruitments for all City boards and commissions and ensure compliance with the Maddy Act.

Future Projections: FY 13-14

1. Implement the FY 13-14 and FY 14-15 two year Council Strategies Priorities and Business Plans which include the four priorities strategies: (Economic Development, (2) Public Safety, (3) Quality of Life, and (4) Governance.
2. Recruit a higher institution to provide college level class options in Tracy, including California Lutheran University, among others.
3. Ensure the successful merger of the Recreation Division and the Grand Theatre functions to ensure enhanced program coordination, maximization of resources, centralized oversight and marketing within the City Manager's office, as part of the continued City's organizational restructure.
4. Host at least 3 parent education workshops on the topics of substance abuse, suicide and bullying through the Mayor's Community Youth Support Network.

DEPARTMENTAL ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Awarded thirteen Reconnecting Our Youth Grants to local non-profits to provide prevention and intervention services to youth ages 8 – 18.
2. Served a total of 5,550 youth and their families through "Reconnecting Our Youth" grant funded services with local non-profit agencies.
3. Implemented Granicus live on-line City Council Meeting streaming.
4. Linked City Council agenda to each live broadcast for community to view staff reports while watching video of meeting

Future Projections: FY 13-14

1. Host at least 3 Parent Education Workshops on the topics of substance abuse, suicide and bullying.
2. Partner with San Joaquin County Behavioral health to work with local non-profit agencies in creating awareness of mental health needs in Tracy.
3. Diversify station programming content with quality shows relevant to Tracy.
4. Collaborate with Delta High School Video and Technology class to provide a student internship program with an emphasis on local program creation and community event video editing.

Current Projections: FY 12-13

1. Re-introduce the Parent Project, parent education program through grant funded services with the Peacemakers, Inc.
2. Serve a total of 6,000 youth and their families
3. Update outdated audio and visual technology for innovation and efficiency.
4. Train all station staff on audio and visual capabilities of City Council meeting live broadcasting and editing features.

PERFORMANCE OBJECTIVES

Department: **58300 - City Manager's Office**
 Program: **58310 - City Administration**

The City Manager manages City affairs supervising policy and program implementation and enforcement activities and provides policy and program development support to the City Council.

1. To manage City affairs while supervising policy and program implementation and enforcement activities.
2. To oversee and administer the various services provided by operational and support departments.
3. To provide policy and program development support to the City Council. Recommend action on legislation.
4. To respond to Council and constituency inquiries.
5. To manage the allocation of City's resources and administer a comprehensive and equitable personnel system.
6. To provide the fiscal foundation for municipal services through planning, budgeting, and reporting.

COMMENTARY

This program provides for a City Manager, an Assistant City Manager, and their support staff.

In FY09-10 and FY10-11, program costs showed major decreases. Costs went down due to lay-offs and vacancies. Program staffing was reduced by 3.35 FTEs. In FY11-12, program costs showed a modest increase.

In FY12-13, program costs will show a minimal increase.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	732,672	759,246	3.6%	765,200	762,750	99.7%	0.5%	793,000	3.6%
Contracted Services	45,401	41,713	-8.1%	52,610	47,800	90.9%	14.6%	52,610	0.0%
Commodities	5,640	7,956	41.1%	6,660	6,600	99.1%	-17.0%	6,660	0.0%
Internal Charges	56,171	59,724	6.3%	59,720	59,000	98.8%	-1.2%	61,720	3.3%
Other Payments	0	0		0	0			0	
Program Total	839,884	868,639	3.4%	884,190	876,150	99.1%	0.9%	913,990	3.4%
FUNDING SOURCES									
Central Admin Fund 125	839,884	868,639	3.4%	884,190	876,150	99.1%	0.9%	913,990	3.4%
Program Total	839,884	868,639	3.4%	884,190	876,150	99.1%	0.9%	913,990	3.4%
PROGRAM STAFFING									
<i>Regular Positions</i>									
City Manager	1.00	1.00		1.00	1.00			1.00	
Assistant City Manager	1.00	1.00		1.00	1.00			1.00	
Exec Asst-Secretary to the City Mgr	1.00	1.00		1.00	1.00			1.00	
Exec Asst II-Sr Secretary	1.00	1.00		1.00	1.00			1.00	
Admin Asst II-Admin Clerk	0.00	0.00		0.00	0.00			0.00	
Admin Asst III-Sr Admin Clerk	0.00	0.00		0.00	0.00			0.00	
Public Affairs Officer	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Temp Clerk	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	4.00	4.00	0.0%	4.00	4.00	100.0%	0.0%	4.00	0.0%

Department: 58300 - City Manager's Office
 Program: 58320 - City Clerk

PERFORMANCE OBJECTIVES

The City Clerk prepares Council and agendas and minutes, maintains official records and documents, and provides general administrative support for the Mayor and City Council. The City Clerk also coordinates City elections.

1. To prepare agendas/minutes for 24 regular Council meetings and any special meetings of the Council, SCFA, or TOPJPA.
2. To convert files to the FilePro system to improve management of the City Clerk's filing system.
3. To conduct recruitments for all City boards and commissions and ensure compliance with the Maddy Act.

COMMENTARY

Program costs vary from year-to-year depending upon whether or not a general and/or a special election is held.

In FY10-11, program staffing was reduced by 0.50 FTEs. But, program costs were up, due to the 2010 municipal election. In FY11-12, program costs decrease with no elections being held.

In FY12-13, program costs will show a major increase, with \$80,000 budgeted for the November 2012 election.

For FY13-14, the program budget provides for current staffing and some increases in internal charges, but no monies for elections.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	244,679	248,263	1.5%	252,420	263,240	104.3%	6.0%	250,400	-0.8%
Contracted Services	63,567	6,648	-89.5%	105,610	91,600	86.7%	1277.9%	25,610	-75.8%
Commodities	1,324	1,782	34.6%	1,450	2,130	146.9%	19.5%	1,450	0.0%
Internal Charges	22,337	24,128	8.0%	24,130	24,100	99.9%	-0.1%	29,130	20.7%
Other Payments	0	0		0	0			0	
Program Total	331,907	280,821	-15.4%	383,610	381,070	99.3%	35.7%	306,590	-20.1%
FUNDING SOURCES									
Central Admin Fund 125	331,907	280,821	-15.4%	383,610	381,070	99.3%	35.7%	306,590	-20.1%
Program Total	331,907	280,821	-15.4%	383,610	381,070	99.3%	35.7%	306,590	-20.1%
PROGRAM STAFFING									
<i>Elected Officials</i>									
City Clerk (1)	0.15	0.15		0.15	0.15			0.00	
<i>Regular Positions</i>									
City Clerk	0.00	0.00		0.00	0.42			1.00	
Assistant City Clerk	1.00	1.00		1.00	0.58			0.00	
Admin Asst II-Admin Clerk	0.00	0.00		0.00	0.00			0.00	
Deputy City Clerk	1.00	1.00		1.00	1.00			1.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Total - Full-Time Equivalents	2.15	2.15	0.0%	2.15	2.15	100.0%	0.0%	2.00	-7.0%

Department: 58300 - City Manager's Office
 Program: 58350 - Education/Government CTV

PERFORMANCE OBJECTIVES

Manage and coordinate the City's public education/government cable television activities. Record and televise City Council meetings. Funding is provided by the City's cable franchise fee.

1. To provide quality public access programs for the Tracy community.
2. To assist community organizations in the production of programs through the use of Community Access facilities and equipment.

COMMENTARY

In both FY09-10 and FY10-11, program costs were down, reflecting reduced and vacant staffing. Prior to FY10-11, program costs exceeded dedicated franchise fee for EG CTV; the General Fund supplemented program funding. But with increased dedicated funding, the supplement is no longer needed.

In FY11-12, program costs showed a modest decrease. In FY12-13, they will show a minimal increase.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
PROGRAM EXPENDITURES	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	51,912	56,834	9.5%	57,500	51,440	89.5%	-9.5%	57,700	0.3%
Contracted Services	2,447	352	-85.6%	5,510	3,740	67.9%	962.5%	4,190	-24.0%
Commodities	3,522	3,354	-4.8%	8,430	5,600	66.4%	67.0%	9,750	15.7%
Internal Charges	17,085	19,032	11.4%	19,030	19,000	99.8%	-0.2%	22,790	19.8%
Other Payments	7,795	0		0	0			0	
Program Total	82,761	79,572	-3.9%	90,470	79,780	88.2%	0.3%	94,430	4.4%

FUNDING SOURCES									
General Fund 101 - Taxes	0	0		0	0			0	
Cable TV Fund 295	82,761	79,572	-3.9%	90,470	79,780	88.2%	0.3%	94,430	4.4%
Program Total	82,761	79,572	-3.9%	90,470	79,780	88.2%		94,430	4.4%

PROGRAM STAFFING									
<i>Regular Positions</i>									
Assistant City Clerk	0.00	0.00		0.00	0.00			0.00	
Public Affairs Officer	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Comm Access Coordinator	0.50	0.50		0.50	0.50			0.50	
Intern & Program Asst	1.50	1.50		1.50	1.50			1.50	
	2.00	2.00	0.0%	2.00	2.00	100.0%	0.0%	2.00	0.0%

Department: 58300 - City Manager's Office
 Program: 58360 - Mayor's Community Youth Support

Coordinate the Mayor's Community Youth Support Network (MCYSN) multi-departmental and interagency efforts of prevention, intervention, and suppression. Administer MCYSN contracts and grants.

PERFORMANCE OBJECTIVES

1. To complete a comprehensive community gang assessment in partnership with Tracy Police.
2. To open the "Reconnecting Our Youth" grant program, cycle 4, for local service providers who can fill gaps in services.
3. To coordinate at least two parent workshops, open to the public on social impacts like bullying, gangs, and drug abuse.
4. To identify service gaps and needs through the gang assessment process and update the ROY RFQ to mirror those needs.
5. To produce an updated youth & family guide both in print and on the web.

COMMENTARY

In FY09-10, costs showed modest decrease, although grant outlays were maintained. In FY10-11, staffing had a 1.00 FTEs reduction. With a grant to supplement City funding, program costs showed a major increase. In FY11-12, program costs showed a decrease, with a drop in grant outlays. In FY12-13, program costs will show a moderate decrease, again with a drop in grant outlays. For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other items, including \$200,000 for grant funding.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	111,722	111,631	-0.1%	116,550	115,940	99.5%	3.9%	130,100	11.6%
Contracted Services	8,328	14,386	72.7%	17,300	17,060	98.6%	18.6%	17,300	0.0%
Commodities	229	6,881	2904.8%	4,500	4,100	91.1%	-40.4%	4,500	0.0%
Internal Charges	13,287	14,456	8.8%	14,450	14,000	96.9%	-3.2%	14,950	3.5%
Other Payments	297,393	268,049	-9.9%	200,000	237,190	118.6%	-11.5%	200,000	0.0%
Program Total	430,959	415,403	-3.6%	352,800	388,290	110.1%	-6.5%	366,850	4.0%
FUNDING SOURCES									
General Fund 101 - Taxes	307,380	236,731	-23.0%	352,800	188,290	53.4%	-20.5%	366,850	4.0%
County Grant	123,579	178,672	44.6%	0	200,000		11.9%	0	
Program Total	430,959	415,403	-3.6%	352,800	388,290	110.1%	-6.5%	366,850	4.0%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Management Analyst I	1.00	1.00		1.00	1.00			1.00	
Admin Asst II	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Total - Full-Time Equivalents	1.00	1.00	0.0%	1.00	1.00			1.00	

Department: **55000 - Recreation & Cultural Arts Programs**

The City Manager's Office oversees the City's Recreation and Cultural Arts Divisions, operates community facilities, and contract for the operators at the City's Library.

Prior to FY12-13, the Recreation Division was under the Parks & Community Services Department. The Cultural Arts Division has been under the City Manager's Office since FY09-10.

COMMENTARY

As proposed for FY13-14, the departmental budget will increase about 4.7% over the current year adopted budget, and this represents a 14.4% decrease from the FY11-12 amended budget.

The base component of the budget represents a 4.2% increase over the current year adopted budget, while budget augmentations will show a 0.50% increase over the base budget.

In FY12-13, programs staffing lost 2 full-time regular positions and 11.60 FTEs in other staffing. As proposed for FY13-14, programs staffing will remain at its current level.

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Recreation Division									
55150 - Recreation Management	417,617	474,685		182,370	230,650	126.5%	-51.4%	252,670	38.5%
55120 - Community Facilities	0	0		0	0			0	
55130 - Library	170,319	160,822	-5.6%	170,580	170,470	99.9%	6.0%	182,870	7.2%
55410 - Special Interest Classes	233,335	242,937	4.1%	265,230	253,540	95.6%	4.4%	270,690	2.1%
55420 - Aquatics/Community Pool	367,617	256,937	-30.1%	306,180	286,730	93.6%	11.6%	304,360	-0.6%
55430 - Athletics	183,745	146,860	-20.1%	168,700	123,360	73.1%	-16.0%	169,550	0.5%
55440 - Youth Development	169,028	167,301	-1.0%	218,710	187,130	85.6%	11.9%	222,980	2.0%
55450 - Senior Citizens	216,747	228,624	5.5%	237,660	242,350	102.0%	6.0%	250,550	5.4%
55460 - Mayor's Community Youth	19,400	18,816	-3.0%	26,360	18,120	68.7%	-3.7%	24,440	-7.3%
55480 - Community Events	125,670	190,782	51.8%	233,100	218,140	93.6%	14.3%	244,070	4.7%
55490 - Teen Recreation	91,234	89,213	-2.2%	118,960	102,080	85.8%	14.4%	126,490	6.3%
Division Total	1,994,712	1,976,977	-0.9%	1,927,850	1,832,570	95.1%	-7.3%	2,048,670	6.3%
Cultural Arts Division									
58371 - Cultural Arts	498,574	569,259	14.2%	696,040	557,510	80.1%	-2.1%	689,130	-1.0%
58372 - Arts Education	314,037	353,497	12.6%	347,340	364,640	105.0%	3.2%	336,030	-3.3%
58373 - Art Gallery	78,553	84,730	7.9%	82,100	112,430	136.9%	32.7%	82,140	0.0%
58374 - Theatre Presentations	97,225	102,466	5.4%	212,660	234,460	110.3%	128.8%	235,680	10.8%
58375 - Theatre Rentals	98,416	123,123	25.1%	124,080	171,880	138.5%	39.6%	156,910	26.5%
Division Total	1,086,805	1,233,075	13.5%	1,462,220	1,440,920	98.5%	16.9%	1,499,890	2.6%
Department Total	3,081,517	3,210,052	4.2%	3,390,070	3,273,490	96.6%	2.0%	3,548,560	4.7%
Amended Budget	4,145,062	4,145,062	0.0%		3,454,046		-16.7%	over 2 years	-14.4%
% of Amended Spent	74.34%	77.44%			94.77%				
						Base Budget >>		3,532,560	4.2%
						Augmentations >>		16,000	0.5%

Department: 55000 - Recreation & Cultural Arts Programs (Continued)

DEPARTMENTAL EXPENDITURES BY OBJECT CATEGORY	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	0	0		1,258,760	1,305,450	103.7%		1,431,920	13.8%
Contracted Services	0	0		1,410,200	1,278,480	90.7%		1,379,900	-2.1%
Commodities	0	0		166,400	137,940	82.9%		145,530	-12.5%
Internal Charges	0	0		419,280	416,300	99.3%		455,780	8.7%
Other Payments	0	0		135,430	135,320	99.9%		135,430	0.0%
Department Total	0	0		3,390,070	3,273,490	96.6%		3,548,560	4.7%
DEPARTMENTAL EXPENDITURES BY FUNDING SOURCES									
General Fund 101 - Taxes	0	0		2,285,770	2,197,080	96.1%		2,453,760	7.3%
Recreation Fees	0	0		707,300	704,180	99.6%		748,300	5.8%
Recreation Grants	0	0		0	0			0	
Cultural Art Fees	0	0		397,000	372,230	93.8%		346,500	-12.7%
Capital Projects Funds	0	0		0	0			0	
Department Total	0	0		3,390,070	3,273,490	96.6%		3,548,560	4.7%
DEPARTMENTAL STAFFING									
	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Proposed	% Change
<i>Regular Positions</i>									
Parks & Comm Services Director	1.00	1.00		0.00	0.00			0.00	
Managers & Supervisors	3.00	3.00		3.00	3.00			3.00	
Secretarial & Clerical	2.00	2.00		1.00	2.00			2.00	
Recreation	1.50	1.50		2.00	2.00			2.00	
Cultural Arts	2.50	2.50		0.00	1.00			1.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Parks & Com Serv Commissioners (7)	0.25	0.25		0.25	0.25			0.25	
Cultural Arts Commissioners (7)	0.10	0.10		0.10	0.10			0.10	
Part-time Recreational	28.25	23.20		10.96	10.95			10.95	
Part-time Cultural Arts	3.00	3.00		3.90	3.65			3.65	
Total - Full Time Equivalents	41.60	36.55	-12.1%	21.21	22.95	108.2%	-37.2%	22.95	0.0%

Budget Narrative - Recreation and Cultural Arts Program

Recent Budget Changes

FY 08-09

- The department started staffing and programming at the West High Pool. This increased the departmental budget by \$255,060 and 5.25 FTEs in temporary staffing.

FY 09-10

- 3 positions deleted from departmental staffing. Also, further salary savings due to vacancies and layoffs.
- A \$543,140 reduction in non-personnel expenses.
- Further \$84,313 reduction in non-personnel expenses taken during fiscal year in the Recreation Division and \$39,860 in the Cultural Arts Division

FY 10-11

- Department deleted 4 full-time regular positions and 1.07 FTEs in other staffing
- Reduction in Base Budget of \$939,880 or 17% from FY09-10 Adopted Budget

FY 11-12

- Decrease in Base Budget by \$72,400 or 1.5% below the FY 10-11 Adopted Budget. This is entirely in personnel expenses.
- \$126,130 in budget augmentations. These include \$19,000 for West High School Pool annual rent, which now will be \$49,000 per year, \$25,000 contingent for any repairs for West High Pool, and \$75,000 for community events
- Parks & Community Services staffing reduced by 4.80 FTEs in temporary staffing
- The Cultural Arts Division staffing reduced by 3.00 FTEs

FY 12-13

- The Parks & Community Service Department was disbanded and the Recreation Division was transferred to the City Manager's Office
- The base budget for the Recreation Division is \$2,326,230, which is an 8.8% decrease from its FY11-12 adopted budget
- The base budget for the Cultural Arts Division is \$1,201,250, which is a 2% decrease from its FY11-12 adopted budget. Its base staffing was 6.10 FTEs.
- Budget augmentations for the Cultural Arts Division are \$234,970 and include 0.90 FTEs. The FTEs are transferred from other departments.

Proposed Budget Changes FY 13-14

- Base Budget increase of \$142,490 or 4.29%, due primarily to personnel expenses.
- Budget augmentations of \$16,000

55000 - Recreation & Cultural Arts Programs

Department Budget By Program	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Adopted	% Change	FY12-13 \$ Base Budget	% Change	FY13-14 \$ Bud Augment	% over Base
55150 - Recreation Managemer	418,287	440,805	5.4%	182,370	-58.6%	252,670	38.5%	0	0.0%
55120 - Community Facilities	296,412	294,524	-0.6%	0	-100.0%	0		0	
55130 - Library	170,319	160,822	-5.6%	170,580	6.1%	182,870	7.2%	0	0.0%
55410 - Special Interest Classe	233,335	242,937	4.1%	265,230	9.2%	270,690	2.1%	0	0.0%
55420 - Aquatics/Community Pt	367,617	256,937	-30.1%	306,180	19.2%	304,360	-0.6%	0	0.0%
55430 - Athletics	183,745	146,860	-20.1%	168,700	14.9%	169,550	0.5%	0	0.0%
55440 - Youth Development	169,028	167,301	-1.0%	218,710	30.7%	222,980	2.0%	0	0.0%
55450 - Senior Citizens	216,747	228,624	5.5%	237,660	4.0%	250,550	5.4%	0	0.0%
55460 - Mayor's Community Yo	19,400	18,816	-3.0%	26,360	40.1%	24,440	-7.3%	0	0.0%
55480 - Community Events	125,670	190,782	51.8%	233,100	22.2%	241,070	3.4%	3,000	1.2%
55490 - Teen Recreation	91,234	89,213	-2.2%	118,960	33.3%	126,490	6.3%	0	0.0%
58371 - Cultural Arts	498,574	569,259	14.2%	696,040	22.3%	676,130	-2.9%	13,000	1.9%
58372 - Arts Education	314,037	353,497	12.6%	347,340	-1.7%	336,030	-3.3%	0	0.0%
58373 - Art Gallery	78,553	84,730	7.9%	82,100	-3.1%	82,140	0.0%	0	0.0%
58374 - Theatre Presentations	97,225	102,466	5.4%	212,660	107.5%	235,680	10.8%	0	0.0%
58375 - Theatre Rentals	98,416	123,123	25.1%	124,080	0.8%	156,910	26.5%	0	0.0%
Department Total	3,378,599	3,470,696	2.7%	3,390,070	-2.3%	3,532,560	4.2%	16,000	0.5%

Department Budget by Object

Personnel Expenses	1,644,791	1,561,883	-5.0%	1,258,760	-19.4%	1,394,560	10.8%	37,360	2.7%
Contracted Services	961,000	1,118,365	16.4%	1,410,200	26.1%	1,380,390	-2.1%	-490	0.0%
Commodities	131,914	142,223	7.8%	166,400	17.0%	166,400	0.0%	-20,870	-12.5%
Internal Charges	503,403	539,845	7.2%	419,280	-22.3%	455,780	8.7%	0	0.0%
Other Payments	137,491	108,380	-21.2%	135,430	25.0%	135,430	0.0%	0	0.0%
Department Total	3,378,599	3,470,696	2.7%	3,390,070	-2.3%	3,532,560	4.2%	16,000	0.5%

Department Budget by Funding Source

General Fund 101 - Taxes	2,377,138	2,392,380	0.6%	2,285,770	-4.5%	2,449,660	7.2%	4,100	0.2%
Recreation Fees	756,954	779,434	3.0%	707,300	-9.3%	710,900	0.5%	37,400	5.3%
Cultural Arts Fees	244,507	298,882		397,000	32.8%	372,000	-6.3%	-25,500	-6.9%
Capital Projects Funds	0	0		0		0		0	
Department Total	3,378,599	3,470,696	2.7%	3,390,070	-2.3%	3,532,560	4.2%	16,000	0.5%

Department Staffing

Total - Full Time Equivalent	41.60	36.55	-12.1%	21.21	-42.0%	22.95	8.2%	0.00	0.0%
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Department Equipment Purchase

Replacement Equipment	5,000	0	-100.0%	30,000		30,000		0	0.0%
New Equipment	0	0		0		0		0	

DEPARTMENTAL ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. The Senior Center has continued to offer recreational and Health Wellness programs that increased participation by 18%
2. The Special Interest Program recovered 84% of program costs through increased course offering, reduced cancellation rates and through an increase duplicated participation average.

Future Projections: FY 13-14

1. Host two Girls Night Out events with 600 in attendance at each event and generate over \$23,000 in revenue
2. The Senior Center will utilize the Senior Center outdoor Recreation Area to expand recreational and education classes and increase participation by 20%.

Current Projections: FY 12-13

1. The City of Tracy has contracted the YMCA to help facilitate this season of the Youth Hoops program. There were 229 participants and 38 volunteer coaches who participated in this year's league.
2. Partnered with the Tracy City Center Association to host a new downtown family event the "Then and Now Care Show" engaging over 3,000 participants and 45 local business owners.

Department: 58300 - City Manager's Office
 Division: 55400 - Recreation Division
 Program: 55130 - Library

PERFORMANCE OBJECTIVES

NEED to Update

Maintain City owned facility and coordinate Library activities with City functions. Library operations are provided under contract with the City of Stockton. City contributions to library operations.

1. To maintain Library facility and provide for operations for 42 hours per week.
2. To provide a \$15,000 contribution for Library materials and \$44,360 for Library operations.
3. To liaison with San Joaquin County and the City of Stockton on Tracy branch library matters.

COMMENTARY

The City provide facility maintenance and pays utilities costs. In FY96-97, the City also started to provide funds for Library operations and materials.

Since FY07-08, program costs have decreased due to reduced operating hours. In FY11-12, costs decreased again. Contributions for operations and materials were reduced in FY11-12, while internal charges were increasing.

In FY12-13, program costs will show a moderate increase. Custodial and electric costs are up; but contributions are at their same level.

For FY13-14, the program budget will remain at its current level, but with some minor increase in internal charges. Contributions will be at the same level.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
PROGRAM EXPENDITURES	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	0	57		0	0			0	
Contracted Services	36,910	36,996	0.2%	68,040	57,200	84.1%	54.6%	68,040	0.0%
Commodities	1,755	2,511	43.1%	3,290	2,950	89.7%	17.5%	3,290	0.0%
Internal Charges	47,708	63,060	32.2%	51,680	51,000	98.7%	-19.1%	52,180	1.0%
Other Payments	83,946	58,198	-30.7%	59,360	59,320	99.9%	1.9%	59,360	0.0%
Program Total	170,319	160,822	-5.6%	182,370	170,470	93.5%	6.0%	182,870	0.3%

FUNDING SOURCES

General Fund 101 - Taxes	170,319	160,822	-5.6%	182,370	170,470	93.5%	6.0%	182,870	0.3%
Program Total	170,319	160,822	-5.6%	182,370	170,470	93.5%	6.0%	182,870	0.3%

PROGRAM STAFFING

<i>Regular Positions</i>									
Recreation Supervisor	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Custodial Aides	0.00	0.00		0.00	0.00			0.00	
Bldg Maint Staff	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	0.00	0.00		0.00	0.00			0.00	

Department: 58300 - City Manager's Office
 Division: 55400 - Recreation Division
 Program: 55401 - Recreation Management

PERFORMANCE OBJECTIVES

Manage and direct the Recreation Division and provide the necessary administrative support for its programs and activities. Pay advertising, registration, and software costs

1. To administer the 10 programs of the department at an admin cost of 10.2% or less of the department operating budget.
2. To oversee a departmental budget of over \$2,048,670 and with an authorized staffing of 15.20 full-time equivalents.
3. To provide staff support to 4 City advisory Commissions/Boards.
4. To process 14,000 program registrations.
5. To coordinate park planning, design, and programming.
6. To provide \$41,070 in recreation fees rebate.

COMMENTARY

In FY12-13, with the transfer of the Recreation Division and its programs to the City Manager's Office, this program was established to provide a cost center for the overhead costs of the Division, such as clerical support, advertising, registration, software, and recreation fee rebates.

In FY12-13, program costs are higher than the adopted budget, due to the addition of an Admin Assistant position, which was not budgeted.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
<u>PROGRAM EXPENDITURES</u>	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	0	0		11,610	74,310	640.1%		88,200	659.7%
Contracted Services	0	0		86,360	83,500	96.7%		86,360	0.0%
Commodities	0	0		10,610	10,940	103.1%		10,610	0.0%
Internal Charges	0	0		20,930	20,900	99.9%		26,430	26.3%
Other Payments	0	0		41,070	41,000	99.8%		41,070	0.0%
Program Total	0	0		170,580	230,650	135.2%		252,670	48.1%
<u>FUNDING SOURCES</u>									
General Fund 101 - Taxes	0	0		159,580	230,650	144.5%		252,670	58.3%
Recreation Fees	0	0		11,000	0	0.0%		0	
Capital Project Funds	0	0		0	0			0	
Program Total	0	0		170,580	230,650	135.2%		252,670	48.1%
<u>PROGRAM STAFFING</u>									
<i>Regular Positions</i>									
Parks & Comm Services Director	0.00	0.00		0.00	0.00			0.00	
Exec Asst II-Admin/Sr Secretary	0.00	0.00		0.00	0.00			0.00	
Admin Asst I-Admin Clerk	0.00	0.00		0.00	0.00			0.00	
Admin Asst II-Sr Admin Clerk	0.00	0.00		0.00	1.00			1.00	
Recreation Manager	0.00	0.00		0.00	0.00			0.00	
Deputy Director	0.00	0.00		0.00	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Parks & Rec Commissioners (7)	0.00	0.00		0.25	0.25			0.25	
Senior Administrative Clerk	0.00	0.00		0.00	0.00			0.00	
Intern & Clerical	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	0.00	0.00		0.25	1.25			1.25	

Department: 58300 - City Manager's Office
 Division: 55400 - Recreation Division
 Program: 55410 - Special Interest Classes

Manage and provide special interest recreation classes through contracted services at city facilities and local school sites.

PERFORMANCE OBJECTIVES

1. To offer 700 recreational classes and serve 3,600 participants.
2. To increase the number of class offerings 15% from 600 to 700 annual by recruiting instructors to offer classes that the community wants as expressed through interest surveys.
3. To increase our customer base and number of participants by 5% from 2,000 to 2,100 with an average participation rate of 2 classes per year.
4. To expose class offering to a larger audience through increased marketing and advertising.
5. To generate at least \$231,000 in program revenues and recover 85% of program costs.

COMMENTARY

In FY10-11, program costs showed a moderate decrease. While staffing costs were down, contracted costs and program revenues were up. In FY11-12, program costs will show a moderate increase. Staffing costs were up but contracted costs were down; as were program revenues.

In FY12-13, program costs will show a moderate increase. Both staffing and contracted costs are up; as are program revenues.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items. Revenues are projected to increase.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	80,520	88,101	9.4%	100,640	91,460	90.9%	3.8%	105,100	4.4%
Contracted Services	132,845	129,339	-2.6%	137,250	135,000	98.4%	4.4%	137,250	0.0%
Commodities	759	373	-50.9%	1,220	1,080	88.5%	189.5%	1,220	0.0%
Internal Charges	19,211	25,124	30.8%	26,120	26,000	99.5%	3.5%	27,120	3.8%
Other Payments	0	0		0	0			0	
Program Total	233,335	242,937	4.1%	265,230	253,540	95.6%	4.4%	270,690	2.1%

FUNDING SOURCES

General Fund 101 - Taxes	30,481	50,350	65.2%	47,030	30,540	64.9%	-39.3%	39,690	-15.6%
Recreation Fees	202,854	192,587	-5.1%	218,200	223,000	102.2%	15.8%	231,000	5.9%
Recreation Grants	0	0		0	0			0	
Capital Project Funds	0	0		0	0			0	
Program Total	233,335	242,937	4.1%	265,230	253,540	95.6%	4.4%	270,690	2.1%

PROGRAM STAFFING

Regular Positions

Recreation Manager	0.00	0.00		0.25	0.25			0.25	
Recreation Supervisor	0.25	0.25		0.00	0.00			0.00	
Recreation Program Coordinator	0.50	0.50		0.50	0.50			0.50	

Other Staffing (Full-Time Equivalents)

Recreation Leader III	0.00	0.00		0.50	0.40			0.40	
Recreation Leader II	0.00	0.00		0.00	0.10			0.10	
Clerical	0.50	0.50		0.00	0.00			0.00	

Total - Full-Time Equivalents	1.25	1.25	0.0%	1.25	1.25	100.0%	0.0%	1.25	0.0%
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Department: 58300 - City Manager's Office
 Division: 55400 - Recreation Division
 Program: 55420 - Aquatics/Community Pool

Operate and maintain the Community Pool; provide swimming lessons, recreational swimming, aquatics special events and pool rentals. Provide staffing & programming at the new West High pool.

COMMENTARY

In FY10-11, program costs showed a minor decrease; while staffing costs were down, contracted costs were up. In FY11-12, most part-time workers were contracted out, so program staffing was reduced. Program costs showed a major decrease; while staffing costs were down, contracted costs were up.

In FY12-13, program costs will show a moderate increase. Once again, staffing costs are down but contracted costs are up.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items. Revenues will remain current.

PERFORMANCE OBJECTIVES

- To offer 150 aquatic classes and teach 3,000 participants.
- To offer 240 hours for recreational swimming and serve 4,000 participants.
- To administer the agreement with the YMCA to operate the West High Pool.
- To offer summer family events to educate families about swim safety and the benefits of basic swimming skills.
- To generate at least \$146,000 in program revenues and recover 48% of program costs.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
PROGRAM EXPENDITURES	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	179,033	50,848	-71.6%	23,120	12,700	54.9%	-75.0%	20,300	-12.2%
Contracted Services	142,409	166,918	17.2%	205,050	201,400	98.2%	20.7%	211,320	3.1%
Commodities	11,671	8,007	-31.4%	20,230	15,230	75.3%	90.2%	13,960	-31.0%
Internal Charges	34,504	31,164	-9.7%	32,780	32,400	98.8%	4.0%	33,780	3.1%
Other Payments	0	0		25,000	25,000	100.0%		25,000	0.0%
Program Total	367,617	256,937	-30.1%	306,180	286,730	93.6%	11.6%	304,360	-0.6%
FUNDING SOURCES									
General Fund 101 - Taxes	224,502	110,592	-50.7%	178,180	140,730	79.0%	27.3%	158,360	-11.1%
Recreation Fees	143,115	146,345	2.3%	128,000	146,000	114.1%	-0.2%	146,000	14.1%
Program Total	367,617	256,937	-30.1%	306,180	286,730	93.6%	11.6%	304,360	-0.6%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Recreation Manager	0.00	0.00		0.00	0.00			0.00	
Recreation Supervisor	0.55	0.55		0.00	0.00			0.00	
Senior Maintenance Worker	0.00	0.00		0.00	0.00			0.00	
Recreation Program Coordinator	0.00	0.00		0.10	0.10			0.10	
<i>Other Staffing (Full-Time Equivalents)</i>									
RS III/Pool Manager	1.35	1.10		0.25	0.25			0.25	
RS II/Senior Lifeguard	1.60	1.20		0.00	0.00			0.00	
RS I/Lifeguard	7.70	5.80		0.00	0.00			0.00	
Clerical	0.20	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	11.40	8.65	-24.1%	0.35	0.35	100.0%	-96.0%	0.35	0.0%

Department: 58300 - City Manager's Office
 Division: 55400 - Recreation Division
 Program: 55430 - Athletics

Conduct youth and adult sporting events, manage contracts, coordinate league & team scheduling, at the Tracy Ballpark and Tracy Sports Complex.

PERFORMANCE OBJECTIVES

1. To conduct an adult softball league with 3 seasons, 75 teams, and 15 leagues, serving 1,200 participants.
2. To conduct our annual Youth Hoops basketball program and increase participation to serve over 275 participants.
3. To conduct a Youth and Adult Flag Football program to serve over 200 participants.
4. To conduct our Jr. Giants youth baseball program with over 500 participants and 75 volunteer coaches.
5. To generate at least \$164,000 in program revenues and recover 97% of program costs.

Program costs and revenues DO NOT cover the costs of sports field maintenance provided by the Public Works Department.

COMMENTARY

In FY10-11, program costs showed a major decrease, also program revenues and activities were down for the year. In FY11-12, program staffing had a decrease in temporary hours. Program costs again showed a major decrease. Costs were down in all categories; but program revenues were up.

In FY12-13, program costs will show a major decrease. Staffing costs are down but contracted costs are up. Program revenues will be down.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items. Revenues are projected to increase.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	104,280	83,655	-19.8%	76,560	51,160	66.8%	-38.8%	76,410	-0.2%
Contracted Services	34,802	29,081	-16.4%	42,510	41,700	98.1%	43.4%	65,010	52.9%
Commodities	25,688	15,580	-39.3%	30,300	11,500	38.0%	-26.2%	7,800	-74.3%
Internal Charges	18,976	18,544	-2.3%	19,330	19,000	98.3%	2.5%	20,330	5.2%
Other Payments	0	0		0	0			0	
Program Total	183,746	146,860	-20.1%	168,700	123,360	73.1%	-16.0%	169,550	0.5%

FUNDING SOURCES

General Fund 101 - Taxes	7,728	(35,034)	-553.3%	(11,400)	(24,060)	211.1%	-31.3%	5,550	-148.7%
Recreation Fees	176,018	181,894	3.3%	180,100	147,420	81.9%	-19.0%	164,000	-8.9%
Program Total	183,746	146,860	-20.1%	168,700	123,360	73.1%	-16.0%	169,550	0.5%

PROGRAM STAFFING

Regular Positions

Recreation Manager	0.00	0.00		0.00	0.00			0.00	
Recreation Supervisor	0.45	0.45		0.00	0.00			0.00	
Recreation Program Coordinator	0.00	0.00		0.20	0.20			0.20	

Other Staffing (Full-Time Equivalents)

Recreation Leader III	0.75	0.40		0.82	0.80			0.80	
Recreation Leader II	0.30	0.35		0.24	0.45			0.45	
Recreation Leader I	0.35	0.45		0.40	0.20			0.20	

Total - Full-Time Equivalents	1.85	1.65	-10.8%	1.66	1.65	99.4%	0.0%	1.65	0.0%
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Department: 58300 - City Manager's Office
 Division: 55400 - Recreation Division
 Program: 55440 - Youth Development

PERFORMANCE OBJECTIVES

Provide recreation activities at school sites before and after school hours during the school year. Provide day camps at schools and on City park sites during the school closures.

1. To offer supervised after school recreational activities at 3 sites during the school year for 18 hours per week, serving 1,000 registrants.
2. To offer at least 2 art and fitness activities to the afterschool program and summer camp.
3. To offer summer camp for 8 weeks serving 30 participants per camp.
4. To generate at least \$155,000 in program revenues and recover 69% of program costs.

COMMENTARY

In FY10-11, program staffing was reduced. Program costs showed a major decrease. Also, program revenues showed a decrease. In FY11-12, program staffing was again reduced. Program costs showed a minimal decrease, while program revenues showed an increase.

In FY12-13, program costs will show a major increase. Both staffing costs and contracted costs are up. Also, program revenues will be up.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items. Revenues are projected to increase.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
PROGRAM EXPENDITURES									
Personnel Expenses	127,751	122,515	-4.1%	162,070	136,400	84.2%	11.3%	165,340	2.0%
Contracted Services	3,105	3,840	23.7%	11,510	8,030	69.8%	109.1%	11,510	0.0%
Commodities	6,433	10,879	69.1%	14,660	12,700	86.6%	16.7%	14,660	0.0%
Internal Charges	31,739	30,066	-5.3%	30,470	30,000	98.5%	-0.2%	31,470	3.3%
Other Payments	0	0		0	0			0	
Program Total	169,028	167,300	-1.0%	218,710	187,130	85.6%	11.9%	222,980	2.0%
FUNDING SOURCES									
General Fund 101 - Taxes	61,110	45,312	-25.9%	85,610	46,370	54.2%	2.3%	67,980	-20.6%
Recreation Fees	107,918	121,988	13.0%	133,100	140,760	105.8%	15.4%	155,000	16.5%
Recreation Grant	0	0		0	0			0	
Com Devel Block Gt Fund 269	0	0		0	0			0	
Program Total	169,028	167,300	-1.0%	218,710	187,130	85.6%	11.9%	222,980	2.0%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Recreation Manager	0.00	0.10		0.10	0.10			0.10	
Recreation Supervisor	0.10	0.00		0.00	0.00			0.00	
Recreation Program Coordinator	0.20	0.20		0.25	0.25			0.25	
<i>Other Staffing (Full-Time Equivalents)</i>									
Recreation Leader III	0.50	0.50		0.50	0.50			0.50	
Recreation Leader II	2.90	2.65		1.30	1.25			1.25	
Recreation Leader I	2.75	1.70		2.10	2.15			2.15	
Total - Full-Time Equivalents	6.45	5.15	-20.2%	4.25	4.25	100.0%	-17.5%	4.25	0.0%

Department: 58300 - City Manager's Office
 Division: 55400 - Recreation Division
 Program: 55450 - Senior Citizens

Provide recreational, educational, and social service activities for the senior citizen population of the City and its environs. Operate and maintain the City's Senior Center.

In FY10-11, supervisory hours were again reduced. Program costs showed major decrease. Costs were down in all categories. In FY11-12, program staffing was reduced again. But, program costs show a moderate increase, although costs were less than budget.

In FY12-13, program costs will show a moderate increase. Both staffing and contracted costs are up. The former are running over budget.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items. Revenues are projected to increase.

PERFORMANCE OBJECTIVES

1. To operate the Senior Center for 5 days and 30 hours per week, serving on the average 160 participants per day.
2. To continue to offer quarterly safety presentation in partnership with with the Tracy Fire Department and other community agencies and increase participation by 10%
3. To provide recreational and educational programs utilizing the Senior Center Outdoor Recreation Area.
4. To offer recreation programs and special events that are successful an generate revenue and increase participation by 20%.
5. To generate at least \$21,000 in program revenues and recover 8.4% of program costs.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	139,301	146,611	5.2%	144,380	152,770	105.8%	4.2%	155,270	7.5%
Contracted Services	26,718	25,924	-3.0%	33,920	30,500	89.9%	17.7%	33,920	0.0%
Commodities	5,108	6,253	22.4%	6,210	6,080	97.9%	-2.8%	6,210	0.0%
Internal Charges	45,619	49,836	9.2%	53,150	53,000	99.7%	6.3%	55,150	3.8%
Other Payments	0	0		0	0			0	
Program Total	216,746	228,624	5.5%	237,660	242,350	102.0%	6.0%	250,550	5.4%

FUNDING SOURCES									
	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
General Fund 101 - Taxes	196,892	208,105	5.7%	221,660	222,350	100.3%	6.8%	229,550	3.6%
Recreation Fees	19,854	20,519	3.3%	16,000	20,000	125.0%	-2.5%	21,000	31.3%
Recreation Grants	0	0		0	0			0	
Program Total	216,746	228,624	5.5%	237,660	242,350	102.0%	6.0%	250,550	5.4%

PROGRAM STAFFING									
	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
<i>Regular Positions</i>									
Recreation Manager	0.00	0.30		0.30	0.30			0.30	
Recreation Supervisor	0.30	0.00		0.00	0.00			0.00	
Recreation Program Coordinator	0.50	0.50		0.30	0.30			0.30	
<i>Other Staffing (Full-Time Equivalents)</i>									
Recreation Leader III	0.77	0.70		0.70	0.70			0.70	
Recreation Leader II	1.48	1.20		1.45	1.45			1.45	
Clerical	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	3.05	2.70	-11.5%	2.75	2.75	100.0%	1.9%	2.75	0.0%

Department: 58300 - City Manager's Office
 Division: 55400 - Recreation Division
 Program: 55460 - Mayor's Community Youth Support

PERFORMANCE OBJECTIVES

To develop and administer recreational youth activities that focus on the Youth Continuum of Care (Prevention and Intervention), as part of the Mayor's Community Youth Support Network.

1. To continue to offer an Arts Education, Leadership and Recreation program serving over 45 participants twice a week at SAFE.
2. To expose and engage youth in art, leadership and recreation programming by offering on site classes 2 times a week taught by professionals and accessibility to additional off site locations at least once a month.
3. To offer recreation program support at community events to increase community awareness of Parks and Community Services programming.
4. To offer a community event that inspires youth to make healthy choices.

COMMENTARY

The Mayor's Community Youth Support Network (MCYSN) provides youth services involving prevention, intervention and suppression activities. Program costs generally are less than anticipated. In FY10-11 and FY11-12, program costs were again less than budgeted and show decreases.

In FY12-13, program staffing was decreased by 1.65 FTEs. Program costs will show a moderate decrease.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	6,124	6,630	8.3%	12,620	5,300	42.0%	-20.1%	10,200	-19.2%
Contracted Services	2,440	3,468	42.1%	1,500	1,320	88.0%	-61.9%	1,500	0.0%
Commodities	407	14	-96.6%	4,000	3,500	87.5%	#####	4,000	0.0%
Internal Charges	10,429	9,401	-9.9%	8,240	8,000	97.1%	-14.9%	8,740	6.1%
Other Payments	0	0		0	0			0	
Program Total	19,400	19,513	0.6%	26,360	18,120	68.7%	-7.1%	24,440	-7.3%

<u>FUNDING SOURCES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
General Fund 101 - Taxes	19,400	19,513	0.6%	26,360	18,120	68.7%	-7.1%	24,440	-7.3%
Recreation Fees	0	0		0	0			0	
Recreation Grant	0	0		0	0			0	
Program Total	19,400	19,513	0.6%	26,360	18,120	68.7%	-7.1%	24,440	-7.3%

<u>PROGRAM STAFFING</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
<i>Regular Positions</i>									
Recreation Supervisor	0.00	0.00		0.00	0.00			0.00	
Recreation Program Coordinator	0.05	0.05		0.05	0.05			0.05	
<i>Other Staffing (Full-Time Equivalents)</i>									
Recreation Leader III	0.00	0.00		0.00	0.05			0.05	
Recreation Leader II	1.80	1.80		0.10	0.10			0.10	
Recreation Leader I	0.00	0.00		0.05	0.00			0.00	
Recreation Program Coordinator	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	1.85	1.85		0.20	0.20			0.20	

Department: 58300 - City Manager's Office
 Division: 55400 - Recreation Division
 Program: 55480 - Community Events

Plan, develop, and coordinate community events that encompass activities for children and adults and increase community pride and involvement.

COMMENTARY

In FY09-10, program staffing reduced staff hours. Program costs showed a major decrease. In FY10-11, program costs showed a moderate decrease.

In FY11-12, program costs showed a major increase, due to increased activities in the downtown area. Program staffing showed a minor increase.

In FY12-13, program staffing was increased by 0.30 FTEs. Program costs will show a major increase, with staffing costs going over budget.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PERFORMANCE OBJECTIVES

- To increase the attendance at the 2 scheduled Girls Night Out events by 20% and increase sponsorship opportunities for local businesses.
- To increase attendance at the Summer Block Party Series by 20% which will be held in the new Downtown Plaza at 6th St. and Central Ave.
- To continue to offer and expand events in partnership with the Tracy City Center Association and the Tracy Chamber of Commerce.
- To offer one new event and engage over 20 local businesses and 300 community members in Tracy to participate.
- To continue to offer quality family entertainment at the Movies on the Civic Center Plaza and increase participation by 20%.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	77,266	102,502	32.7%	121,630	126,740	104.2%	23.6%	129,100	6.1%
Contracted Services	30,749	63,928	107.9%	83,460	65,830	78.9%	3.0%	78,560	-5.9%
Commodities	6,767	13,665	101.9%	17,000	14,570	85.7%	6.6%	24,900	46.5%
Internal Charges	10,887	10,687	-1.8%	11,010	11,000	99.9%	2.9%	11,510	4.5%
Other Payments	0	0		0	0			0	
Program Total	125,669	190,782	51.8%	233,100	218,140	93.6%	14.3%	244,070	4.7%
FUNDING SOURCES									
General Fund 101 - Taxes	117,165	171,722	46.6%	215,700	194,670	90.3%	13.4%	219,070	1.6%
Recreation Fees	8,504	19,060		17,400	23,470	134.9%		25,000	43.7%
Capital Project Funds	0	0		0	0			0	
	0	0		0	0			0	
Program Total	125,669	190,782	51.8%	233,100	218,140	93.6%	14.3%	244,070	4.7%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Recreation Manager	0.00	0.25		0.25	0.25			0.25	
Recreation Supervisor	0.25	0.00		0.00	0.00			0.00	
Administrative Clerk	0.00	0.00		0.00	0.00			0.00	
Recreation Program Coordinator	0.00	0.00		0.40	0.40			0.40	
<i>Other Staffing (Full-Time Equivalents)</i>									
Recreation Leader III	0.85	0.85		0.85	0.85			0.85	
Recreation Leader II	0.45	0.50		0.40	0.40			0.40	
Total - Full-Time Equivalents	1.55	1.60	3.2%	1.90	1.90	100.0%	18.8%	1.90	0.0%

Department: 58300 - City Manager's Office
 Division: 55400 - Recreation Division
 Program: 55490 - Teen Recreation

Provide programs and activities for Tracy teens, including operations of a Teen Center and collaboration with other community youth-serving organizations. Provide support to the Youth Advisory Commission.

COMMENTARY

In FY10-11, program staffing was reduced. Program costs showed a moderate decrease. In FY11-12, program staffing was again reduced. And, program costs show a modest decrease.

In FY12-13, program staffing was decreased by 0.05 FTEs. Program costs costs will show a major increase.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PERFORMANCE OBJECTIVES

1. To offer an on-campus middle school afterschool program with art, recreational activities, tutoring, and physical fitness programs serving at least 40 participants a day.
2. To maintain current participation at capacity at SAFE by offering a leadership component to increase leadership skills and self-esteem.
3. To offer 3 teen summer camps that are recreational and educational that engar teens to live a healthy lifestyle.
4. To increase the Youth Advisory Commission visibility in the community to assist in marketing teen programs to teens in Tracy, and to conduct several service projects in Tracy that benefit the community.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	63,720	64,332	1.0%	74,810	73,190	97.8%	13.8%	81,840	9.4%
Contracted Services	8,547	5,527	-35.3%	21,470	8,950	41.7%	61.9%	21,470	0.0%
Commodities	4,769	6,417	34.6%	9,250	6,940	75.0%	8.2%	9,250	0.0%
Internal Charges	14,198	12,937	-8.9%	13,430	13,000	96.8%	0.5%	13,930	3.7%
Other Payments	0	0		0	0			0	
Program Total	91,234	89,213	-2.2%	118,960	102,080	85.8%	14.4%	126,490	6.3%
FUNDING SOURCES									
General Fund 101 - Taxes	87,534	84,078	-3.9%	115,460	98,550	85.4%	17.2%	120,190	4.1%
Recreation Fees	3,700	5,135	38.8%	3,500	3,530	100.9%	-31.3%	6,300	80.0%
Recreation Grant	0	0		0	0			0	
Program Total	91,234	89,213	-2.2%	118,960	102,080	85.8%	14.4%	126,490	6.3%
PROGRAM STAFFING									
<i>Regular Positions</i>									
Recreation Manager	0.00	0.10		0.10	0.10			0.10	
Recreation Supervisor	0.10	0.00		0.00	0.00			0.00	
Recreation Program Coordinator	0.25	0.25		0.20	0.20			0.20	
<i>Other Staffing (Full-Time Equivalents)</i>									
Recreation Leader II	2.00	1.30		1.30	1.30			1.30	
Total - Full-Time Equivalents	2.35	1.65	-29.8%	1.60	1.60	100.0%	-3.0%	1.60	0.0%

DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Five year high customer satisfaction rating of 99%3
2. Five year high of total number of Arts Education classes of 2,379.
3. Five year high of Exhibitions Program revenue of \$8,205
4. Five year high Presenting Program attendance of 9,849
5. Five year high of 19 Commercial Rentals with record revenue of \$115,848.
6. 2012 Professional Development Workshop Series

Current Projections: FY 12-13

1. Theatre Entry Doors & Entryway Remodel CIP ongoing.
2. Development and publication of the 2012 Five Year Report.
3. CAD Staff/Tracy Art League Arts & Culture Festival development collaboration.
4. CTCFTA/Grand Foundation Membership Program development collaboration.
5. Arts Education Program/TUSD collaboration to develop CA-VAPA Standards implementation.
6. Arts Education Program/Grand Foundation collaboration for 2013 GWF Energy Grant
7. 2013 Professional Development Workshop Series
8. Exhibitions Program media project grant award of \$31,591
9. Presenting Program opens 2012-13 Season. Willie Nelson & Family Band (2 nights).

Current Projections: FY 12-13 Continued

10. 2013 Vaudeville Festival.
11. Rental Program Marketing Plan development.
12. Presenting Program Events to exceed five year high.

Future Projections: FY 13-14

1. GTCFTA/Grand Foundation Volunteer Program development collaboration.
2. Arts Education implementation of CA-VAPA Standards by summer 2014.
3. 2014 Professional Development Workshop Series.
4. Exhibition Program to open season with Jim Lewis (Calligraphy/Letterform) Retrospective Exhibition
5. Presenting Program to open three major acts and a touring Broadway musical.
6. Rental Program Marketing Plan implementation.

Key Indicators FY 07-08 to FY 11-12

1. Average yearly Center attendance = 45,531 visitors
2. Average yearly Arts Education Students = 2,227
3. Average weekly Exhibitions Program attendance = 273.3 visitors
4. Average yearly Presenting Program Events = 52.2
5. Average yearly Rental Events = 115.2

Department: 58300 - City Manager's Office
 Division: 58370 - Cultural Arts Division
 Program: 58371 - Cultural Arts

Manage and coordinate the City's cultural arts activities, including the planning and development of a new Cultural Arts Center for the City. Provide staff support to the City's Cultural Arts Commission.

COMMENTARY

In FY10-11, program staffing was reduced, and program costs showed a major decrease, particularly personnel costs. In FY11-12, program costs showed a major increase for contracted services and internal charges.

In FY12-13, program staffing was increased by 0.90 FTEs. Program costs will show a minor decrease.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PERFORMANCE OBJECTIVES

1. To effectively manage business systems of the Division resulting in a high level of internal and external communications.
2. To provide Division level budget oversight, identifying expenditure and revenue trends and goals.
3. To provide a high level of internal and external customer service utilizing staff and users feedback systems.
4. To assess program development in relationship to overall Division-wide goals and facility operational plan.
5. To provide stewardship of the Center.
6. To maintain the Center as a celebrated arts re-development project in historic downtown Tracy.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	82,398	84,103	2.1%	126,400	130,650	103.4%	55.3%	199,790	58.1%
Contracted Services	251,953	297,485	18.1%	384,840	322,460	83.8%	8.4%	384,540	-0.1%
Commodities	20,222	25,197	24.6%	22,660	22,400	98.9%	-11.1%	22,660	0.0%
Internal Charges	134,001	153,544	14.6%	72,140	72,000	99.8%	-53.1%	72,140	0.0%
Other Payments	10,000	8,930	-10.7%	10,000	10,000	100.0%	12.0%	10,000	0.0%
Program Total	498,574	569,259	14.2%	616,040	557,510	90.5%	-2.1%	689,130	11.9%

FUNDING SOURCES

General Fund 101 - Taxes	466,759	561,021	20.2%	577,040	544,510	94.4%	-2.9%	689,130	19.4%
Cultural Arts Fees	5,565	8,238		14,000	13,000	92.9%	57.8%	0	-100.0%
ALA Contribution	26,250	0		25,000	0			0	
Program Total	498,574	569,259	14.2%	616,040	557,510	90.5%	-2.1%	689,130	11.9%

PROGRAM STAFFING*Regular Positions*

Admin Asst II	0.25	0.25		0.50	0.50			0.50	
Theatre Coordinator	0.25	0.25		0.25	0.50			0.50	
Gallery Supervisor	0.25	0.25		0.25	0.40			0.40	
Theatre Oper & Tech Asst	0.00	0.00		0.00	0.25			0.25	
<i>Other Staffing (Full-Time Equivalents)</i>									
Cultural Arts Commissioner	0.10	0.10		0.10	0.10			0.10	
Program Assistant	0.50	0.50		0.00	0.00			0.00	
Clerical	0.00	0.00		1.00	0.50			0.50	
	1.35	1.35	0.0%	2.10	2.25	107.1%	66.7%	2.25	0.0%

Department: 58300 - City Manager's Office
 Division: 58370 - Cultural Arts Division
 Program: 58372 - Arts Education

Manage and provide arts education classes through contracted services at the Grand Theatre, city facilities and local school sites. Classes are offered in visual arts, ceramics, dance, drama, and music.

COMMENTARY

In FY10-11, program staffing was increased by 0.25 FTEs. Program cost showed a slight decrease. While staffing costs were up, contracted costs were down. In FY11-12, program costs showed a major increase; both staffing and contracted costs were up.

In FY12-13, program staffing was increased by 0.65 FTEs. Program costs will show a modest increase. Program revenues are higher than in prior years.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items. Revenues are projected to decrease.

PERFORMANCE OBJECTIVES

1. To annually provide 100's of classes to 1000's of students.
2. To provided high quality life-long learning opportunities in specialized studio environments.
3. To serve a diverse student population including children, teens, adults, seniors, and the disabled.
4. To compliment and supplement youth arts education in Tracy, in collaboration with the Tracy Unified School District.
5. To emulate the State of California's VAPA Standards.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	160,677	167,581	4.3%	180,510	189,950	105.2%	13.3%	160,260	-11.2%
Contracted Services	137,560	168,118	22.2%	153,580	136,590	88.9%	-18.8%	129,520	-15.7%
Commodities	9,849	16,369	66.2%	13,250	13,100	98.9%	-20.0%	13,250	0.0%
Internal Charges	0	0		25,000	25,000	100.0%		33,000	32.0%
Other Payments	5,951	1,429	-76.0%	0	0			0	
Program Total	314,037	353,497	12.6%	372,340	364,640	97.9%	3.2%	336,030	-9.8%

FUNDING SOURCES

General Fund 101 - Taxes	181,805	225,713	24.2%	224,340	216,640	96.6%	-4.0%	196,030	-12.6%
Arts Education Fees	132,232	127,784	-3.4%	148,000	148,000	100.0%	15.8%	140,000	-5.4%
Program Total	314,037	353,497	12.6%	372,340	364,640	97.9%	3.2%	336,030	-9.8%

PROGRAM STAFFING

Regular Positions

Recreation Program Coordinator	0.50	0.50		0.00	0.00			0.00	
Gallery Supervisor	0.25	0.25		0.25	0.25			0.25	
Admin Asst II	0.25	0.25		0.50	0.25			0.25	

Other Staffing (Full-Time Equivalents)

Recreation Leaders	1.00	1.00		0.65	1.40			1.40	
Arts Education Coordinator	0.00	0.00		0.75	0.75			0.75	
Program Assistant	0.00	0.00		0.00	0.00			0.00	

	2.00	2.00	0.0%	2.15	2.65	123.3%	32.5%	2.65	0.0%
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Department: 58300 - City Manager's Office
 Division: 58370 - Cultural Arts Division
 Program: 58373 - Arts Gallery

Manage and provide arts exhibitions at the Grand Theatre and other City facilities.

PERFORMANCE OBJECTIVES

1. To provide a diverse, professional Exhibition Season in relationship to rank, geography, media and content.
2. To collaborate with Artists, Arts Educators, Arts Organizations, Curators, Collectors and Lenders.
3. To present five exhibitions annually in the Grand Galleries, with opportunities for community inreach and outreach.
4. To operate a curated, co-operative in the Matthews Gallery offering original art, editions and products at low price points.
5. To provide training and mentorship to Gallery Staff, Docents and Interns utilizing the Galleries as a learning environment.

COMMENTARY

In FY10-11, program costs showed a moderate increase. While personnel costs were up, contracted costs were down. In FY11-12, program costs showed a moderate increase.

In FY12-13, program staffing was decreased by 0.15 FTEs. Program costs will show a major increase. There are one time contracted costs; but also building maintenance costs are being allocated to the program.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	63,996	69,017	7.8%	68,900	72,070	104.6%	4.4%	48,940	-29.0%
Contracted Services	8,710	12,725	46.1%	11,230	23,500	209.3%	84.7%	11,230	0.0%
Commodities	5,846	2,988	-48.9%	1,970	1,860	94.4%	-37.8%	1,970	0.0%
Internal Charges	0	0		15,000	15,000	100.0%		20,000	33.3%
Other Payments	0	0		0	0			0	
Program Total	78,552	84,730	7.9%	97,100	112,430	115.8%	32.7%	82,140	-15.4%

FUNDING SOURCES	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
General Fund 101 - Taxes	77,455	80,463	3.9%	97,100	111,200	114.5%	38.2%	80,640	-17.0%
Gallery Fees	1,097	4,267	289.0%	0	1,230		-71.2%	1,500	
Program Total	78,552	84,730	7.9%	97,100	112,430	115.8%	32.7%	82,140	-15.4%

PROGRAM STAFFING	FY10-11	FY11-12	% Change	FY12-13	FY12-13	% of Budget	% Change	FY13-14	% Budget Change
<i>Regular Positions</i>									
Gallery Supervisor	0.50	0.50		0.50	0.35			0.35	
<i>Other Staffing (Full-Time Equivalents)</i>									
	0.50	0.50	0.0%	0.50	0.35	70.0%	-30.0%	0.35	0.0%

Department: 58300 - City Manager's Office
 Division: 58370 - Cultural Arts Division
 Program: 58374 - Theatre Presentations

Manage and present theatre presentations at the Grand Theatre and other City facilities.

PERFORMANCE OBJECTIVES

1. To provide a professional Presenting Season that brands the Center as a quality venue and a Downtown anchor.
2. To serve a diverse population of all ages and cultural backgrounds.
3. To increase repeat patrons and build a larger audience base.
4. To collaborate with other Center programs by creating crossover events resulting in higher use of all Center programming.
5. To complement performing arts education and performing arts organizations in Tracy.

COMMENTARY

In FY10-11, program costs showed a major decrease, while staffing costs were up, other costs were down, reflecting a change in program activities. In FY11-12, program costs will show a modest increase. In FY12-13, program staffing was increased by 0.38 FTEs. Program costs will show a major increase. Both staffing and contracted costs are up; but also building maintenance costs are being allocated to the program. For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items. Revenues are projected to decrease.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
PROGRAM EXPENDITURES	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	46,421	37,426	-19.4%	49,180	54,650	111.1%	46.0%	82,010	66.8%
Contracted Services	31,324	53,724	71.5%	157,230	156,800	99.7%	191.9%	127,420	-19.0%
Commodities	19,481	11,316	-41.9%	6,250	8,010	128.2%	-29.2%	6,250	0.0%
Internal Charges	0	0		15,000	15,000	100.0%		20,000	33.3%
Other Payments	0	0		0	0			0	
Program Total	97,226	102,466	5.4%	227,660	234,460	103.0%	128.8%	235,680	3.5%

FUNDING SOURCES									
General Fund 101 - Taxes	60,117	56,472	-6.1%	67,660	74,460	110.1%	31.9%	95,680	41.4%
Presentation Fees	37,109	45,994	23.9%	160,000	160,000	100.0%	247.9%	140,000	-12.5%
Program Total	97,226	102,466	5.4%	227,660	234,460	103.0%	128.8%	235,680	3.5%

PROGRAM STAFFING									
<i>Regular Positions</i>									
Theatre Coordinator	0.25	0.25		0.25	0.25			0.25	
Theatre Oper & Tech Asst	0.00	0.00		0.00	0.25			0.25	
<i>Other Staffing (Full-Time Equivalents)</i>									
Program Assistant	0.00	0.17		0.30	0.30			0.30	
Stage Technicians	0.00	0.00		0.00	0.00			0.00	
Clerical	0.00	0.00		0.00	0.00			0.00	
	0.25	0.42	68.0%	0.55	0.80	145.5%	90.5%	0.80	0.0%

Department: 58300 - City Manager's Office
 Division: 58370 - Cultural Arts Division
 Program: 58375 - Theatre Rentals

Manage theatre rentals at the Grand Theatre for performance and and community events, when otherwise available for usage.

PERFORMANCE OBJECTIVES

1. To provide a pool of hours annually for community use.
2. To provide a pool of hours annually for commercail use.
3. To assist in marketing services to clients.
4. To provide technical asistance to clients.

COMMENTARY

In FY10-11, program costs showed a major increase; but program revenues were down. In FY11-12, program costs showed a major increase, particularly for staffing.

In FY12-13, program staffing was decreased by 0.13 FTEs. Program costs will show a major increase. While staffing costs are up, contracted costs are down; but also, building maintenance costs are being allocated to the program.

For FY13-14, no staffing changes are anticipated. The program budget provides for current staffing, some increases in internal charges, but maintains current funding for other cost items. Revenues are projected to increase.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	79,510	102,850	29.4%	106,330	134,100	126.1%	30.4%	109,160	2.7%
Contracted Services	14,142	14,934	5.6%	12,250	5,700	46.5%	-61.8%	12,250	0.0%
Commodities	4,764	5,339	12.1%	5,500	7,080	128.7%	32.6%	5,500	0.0%
Internal Charges	0	0		25,000	25,000	100.0%		30,000	20.0%
Other Payments	0	0		0	0			0	
Program Total	98,416	123,123	25.1%	149,080	171,880	115.3%	39.6%	156,910	5.3%

FUNDING SOURCES

General Fund 101 - Taxes	57,195	42,859	-25.1%	99,080	121,880	123.0%	184.4%	91,910	-7.2%
Rental Fees	41,221	80,264	94.7%	50,000	50,000	100.0%	-37.7%	65,000	30.0%
Program Total	98,416	123,123		149,080	171,880	115.3%	39.6%	156,910	5.3%

PROGRAM STAFFING*Regular Positions*

Theatre Coordinator	0.50	0.50		0.50	0.25			0.25	
Theatre Oper & Tech Asst	0.00	0.00		0.00	0.50			0.50	
Admin Asst II	0.00	0.00		0.00	0.25			0.25	

Other Staffing (Full-Time Equivalents)

Program Assistant	1.50	1.33		1.20	0.70			0.70	
	2.00	1.83		1.70	1.70	100.0%	-7.1%	1.70	0.0%

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ADMINISTRATIVE SERVICES DEPARTMENT

formerly the Human Resources and
Finance Departments

Mission Statement

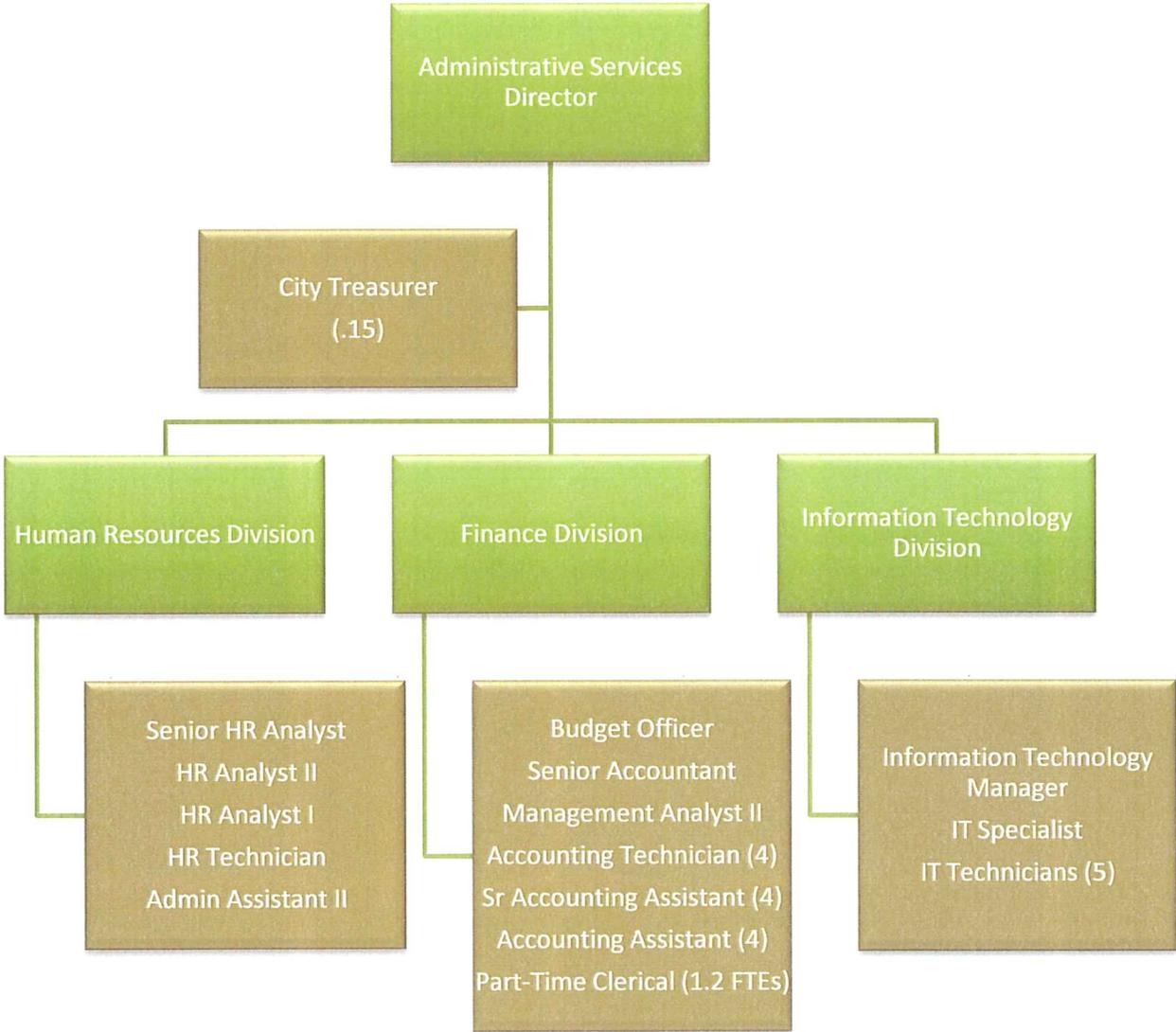
To Ensure the Fiscal Foundation and Information Systems
Necessary to Deliver Community Services

Department Head

Jenny Harayama

Administrative Services Director

City of Tracy
 ADMINISTRATIVE SERVICES DEPARTMENT
 Fiscal Year 13-14



Department: **58400 - Administrative Services Department**

The **Human Resources Division** provides central personnel, employment, and risk management services for City Departments and employees.

The **Finance Division** administers the City's financial system providing financial management, budget coordination, fiscal operations, accounting, and revenue collection services.

The **Information Technology Division** provides computer and telecommunications services.

COMMENTARY

As proposed for FY13-14, the departmental budget will decrease about 4.8% from the current year adopted budget, and this represents a 2.9% decrease from the FY11-12 amended budget.

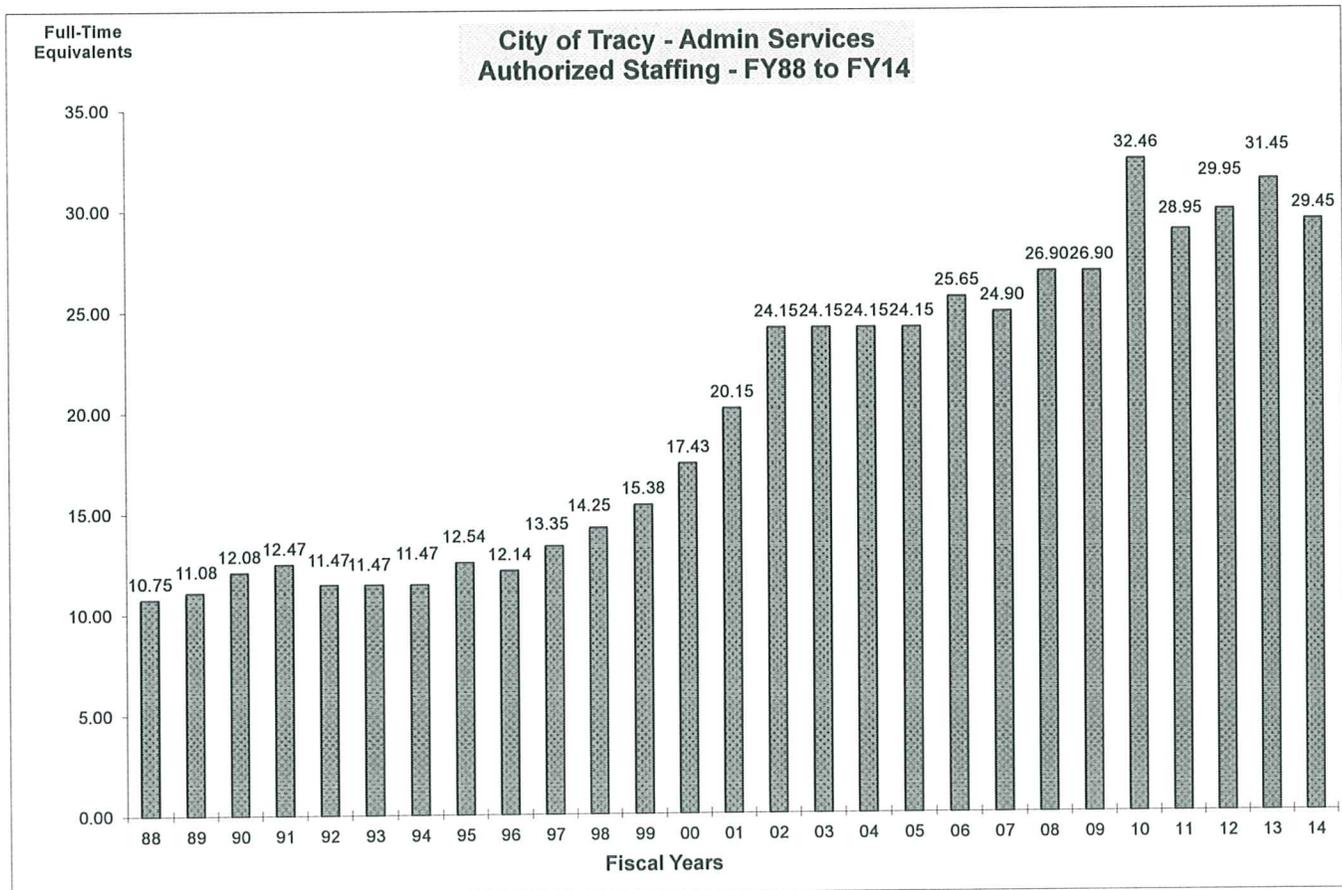
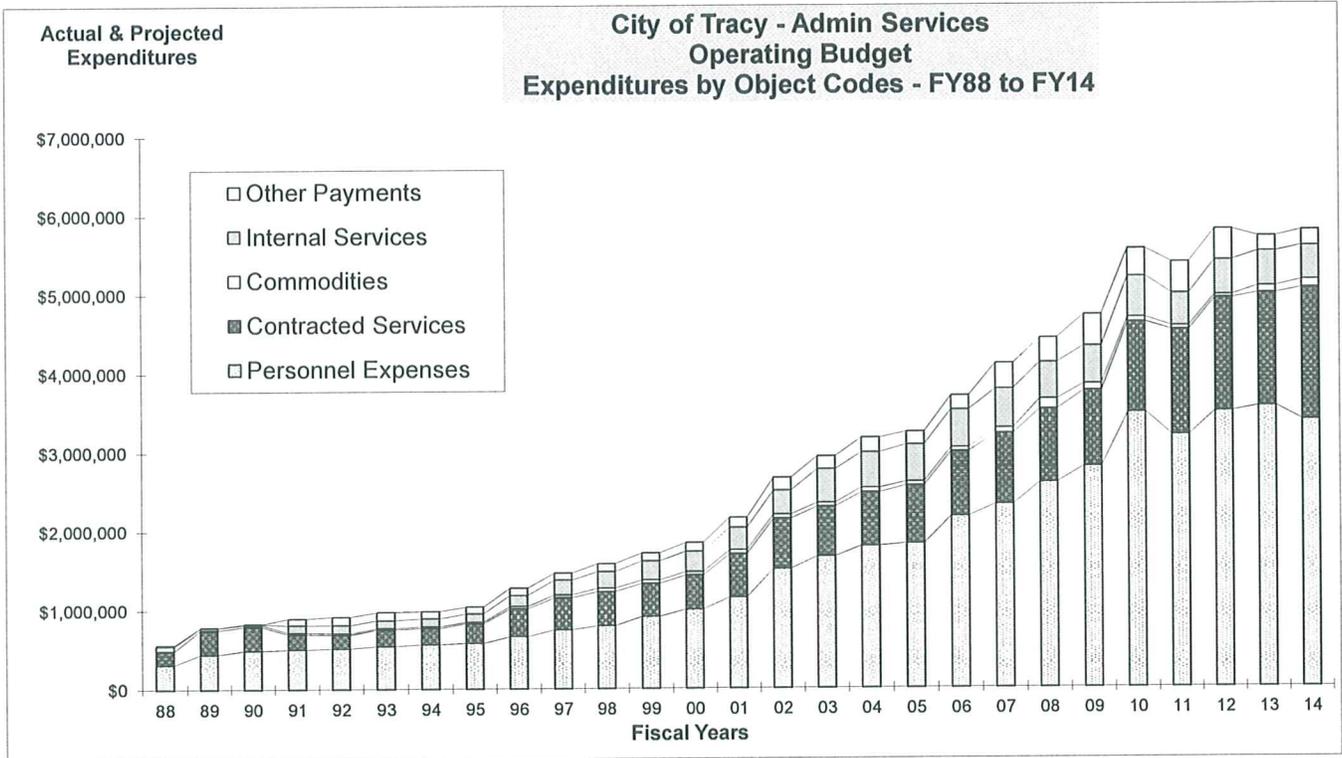
The base component of the budget represents a 5.7% decrease from current year adopted budget, while budget augmentations will show a 0.9% increase over the base budget.

In FY11-12, departmental staffing added one full-time regular position, with a transfer in. As proposed for FY13-14, departmental staffing will lose two full-time regular positions, due to retirements.

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Human Resources Division									
58410 - Human Resources	639,089	655,324	2.5%	676,080	602,250	89.1%	-8.1%	705,350	4.3%
58420 - Risk Management	453,602	485,239	7.0%	502,000	479,250	95.5%	-1.2%	515,570	2.7%
Finance Division									
58710 - Central Services	101,054	89,137	-11.8%	99,940	93,840	93.9%	5.3%	102,090	2.2%
58720 - Cash Management	373,011	340,237	-8.8%	334,520	305,640	91.4%	-10.2%	337,670	0.9%
58730 - Budget Coordination	289,740	288,484	-0.4%	399,770	375,850	94.0%	30.3%	334,490	-16.3%
58740 - Fiscal Operations	485,758	513,582	5.7%	502,160	503,390	100.2%	-2.0%	482,070	-4.0%
58750 - Accounting Services	295,093	311,925	5.7%	282,280	280,690	99.4%	-10.0%	279,160	-1.1%
58760 - Revenue Collection	1,714,162	1,848,134	7.8%	1,890,400	1,689,710	89.4%	-8.6%	1,617,330	-14.4%
Information Technology Division									
58770 - Information Technology	1,035,380	1,272,134	22.9%	1,394,610	1,380,650	99.0%	8.5%	1,415,560	1.5%
Department Total	5,386,889	5,804,196	7.7%	6,081,760	5,711,270	93.9%	-1.6%	5,789,290	-4.8%
Amended Budget	5,810,130	5,961,750	2.6%		6,135,753		2.9%	over 2 years	-2.9%
% of Amended Spent	92.72%	97.36%			93.08%				
						Base Budget >>		5,736,030	-5.7%
						Augmentations >>		53,260	0.9%

Department: 58400 - Administrative Services Department (Continued)

DEPARTMENTAL EXPENDITURES BY OBJECT CATEGORY	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	3,202,780	3,501,434	9.3%	3,605,930	3,561,380	98.8%	1.7%	3,391,900	-5.9%
Contracted Services	1,330,532	1,448,778	8.9%	1,534,610	1,430,910	93.2%	-1.2%	1,666,460	8.6%
Commodities	45,674	49,101	7.5%	101,190	91,180	90.1%	85.7%	102,600	1.4%
Internal Charges	413,268	413,268	0.0%	440,030	437,800	99.5%	5.9%	428,330	-2.7%
Other Payments	394,635	391,615	-0.8%	400,000	190,000	47.5%	-51.5%	200,000	-50.0%
Department Total	5,386,889	5,804,196	7.7%	6,081,760	5,711,270	93.9%	-1.6%	5,789,290	-4.8%
DEPARTMENTAL EXPENDITURES BY FUNDING SOURCES									
General Fund 101	2,805,573	2,920,034	4.1%	2,953,810	2,549,320	86.3%	-12.7%	2,646,870	-10.4%
Com Devel Block Gt Fund 26x	0	0		0	0			0	
Landscaping Districts Fund 271	0	0		35,000	35,000			35,000	0.0%
CDA & Suc Ag Project Fund 3xx	0	0		0	0			0	
Water Fund 511	492,380	525,230	6.7%	552,400	591,100	107.0%	12.5%	542,400	-1.8%
Wastewater Fund 521	222,400	236,510	6.3%	244,700	261,800	107.0%	10.7%	239,700	-2.0%
Solid Waste Fund 531	248,450	266,110	7.1%	280,500	300,200	107.0%	12.8%	275,500	-1.8%
Drainage Fund 541	28,050	9,800	-65.1%	18,800	20,110	107.0%	105.2%	16,600	-11.7%
Central Services Fund 602	1,136,434	1,361,273	19.8%	1,494,550	1,474,490	98.7%	8.3%	1,517,650	1.5%
Self Insurance Fund 627	453,602	485,239	7.0%	502,000	479,250	95.5%	-1.2%	515,570	2.7%
Department Total	5,386,889	5,804,196	7.7%	6,081,760	5,711,270	93.9%	-1.6%	5,789,290	-4.8%
DEPARTMENTAL STAFFING									
	FY10-11 Approved	FY11-12 Approved	% Change	FY12-13 Adopted	FY12-13 Approved	% of Budget	% Change	FY13-14 Proposed	% Change
<i>Elected Officials</i>									
City Treasurer	[1.00]	[1.00]		[1.00]	[1.00]			[1.00]	
<i>Regular Positions</i>									
Directors	2.00	2.00		2.00	2.00			1.00	
HR Professionals	2.00	2.00		2.00	3.00			3.00	
Finance Professionals	2.00	2.00		3.00	3.00			3.00	
Technicians & Clerks	16.00	16.00		16.00	15.00			14.00	
Information Technology	6.00	7.00		7.00	7.00			7.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Elected Officials	0.15	0.15		0.15	0.15			0.15	
HR Professionals	0.00	0.00		0.00	0.00			0.00	
Temp Clerk/Intern	0.80	0.80		1.30	1.30			1.30	
IS Intern	0.00	0.00		0.00	0.00			0.00	
Total - Full Time Equivalents	28.95	29.95	3.5%	31.45	31.45	100.0%	5.0%	29.45	-6.4%



Budget Narrative – Administrative Services Department - Human Resources Division

Recent Budget Changes

FY 09-10

- Departmental staffing reduced by 1.00 full-time regular position. Also, savings realized from vacancies and layoffs.
- \$69,000 reduction in non-personnel cost. Otherwise, budget held at FY08-09 level.
- Further \$53,322 reduction in non-personnel costs during the fiscal year.

FY 10-11

- Departmental staffing was reduced by 1 full-time regular and 0.71 FTEs in other staffing
- Reduction in Base Budget of \$371,910 or 23.5% compared to FY09-10 Adopted Budget

FY 11-12

- Decrease in base budget of \$23,000 or 1.9% from FY10-11 Adopted Budget. This decrease is in personnel expenses; other costs were held at the FY10-11 base level.
- No budget augmentations
- No change in departmental staffing

FY 12-13

- The department will become a division in the new Administrative Services Department
- Increase in base budget of \$70,000 or 5.8% over the FY11-12 adopted budget
- The Human Resources Director left City service in April 2012. A new Administrative Services Director will be hired by July 2012.
- The new Director and departmental Executive Assistant will have to spent part of their time overseeing and supporting a larger department
- Division staffing will show only a 0.50 FTE reduction for the year
- For the year, the department will show a savings of \$107,920
- No budget augmentations

Proposed Budget Changes for FY 13-14

- Base Budget increase of \$19,480 or 1.6%
- Budget augmentation of \$23,360 primarily for contracted services.
- The Director will have to spend more time overseeing other programs of the Department so, .50 FTEs will be lost from the divisional staffing.

Expense	FY 11-12	%Change	FY 12-13	%Change	FY13-14
Human Resources Advertising	\$20,000	0.00%	\$20,000	0.00%	\$20,000
Human Resources Consultants	175,440	0.00%	175,440	3.90%	182,280
Human Resources Training	64,000	0.00%	64,000	0.00%	64,000
Risk Management Insurance Premium*1	2,722,500	0.00%	2,722,500	10.1%	2,998,300
Claims and Litigation*2	506,000	0.00%	506,000	19.8%	606,000
*1 Budgeted Separately. See Program 59410					
*2 Budgeted Separately. See Program 59420					
Equipment Acquisition	\$0		\$0		\$0
Equipment Replacement	\$0		\$0		\$0

Budget Narrative - Administrative Services Department - Finance & IT Divisions

Recent Budget Changes

FY 08-09

- Deputy Director position deleted
- Budget includes \$59,000 for budget strategy consultant
- During the FY08-09 the old City Hall building was renovated IS Division moved into the renovated building.
- \$130,382 reductions in non-personnel cost items

FY 09-10

- Departmental staffing deleted 1 FTE
- \$189,840 reductions in non-personnel cost items from FY08-09 budget
- Further \$64,150 reduction during the fiscal year
- New financial software implemented on July 1, 2009. Payroll implemented in January 2010.

FY 10-11

- Departmental staffing reduced by 1.95 FTEs in other staffing. While one full-time regular position was deleted, another was added.
- Reduction in Base Budget of \$453,760 or 9.5% compared to FY09-10 Adopted Budget.
- Budget augmentations were \$57,000 for software licensing and \$55,820 to convert a part-time position to full-time for the new GIS system.

FY 11-12

- Decrease in base budget of \$99,480 or 2.2% from FY10-11 Adopted Budget. This decrease is in personnel expenses; other costs were held at the FY10-11 base level.
- Budget augmentations of \$329,650 included \$95,250 for a new position, \$100,000 for sales tax auditing, \$79,000

for GIS software, and \$55,400 for other software licenses and maintenance.

- Departmental staffing added one full-time regular position in the Information Systems Division for the Police CAD/RMS development
- During the year, added 3 over hire positions in anticipation of upcoming retirements. These were a Senior Accountant and 2 clerical positions.

FY 12-13

- The department will become part of the new Administrative Services Department, as the Finance Division and the Information Technology Division.
- Increase in base budget of \$118,050 or 2.5% over the adopted budget for FY11-12.
- Three retirements are anticipated in June 2012.
- The Senior Accountant will replace the Accounting Officer.
- The current Finance Director will remain with the City through January 2013. This will result in a half-year over hire.
- Departmental staffing will add a Management Analyst position being transferred over from Public Works

Proposed Budget Changes for FY 13-14

- Base Budget decrease of \$365,210 or 7.4%. Decrease in personnel costs and tax administration fees.
- Budget augmentations of \$59,900 for contracted services fee to Information Technology Division and \$20,000 for audit costs in Finance Division.
- Division staffing will lose 2.00 FTEs due to retirements: the former Finance Director and a Payroll Technician.

Expense	FY 11-12	%Change	FY 12-13	%Change	FY13-14
Citywide Systems Maintenance	\$258,450	0.00%	\$258,450	18.7%	309,850
Finance Systems Maintenance	83,740	0.00%	83,740	0.00%	83,740
Data/Telecom Lines	139,990	0.00%	139,990	29.6%	181,490
Treasurer's Investment Fees	260,000	-1.50%	256,000	0.00%	256,000
Property Tax Collection Fee	356,000	12.40%	400,000	-50.0%	200,000
Citywide Postage	45,000	0.00%	45,000	-2.2%	44,000
New City Hall Electric and Gas	104,230	4.60%	109,000	0.00%	109,000
Old City Hall Electric and Gas	41,200	0.00%	41,200	28.1%	41,200
Audit Fees	58,640	0.00%	58,640	0.00%	75,140
Utilities Billing Services	154,860	12.90%	134,860	0.00%	134,860
Other Financial Services	154,100	6.40%	144,100	-3.1%	139,600
Equipment Acquisition	\$0		\$0		\$0
Equipment Replacement	\$49,660		\$52,500		\$0

58700 - Administrative Services

Historical Budget Increments, Augmentations, and Usage

Department Budget By Object	Prior Year Adopted Budgets	<<<< Base Increment & Augmentations >>>>					New Year Adopted Budgets		Actual Budget Use	
		Base Increment	% Change	\$ Base Budget	\$ Budget Augments	% Change	FY10-11 \$ Budget	% Change	FY10-11 \$ Actual	% Used
FY10-11 Budget >>	FY09-10 \$ Budget									
Personnel Expenses	2,801,260	-222,820	-8.0%	2,578,440	55,820	2.2%	2,634,260	-6.0%	3,202,780	121.6%
Contracted Services	976,070	-17,690	-1.8%	958,380	57,000	5.9%	1,015,380	4.0%	1,330,532	131.0%
Commodities	83,740	-7,490	-8.9%	76,250	0	0.0%	76,250	-8.9%	45,674	59.9%
Internal Charges	553,800	-205,760	-37.2%	348,040	0	0.0%	348,040	-37.2%	413,268	118.7%
Other Payments	356,000	0	0.0%	356,000	0	0.0%	356,000	0.0%	394,635	110.9%
Department Total	4,770,870	-453,760	-9.5%	4,317,110	112,820	2.6%	4,429,930	-7.1%	5,386,889	121.6%
FY11-12 Budget >>	FY10-11 \$ Budget									
Personnel Expenses	2,634,260	-99,480	-3.8%	2,534,780	95,250	3.8%	2,630,030	-0.2%	3,501,434	133.1%
Contracted Services	1,015,380	0	0.0%	1,015,380	234,400	23.1%	1,249,780	23.1%	1,448,778	115.9%
Commodities	76,250	0	0.0%	76,250	0	0.0%	76,250	0.0%	49,101	64.4%
Internal Charges	348,040	0	0.0%	348,040	0	0.0%	348,040	0.0%	413,268	118.7%
Other Payments	356,000	0	0.0%	356,000	0	0.0%	356,000	0.0%	391,615	110.0%
Department Total	4,429,930	-99,480	-2.2%	4,330,450	329,650	7.6%	4,660,100	5.2%	5,804,196	124.6%
FY12-13 Budget >>	FY11-12 \$ Budget									
Personnel Expenses	2,630,030	237,010	9.0%	2,867,040	738,890	25.8%	3,605,930	37.1%	3,561,380	98.8%
Contracted Services	1,249,780	-22,500	-1.8%	1,227,280	307,330	25.0%	1,534,610	22.8%	1,430,910	93.2%
Commodities	76,250	-19,000	-24.9%	57,250	43,940	76.8%	101,190	32.7%	91,180	90.1%
Internal Charges	348,040	0	0.0%	348,040	91,990	26.4%	440,030	26.4%	437,800	99.5%
Other Payments	356,000	0	0.0%	356,000	44,000	12.4%	400,000	12.4%	190,000	47.5%
Department Total	4,660,100	195,510	4.2%	4,855,610	1,226,150	25.3%	6,081,760	30.5%	5,711,270	93.9%
FY13-14 Proposed Budget >>	FY12-13 \$ Budget									
Personnel Expenses	3,605,930	-214,030	-5.9%	3,391,900	0	0.0%	3,391,900	-5.9%		
Contracted Services	1,534,610	0	0.0%	1,534,610	131,850	8.6%	1,666,460	8.6%		
Commodities	101,190	0	0.0%	101,190	1,410	1.4%	102,600	1.4%		
Internal Charges	440,030	-11,700	-2.7%	428,330	0	0.0%	428,330	-2.7%		
Other Payments	400,000	-120,000	-30.0%	280,000	-80,000	-28.6%	200,000	-50.0%		
Department Total	6,081,760	-345,730	-5.7%	5,736,030	53,260	0.9%	5,789,290	-4.8%		

Human Resources Programs
with \$1,208,490 added
Department for FY12-

Notes:

1. The Base Increment for personnel expenses represents annual **Pay Raises** and salary/benefit adjustments.
2. The Base Increment for other objects represents the annual **Cost Adjustments** for inflation and usage.
3. Base Augments for personnel expenses represent the costs of **New Staffing** for the department or added overtime or temporary hours.
4. Base Augments for other objects represent **Operational Enhancements** for program expansion, work improvement, and new activities.

58400 - Administrative Services Department

Department Budget By Program	FY10-11 \$ Actual	FY11-12 \$ Actual	% Change	FY12-13 \$ Adopted	% Change	FY12-13 \$ Base Budget	% Change	FY13-14 \$ Bud Augment	% over Base
58410 - Human Resources	639,089	655,324	2.5%	676,080	3.2%	686,990	1.6%	18,360	2.7%
58420 - Risk Management	453,602	485,239	7.0%	502,000	3.5%	510,570	1.7%	5,000	1.0%
58710 - Central Services	101,054	89,137	-11.8%	99,940	12.1%	102,090	2.2%	0	0.0%
58720 - Cash Management	373,011	340,237	-8.8%	334,520	-1.7%	337,670	0.9%	0	0.0%
58730 - Budget Coordination	289,740	288,484	-0.4%	399,770	38.6%	334,490	-16.3%	0	0.0%
58740 - Fiscal Operations	485,758	513,582	5.7%	502,160	-2.2%	482,070	-4.0%	0	0.0%
58750 - Accounting Services	295,093	311,925	5.7%	282,280	-9.5%	258,600	-8.4%	20,560	8.0%
58760 - Revenue Collection	1,714,162	1,848,134	7.8%	1,890,400	2.3%	1,697,890	-10.2%	-80,560	-4.7%
58770 - Information Technology	1,035,380	1,272,134	22.9%	1,394,610	9.6%	1,325,660	-4.9%	89,900	6.8%
Department Total	5,386,889	5,804,196	7.7%	6,081,760	4.8%	5,736,030	-5.7%	53,260	0.9%
Department Budget by Object									
Personnel Expenses	3,202,780	3,501,434	9.3%	3,605,930	3.0%	3,391,900	-5.9%	0	0.0%
Contracted Services	1,330,532	1,448,778	8.9%	1,534,610	5.9%	1,534,610	0.0%	131,850	8.6%
Commodities	45,674	49,101	7.5%	101,190	106.1%	101,190	0.0%	1,410	1.4%
Internal Charges	413,268	413,268	0.0%	440,030	6.5%	428,330	-2.7%	0	0.0%
Other Payments	394,635	391,615	-0.8%	400,000	2.1%	280,000	-30.0%	-80,000	-28.6%
Department Total	5,386,889	5,804,196	7.7%	6,081,760	4.8%	5,736,030	-5.7%	53,260	0.9%
Department Budget by Funding Source									
General Fund 101	2,805,573	2,920,034	4.1%	2,953,810	1.2%	2,688,510	-9.0%	-41,640	-1.5%
Landscaping Districts Fund 271	0	0		35,000		35,000		0	
Water Fund 511	492,380	525,230	6.7%	552,400	5.2%	542,400	-1.8%	0	0.0%
Wastewater Fund 521	222,400	236,510	6.3%	244,700	3.5%	239,700	-2.0%	0	0.0%
Solid Waste Fund 531	248,450	266,110	7.1%	280,500	5.4%	275,500	-1.8%	0	0.0%
Drainage Fund 541	28,050	9,800	-65.1%	18,800	91.8%	16,600	-11.7%	0	0.0%
Central Services Fund 602	1,136,434	1,361,273	19.8%	1,494,550	9.8%	1,427,750	-4.5%	89,900	6.3%
Self Insurance Fund 627	453,602	485,239	7.0%	502,000	3.5%	510,570	1.7%	5,000	1.0%
Department Total	5,386,889	5,804,196	7.7%	6,081,760	4.8%	5,736,030	-5.7%	53,260	0.9%
Department Staffing									
Total - Full Time Equivalent	28.95	29.95	3.5%	31.45	5.0%	29.45	-6.4%	0.00	0.0%
Department Equipment Purchase									
Replacement Equipment	1,416	16,120	1038.4%	52,500		50,000	-4.8%	11,700	23.4%
New Equipment	7,145	5,156	-27.8%	0		0		0	

CORE MEASURES and Supporting Data for Human Resources Programs

from
ICMA-CPM Data Templates

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	% Change	FY12-13 Projected	FY12-13 Estimate	% Change	FY13-14 Projected	% Change
Resident Population	82,848	83,242	83,562	0.38%	84,300	84,060	0.60%	84,500	0.52%
Area Served (Square Miles)	23.0	23.0	23.0	0.00%	23.0	23.0	0.00%	23.0	0.00%
Authorized Staffing (Full-Time Equivalents)									
Full-time Regular Employees	481.00	427.00	429.00	0.47%	414.00	416.00	-3.03%	413.00	-0.72%
Other Staffing FTEs	57.10	45.64	41.34	-9.42%	32.20	31.95	-22.71%	33.41	4.57%
Total	538.10	472.64	470.34	-0.49%	446.20	447.95	-4.76%	446.41	-0.34%
Total Personnel Costs (\$1,000)	\$58,966	\$56,223	\$58,707	4.42%	\$59,475	\$58,104	-1.03%	\$60,240	3.68%
Personnel Costs/FTE	\$109,582	\$118,955	\$124,818	4.93%	\$133,292	\$129,712	3.92%	\$134,943	4.03%
Personnel Costs/Capita	\$711.74	\$675.42	\$702.56	4.02%	\$705.52	\$691.22	-1.61%	\$712.90	3.14%

Human Resources Program

Program Costs (\$1,000)	\$617	\$639	\$655	2.55%	\$676	\$602	-8.09%	\$705	17.12%
Program Costs/FTE	\$1,147	\$1,352	\$1,393	3.05%	\$1,515	\$1,345	-3.49%	\$1,580	17.52%
Program Costs/Capita	\$7.45	\$7.68	\$7.84	2.16%	\$8.02	\$7.17	-8.63%	\$8.35	16.51%

Risk Management Program

Program Costs (\$1,000)	\$3,469	\$3,479	\$3,452	-0.78%	\$3,731	\$3,880	12.39%	\$4,120	6.19%
Program Costs/FTE	\$6,447	\$7,361	\$7,339	-0.29%	\$8,361	\$8,661	18.01%	\$9,229	6.56%
Program Costs/Capita	\$41.87	\$41.79	\$41.31	-1.16%	\$44.25	\$46.15	11.72%	\$48.76	5.64%
Worker' Compensation Claims	28		34		33			33	
WC Claims/FTE	0.05		0.07		0.07			0.07	
General Liability Claims	59		54		75			75	
GL Claims/FTE	0.11		0.11		0.17			0.17	
GL Claims/10,000 Population	7.1		6.5		8.9			8.9	
Average Days to Claim Settlement	52		239		165			165	

DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Provide staff support toward development and implementation of City's Workforce Readiness Initiative, including facilitate projected wave of employee retirements.
2. Facilitated CalPERS contract resolution to offer incentivized retirements to designated classifications. A total of three (3) retirement windows have been completed within FY11-12 and FY12-13. As of January 31, 2013, 23 employees in 19 classifications have retired from City service.
3. Complete labor negotiations to secure new collective bargaining agreements or Compensation and Benefits plans for six (6) employee groups. Twelve new labor agreements have been established and implemented with effective dates through June 30, 2015. Key areas include: no COLA's or equity increases for the 3-year term and increased employee contribution to the employee share of CalPERS retirement, with employees paying full share of employee costs by FY14-15.
4. In accordance with CalOSHA workplace standards, expand the capacity of the City's Injury and Illness Prevention Program to include the implementation of a City-wide Evacuation Plan, a Pandemic Flu Plan, and an Aerosol Transmissible Disease Standard for public safety and other personnel.
5. The Emergency Evacuation Plan for City Hall is pending authorization. The plan will be adapted for other City facilities and implemented in FY13-14. Due to staffing priorities, the Aerosol Transmissible Disease and Pandemic Flu Plans are still in the development stage; authorization anticipated in FY13-14. There will be a merging of the Safety Committee and newly formed Wellness Committee for FY13-14. A formal Wellness Program will be developed for employees beginning FY13-14. Committee staffing has to be determined.
6. Complete implementation of a web-based system which will reduce costs and increase efficiency by automating application and recruitment processes.

In November 2011 Human Resources implemented online web-based program NEOGOV for application, recruitment and testing processes. Implementation of this new software has automated the application process and increased efficiency.
7. Provide a minimum of six (6) trainings on various employee relations topics to improve supervisor understanding of employer and employee responsibilities.

From May 2012 through March 2013, standard Ethics and Sexual Harassment trainings were provided. The City also focused on growth and development training opportunities for personnel, seeking more training opportunities through webinars. Cal-ICMA, National Seminars Training and Central San Joaquin Valley Risk Management Authority have been the primary contributors to provide workshops for personnel on professional development via the webinar medium; more than 13 sessions provided for personnel participation during this period. In January 2013, personnel witnessed the inauguration of the City's Tracy Performance Institute (TPI); the commitment and endorsement by the City to develop talent within the organization. TPI will offer 11 workshops on various topics in 2013 and there will be a repeat of those workshops in 2014 to allow those pursuing certification an opportunity to attend all workshops.

Past Accomplishments: FY 11-12

8. Begin implementation of Customer Service training.

The City has adopted a Workforce Readiness Initiative (WRI) to grow its own leaders. Employees have been afforded opportunities to access formal and informal training through partnerships with neighboring cities and counties, inter-departmental and intra-departmental project opportunities, and cross-training. In January 2013, the Tracy Performance Institute (TPI) was launched with 11 workshops offered. One such workshop will be on Customer Service. Customer Service is one of the City's core values supported by management and staff alike. Through this standardized learning workshop, the City endeavors to be very uniform, yet strategic in imparting to employees how to deliver superior customer service to internal and external customers.

Current Projections FY 12-13

1. Complete merger of Finance and Administrative Services and Human Resources Departments into three (3) Divisions in an Administrative Services Department. The new department will consist of Finance, Information Technology, and Human Resources. Continue evaluation of streamlining opportunities where possible.

In August 2012, the merger of Finance and Administrative Services and Human Resources departments was completed with the hiring of the new Administrative Services Director. The Administrative Services Director has spent the last few months evaluating each of the divisions and continues to work with staff to identify opportunities to streamline processes.

2. Develop and implement the Talent Development dimension in the City's performance evaluation form.

During FY11-12, the Workforce Readiness Initiative's (WRI) Leadership Development Team Subcommittee worked toward incorporating a Talent Development dimension into the City's Performance Evaluation form. Hailed as one of the successful outcomes of WRI, the City provided workshops for managers related to coaching, mentoring, and communication skills. This was

done to better equip managers to proactively develop and grow talent within their respective units. This proactive, self-initiated input by managers, toward the professional development of employees, was then addressed as part of the revised evaluation tool. The evaluation tool will further augment the connection to the City's Mission, Vision and Values. This form will be in use by all City departments by July 1, 2013.

3. Develop training curriculum for Leadership Academy in conjunction with Leadership Development Team. In January 2013, personnel witnessed the inauguration of the City's Tracy Performance Institute (TPI); the commitment and endorsement by the City to develop talent within the organization. TPI will offer 11 workshops on various topics in 2013 and there will be a repeat of those workshops in 2014 to allow those pursuing certification an opportunity to attend all workshops.
4. Continue further implementation of additional modules in the web based application software to further increase efficiency.

Implementation of additional modules has been delayed due to staffing priorities. With continued use of the web based application software by staff, it was suggested that the priority be redirected to provide staff with additional formalized training on current modules to maximize efficiency and use of current modules. New Finance/Payroll software programs are currently being evaluated by the Administrative Services Department. Implementation of additional modules will be re-evaluated in FY13-14 once a new Finance/Payroll system is implemented.

Future Projections: FY 13-14

1. Research and offer three (3) seminars in professional development with an emphasis on resume writing, interviewing skills and providing employees with tools and techniques to better demonstrate their preparedness for advancement.
2. Implementation of new performance evaluation form to streamline the process of annual employee evaluations for supervisors.
3. Continue formalized staff training in web based application software to further increase efficiency and continually improve recruitment timeline.

Department: 58700 - Administrative Services
 Program: 58410 - Human Resources

PERFORMANCE OBJECTIVES

Provide central personnel services including compensation review, recruitment, examinations, transaction processing, employee development, and records maintenance.

1. To provide support to City departments for 415 full-time regular positions and for 33.60 FTEs of other staffing.
2. To perform progressive outreach and timely recruitments that assure a well-qualified and diverse City workforce.
3. To provide leadership and expertise in identifying, evaluating, and resolving departmental personnel issues.
4. To enhance a variety of training opportunities at all levels of the organization and continue City-wide high performance training.
5. To implement a City wellness program that promotes employee health and well-being.

COMMENTARY

In FY10-11, program staffing was reduced by 1.01 FTEs. Program costs showed modest increase. While personnel costs were down, contracted costs were up. In FY11-12, program costs showed a modest increase.

In FY12-13, program costs will show a minor decrease, due to staff changes and lower contract costs.

In FY13-14, program staffing will show a reduction of 0.30 FTEs. The program budget provides for reduced staffing and increases in other cost items. The budget includes \$20,000 for advertising and \$184,100 for legal and professional services.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
PROGRAM EXPENDITURES	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	358,255	358,345	0.0%	345,690	315,820	91.4%	-11.9%	350,600	1.4%
Contracted Services	210,323	228,058	8.4%	242,150	200,250	82.7%	-12.2%	259,840	7.3%
Commodities	11,044	5,297	-52.0%	24,620	22,580	91.7%	326.3%	25,290	2.7%
Internal Charges	59,467	63,624	7.0%	63,620	63,600	100.0%	0.0%	69,620	9.4%
Other Payments	0	0		0	0			0	
Program Total	639,089	655,324	2.5%	676,080	602,250	89.1%	-8.1%	705,350	4.3%

FUNDING SOURCES									
Central Admin Fund 125	639,089	655,324	2.5%	676,080	602,250	89.1%	-8.1%	705,350	4.3%
Program Total	639,089	655,324	2.5%	676,080	602,250	89.1%	-8.1%	705,350	4.3%

PROGRAM STAFFING									
<i>Regular Positions</i>									
Human Resources Director	0.50	0.50		0.50	0.50			0.25	
Senior Human Resources Analyst	0.40	0.40		0.40	0.40			0.40	
Human Resources Analyst	0.30	0.30		0.30	0.80			0.80	
Human Resources Technician	0.80	0.80		0.75	0.75			0.75	
Admin Asst II-Sr Admin Clerk	0.50	0.50		0.50	0.50			0.50	
Executive Asst	0.50	0.50		0.25	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Temp Clerk	0.00	0.00		0.00	0.00			0.00	
Admin Asst I	0.00	0.00		0.00	0.00			0.00	
Project Specialist	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	3.00	3.00	0.0%	2.70	2.95	109.3%	-1.7%	2.70	-8.5%

Department: **58700 - Administrative Services**
 Program: **58420 - Risk Management**

PERFORMANCE OBJECTIVES

Manage workers compensation, public liability insurance, and safety and loss prevention activities. Costs covered by the Self-Insurance Fund, which is funded by charges against other City programs based upon their staffing and proportional risks.

1. To provide support to City departments for 415 full-time regular positions and for 33.60 FTEs of other staffing.
2. To actively pursue cost recovery through subrogation.
3. To increase safety awareness and enhance safe work practices which decrease the number of injuries in the workplace.
4. To provide risk management education in order to prevent or reduce potential litigation.
5. To actively participate on the Board of Directors of the Risk Management Authority and provide the Authority timely reports of injury.

COMMENTARY

In FY10-11, program staffing was reduced by 0.55 FTEs. Program costs will show a modest decrease, due to reduced staffing. In FY11-12, program costs showed a moderate increase; costs were up in all categories.

In FY12-13, program costs will show a minor decrease. While personnel costs are down, contracted costs are up.

In FY13-14, program staffing will show a reduction of 0.25 FTEs. The budget provides for reduced staffing and increases in contracted costs and internal charges, and includes \$86,280 for legal and professional services.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	380,770	402,849	5.8%	377,130	364,670	96.7%	-9.5%	380,700	0.9%
Contracted Services	44,570	50,562	13.4%	77,180	70,880	91.8%	40.2%	82,180	6.5%
Commodities	2,252	3,456	53.5%	19,320	15,400	79.7%	345.6%	19,320	0.0%
Internal Charges	26,010	28,372	9.1%	28,370	28,300	99.8%	-0.3%	33,370	17.6%
Other Payments	0	0		0	0			0	
Program Total	453,602	485,239	7.0%	502,000	479,250	95.5%	-1.2%	515,570	2.7%
<u>FUNDING SOURCES</u>									
Self Insurance Fund 627	453,602	485,239	7.0%	502,000	479,250	95.5%	-1.2%	515,570	2.7%
Program Total	453,602	485,239	7.0%	502,000	479,250	95.5%	-1.2%	515,570	2.7%
<u>EQUIVALENCY FACTOR</u>									
Cost per EDU	#DIV/0!	\$14.31	#DIV/0!	\$14.68	\$14.00	95.4%	-2.1%	\$14.97	6.9%
<u>PROGRAM STAFFING</u>									
<i>Regular Positions</i>									
Human Resources Director	0.50	0.50		0.50	0.50			0.25	
Senior Human Resources Analyst	0.60	0.60		0.60	0.60			0.60	
Human Resources Analyst	0.70	0.70		0.70	1.20			1.20	
Human Resources Technician	0.20	0.20		0.25	0.25			0.25	
Admin Asst II-Sr Admin Clerk	0.50	0.50		0.50	0.50			0.50	
Executive Asst	0.50	0.50		0.25	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Temp Clerk	0.00	0.00		0.00	0.00			0.00	
Admin Asst I	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	3.00	3.00	0.0%	2.80	3.05	108.9%	1.7%	2.80	-8.2%

DIVISION ACCOMPLISHMENTS AND PROJECTIONS

Past Accomplishments: FY 11-12

1. Prepare award winning CAFR and Budget.
2. Identify and implement long-term budget strategies to balance the City's budget in 2016 without Measure E revenue.
3. Provide assistance in the implementation of additional organization changes city-wide and to implement those for the Finance & Administrative Services Department specifically.
4. Information Systems staff to supply technical assistance in implementation of GIS system and new website including "handoff" of GIS from consultant to City Staff.
5. Provide fiscal guidance for labor negotiations.
6. Information Systems to supply technical assistance in procurement of CAD/RMS system for Police Department.
8. Upgrade Cisco Telephone Infrastructure (Call Manager, Unity, Call Center)
9. Completed Phases 1 and 2 of the Citywide new computer rollout (including upgrade to Windows 7)
10. Completed initial test deployment of Wifi
11. Installation and begin testing of CAD/RMS
12. Installation, configuration, and testing of new RouteMatch software for Transit Division
13. Update GIS to comply with NENA standards
14. Complete infrastructure upgrade for new Admin Building in BSC
15. Replaced aging SAN infrastructure
16. Standardized on a single video camera infrastructure
17. Assist PD with 17 camera surveillance system and integrate with current infrastructure.
18. Initiate changes to Payroll and Human Resource systems for statutory changes due to pension reform legislation.
19. Initiate changes to business license process due to legislative changes.

Current Projections: FY 12-13

1. Prepare award winning CAFR and Budget.
2. Identify and implement long-term budget strategies to balance the City's budget in 2016 without Measure E Revenue.
3. Work with new organizational structure of the Administrative Services Department and coordinate matters between retiring Finance Director and new Administrative Services Director.
4. Provide fiscal guidance for labor negotiations
5. Work on formation of new financing districts and methods as the City begins next phase of industrial and commercial development associated with upcoming proposed annexations.
6. Complete close out of the Tracy Community Development Agency.
7. Complete training of all personnel necessary to assume new responsibilities as long term City employees retire.

Future Projections: FY 13-14

1. Begin acquisition and installation of new Enterprise Resource Planning (ERP) software.
2. Continue close out of Tracy Community Development Agency.
3. Initiate direct vendor payments through ACH processing.
4. Phase 3 (final phase) of the new computer rollout (including Window 7 upgrade)
5. Deploy Wifi to most City buildings
6. Move new CAD/RMS from test phase to live
7. Replace aging server infrastructure
8. Upgrade Microsoft Exchange infrastructure
9. Consolidate and upgrade various internal websites into a single "Intranet"
10. Upgrade VMWare Infrastructure
11. Continue development of budget strategies to address City's long term fiscal condition.

PERFORMANCE OBJECTIVES

Department: 58700 - Administrative Services

Program: 58710 - Central Services

Provide central duplicating and mail services for City Departments. Also, provides an overhead cost center for programs located at City Hall. Program costs are reimbursed by user departments.

1. To process all incoming and outgoing mail prior to postal deadlines.
2. To account for telephone expenses in such a way as to provide effective control, identification, and review of the expenditures.
3. To account for duplicating expenses in such a way as to provide effective control, identification, and review of the expenditures.

COMMENTARY

Program costs have increased due to increased Citywide postage costs and electric costs for City Hall.

In FY10-11, program costs showed decreases in all categories, due to City cutbacks. In FY11-12, program costs showed a decrease, particularly for contracted services.

In FY12-13, while program staffing is decreasing, program cost will show a moderate increase.

For FY13-14, the program budget provides continued current operations, which includes \$44,000 for City postage.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
<u>PROGRAM EXPENDITURES</u>									
Personnel Expenses	21,614	22,169	2.6%	18,550	17,640	95.1%	-20.4%	18,700	0.8%
Contracted Services	53,216	39,910	-25.0%	50,120	45,000	89.8%	12.8%	50,120	0.0%
Commodities	9,744	10,388	6.6%	14,600	15,200	104.1%	46.3%	14,600	0.0%
Internal Charges	16,480	16,670	1.2%	16,670	16,000	96.0%	-4.0%	18,670	12.0%
Other Payments	0	0		0	0			0	
Program Total	101,054	89,137	-11.8%	99,940	93,840	93.9%	5.3%	102,090	2.2%
<u>FUNDING SOURCES</u>									
General Fund 101 - Taxes	0	0		0	0			0	
Central Services Fund 602	101,054	89,137	-11.8%	99,940	93,840	93.9%	5.3%	102,090	2.2%
Program Total	101,054	89,137	-11.8%	99,940	93,840	93.9%	5.3%	102,090	2.2%
<u>PROGRAM STAFFING</u>									
<i>Regular Positions</i>									
Finance & Admin Services Director	0.05	0.05		0.05	0.05			0.02	
Executive Asst I	0.05	0.05		0.03	0.00			0.00	
<i>Other Staffing (Full-Time Equivalents)</i>									
Temp Clerk	0.15	0.15		0.15	0.15			0.15	
Total - Full-Time Equivalents	0.25	0.25	0.0%	0.23	0.20	87.0%	-20.0%	0.17	-15.0%

Department: 58700 - Administrative Services
 Program: 58720 - Cash Management

The City Treasurer is responsible for the management of the City's cash and investment portfolio. Banking, Investment, and Credit Card charges are recorded as expenses of this program.

PERFORMANCE OBJECTIVES

1. To invest City funds, with a portfolio of over \$150 million, in accordance with sound treasury management, California Government Code, and City policy.
2. To insure safety of funds first, liquidity to meet cash flows second, and yield consistent with these others.
3. To make a monthly report of treasury activities within 45 days of the close of the month.
4. To realize investment earnings of at least \$6,000,000. of the close of the month.

COMMENTARY

Program costs are offset by charges deducted from the City's investment earnings. The major expense items are banking, investment advisors, and credit card charges. These charges may vary reflecting on fluctuations in the City's cash portfolio.

In FY11-12, program costs showed a moderate decrease. In FY12-13, program costs will again show a sizeable decrease. These decreases reflects the reduction in the City's cash portfolio.

For FY13-14 the program budget provides continued current operations, which includes \$256,000 for investment and banking charges.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
<u>PROGRAM EXPENDITURES</u>	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	48,097	51,075	6.2%	50,750	48,300	95.2%	-5.4%	50,900	0.3%
Contracted Services	317,861	281,661	-11.4%	270,040	244,370	90.5%	-13.2%	269,300	-0.3%
Commodities	153	409	167.3%	1,000	970	97.0%	137.2%	1,740	74.0%
Internal Charges	6,900	7,092	2.8%	12,730	12,000	94.3%	69.2%	15,730	23.6%
Other Payments	0	0		0	0			0	
Program Total	373,011	340,237	-8.8%	334,520	305,640	91.4%	-10.2%	337,670	0.9%

FUNDING SOURCES

Central Admin Fund 125	373,011	340,237	-8.8%	334,520	305,640	91.4%	-10.2%	337,670	0.9%
Program Total	373,011	340,237	-8.8%	334,520	305,640	91.4%	-10.2%	337,670	0.9%

PROGRAM STAFFING

Elected Officials

City Treasurer (1)	0.15	0.15		0.15	0.15			0.15	
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Regular Positions

Finance & Admin Services Director	0.05	0.05		0.05	0.05			0.03	
Executive Asst I	0.05	0.05		0.02	0.00			0.00	
Accounting Technicians	0.00	0.00		0.00	0.05			0.05	
Account Assts-Clerks	0.00	0.00		0.10	0.00			0.00	

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	0.25	0.25	0.0%	0.32	0.25	78.1%	0.0%	0.23	-8.0%
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Department: 58700 - Administrative Services
 Program: 58730 - Budget Coordination

Coordinate the preparation, review, and control of the City's operating budget and Capital Improvement Program; monitor fiscal transactions and trends; provide internal fiscal reports; and perform fiscal analysis.

PERFORMANCE OBJECTIVES

1. To prepare a FY14-15 program budget and capital improvement program, while maintaining GFOA & CSMFO award's status.
2. To prepare and distribution monthly and quarterly budget reports.
3. To prepare long-range forecasts and other analyses pertaining to the City's fiscal condition.
4. To develop and implement a scheduling and monitoring system for the Capital Improvement Program, which budgets over \$100 million for capital projects in FY14-15.
5. To process 150 budget adjustments; and to audit 1,500 budget related fiscal transactions.

COMMENTARY

Program costs usually show modest year-to-year increases, which reflect rising staffing and printing costs.
 In both FY10-11 and FY11-12, program costs showed decreases. Personnel costs were down due to furloughs. In FY12-13, program staffing added 0.60 of a Management Analyst position. Program costs will show a major increase due to personnel and professional studies costs.
 For FY13-14, program staffing will lose 0.55 FTEs. The program budget provides for the reduced staffing, some increases in internal charges, but maintains current funding for other cost items.

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	253,985	255,279	0.5%	354,980	332,220	93.6%	30.1%	285,700	-19.5%
Contracted Services	14,409	10,823	-24.9%	20,710	20,030	96.7%	85.1%	20,710	0.0%
Commodities	1,590	1,229	-22.7%	2,930	2,600	88.7%	111.6%	2,930	0.0%
Internal Charges	19,756	21,152	7.1%	21,150	21,000	99.3%	-0.7%	25,150	18.9%
Other Payments	0	0		0	0			0	
Program Total	289,740	288,483	-0.4%	399,770	375,850	94.0%	30.3%	334,490	-16.3%

FUNDING SOURCES

Central Admin Fund 125	289,740	288,483	-0.4%	399,770	375,850	94.0%	30.3%	334,490	-16.3%
CDA Project Fund 381	0	0		0	0			0	
Program Total	289,740	288,483	-0.4%	399,770	375,850	94.0%	30.3%	334,490	-16.3%

PROGRAM STAFFING

<i>Regular Positions</i>									
Budget Officer	0.60	0.60		0.60	0.60			0.60	
Finance & Admin Services Director	0.10	0.10		0.30	0.30			0.15	
Accounting Technicians	1.00	1.00		1.00	0.95			0.55	
Executive Asst I	0.25	0.25		0.15	0.00			0.00	
Account Assts-Clerks	0.00	0.00		0.10	0.10			0.10	
Management Analyst II	0.00	0.00		0.60	0.60			0.60	
<i>Other Staffing (Full-Time Equivalents)</i>									
Temp Clerk	0.05	0.05		0.05	0.05			0.05	
Total - Full-Time Equivalents	2.00	2.00	0.0%	2.80	2.60	92.9%	30.0%	2.05	-21.2%

PERFORMANCE OBJECTIVES

Department: 58700 - Administrative Services
 Program: 58740 - Fiscal Operations

Process the City's payroll and payables; maintain supporting fiscal records; disburse City checks for employees, vendors, contractors, and other payees.

1. To process fiscal transactions disbursing over \$150,000,000 authorized by the City's budget.
2. To process the City's payroll twice a month and issue over 8,500 payroll checks.
3. To process the City's payables weekly and process 21,000 invoices.

COMMENTARY

In FY10-11, program costs showed a decrease in all categories. Personnel costs were down due to furloughs. In FY11-12, program costs showed a moderate increase.

In FY12-13, program staffing added 0.20 FTEs in technical and clerical hours. But, program costs will show a modest decrease.

For FY13-14, program staffing will lose 0.25 FTEs. The program budget provides for the reduced staffing, some increases in internal charges, but maintains current funding for other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	390,511	410,401	5.1%	402,790	404,920	100.5%	-1.3%	377,700	-6.2%
Contracted Services	48,135	53,921	12.0%	45,370	45,000	99.2%	-16.5%	45,370	0.0%
Commodities	6,607	6,104	-7.6%	7,850	7,470	95.2%	22.4%	7,850	0.0%
Internal Charges	40,505	43,156	6.5%	46,150	46,000	99.7%	6.6%	51,150	10.8%
Other Payments	0	0		0	0			0	
Program Total	485,758	513,582	5.7%	502,160	503,390	100.2%	-2.0%	482,070	-4.0%

FUNDING SOURCES

Central Admin Fund 125	485,758	513,582	5.7%	502,160	503,390	100.2%	-2.0%	482,070	-4.0%
CDA Project Fund 381	0	0		0	0			0	
Program Total	485,758	513,582	5.7%	502,160	503,390	100.2%	-2.0%	482,070	-4.0%

PROGRAM STAFFING

<i>Regular Positions</i>									
Budget Officer	0.40	0.40		0.40	0.40			0.40	
Finance & Admin Services Director	0.20	0.20		0.20	0.20			0.10	
Account Assts-Clerks	1.00	1.00		0.00	0.00			0.00	
Payroll/Accounting Technicians	1.25	1.25		1.25	1.25			1.10	
Executive Asst I	0.40	0.40		0.10	0.00			0.00	
Senior Account Assts-Clerks	0.00	0.00		1.60	1.60			1.60	
<i>Other Staffing (Full-Time Equivalents)</i>									
Temp Clerk	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	3.25	3.25	0.0%	3.55	3.45	97.2%	6.2%	3.20	-7.2%

PERFORMANCE OBJECTIVES

Department: 58700 - Administrative Services
 Program: 58750 - Accounting Services

Maintain the City's accounting records; prepare the City's financial reports; and coordinate the audits of the City's finances.

1. To prepare the City's annual comprehensive financial report (CAFR).
2. To maintain CSMFO and GFOA award winning status for financial reporting.
3. To prepare other financial and accounting reports as required by auditors, the State of California, and other agencies.
4. To prepare cash reconciliations monthly.

COMMENTARY

In FY10-11, program costs showed a decrease in all categories. Personnel costs were down due to furloughs. In FY11-12, program costs showed a moderate increase. A new Senior Accountant was hired to replace the Accounting Officer, and this resulted in a 2.5 months temporary overhire.

In FY12-13, program staffing added 0.10 FTEs in technical and clerical hours. But, program costs will show a moderate decrease.

For FY13-14, program staffing will lose 0.35 FTEs. The program budget provides for the reduced staffing, some increases in internal charges and contract costs, but maintains current funding for other cost items.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	194,337	212,297	9.2%	174,180	173,600	99.7%	-18.2%	146,500	-15.9%
Contracted Services	75,811	73,193	-3.5%	77,040	76,400	99.2%	4.4%	97,040	26.0%
Commodities	1,314	1,771	34.8%	2,300	2,090	90.9%	18.0%	2,860	24.3%
Internal Charges	23,631	24,664	4.4%	28,760	28,600	99.4%	16.0%	32,760	13.9%
Other Payments	0	0		0	0			0	
Program Total	295,093	311,925	5.7%	282,280	280,690	99.4%	-10.0%	279,160	-1.1%
<u>FUNDING SOURCES</u>									
Central Admin Fund 125	295,093	311,925	5.7%	282,280	280,690	99.4%	-10.0%	279,160	-1.1%
Comm Devel Block Gt Fund 269	0	0		0	0			0	
CDA Project Fund 381	0	0		0	0			0	
Program Total	295,093	311,925	5.7%	282,280	280,690	99.4%	-10.0%	279,160	-1.1%
<u>PROGRAM STAFFING</u>									
<i>Regular Positions</i>									
Accounting Officer/Senior Accountant	0.50	0.50		0.65	0.65			0.65	
Accounting Technicians	0.50	0.50		0.50	0.50			0.25	
Finance & Admin Services Director	0.20	0.20		0.20	0.20			0.10	
Executive Asst I	0.15	0.15		0.10	0.00			0.00	
Account Assts-Clerks	0.00	0.00		0.10	0.10			0.10	
<i>Other Staffing (Full-Time Equivalents)</i>									
Temp Clerk	0.00	0.00		0.00	0.00			0.00	
Total - Full-Time Equivalents	1.35	1.35	0.0%	1.55	1.45	93.5%	7.4%	1.10	-24.1%

Department: 58700 - Administrative Services
 Program: 58760 - Revenue Collection

PERFORMANCE OBJECTIVES

Receipt of all revenues received by the City including utility billings, delinquencies, business licenses, miscellaneous accounts receivables (MARS). City fee for County property tax collection.

1. To identify and bill all businesses that required licenses and collect all fees and taxes billed. Estimate about 4,700 businesses.
2. To accurately and timely prepare 291,000 utility bills to utility system customers.
3. To maintain collection of active utility accounts at 98% of current bills.
4. To courteously assist customers regarding their utility accounts, other receivable accounts, or other inquiries of municipal services.

COMMENTARY

In FY10-11, program staffing had a reduction in staff hours. Program costs showed a modest increase. While personnel costs were down, other costs are up for system maintenance and Sales Tax audits. In FY11-12, program costs show a moderate increase, due a 3 months overhire of 2.5 positions. In FY12-13, program staffing added 0.55 FTEs. Program costs will show a major decrease. The property tax collection fee has been reduced. For FY13-14, program staffing will lose 0.30 FTEs. The program budget provides for the reduced staffing, increases in internal charges, a reduced property tax collection fee, but maintains current funding for other items.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	945,892	1,033,512	9.3%	1,032,910	1,067,530	103.4%	3.3%	950,400	-8.0%
Contracted Services	266,831	307,668	15.3%	344,990	322,780	93.6%	4.9%	344,990	0.0%
Commodities	7,583	9,595	26.5%	18,310	15,300	83.6%	59.5%	17,750	-3.1%
Internal Charges	99,221	106,932	7.8%	94,190	94,100	99.9%	-12.0%	104,190	10.6%
Other Payments	394,635	390,428	-1.1%	400,000	190,000	47.5%	-51.3%	200,000	-50.0%
Program Total	1,714,162	1,848,135	7.8%	1,890,400	1,689,710	89.4%	-8.6%	1,617,330	-14.4%

FUNDING SOURCES

Central Admin Fund 125	328,247	420,057	28.0%	359,000	372,150	103.7%	-11.4%	228,130	-36.5%
General Fund 101 - Property Taxes	394,635	390,428	-1.1%	400,000	109,350	27.3%	-72.0%	280,000	-30.0%
Landscaping Districts Fund 271	0	0		35,000	35,000	100.0%		35,000	0.0%
Enterprise Funds	991,280	1,037,650	4.7%	1,096,400	1,173,210	107.0%	13.1%	1,074,200	-2.0%
Program Total	1,714,162	1,848,135	7.8%	1,890,400	1,689,710	89.4%	-8.6%	1,617,330	-14.4%

PROGRAM STAFFING

Regular Positions

Senior Account Assts-Clerks	2.00	2.00		2.10	2.10			2.10	
Account Assts-Clerks	4.00	4.00		4.00	4.00			4.00	
Finance & Admin Services Director	0.40	0.40		0.20	0.20			0.10	
Accounting Officer/Senior Accountant	0.50	0.50		0.35	0.35			0.35	
Accounting Technicians	2.25	2.25		2.25	2.25			2.05	
Executive Asst I	0.10	0.10		0.10	0.00			0.00	
Management Analyst II	0.00	0.00		0.40	0.40			0.40	
<i>Other Staffing (Full-Time Equivalents)</i>									
Temp Clerk	0.60	0.60		1.10	1.10			1.10	
Total - Full-Time Equivalents	9.85	9.85	0.0%	10.50	10.40	99.0%	5.6%	10.10	-2.9%

Department: **58700 - Administrative Services**
 Program: **58770 - Information Technology**

Provide central coordination for the development and implementation of City information systems to support data and communications needs. System costs for City's computer and telephone systems.

PERFORMANCE OBJECTIVES

1. To maintain and enhance citywide networks, including all hardware and software.
2. To maintain and support City computer, telephone, and voice mail systems.
3. To assist the Police Department with county information systems and new mobile data terminals.
4. To assist the Fire Department with software for performance measurement.

COMMENTARY

Program costs have increased due to added staffing, higher operational and maintenance costs, and the leasing costs for many of City computers. In FY10-11, program staffing was reduced by 1.50 FTEs. Program costs showed a moderate decrease. In FY11-12, program staffing added a new full-time position. Program costs showed a major increase. In FY12-13, program costs will show a moderate increase, due to full staffing and added contract costs. For FY13-14, the program budget provides for current staffing, increases in contracted services, but a decrease in internal charges.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	609,319	755,507	24.0%	848,950	836,680	98.6%	10.7%	830,700	-2.1%
Contracted Services	299,376	383,132	28.0%	407,010	406,200	99.8%	6.0%	496,910	22.1%
Commodities	5,387	4,253	-21.1%	10,260	9,570	93.3%	125.0%	10,260	0.0%
Internal Charges	121,298	128,056	5.6%	128,390	128,200	99.9%	0.1%	77,690	-39.5%
Other Payments	0	1,187		0	0			0	
Program Total	1,035,380	1,272,135	22.9%	1,394,610	1,380,650	99.0%	8.5%	1,415,560	1.5%

FUNDING SOURCES

General Fund 101 - Taxes	0	0		0	0			0	
Central Services Fund 602	1,035,380	1,272,135	22.9%	1,394,610	1,380,650	99.0%	8.5%	1,415,560	1.5%
Central Admin Fund 125									
Program Total	1,035,380	1,272,135	22.9%	1,394,610	1,380,650	99.0%		1,415,560	1.5%

PROGRAM STAFFING

Regular Positions

Information Technology Manager	0.00	0.00		0.00	0.00			1.00	
Information Systems Administrator	1.00	1.00		1.00	1.00			0.00	
Information Systems Technicians	5.00	6.00		6.00	6.00			6.00	

Other Staffing (Full-Time Equivalents)

Intern	0.00	0.00		0.00	0.00			0.00	
Webmaster	0.00	0.00		0.00	0.00			0.00	
Total	6.00	7.00		7.00	7.00	100.0%	0.0%	7.00	0.0%

Department: 59000 - Non-Departmental Group

The Non-Departmental Group provides a miscellaneous category for indirect costs, equipment acquisition, special projects, and special reserves.

COMMENTARY

As proposed for FY13-14, the departmental budget will increase about 17.5% from the current year adopted budget, and this represents a 19.2% increase over the FY11-12 amended budget.

The base component of the budget represents a 17.3% decrease from current year adopted budget, while budget augmentations will show a 42.1% increase over the base budget.

Equipment acquisitions, including replacement, generally range above \$1,200,000 per year. However, in FY13-14, they will be about \$1,900,000.

DEPARTMENTAL EXPENDITURES BY PROGRAM	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
59210 - Indirect Costs	1,025,080	1,166,955	13.8%	1,144,240	1,053,230	92.0%	-9.7%	1,084,810	-5.2%
593x0 - Equipment Acquisition	861,459	1,023,165	18.8%	1,627,860	1,684,390	103.5%	64.6%	1,902,190	16.9%
59410 - Insurance	2,815,869	2,596,313	-7.8%	2,722,600	2,953,320	108.5%	13.8%	2,998,300	10.1%
59420 - Claims & Litigation	209,556	370,691	76.9%	506,000	447,310	88.4%	20.7%	606,000	19.8%
59510 - Special Reserves	985,060	1,009,418	2.5%	615,020	916,300	149.0%	-9.2%	925,020	50.4%
Indirect Costs Reimbursements	(1,025,080)	(1,166,955)	13.8%	(1,144,240)	(1,053,230)	92.0%	-9.7%	(1,084,810)	-5.2%
Department Total	4,871,944	4,999,587	2.6%	5,471,480	6,001,320	109.7%	20.0%	6,431,510	17.5%
Amended Budget	5,437,934	5,396,801	-0.8%		6,042,406		12.0%	over 2 years	19.2%
% of Amended Spent	89.59%	92.64%			99.32%				
						Base Budget >>		4,525,620	-17.3%
						Augmentations >>		1,905,890	42.1%

Department: 59000 - Non-Departmental Group (Continued)

DEPARTMENTAL EXPENDITURES BY OBJECT CATEGORY	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	965,060	1,009,418	4.6%	475,020	856,300	180.3%	-15.2%	775,020	63.2%
Contracted Services	3,010,347	2,937,347	-2.4%	2,978,600	3,187,830	107.0%	8.5%	3,254,300	9.3%
Commodities	25,278	1,777	-93.0%	40,000	10,000	25.0%	462.7%	50,000	25.0%
Capital Outlay	860,978	1,021,388	18.6%	1,627,860	1,684,390	103.5%	64.9%	1,902,190	16.9%
Other Payments	1,035,361	1,196,612	15.6%	1,494,240	1,316,030	88.1%	10.0%	1,534,810	2.7%
Indirect Costs Reimbursements	(1,025,080)	(1,166,955)	13.8%	(1,144,240)	(1,053,230)	92.0%	-9.7%	(1,084,810)	-5.2%
Department Total	4,871,944	4,999,587	2.6%	5,471,480	6,001,320	109.7%	20.0%	6,431,510	17.5%
DEPARTMENTAL EXPENDITURES BY FUNDING SOURCES									
General Fund 101									
Expenditures	163,955	321,557	96.1%	541,020	514,720	95.1%	60.1%	269,020	-50.3%
Indirect Costs Reimbursemen	(1,025,080)	(1,166,955)	13.8%	(1,144,240)	(1,053,230)	92.0%	-9.7%	(1,084,810)	-5.2%
SC Fire Authority - Fund 211	307,291	321,991	4.8%	198,780	268,520	135.1%	-16.6%	196,330	-1.2%
Transp Development Fund 241	31,680	33,000	4.2%	35,360	34,000	96.2%	3.0%	35,020	-1.0%
Gas Tax Fund 247	33,540	34,750	3.6%	37,440	33,420	89.3%	-3.8%	34,420	-8.1%
Com Devel Block Gt Fund 269	0	0		0	0			0	
Landscaping Districts Fund 271	94,880	76,750	-19.1%	83,580	79,730	95.4%	3.9%	82,120	-1.7%
CDA Housing & Sucessor Fund 28x	56,285	66,410	18.0%	0	0		-100.0%	0	
Comm Access CTV Fund 295	25,040	23,056	-7.9%	27,950	21,080	75.4%	-8.6%	21,710	-22.3%
CDA & Suc Ag Project Fund 3xx	83,569	94,920	13.6%	125,990	0	0.0%	-100.0%	0	
Water Fund 511	418,940	429,521	2.5%	317,310	314,100	99.0%	-26.9%	397,170	25.2%
Wastewater Fund 521	281,091	256,171	-8.9%	313,030	310,400	99.2%	21.2%	410,830	31.2%
Solid Waste Fund 531	29,879	29,669	-0.7%	32,030	32,000	99.9%	7.9%	32,960	2.9%
Drainage Fund 541	15,993	16,183	1.2%	15,790	15,000	95.0%	-7.3%	15,450	-2.2%
Airport Fund 561	68,857	74,562	8.3%	69,800	65,700	94.1%	-11.9%	67,670	-3.1%
Transit Fund 571	54,057	78,043	44.4%	78,960	75,050	95.0%	-3.8%	83,200	5.4%
Central Garage Fund 601	23,893	34,548	44.6%	34,820	34,400	98.8%	-0.4%	35,430	1.8%
Central Services Fund 602	26,213	(9,133)	-134.8%	0	0		-100.0%	0	
Eqpt Acquisition Fund 605	469,726	605,209	28.8%	1,245,260	1,072,400	86.1%	77.2%	1,791,690	43.9%
Building Maintenance Fund 615	75	5,777	7602.7%	0	30,100		421.0%	31,000	
Self Insurance Fund 627	3,700,546	3,656,648	-1.2%	3,428,600	4,081,930	119.1%	11.6%	4,004,300	16.8%
Other Minor Funds	11,514	16,910	46.9%	30,000	72,000	240.0%	325.8%	8,000	-73.3%
Department Total	4,871,944	4,999,587	2.6%	5,471,480	6,001,320	109.7%	20.0%	6,431,510	17.5%

Department: 59000 - Non-Departmental Group
 Program: 59210 - Indirect Costs

PERFORMANCE OBJECTIVES

Indirect costs are payments made by City Departments & programs for their share of the cost of Citywide overhead and support activities. Overall, they have a net effect of zero on the total City budget. But, they are charges to the Funds involved, and are reimbursements to the General Fund for General Government programs and activities.

- To make indirect costs payments for FY13-14 as budgeted with the appropriate adjustment for FY12-13 actual cost figures.

For FY12-13, estimate a 9.7% decrease
 For FY13-14, estimate a 3.0% increase

COMMENTARY

In FY97-98, a cost study was done to determine and validate City charges for indirect costs. An update of the calculations was done in early FY00-01. Since then, cost calculations have been maintained and updated yearly.

In FY10-11, indirect costs decreased 14.9%. For FY11-12, indirect costs showed a 13.8% increase. For FY12-13, a 9.7% decrease is expect. For FY13-14, a 3.0% increase is budgeted.

Indirect costs change proportinate primarily to personnel costs and relative share of non-General Funds as a part of the total City operating budget.

Note: Worksheets showing the calculation of the indirect costs charges are included in the Appendix of this budget document. An update of the calculations to actuals was done at the beginning of FY12-13.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	0	0		0	0			0	
Contracted Services	0	0		0	0			0	
Commodities	0	0		0	0			0	
Internal Charges	0	0		0	0			0	
Other Payments	1,025,080	1,166,952	13.8%	1,144,240	1,053,230	92.0%	-9.7%	1,084,810	-5.2%
Program Total	1,025,080	1,166,952	13.8%	1,144,240	1,053,230	92.0%	-9.7%	1,084,810	-5.2%

FUNDING SOURCES

SC Fire Authority Fund 211	158,370	199,552	26.0%	176,780	176,050	99.6%	-11.8%	181,330	2.6%
Transp Development Fund 241	31,680	33,000	4.2%	35,360	34,000	96.2%	3.0%	35,020	-1.0%
Gas Tax Fund 247	33,540	34,750	3.6%	37,440	33,420	89.3%	-3.8%	34,420	-8.1%
Comm Devel Block Grant Fund 269	0	0		0	0			0	
Landscaping Districts Fund 271	74,880	76,750	2.5%	83,580	79,730	95.4%	3.9%	82,120	-1.7%
CDA Housing & Successor Fund 28	48,190	66,410	37.8%	0	0		-100.0%	0	
Community Access CTV Fund 295	25,040	17,900	-28.5%	27,950	21,080	75.4%	17.8%	21,710	-22.3%
CDA Project Fund 3xx	64,680	94,920	46.8%	125,990	0	0.0%	-100.0%	0	
Water Fund 511	235,000	252,790	7.6%	262,310	269,100	102.6%	6.5%	277,170	5.7%
Wastewater Fund 521	164,330	170,610	3.8%	183,430	207,600	113.2%	21.7%	213,830	16.6%
Solid Waste Fund 531	28,690	29,610	3.2%	32,030	32,000	99.9%	8.1%	32,960	2.9%
Drainage Fund 541	14,140	14,750	4.3%	15,790	15,000	95.0%	1.7%	15,450	-2.2%
Airport Fund 561	62,530	74,560	19.2%	69,800	65,700	94.1%	-11.9%	67,670	-3.1%
Transit Fund 571	52,820	69,050	30.7%	58,960	55,050	93.4%	-20.3%	56,700	-3.8%
Central Garage Fund 601	31,190	32,300	3.6%	34,820	34,400	98.8%	6.5%	35,430	1.8%
Central Services Fund 602	0	0		0	0			0	
Building Maintenance Fund 615	0	0		0	30,100			31,000	
Program Total	1,025,080	1,166,952	13.8%	1,144,240	1,053,230	92.0%	-9.7%	1,084,810	-5.2%

Department: **59000 - Non-Departmental Group**
 Program: **593x0 - Equipment Acquisition**

PERFORMANCE OBJECTIVES

Acquisition of new and replacement furniture, vehicles, and equipment for use by City Departments.

1. To provide funding to acquire new and replacement equipment for City Departments, as follows:

Replacement items for governmental funded programs comes from the Equipment Acquisition Fund, which provides a reserve for replacements. New items are funded out of their primary program funding source. Enterprise programs use their own funds for both new and replacement items.

As proposed for FY13-14, equipment acquisitions will consist of \$1,852,190 for replacement items and \$50,000 for new equipment. The following pages provide a list of the equipment items by departments.

Program outlays generally exceed the adopted budget due to carryovers from the prior year and new acquisitions approved during the fiscal year.

	Replacement	New	Total
Police Department	\$416,040	\$13,000	\$429,040
Fire Department	636,950	0	636,950
Public Works	375,000	0	375,000
Utilities Division	289,000	8,000	297,000
Transit & Airport	1,500	25,000	26,500
Development Services	20,000	0	20,000
Administrative Services	61,700	0	61,700
General Govt Agencies	22,000	4,000	26,000
Recreation & Cultural Arts	30,000	\$0	30,000
Total	\$1,852,190	\$50,000	\$1,902,190

PROGRAM EXPENDITURES	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
for Police Department	331,167	252,984	-23.6%	1,045,970	1,136,250	108.6%	349.1%	429,040	-59.0%
for Fire Department	91,933	257,705	180.3%	160,680	229,940	143.1%	-10.8%	636,950	296.4%
for Public Works Department	110,705	173,299	56.5%	112,200	110,000	98.0%	-36.5%	375,000	234.2%
for PWD, Utilities Division	204,517	189,480	-7.4%	164,600	107,800	65.5%	-43.1%	297,000	80.4%
for Airport & Transit	0	6,650		20,000	20,000	100.0%	200.8%	26,500	32.5%
for Development Services	7,205	6,700	-7.0%	20,000	14,000	70.0%	109.0%	20,000	0.0%
for Administrative Services	115,932	21,275	-81.6%	52,500	40,000	76.2%	88.0%	65,790	25.3%
for General Government Agencies	0	100,000		21,910	12,500	57.1%	-87.5%	21,910	0.0%
for Recreation & Cultural Arts	0	15,071		30,000	13,900	46.3%	-7.8%	30,000	0.0%
Program Total	861,459	1,023,164	18.8%	1,627,860	1,684,390	103.5%	64.6%	1,902,190	16.9%

FUNDING SOURCES									
General Fund 101	115,703	99,869	-13.7%	291,000	344,720	118.5%	245.2%	9,000	-96.9%
SC Fire Authority Fund 211	32,853	100,592	206.2%	7,000	77,470	1106.7%	-23.0%	0	-100.0%
Landscaping Districts Fund 271	20,000	0		0	0			0	
Water Fund 511	141,783	133,978	-5.5%	30,000	20,000	66.7%	-85.1%	95,000	216.7%
Wastewater Fund 521	69,879	55,501	-20.6%	104,600	77,800	74.4%	40.2%	172,000	64.4%
Solid Waste Fund 531	0	0		0	0			0	
Drainage Fund 541	0	0		0	0			0	
Airport Fund 561	0	0		0	0			0	
Transit Fund 571	0	6,650		20,000	20,000	100.0%	200.8%	26,500	32.5%
Central Garage Fund 601	0	0		0	0			0	
Central Services Fund 602	0	0		0	0			0	
Equipment Acquisition Fund 605	469,727	606,285	29.1%	1,145,260	1,072,400	93.6%	76.9%	1,591,690	39.0%
Building Maintenance Fund 615	0	0		0	0			0	
Other Minor Funds	11,514	20,289	76.2%	30,000	72,000	240.0%	254.9%	8,000	-73.3%
Program Total	861,459	1,023,164	18.8%	1,627,860	1,684,390	103.5%	64.6%	1,902,190	16.9%

CITY OF TRACY
PROPOSED EQUIPMENT LIST
for FY13-14

Date: 01-May-13

Acct #	Equipment Items	\$ Amount	Estimated Equipment Allocations	
			General	Vehicles
<u>Department 51000 - Police</u>				
			Police	
			Begin Balances	\$336,250 \$916,150
			FY13-14 Allocations	\$294,400 \$255,600
			Lease Obligations	\$0 \$0
			Transfer	\$0 \$0
			CIP Purchase	\$0
			Available Balances	\$630,650 \$1,171,750
			Proposed Outlays	\$193,040 \$223,000
			Remaining Balances	\$437,610 \$948,750
606-59310 -682-E10xx	R Patrol Cars (4)	\$164,000		
606-59310 -683-E10xx	R Van (1)	\$30,000		
605-59310 -676-E10xx	R Ballistic Vests (17)	\$49,000		
606-59310 -682-E10xx	R Motorcycles (3)	\$29,000		
606-59310 -676-E10xx	R Firearms	\$93,380		
605-59310 -671-E10xx	R Copier - PD Annex	\$3,660		
605-59310 -673-E10xx	R Consolette	\$7,000		
101-59310	R x	\$0		
101-59310	R x	\$0		
101-59310	R x	\$0		
101-59310 -678-E10xx	N Fuming Hood	\$5,000		
101-59310	N X	\$0		
101-59310	N X	\$0		
101-59310	N X	\$0		
101-59310	N X	\$0		
114-59310	N X	\$0		
114-59310	N X	\$0		
101-59310	N X	\$0		
231-59310 -679-ER018	N Fund 231 Reserve	\$8,000		
605-59310 -679-ER011	R Emergency Reserve	\$40,000		
Department Total		\$429,040		
<u>Department 52000 - Fire</u>				
			Fire	
			Begin Balances	\$496,800 \$577,950
			FY13-14 Allocations	\$181,900 \$191,200
			Lease Obligations	\$0 \$0
			Reserved	\$0 \$0
			Available Balances	\$678,700 \$769,150
			Proposed Outlays	\$136,950 \$500,000
			Remaining Balances	\$541,750 \$269,150
605-59320 -672-E20	R Wood Frame Beds (6)	\$7,000		
605-59320 -676-E20	R SCB Apparatus	\$43,800		
605-59320 -676-E20	R Fire Hose	\$27,800		
605-59320 -673-E20	R Communications Eqpt	\$11,000		
605-59320 -671-E20	R Scanner	\$1,850		
605-59320 -676-E20	R Rescue Ropes	\$5,500		
606-59320 -687-E20	R Fire Engine	\$500,000		
605-59320	R	\$0		
605-59320	R	\$0		
605-59320	R	\$0		
211-59320	N X	\$0		
211-59320	N X	\$0		
211-59320	N X	\$0		
211-59320	N X	\$0		
211-59320	N X	\$0		
211-59320	N X	\$0		
211-59320	N X	\$0		
211-59320	N X	\$0		
211-59320	N X	\$0		
211-59320	N X	\$0		
101-59320	N X	\$0		
605-59320 -679-ER021	R Emergency Reserve	\$40,000		
Department Total		\$636,950		

- Since FY05-06, the SCFA Fund 211 is full vested in Fund 605; so there is now no supplement charge to the SCFA Fund 211

- The % split for new equipment purchases is 50% to the General Fund 101 and 50% to the SCFA Fund 211.

CITY OF TRACY
 PROPOSED EQUIPMENT LIST
 for FY13-14

Date: 01-May-13

Acct #	Equipment Items	\$ Amount	Estimated Equipment Allocations			
			General	Vehicles		
<u>Department 56000 - Development Services</u>						
605-59360 -6XX-E6001	R x	\$0	Dev Serv	Begin Balances	\$249,450	\$203,840
605-59360	R x	\$0		FY13-14 Allocations	\$64,600	\$29,400
605-59360	R x	\$0		Lease Obligations	\$0	\$0
605-59360	R x	\$0		CIP Purchase	\$0	\$0
605-59360	R x	\$0		Available Balances	\$314,050	\$233,240
605-59360	R x	\$0		Proposed Outlays	\$20,000	\$0
281-59360	R x	\$0		Remaining Balances	\$294,050	\$233,240
281-59360	N X	\$0				
101-59360	N X	\$0				
112-59360	N X	\$0				
281-59360	N X	\$0				
541-59360	N X	\$0				
605-59360 -679-ER061	R Emergency Reserve	\$20,000				
Department Total		\$20,000				
<u>Department 53000 - Public Works</u>						
606-59330 -683-E34xx	R PU Trucks (1) @ Streets	\$38,000	PW Gen	Begin Balances	\$288,750	\$592,370
606-59330 -683-E37xx	R PU Trucks (1) @ Parks	\$26,000	Fund	FY13-14 Allocations	\$76,040	\$201,400
606-59330 -688-E37xx	R Rotary Mower	\$90,000		Lease Obligations	\$0	\$0
605-59330 -688-E37xx	R Tractor (1) @ Parks	\$28,000		CIP Purchase	\$0	\$0
605-59330 -688-E37xx	R Reel Mowers (2)	\$100,000		Available Balances	\$364,790	\$793,770
571-59330 -673-E5	R Multimedia Projector -TTC	\$1,500		Proposed Outlays	\$40,000	\$297,000
606-59330 -688-E37xx	R Electric Cart - Parks	\$15,000		Remaining Balances	\$324,790	\$496,770
605-59330 -683-E37xx	R PU Truck - LMD	\$38,000				
605-59330	R x	\$0	Drainage	Begin Balances	\$56,020	\$242,170
605-59330	R x	\$0	Fund	FY13-14 Allocations	\$3,340	\$16,200
605-59330	R x	\$0		Lease Obligations	\$0	\$0
605-59330	R x	\$0		Available Balances	\$59,360	\$258,370
605-59330	R x	\$0				
101-59330	N X	\$0	Solid Waste	Begin Balances	\$38,670	\$5,630
101-59330	N X	\$0	Fund	FY13-14 Allocations	\$4,350	\$2,300
271-59330	N X	\$0		Lease Obligations	\$0	\$0
101-59330	N X	\$0		Available Balances	\$43,020	\$7,930
101-59330	N X	\$0				
101-59330	N X	\$0	Gen Garage	Begin Balances	\$52,530	\$3,320
247-59330	N X	\$0	Fund	FY13-14 Allocations	\$9,160	\$1,500
247-59330	N X	\$0		Lease Obligations	\$0	\$0
101-59330	N X	\$0		Available Balances	\$61,690	\$4,820
561-59350	N X	\$0				
571-59350 -681-E5	N Supervisor Vehicle	\$0	Bldg Maint	Begin Balances	\$129,530	\$118,890
571-59330 -67S-E5	N Facility Reservation Software	\$25,000	Fund	FY13-14 Allocations	\$7,370	\$8,300
561-59330 -681-E5	N Staff Vehicle	\$0		Lease Obligations	\$0	\$0
561-59330 -681-E5	N X	\$0		Available Balances	\$136,900	\$127,190
601-59330	N X	\$0				
601-59330	N X	\$0				
615-59330	N X	\$0				
615-59330	N X	\$0				
605-59330 -679-ER031	R Emergency Reserve	\$40,000				
Department Total		\$401,500				

CITY OF TRACY
 PROPOSED EQUIPMENT LIST
 for FY13-14

Date: 01-May-13

Acct #	Equipment Items	\$ Amount	Estimated Equipment Allocations			
			General	Vehicles		
<u>Public Works - Utilities Division</u>			Water Fund	Begin Balances	\$355,030	\$465,490
				FY13-14 Allocations	\$37,130	\$71,000
				Lease Obligations	\$0	\$0
				Available Balances	\$392,160	\$536,490
				Proposed Outlays	\$65,000	\$30,000
				Remaining Balances	\$327,160	\$506,490
511-59340 -6xx-Ewww	R x	\$0				
511-59340	R Var Freq Drives	\$10,000				
511-59340	R SCADA Remote Transmitting	\$25,000				
511-59340	R PU Trucks (1) @ Wtr Dist	\$30,000				
511-59340	N X	\$0				
511-59340 -679-ER041	R Emergency Reserve - F511	\$30,000				
511-59340	N X	\$0				
521-59340 -677-E4528	R x Laboratory Eqpt	\$20,000				
521-59340 -678-E45xx	R Dissolved Oxygen Probe	\$3,000	Wastewater Fund	Begin Balances	\$675,700	\$384,190
521-59340 -674-E45xx	R SCADA Server	\$51,000		FY13-14 Allocations	\$49,560	\$71,900
521-59340 -678-E45xx	R Leak Detection System	\$30,000		Lease Obligations	\$0	\$0
521-59340 -678-E45xx	R Chemical Feed Mixer	\$15,000		Available Balances	\$725,260	\$456,090
521-59340	R Electric Cart - WWPM	\$15,000		Proposed Outlays	\$157,000	\$15,000
521-59340	N Electronic Diagnostic Meter	\$8,000		Remaining Balances	\$568,260	\$441,090
521-59340	N X	\$0				
605-59340 -679-ER044	R Emergency Reserve - F541	\$30,000				
521-59340 -679-ER045	R Emergency Reserve - F521	\$30,000				
	Department Total	\$297,000				
<u>Department 55000 - Recreation & Cultural Arts</u>			Recreation	Begin Balances	\$408,800	\$10,810
605-59350 -6xx-E5zzz	R x	\$0		FY13-14 Allocations	\$26,540	\$4,800
605-59350	R x	\$0		Lease Obligations	\$0	\$0
605-59350	R x	\$0		CIP Purchase	\$0	\$0
605-59350	R x	\$0		Available Balances	\$435,340	\$15,610
605-59350	R x	\$0		Proposed Outlays	\$30,000	\$0
605-59350	R x	\$0		Remaining Balances	\$405,340	\$15,610
101-59350	R x	\$0				
101-59350	N X	\$0				
101-59350	N X	\$0				
101-59350	N X	\$0	LMD	Begin Balances	\$45,100	\$204,980
101-59350	N X	\$0		FY13-14 Allocations	\$7,090	\$24,100
101-59350	N X	\$0		Lease Obligations	\$0	\$0
561-59350	N X	\$0		Available Balances	\$52,190	\$229,080
561-59350	N X	\$0		Proposed Outlays	\$0	\$38,000
571-59350	N X	\$0		Remaining Balances	\$52,190	\$191,080
571-59350	N X	\$0				
571-59350	N X	\$0				
605-5935 -679-ER51	R Emergency Reserve	\$30,000	Airport Fund	Begin Balances	\$44,680	\$58,830
	Department Total	\$30,000		FY13-14 Allocations	\$4,700	\$9,700
				Lease Obligations	\$0	\$0
	City Total	\$1,902,190		Available Balances	\$49,380	\$68,530
	new replacement	\$117,000				
		\$1,785,190				

Department: 59000 - Non-Departmental Group
 Program: 59410 - Insurance

PERFORMANCE OBJECTIVES

Insurance costs paid by the Self-Insurance Fund to the Risk Management Authority or other insurance providers. The Self-Insurance Fund, which is funded by charges assessed against other City programs based upon their staffing and proportional risks for worker's compensation and other liability claims.

1. To minimize costs through analysis and modifications, if needed, of coverages and programs the City participates in.
2. To develop a process for requests for certificates of insurance coverages.
3. To pay insurance premiums as follows:

Workers Compensation	\$1,791,000
General Liability	\$646,700
Property	\$177,000
Other Categories	\$168,600
Reserves	\$215,000
	\$2,998,300

COMMENTARY

Since FY96-97, program costs have increased due primarily to the growth of City staffing and activities. In FY11-12, program expenditures showed a moderate decrease.

In FY12-13, program expenditures will be over the adopted budget and show a major increase, due a retroactive billing for prior year costs.

For FY13-14, the program provides for a 10.1% increase.

<u>PROGRAM EXPENDITURES</u>	FY10-11 \$ Actual	FY11-12 \$ Actual	% Cost Change	FY12-13 \$ Adopted	FY12-13 \$ Estimated	% of Budget	% Cost Change	FY13-14 \$ Proposed	% Budget Change
Personnel Expenses	0	0		0	0			0	
Contracted Services	2,815,869	2,596,313	-7.8%	2,722,600	2,953,320	108.5%	13.8%	2,998,300	10.1%
Commodities	0	0		0	0			0	
Internal Charges	0	0		0	0			0	
Other Payments	0	0		0	0			0	
Program Total	2,815,869	2,596,313	-7.8%	2,722,600	2,953,320	108.5%	13.8%	2,998,300	10.1%
<u>FUNDING SOURCES</u>									
Self Insurance Fund 627	2,815,869	2,596,313	-7.8%	2,722,600	2,953,320	108.5%	13.8%	2,998,300	10.1%
Program Total	2,815,869	2,596,313	-7.8%	2,722,600	2,953,320	108.5%	13.8%	2,998,300	10.1%

PROGRAM STAFFING

Regular Positions

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	0.00	0.00	0.00	0.00	0.00
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Department: 59000 - Non-Departmental Group
 Program: 59420 - Claims & Litigation

PERFORMANCE OBJECTIVES

Outlays for claims and litigation not covered through the Risk Management Authority. Costs are paid from the Self-Insurance Fund.

1. To minimize the number of claims through risk management analysis and improvements.
2. To address all recommendations from the RMA with regard to hazard reduction or improved programs and practices.

COMMENTARY

Program expenditures can vary from year-to-year due to claims and litigation on different cases. However, in recent years, they are much less than they were previously.

In FY10-11, program expenditures showed a decrease. But, in FY11-12, they showed a major increase, although remained within budget. In FY12-13, expenditures will show a major increase.

For FY13-14, the program's budget provides a contingency to meet any new claims, emergency equipment replacement, and/or any new and on-going litigation. The equipment replacement amount is being increased.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
<u>PROGRAM EXPENDITURES</u>	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	0	0		0	0			0	
Contracted Services	194,478	341,034	75.4%	256,000	234,510	91.6%	-31.2%	256,000	0.0%
Commodities	10,281	29,657		0	0			0	
Internal Charges	0	0		0	0			0	
Other Payments	4,797	0	-100.0%	250,000	212,800			350,000	40.0%
Program Total	209,556	370,691	76.9%	506,000	447,310	88.4%	20.7%	606,000	19.8%
<u>FUNDING SOURCES</u>									
Self Insurance Fund 627	209,556	370,691	76.9%	406,000	447,310	110.2%	20.7%	406,000	0.0%
Equipment Acquisition Fund 605	0	0		100,000	0	0.0%		200,000	100.0%
Program Total	209,556	370,691	76.9%	506,000	447,310	88.4%	20.7%	606,000	19.8%

PROGRAM STAFFING

Regular Positions

Other Staffing (Full-Time Equivalents)

Total - Full-Time Equivalents	0.00	0.00		0.00	0.00			0.00	
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Department: 59000 - Non-Departmental Group
 Program: 59510 - Special Reserves

PERFORMANCE OBJECTIVES

This program accounts for any reserves set aside for any special purposes or needs. Also, it is used to show any accounting adjustments effecting prior year expenditure figures.

1. To provide a sufficient reserve to cover any increase in the City's liability for uncompensated absences.
2. To provide funding for special purposes as follows:

- \$175,020 for compensated absences, including \$110,020 in the General Fund.
- \$50,000 reserve for fuel purchases.
- \$100,000 reserve for General Fund.

- \$600,000 for Medical Leave Bank outlays.

COMMENTARY

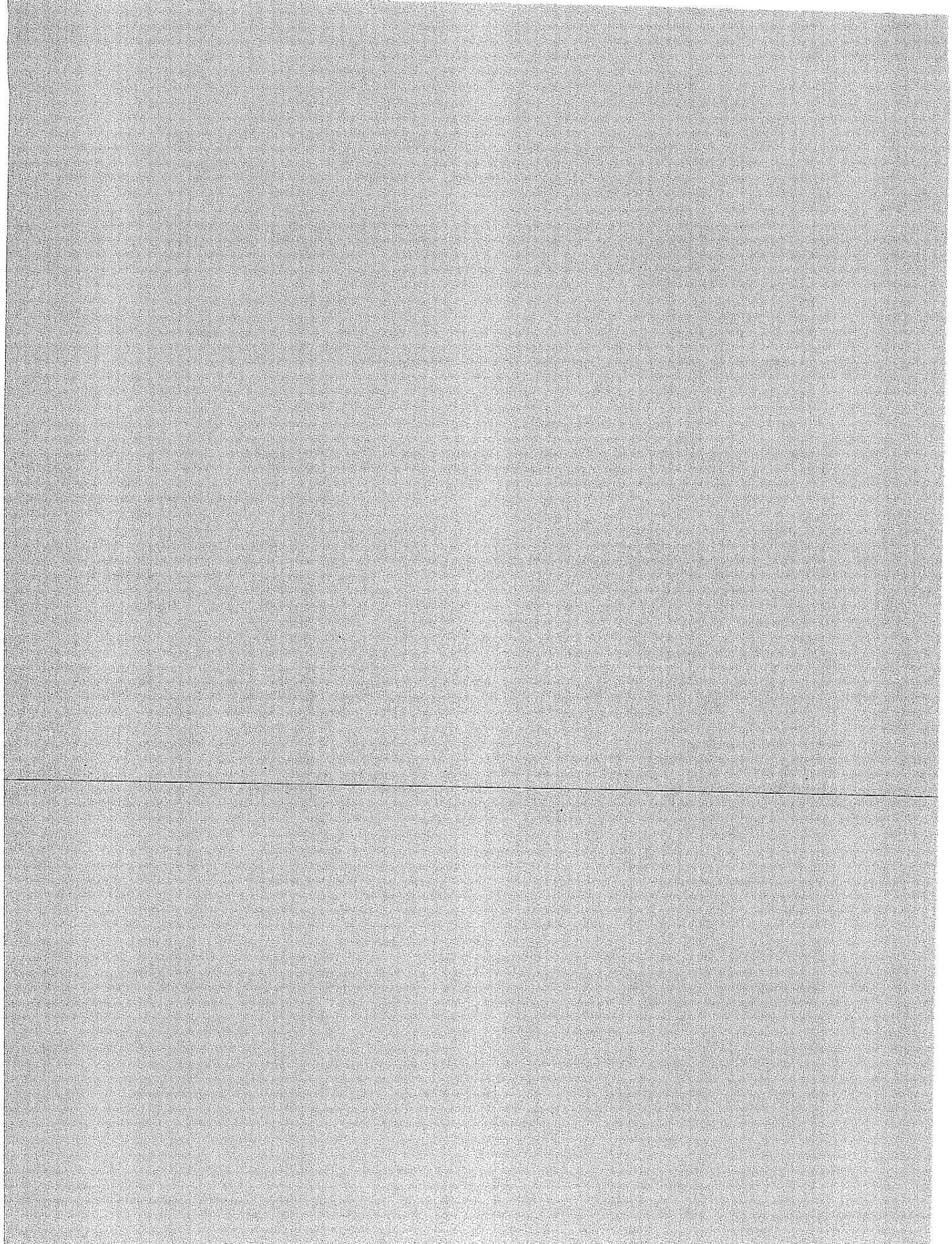
This program provides a reserve for any unexpected adjustments or other special outlays. It provides a budget for any increases in uncompensated absences, and medical leave bank (MLB) outlays.

In FY11-12, program outlays showed a modest increase. In FY12-13, they are expected to show a moderate decrease.

For FY13-14, \$175,020 has been reserved for compensation absences, and \$600,000 for MLB outlays. Also, reserves have been budgeted for added fuel costs.

	FY10-11	FY11-12	% Cost	FY12-13	FY12-13	% of	% Cost	FY13-14	% Budget
<u>PROGRAM EXPENDITURES</u>	\$ Actual	\$ Actual	Change	\$ Adopted	\$ Estimated	Budget	Change	\$ Proposed	Change
Personnel Expenses	965,060	1,009,419	4.6%	475,020	856,300	180.3%	-15.2%	775,020	63.2%
Contracted Services	0	0		0	0			0	
Commodities	20,000	0		40,000	10,000	25.0%		50,000	25.0%
Other Payments	0	0		100,000	50,000			100,000	0.0%
Prior Year Adjustments	0	0		0	0			0	
Program Total	985,060	1,009,419	2.5%	615,020	916,300	149.0%	-9.2%	925,020	50.4%
<u>FUNDING SOURCES</u>									
General Fund 101	3,130	222,386	7005.0%	250,020	170,000	68.0%	-23.6%	260,020	4.0%
SC Fire Authority Fund 211	116,068	21,847		15,000	15,000			15,000	0.0%
Water Fund 511	42,158	42,753	1.4%	25,000	25,000	100.0%	-41.5%	25,000	0.0%
Wastewater Fund 521	46,881	30,060	-35.9%	25,000	25,000	100.0%	-16.8%	25,000	0.0%
Solid Waste Fund 531	1,189	59		0	0			0	
Central Garage Fund 601	(7,297)	2,248	-130.8%	0	0			0	
Medical Leave Bank	664,840	668,149	0.5%	300,000	681,300	227.1%	2.0%	600,000	100.0%
Other Funds	118,091	21,917	-81.4%	0	0			0	
Program Total	985,060	1,009,419	2.5%	615,020	916,300	149.0%	-9.2%	925,020	50.4%

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CAPITAL IMPROVEMENT PROGRAM & CAPITAL BUDGET

The Capital Improvement Program is the City's comprehensive multi-year plan for the development of the City's capital facilities and improvements. The plan identifies all capital maintenance, facilities, and improvements needed within the next few years. The projects to accomplish or develop usually involve high costs, take a year or more to complete, and result in the creation of a capital asset. The project costs identified for the first year of the Capital Improvement Program plan make up the adopted Capital Budget for the new fiscal year.

Tracy Gateway
Groundbreaking
CIP 73092



CIP Format

The format for the Capital Improvement Program (CIP) emphasizes the functional grouping of CIP projects. All CIP projects of a similar type are listed together regardless of their funding sources. The format also shows the projects over their respective project lives. Thus, the long-term history and projection of expenditures can be viewed for each project and considered in relation to similar projects.

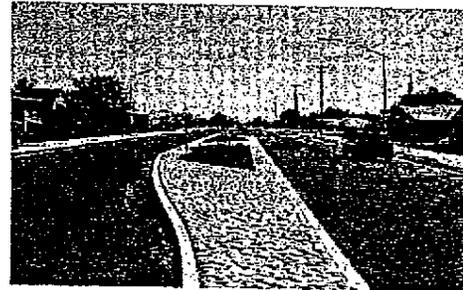
Functional Groups

Under the format, CIP projects are grouped into 9 functional groups and one special category, as follows:

- Group 71: General Government & Public Safety Facilities
- Group 72: Traffic Safety
- Group 73: Streets & Highways
- Group 74: Wastewater Improvements
- Group 75: Water Improvements
- Group 76: Drainage Improvements
- Group 77: Airport and Transit Improvements
- Group 78: Parks & Recreation Improvements
- Group 79: Miscellaneous Projects
- Group 79R: Interfund CIP Reimbursements

CIP Project Numbering

CIP projects are numbered in the following manner "7xyy". The "7x" component designates the respective project group, for example, 71000 or 71PP. A "yy" designates an active project or one proposed to become active in the new capital budget, while a "PP" designates a project proposal, which would not become active until future years, after the new capital budget. The lower the "yy," usually the older the projects.



Grant Line Road Improvements
CIP 73052

Summary by Functional Groups

The first schedule on pages F5 through F7 summarizes the five-year CIP plan for the City. This plan covers the period of fiscal years 2012-2013 through 2016-2017. For each functional group, the number of current projects, new projects, and future projects for the group are listed along with total costs including both past expenditures and projected appropriations.

Current Projects—A current project would be any CIP project active for a substantial portion of FY 12-13 for which funds have been previously appropriated. Most of these projects will not require any additional appropriations for completion. However, some projects require additional appropriations in FY 12-13 and/or future years for completion.

New Projects—A new project would be any CIP project approved and expected to become active in FY 12-13. They require appropriations to become active.

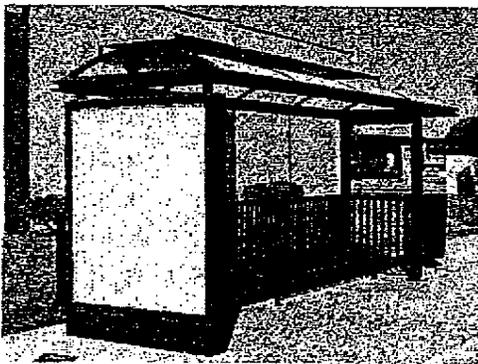
Future Projects—A future project is a CIP proposed to become active in future years. These, if authorized, will require appropriations to become active and may require appropriations in more than one year.

Capital Budget - The new appropriations approved for FY 12-13 are highlighted in the column labeled "**Proposed Capital Budget**".

Summary by Funding Sources

The second schedule shows the totals of funding appropriated and required for the CIP plan. Totals are provided on pages F9 through F10, which summarize the total requirements necessary for each funding source for each fiscal year of the CIP plan.

The first page of each group section details the funding sources for the projects in each functional group in the CIP plan. For each group, the funding previously appropriated and the new appropriations required are detailed by funding sources.



Bus Stop Improvements (72 locations) CIP 77539

Listings of CIP Projects

Starting on page F11 are the project listings by functional group. For each functional group there are two project listings, one for current projects and one for new projects. The project numbers are keyed to the functional category to which the project belongs. For each project, the following is shown:

1. Project Number and Title
2. Project Total - This figure represents the total cost of the project including past, current, and future requirements.
3. Funding Sources - The funding sources for the project are listed and totaled with detail columns showing new appropriations required over the next five fiscal years. Current projects, prior expenditures and current appropriations are also shown along with the new appropriations required for future years. Again, the proposed Capital Budget for FY 13-14 is highlighted

4. Project Completion - The actual or anticipated completion date is provided along with the current status of the project.



Tracy Transit Station
6th & Central
CIP77519

Interfund CIP Reimbursements

On the final pages F80 and F81 of the CIP section of this document, you will find the various Interfund CIP reimbursements. The figures here net to \$0 for the CIP as a whole, although they do represent expenditures and reimbursements to the funds involved. These reimbursements usually represent the payment by new development areas to older areas or the City's Enterprise Funds for the excess capacity and/or benefits derived from previous CIP projects.

Approved Capital Budget

The Council's budget review will include consideration of the proposed capital budget. Any modifications to the proposed capital budget resulting from City Council deliberations are then incorporated into the final adopted budget, which then provides authorization for City staff to start work upon the approved capital projects.

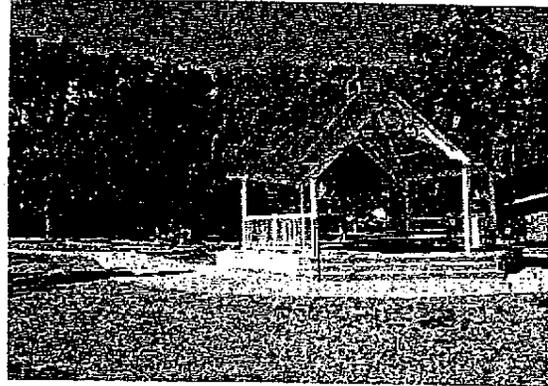
Capital Budget Carryovers

Outstanding encumbrances and unexpended appropriations for uncompleted capital projects from the prior fiscal year capital budget are eligible to be carried over at the end of the fiscal year. The capital budget figures for FY 12-13 reflect only new appropriations and do not include any such carryovers. During the first quarter of the new fiscal year, a determination will be made as to which encumbrances and unexpended appropriations must be carried forward and added to the approved capital budget.

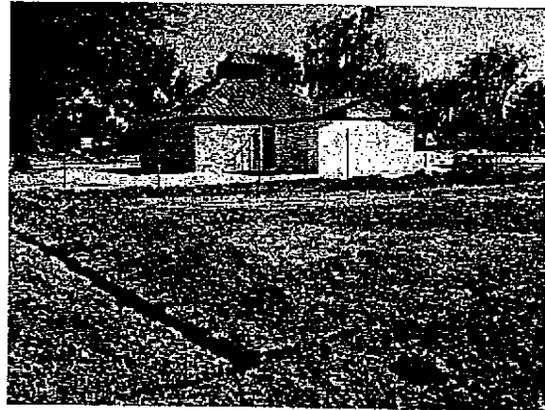
For FY 12-13, the amended capital budget is \$112,928,252. However, through March, only \$18,551,888 or 16.49% was expended and \$15,415,346 or 13.69% was encumbered. It is estimated about \$38,372,230 or 34.0% will be spent by the end of the fiscal year.

Budget authority carried over for the capital budget into prior fiscal years were as follows:

<u>Fiscal Year</u>	<u>Carried Forward</u>
FY 03-04	\$129,212,746
FY 04-05	\$129,737,751
FY 05-06	\$144,387,809
FY 06-07	\$95,084,627
FY 07-08	\$66,966,323
FY 08-09	\$55,996,515
FY 09-10	\$62,962,490
FY 10-11	\$69,935,722
FY 11-12	\$79,575,858
FY 12-13	\$73,030,800

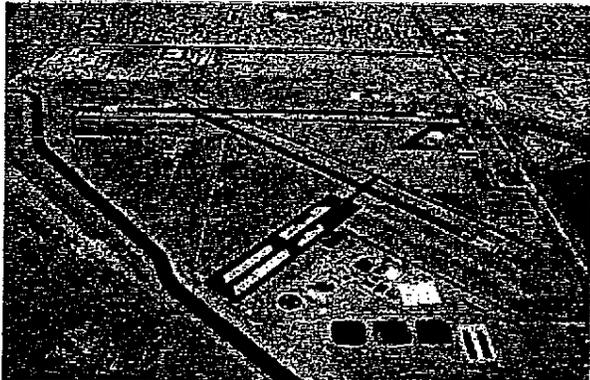


*Lincoln Park Gazebo Renovation
CIP 78126*

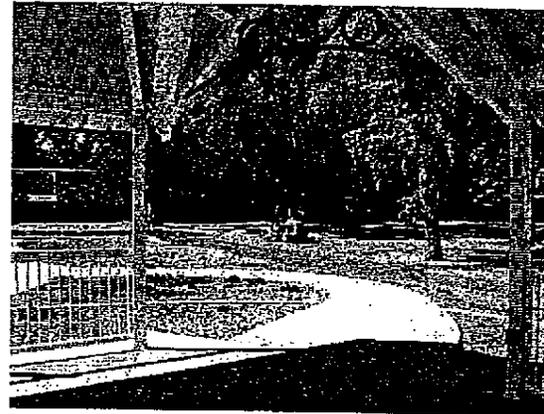


*Lincoln Park Improvements
CIP 78*

It is anticipated that carryovers into FY 13-14 will amount to about \$70,094,750. These amounts are due to the backlog in the implementation of the Capital Improvement Program. With the carryovers and new appropriations, the amended capital budget for FY 13-14 will total about \$127,559,050.

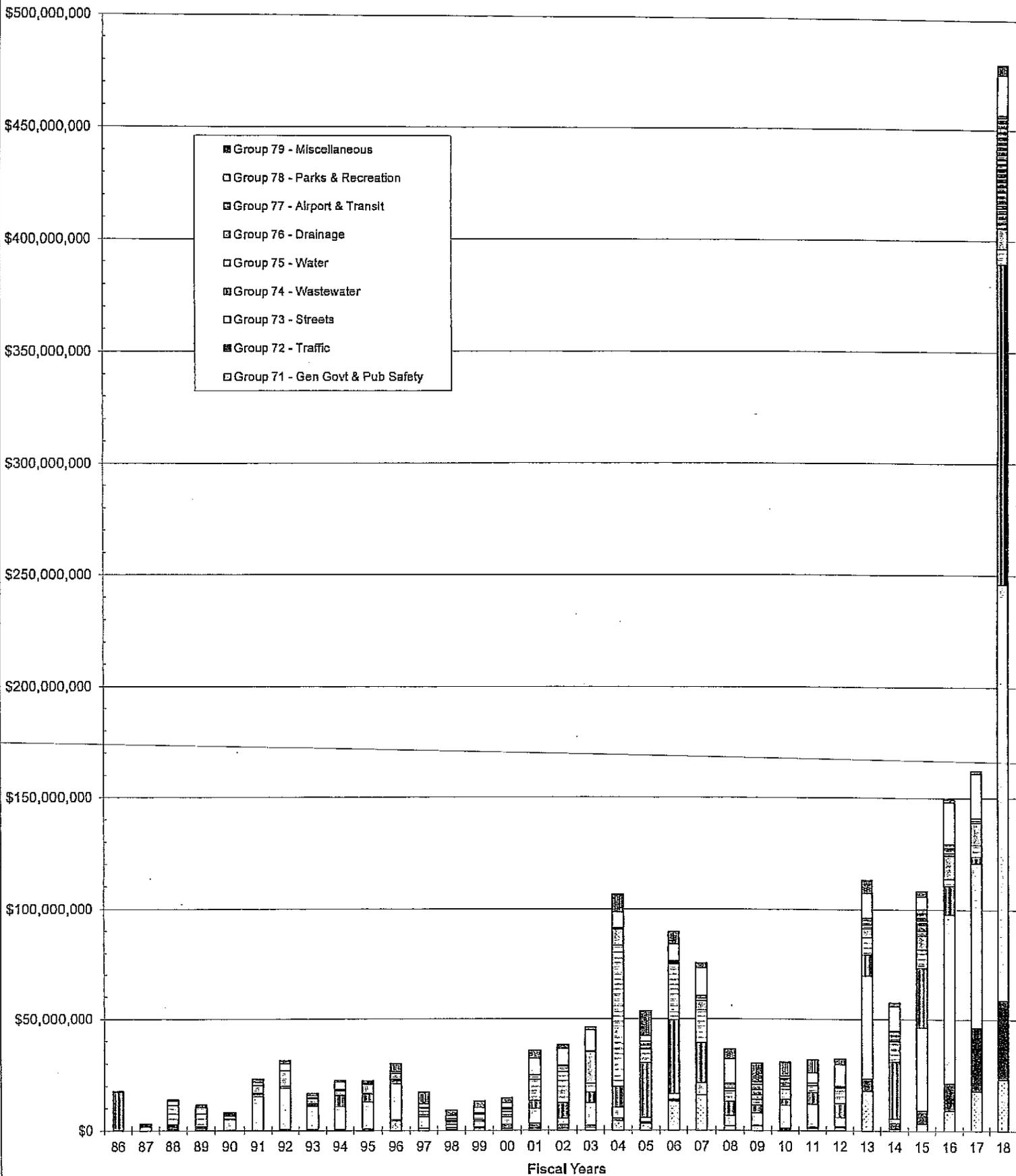


*Tracy Airport
CIP 77027 & CIP 77032*



Actual & Projected Expenditures

**Tracy Capital Improvement Program
by Functional Groups - FY86 thru FY18**



Summary by Functional Groups

FY13-14 Proposed

Group # & Functional Groups	Group \$ Totals	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED				Projects Requiring New Funding in FY13-14	Projects Requiring New Funding in FY13-14
					FY13-14	FY14-15	FY15-16	FY16-17		
Group 71 - General Government & Public Safety Facilities										
12	Current Projects	21,605,378	17,725,889	908,000	0	0	0	0	0	1
1	New Projects	29,300	0	29,300	29,300	0	0	0	0	1
24	Future Projects	53,156,628	60,698	53,095,930	0	3,265,930	9,047,400	17,626,700	23,155,900	1
37	Totals	74,791,306	17,725,889	54,033,230	937,300	3,265,930	9,047,400	17,626,700	23,155,900	3
Group 72 - Traffic Safety										
16	Current Projects	28,866,141	5,631,866	22,981,500	2,138,700	438,000	639,000	19,765,800	0	5
1	New Projects	405,000	0	405,000	405,000	0	0	0	0	1
44	Future Projects	61,425,410	435,610	60,989,800	0	5,373,400	11,514,200	8,755,700	35,346,500	1
61	Totals	90,696,551	5,631,866	84,376,300	2,543,700	5,811,400	12,153,200	28,521,500	35,346,500	7
Group 73 - Streets & Highways										
23	Current Projects	244,607,854	18,768,809	180,110,800	0	23,015,300	42,899,500	18,510,000	95,686,000	11
3	New Projects	2,150,600	0	1,920,600	1,920,600	0	0	0	0	0
50	Future Projects	198,321,471	2,663,762	195,558,950	0	14,261,550	33,749,900	55,654,900	91,692,600	3
76	Totals	445,079,925	19,432,571	377,590,350	1,920,600	37,276,850	76,649,400	74,364,900	187,378,600	14
Group 74 - Wastewater Improvements										
20	Current Projects	49,024,527	12,887,364	26,180,000	21,560,000	1,895,000	2,725,000	0	0	7
4	New Projects	27,425,000	0	27,425,000	4,005,000	22,000,000	420,000	0	1,000,000	4
14	Future Projects	158,397,800	0	158,397,800	0	3,067,300	9,587,500	3,207,100	142,535,900	4
38	Totals	234,847,327	12,887,364	212,002,800	25,565,000	26,962,300	12,732,500	3,207,100	143,535,900	15

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN -- FY13-14 through FY17-18

CIP SUMMARY

01-May-13

Summary by Functional Groups

FY13-14 Proposed

Group # & Functional Groups	Group \$ Totals	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED					Proposed Capital Budget	Projects Requiring New Funding in FY13-14	Projects Becoming Active in FY13-14
					FY13-14	FY14-15	FY15-16	FY16-17	FY17-18			
Group 75 - Water Improvements												
14	Current Projects 32,150,600	18,115,415	7,897,674	6,137,511	4,145,000	1,041,511	400,000	275,000	275,000	275,000	6	Projects Requiring New Funding in FY13-14
2	New Projects 4,870,000	0	0	4,870,000	4,870,000	0	0	0	0	0	5	Projects Becoming Active in FY13-14
13	Future Projects 22,301,500	0	0	22,301,500	0	7,642,400	2,750,000	5,000,000	6,909,100	6,909,100	2	Projects Becoming Active in FY13-14
29	Totals 59,322,100	18,115,415	7,897,674	33,309,011	9,016,000	8,683,911	3,150,000	5,275,000	7,184,100	7,184,100		
Group 76 - Drainage Improvements												
5	Current Projects 4,064,861	52,461	3,909,900	102,500	102,500	0	0	0	0	0	1	Projects Requiring New Funding in FY13-14
1	New Projects 203,000	0	0	203,000	203,000	0	0	0	0	0	1	Projects Becoming Active in FY13-14
20	Future Projects 41,718,337	5,780,937	0	35,937,400	0	6,340,400	10,486,300	9,955,900	9,154,800	9,154,800	1	Projects Becoming Active in FY13-14
26	Totals 45,986,198	5,833,398	3,909,900	36,242,900	305,500	6,340,400	10,486,300	9,955,900	9,154,800	9,154,800		
Group 77 - Airport & Transit Improvements												
13	Current Projects 8,195,040	687,138	4,945,902	2,562,000	0	2,562,000	0	0	0	0	2	Projects Requiring New Funding in FY13-14
1	New Projects 14,825,990	0	0	14,825,990	4,476,000	4,746,000	3,582,000	2,021,990	0	0	0	Projects Becoming Active in FY13-14
26	Future Projects 57,202,600	0	0	57,202,600	0	4,702,000	1,470,000	0	51,030,600	51,030,600	1	Projects Becoming Active in FY13-14
40	Totals 80,223,630	687,138	4,945,902	74,590,590	4,476,000	12,010,000	5,052,000	2,021,990	51,030,600	51,030,600		
Group 78 - Parks & Recreation Improvements												
15	Current Projects 34,757,441	13,229,289	10,783,662	10,744,490	10,000,000	744,490	0	0	0	0	5	Projects Requiring New Funding in FY13-14
7	New Projects 5,156,052	30,852	0	5,125,200	1,215,200	350,000	3,560,000	0	0	0	1	Projects Becoming Active in FY13-14
25	Future Projects 58,371,700	131,500	0	58,240,200	0	4,381,600	15,215,100	20,103,000	18,540,500	18,540,500	7	Projects Becoming Active in FY13-14
47	Totals 98,285,193	13,391,641	10,783,662	74,109,890	11,215,200	5,476,090	18,775,100	20,103,000	18,540,500	18,540,500		

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN -- FY13-14 through FY17-18

CIP SUMMARY

01-May-13

Summary by Functional Groups

FY13-14 Proposed

Group # & Functional Groups	Group \$ Totals	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED					Projects Requiring New Funding in FY13-14	Projects Becoming Active in FY13-14
					FY13-14	FY14-15	FY15-16	FY16-17	FY17-18		
Group 79 - Miscellaneous Projects											
27	Current Projects 31,705,105	18,904,195	5,819,662	6,981,228	280,000	1,171,006	941,729	827,500	3,760,993	10	Projects Requiring New Funding in FY13-14
5	New Projects 1,655,000	0	0	1,655,000	1,205,000	337,500	112,500	0	0	4	
3	Future Projects 2,390,000	0	0	2,390,000	0	860,000	510,000	510,000	510,000	5	Projects Becoming Active in FY13-14
35	Totals 35,750,105	18,904,195	5,819,662	11,026,228	1,485,000	2,368,506	1,564,229	1,337,500	4,270,993		

TOTALS - All Groups

Group #	Functional Groups	Group \$ Totals	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED					Projects Requiring New Funding in FY13-14	Projects Becoming Active in FY13-14
						FY13-14	FY14-15	FY15-16	FY16-17	FY17-18		
145	Current Projects	455,176,947	85,868,935	112,599,963	256,708,029	39,135,200	30,867,307	47,605,229	39,378,300	99,721,993	48	Projects Requiring New Funding in FY13-14
25	New Projects	56,719,942	30,852	230,000	56,459,090	18,329,100	27,433,500	7,674,500	2,021,990	1,000,000	17	Projects Becoming Active in FY13-14
219	Future Projects	653,285,446	9,072,497	98,769	644,114,180	0	49,894,580	94,330,400	121,013,300	378,875,900	25	Projects Becoming Active in FY13-14
389	Totals	1,165,182,335	94,972,284	112,928,752	957,281,299	57,464,300	108,195,387	149,610,129	162,413,590	479,597,893		

CIP Expenditures

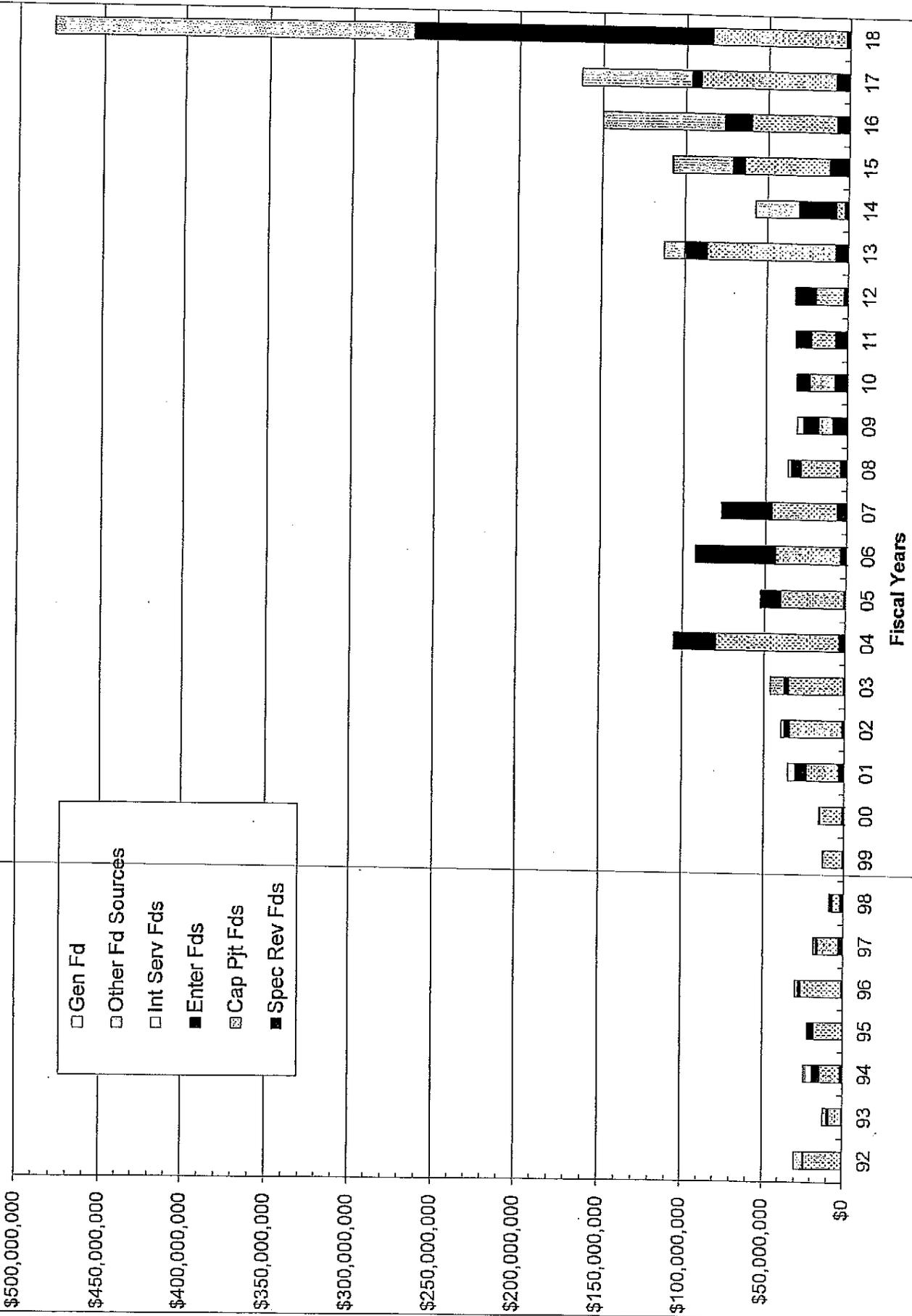
32,182,933	New Appropriations
31,773,634	Carryovers from FY12
30,636,673	Revisions & Deferrals
30,347,648	Supplementals

CIP Forecast Estimates

Estimated Expenditures in FY13	38,372,230
Estimated Lapsed Appropriations from FY13	4,461,773
Estimated Carryovers from FY13 into FY14	70,094,749
Proposed Capital Budget with Carryovers	127,559,049

**Tracy Capital Improvement Program
by Funding Sources FY92 to FY18**

Actual & Projected
Expenditures



Summary by Funding Sources

FY13-14 Proposed

by Funding Sources	Funds	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED				
					FY13-14	FY14-15	FY15-16	FY16-17	FY17-18
General Fund	F101-General	1,111,399	478	560,000	0	560,000	0	0	0
Special Revenue Funds	F241-Transp Devel Tax	0	710,000	0	0	0	0	0	0
	F242-Transp Sales Tax	2,627,567	3,856,757	11,293,200	1,101,800	1,267,000	4,835,400	1,450,000	2,639,000
	F245-Gas Tax	2,792,428	2,670,183	21,544,700	1,526,100	10,355,500	2,845,500	7,223,000	-205,400
	F26x-Com Dev Block Gt	14,781	290,825	451,300	75,000	226,300	50,000	50,000	50,000
	F271-Landscaping District	0	238,000	416,000	0	70,000	346,000	0	0
	Sub-Total	5,434,776	7,765,765	33,705,200	2,702,900	11,918,800	7,876,900	8,723,000	2,483,600
Capital Project Funds	F301-General Projects	12,501,894	15,568,008	81,893,150	3,065,100	6,503,700	13,670,600	27,151,450	31,502,300
	F311-Infill Parks	0	0	5,303,000	0	0	527,000	0	4,776,000
	F312-Infill Storm Drainage	21,005	0	6,791,300	0	366,900	6,069,600	293,800	61,000
	F313-Infill Arterials	146,957	272,083	25,462,950	0	2,386,250	1,017,400	4,066,000	17,993,300
	F314-Infill Bldgs & Eqpt	0	714,600	739,400	0	10,400	120,000	0	609,000
	F318-CDA Agency-Projec	3,277,920	561,668	234,490	0	234,490	0	0	0
	F321-Plan"C" - Parks	0	1,648,000	0	0	0	0	0	0
	F322-Plan"C" - Drainage	5,540,222	621,600	1,829,170	0	679,070	1,040,900	0	109,200
	F323-Plan"C" - Arterials	7,478,130	1,987,870	1,365,700	0	0	892,800	472,900	0
	F324-Plan"C" - Gen Bldgs	1,095,618	2,517,155	2,900,530	0	1,111,330	860,200	0	929,000
	F325-Plan"C" - Utilities	6,593,929	166,215	-271,310	842,000	-339,110	-774,200	0	0
	F345-RSP Pgm Mgmt	-11,448,828	5,362,021	11,100	0	-663,800	-795,300	0	1,470,200
	F351-NE Indus Area #1	15,116,566	18,184,911	10,040,205	0	8,869,811	1,170,394	0	0
	F352-South MacArthur Ar	553,403	1,448,001	5,362,535	454,000	349,600	767,035	2,772,000	1,019,900
	F353-I205 Area Spec Plar	6,124,153	3,429,935	15,650,589	0	6,003,589	7,628,700	493,800	1,524,500
	F354-Indus SP, South	2,235,115	3,361,070	26,118,118	0	8,818,990	12,612,000	2,721,400	1,965,728
	F355-Presidio Area	1,403,686	82,510	3,289,000	50,000	5,800	975,300	1,334,700	923,200
	F360-Civ Fac Financing	0	0	0	0	0	0	0	0
	F366-Tracy Gateway Area	1,865,204	15,313,306	51,607,240	267,900	15,524,000	2,639,800	20,564,400	12,611,140
	F357-NE Indus Area #2	11,901,120	6,242,375	32,577,266	0	1,701,900	3,698,300	22,324,900	4,862,166
	F381-Com Dev Ag Project	2,038,063	0	0	0	0	0	0	0
	F387-RSP Reserves	0	0	0	0	0	0	0	0
	F391-UIMP Facilities	8,626,726	1,294,457	2,331,059	180,000	327,000	180,000	180,000	1,464,059
(Continued)	Sub-Total	75,070,883	78,775,785	273,235,492	4,859,000	51,869,920	52,300,529	82,375,350	81,810,693

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN - FY13-14 through FY17-18

CIP SUMMARY

01-May-13

Summary by Funding Sources (Continued)

FY13-14 Proposed

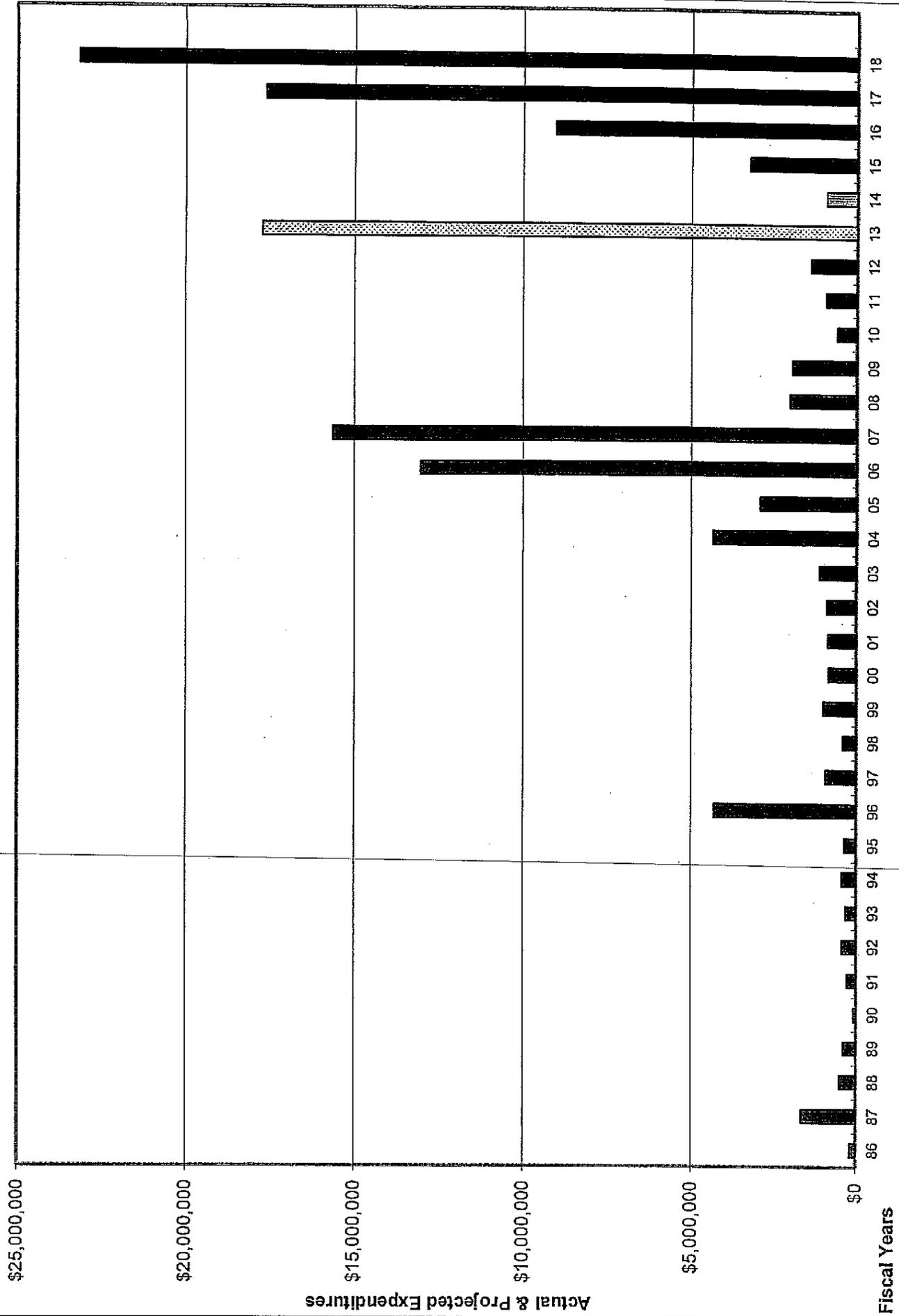
by Funding Sources	Funds	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED					
					FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	
Enterprise Funds	F513-Water	2,340,207	2,461,349	9,532,410	3,220,000	-298,890	3,150,000	2,836,300	625,000	
	Bond Issue	0	0	0	0	0	0	0	0	
	State Loan or Grant	0	0	0	0	0	0	0	0	
	F523-Wastewater	4,970,847	5,436,280	148,132,000	1,370,000	-4,058,000	8,182,200	1,513,500	141,124,300	
	Bond Issue	0	0	14,000,000	14,000,000	0	0	0	0	
	State Loan or Grant	0	0	0	0	0	0	0	0	
	F541-Drainage Enterprise	25	140,500	1,366,500	145,500	753,000	382,000	43,000	43,000	
	F563-Airport	109,331	73,279	3,795,400	0	178,000	170,000	0	3,447,400	
	FAA Grant	115,881	756,159	49,331,540	4,028,400	7,651,400	3,223,800	1,045,440	33,382,500	
	State Loan or Grant	0	438,250	2,842,300	0	2,131,000	0	0	711,300	
	F573-Transit	166,581	369,419	540,000	0	260,000	260,000	0	20,000	
Federal Grant	279,625	2,775,575	2,080,000	0	1,040,000	1,040,000	0	0		
State Loan or Grant	9,075	383,865	0	0	0	0	0	0		
	Sub-Total	7,991,572	12,834,675	231,620,150	22,763,900	7,656,510	16,408,000	5,438,240	179,353,500	
Internal Service Funds	F601-Central Garage	0	0	0	0	0	0	0	0	
	F602-Central Services	0	0	0	0	0	0	0	0	
	F605-Eqpt Acq	216,291	870,291	1,260,000	420,000	210,000	210,000	210,000	210,000	
	Sub-Total	216,291	870,291	1,260,000	420,000	210,000	210,000	210,000	210,000	
Other Sources	Developers Contribution	6,930,632	1,415,438	77,008,757	17,420,000	2,728,657	4,240,300	14,474,500	38,145,300	
	Tracy Rural Fire District	0	1,000,000	0	0	0	0	0	0	
	Federal TEA Grants	353,702	10,186,760	64,223,800	1,728,500	3,826,000	0	5,654,300	53,015,000	
	Other Federal Grants	314,819	66,087	1,000,000	0	0	1,000,000	0	0	
	State & Local Grants	2,904,660	13,472	-8,443,000	20,000	552,500	47,008,800	-3,009,300	-53,015,000	
	Future Developments	0	0	283,110,900	7,550,000	28,853,000	20,565,600	48,547,500	177,594,800	
	F834-AD 84-1 Debt	-3,418,900	0	0	0	0	0	0	0	
	F835-CFD88-1 Debt	-1,937,350	0	0	0	0	0	0	0	
		Sub-Total	5,147,363	12,681,757	416,900,457	26,718,500	35,960,157	72,814,700	65,667,000	215,740,100
		CIP Totals	94,972,284	112,928,752	957,261,299	57,464,300	108,195,387	149,610,129	162,413,590	479,597,993

Group 71 - General Government & Public Safety Facilities

FY13-14 CIP Proposed

by Project Type	Group \$ Total	FY12-13 Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED				Projects Requiring New Funding in FY13-14	
					FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
12 Current Projects	21,605,378	2,971,489	17,725,889	908,000	908,000	0	0	0	0	0
1 New Projects	29,300	0	0	29,300	29,300	0	0	0	0	0
24 Future Projects	53,156,628	60,698	0	53,095,930	0	3,265,930	9,047,400	17,626,700	23,155,900	0
37 Totals	74,791,306	3,032,187	17,725,889	54,033,230	937,300	3,265,930	9,047,400	17,626,700	23,155,900	
by Funding Sources										
F101-General	594,000	33,522	478	560,000	0	560,000	0	0	0	0
F26x-Com Dev Block G	376,300	0	0	376,300	0	226,300	50,000	50,000	50,000	0
F301-General Projects	29,604,001	2,060,715	10,235,086	17,308,200	937,300	739,200	5,441,400	5,921,900	4,268,400	0
F314-Infill Bldgs & Eqpt	1,454,000	0	714,600	739,400	0	10,400	120,000	0	609,000	0
F324-Gen Fac - Plan "C"	2,487,103	27,117	829,656	1,640,330	0	711,330	0	0	929,000	0
F344-RSP Pub Bldgs	2,288,200	0	828,000	1,470,200	0	0	0	0	1,470,200	0
F351-NE Indus Area #1	384,220	0	384,220	0	0	0	0	0	0	0
F352-Soc MacArthur Are	452,300	0	143,000	309,300	0	93,300	0	0	216,000	0
F353-I205 Area Spec Pl	2,457,400	379,177	2,078,223	0	0	0	0	0	0	0
F354-ISP South Area	1,649,100	0	334,500	1,314,500	0	151,200	0	0	1,163,300	0
F355-Presidio Area	102,700	0	96,900	5,800	0	5,800	0	0	0	0
F356-Tracy Gateway Ar	583,900	0	0	583,900	0	15,400	0	568,500	0	0
F357-NE Indus Area #2	331,200	0	331,200	0	0	0	0	0	0	0
F245-Gas Tax	75,000	17,743	57,257	0	0	0	0	0	0	0
F5x3-Water & Wastewa	1,986,300	0	25,000	1,961,300	0	0	0	1,961,300	0	0
F605-Equipment Acquis	601,582	0	601,582	0	0	0	0	0	0	0
Federal & State Grants	580,000	513,913	66,087	0	0	0	0	0	0	0
Tracy Rural Fire District	1,000,000	0	1,000,000	0	0	0	0	0	0	0
Future Developments	27,764,000	0	0	27,764,000	0	753,000	3,436,000	9,125,000	14,450,000	0
74,791,306	3,032,187	17,725,889	54,033,230	937,300	3,265,930	9,047,400	17,626,700	23,155,900		
CIP Expenditures		1,396,832	4,886,050	New Appropriations						
in FY11-12 >>		936,940	12,764,839	Carryovers from FY12			Red CO		72,215	
in FY10-11 >>		596,578	0	Deferrals			Net CO		12,692,624	
in FY09-10 >>		1,962,980	75,000	Supplementals						
in FY08-09 >>										

Tracy Capital Improvement Program
Gen Govt & Pub Safety Facilities



CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN -- FY13-14 through FY17-18

CIP PROJECT LISTINGS

01-May-13

Group 71 - General Government & Public Safety Facilities

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments	
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
CURRENT PROJECTS												
71033	Monitoring UG Tanks - 6 locations	372,295	F301-General Projects F245-Gas Tax F521-Wastewater	264,593 17,743 0	7,702 57,257 25,000	0	0	0	0	0	0	Jun 15 Priority B Monitoring Underway 3 Sites Completed
71054	Expansion Pub Works Facility - Phase I	2,229,720	F301-General Projects F324-Gen Fac - Plan "C" F351-NE Indus Area #1 F352-So MacArthur A F F354-ISP South Area F355-Presidio Area F357-NE Indus Area #2	433,807 3,344 0 0 0 0 0	266,193 829,656 62,220 143,000 334,600 96,900 60,000	0	0	0	0	0	0	Jul 13 Work Completed See 71PP-072 for future phase II
71061	New Fire Station - Relocate Station #96 - West Grant Line Rd	4,000,000	F353-205 Area Spec P F314-Infill Buildings F344-RSP Pub Bldgs	379,177 0 0	2,079,223 714,600 828,000	0	0	0	0	0	0	Apr 14 Contract Award Nov 12
71062	New Fire Station - Relocate #92 - Banita East Grant Line Rd	5,430,000	F301-General Projects F351-NE Indus Area #1 F357-NE Indus Area #2 Tracy Rural Fire District	643,520 0 0 0	3,193,280 322,000 271,200 1,000,000	0	0	0	0	0	0	Apr 14 Contract Award Nov 12
71063	Police CAD/RMS Replacement	3,376,583	F301-General Projects F605-Eqpt Acquisition	427,837 0	2,447,164 501,582	0	0	0	0	0	0	Jun 13 Work Underway Aug 12
71064	New Animal Shelter Phase I	4,723,000	F301-General Projects Grant Funding	70,376 0	3,744,624 0	908,000	0	0	0	0	0	Dec 14 Design Underway
71067	Roof Repairs - Fire Station #96	69,530	F301-General Projects	73,489	-3,959	0	0	0	0	0	0	Dec 11 Work Completed
71068	Solar Panels - Civic Center & Boyd Service Center	630,000	F301-General Projects Grant Funding	47,741 513,913	2,259 66,087	0	0	0	0	0	0	Jun 12 Work Completed
71071	Fuel Dispenser Replacement - Boyd	100,000	F605-Equipment Acquis	0	100,000	0	0	0	0	0	0	Jun 13 Contract Award Apr 13

(Continued)

Group 71 - General Government & Public Safety Facilities

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments				
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18		
<u>CURRENT PROJECTS (Continued)</u>														
71072	Firearms Training Facility - Phase I Improvements	629,250	F301-General	58,777	570,473	0	0	0	0	0	0	Jun 14	Priority C2 Rehabilitation	
71073	Improvements - Police Annex	34,000	F101-General	33,522	478	0	0	0	0	0	0	Jun 12	Priority A Work Completed	
71074	Police Facility - HVAC	11,000	F301-General	3,650	7,350	0	0	0	0	0	0	Jun 12	Priority A Work Completed	
						Proposed Capital Budget								
						0	0	0	0	0	0			
						0	0	0	0	0	0			
						0	0	0	0	0	0			
Totals						2,971,489	17,725,889	908,000	0	0	0	0		
12	Current Projects	21,605,378				908,000	908,000	0	0	0	0			

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN -- FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

FY13-14 CIP Proposed

Group 71 - General Government & Public Safety Facilities

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments	
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
FUTURE PROJECTS												
71027	Retrofit Water Towers - Civic Center	400,400	F301-General Projects	0	0	400,400	0	0	0	0	0	Jun 16 Priority C8 Deferred to FY15-16
71035	City Hall Vehicles - New Development	97,503	F324-Gen Fac - Plan 'C' F352-So MacArthur Ave F354-ISP South Area F355-Presidio Area	23,773	0	44,730	0	7,000	0	0	0	Jun 15 New Equipment Deferred to FY14-15
71050	Public Safety Communications Tower	1,718,925	F301-General Projects	36,925	0	1,682,000	0	170,000	1,512,000	0	0	Apr 16 Deferred to FY14-16
71052	Police Radio Repeater & Tower - SMPA	18,300	F352-So MacArthur Ave Future Developments	0	0	18,300	0	0	0	0	0	Apr 15 Deferred to FY14-15
71PP-001	ADA Compliance - City Buildings, Future Phases	236,000	F26x-Com Dev Block G F301-General Projects	0	0	200,000	0	50,000	50,000	9,000	9,000	Phased Annual Program Rehabilitation
71PP-003	Police Technical Facility Boyd Service Center	1,214,000	F301-General Projects	0	0	1,214,000	0	120,000	1,094,000	0	0	Jun 16 Priority C Expansion
71PP-038	New Fire Station - Tracy Hills	7,850,000	F301-General Projects Future Developments	0	0	7,850,000	0	0	0	7,850,000	0	Jun 17 Priority D New Facility
71PP-045	Recarpeting/Repainting Police Facility	168,000	F301-General Projects	0	0	168,000	0	168,000	0	0	0	Sep 14 Priority B4 Rehabilitation
71PP-052	Public Safety Facilities Tracy Gateway Share	568,500	F356-Tracy Gateway AI	0	0	568,500	0	0	568,500	0	0	Jun 17 Priority C New & Expansion
71PP-053	Police SWAT Equipment Tracy Gateway Share	15,400	F356-Tracy Gateway AI	0	0	15,400	0	15,400	0	0	0	Jun 15 Priority B New Equipment
71PP-055	Haz Mat & Rescue Vehicle for Fire Department	560,000	F101-General Grant Funding	0	0	560,000	0	560,000	0	0	0	Jun 15 Priority B New Equipment

(Continued)

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN - FY13-14 through FY17-18

CIP PROJECT LISTINGS

01-May-13

Group 71 - General Government & Public Safety Facilities

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments					
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18				
<u>FUTURE PROJECTS (Continued)</u>																
71PP- 058	New Fire Vehicle - Ladder Truck	1,000,000	F314-Infill Buildings F324-Gen Fac - Plan "C" F352-So MacArthur Are F354-ISP South Area	0	0	130,400	10,400	120,000	0	0	0	0	Jun 15	Priority B New Equipment		
71PP- 065	Remodel Police Facility	1,516,800	F301-General Projects	0	0	1,516,800	153,000	1,363,800	0	0	0	0	Jun 16	Priority C Rehabilitation		
71PP- 067	New Fire Station - Southwest Tracy	4,189,000	F301-General Projects Future Developments	0	0	4,189,000	0	0	0	753,000	3,436,000	0	0	Dec 16	Priority C New Facility	
71PP- 068	New Fire Station - Relocate Station #97 - South Tracy	4,387,500	F301-General Projects F314-Infill Buildings F344-RSP Pub Bldgs F324-Gen Fac - Plan "C" F352-So MacArthur Are F354-ISP South Area	0	0	0	0	0	0	0	0	0	0	0	Jun 18	Priority D Replacement
71PP- 072	Expansion Pub Works Facility - Phase II	7,845,000	F301-General Projects F513-Water Capital	0	0	5,889,700	0	610,000	5,273,700	0	0	0	0	Dec 17	Priority D Expansion	
71PP- 074	Firearms Training Facility - Future Phases Improvements	2,205,800	F301-General Projects	0	0	2,205,800	0	452,200	639,200	1,114,400	0	0	0	Jun 18	Priority C Expansion	
71PP- 075	Public Safety Training Facility	15,725,000	F301-General Projects Future Developments	0	0	15,725,000	0	0	1,275,000	14,450,000	0	0	0	Jun 18	Priority D New Facility	
71PP- 076	New Radio Tower - F59	74,500	F301-General Projects Future Developments	0	0	74,500	74,500	0	0	0	0	0	0	Sep 14	Priority C3 New Facility	
71PP- 077	ADA Door Modifications at Support Services Bldg	151,000	F301-General Projects F26x-Com Dev Block G	0	0	24,700	24,700	0	0	0	0	0	0	Dec 14	Priority B New Facility	
71PP- 078	Install Automatic Doors at City Hall	70,000	F301-General Projects F26x-Com Dev Block G	0	0	20,000	20,000	0	0	0	0	0	0	Dec 14	Priority B New Facility	
(Continued)																
						F17										

Group 71 - General Government & Public Safety Facilities FY13-14 CIP Proposed

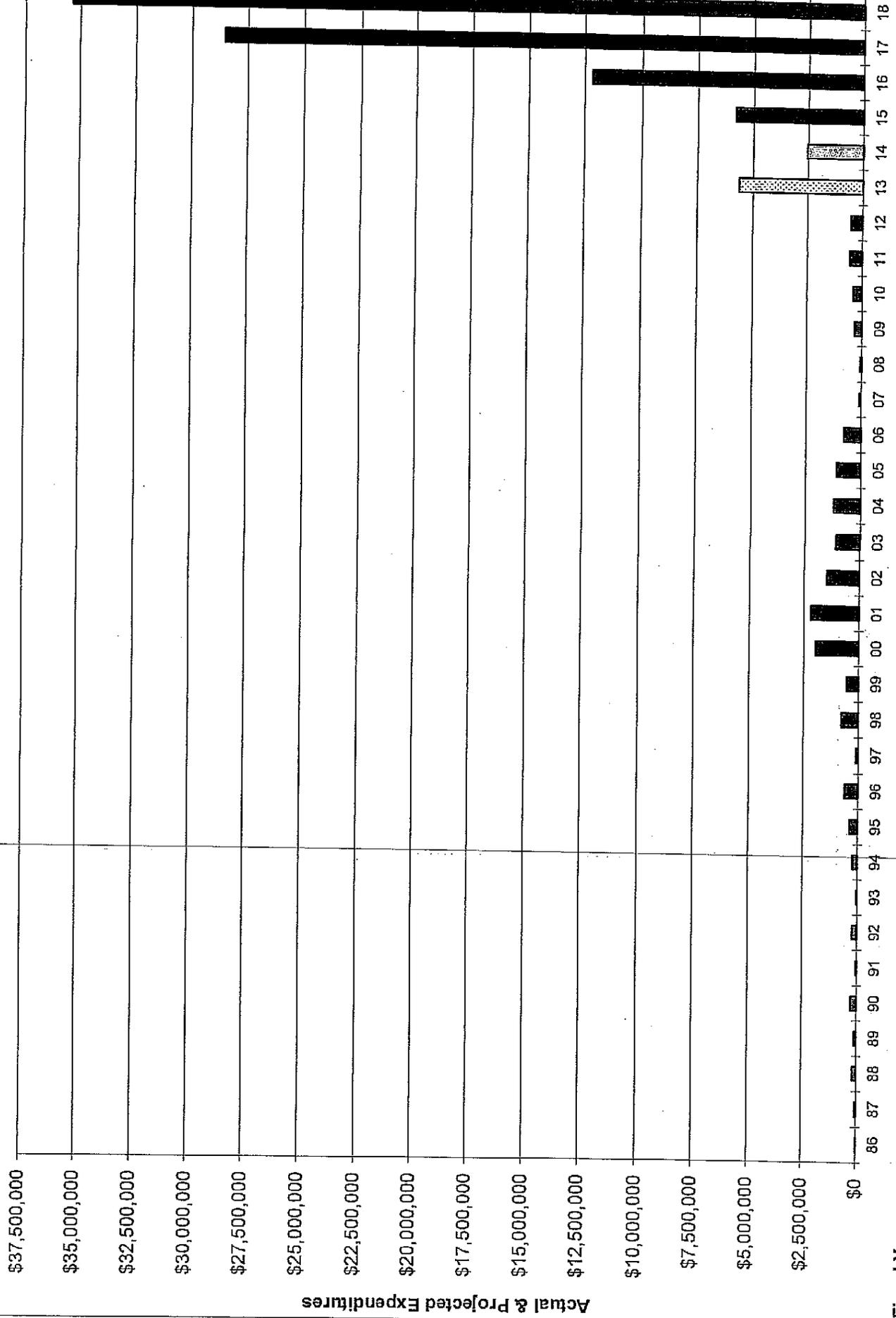
Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments							
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18						
<u>FUTURE PROJECTS (Continued)</u>																		
71PP- 079	New Animal Shelter Phase II	3,145,000	F301-General Projects Grant Funding	0	0	0	0	0	0	3,145,000	0	0	0	0	0	Jun-18	Priority D Expansion	
						<u>Proposed Capital Budget</u>	0	0	0	0	0	0	0	0	0			
						Total	3,145,000	0	0	0	0	0	0	0	0			
						Totals	53,156,628	60,698	0	0	3,265,930	9,047,400	17,626,700	23,155,900				
24	Future Projects	53,156,628																

Group 72 - Traffic Safety

FY13-14 CIP Proposed

by Project Type	Group \$ Total	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED					Projects Requiring New Funding in FY13-14
					FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	
16 Current Projects	28,866,141	252,775	5,631,866	22,981,500	2,138,700	438,000	639,000	19,765,800	0	5
1 New Projects	405,000	0	0	405,000	405,000	0	0	0	0	1
44 Future Projects	61,425,410	435,610	0	60,989,800	0	5,373,400	11,514,200	8,755,700	35,346,500	
61 Totals	90,696,551	688,385	5,631,866	84,376,300	2,543,700	5,811,400	12,153,200	28,521,500	35,346,500	
by Funding Sources										
F301-General Projects	0	0	0	0	0	0	0	0	0	0
F242-Transp Sales Tax	600,000	0	200,000	400,000	400,000	0	0	0	0	0
F245-Gas Tax	5,789,401	201,088	988,513	4,599,800	950,800	1,839,500	1,350,500	409,000	50,000	
F313-Infill Arterials	3,099,340	40,832	303,208	2,755,300	0	540,000	273,900	843,200	1,098,200	
F323-Arterials Plan "C"	1,254,600	0	361,800	892,800	0	0	892,800	0	0	
F343-RSP Arterials	0	0	0	0	0	0	0	0	0	
F351-NE Indus Area #	555,000	0	555,000	0	0	0	0	0	0	
F352-So MacArthur PA	1,359,000	0	0	1,359,000	0	0	50,000	1,309,000	0	
F353-1205 Area Spec F	4,781,800	100	0	4,781,700	0	666,400	2,676,000	493,800	945,500	
F354-Indus SP, South	2,474,466	10,756	604,180	1,859,530	0	1,319,530	540,000	0	0	
F355-Presidio Area	1,016,700	0	0	1,016,700	0	0	461,900	554,800	0	
F356-Tracy Gateway A	2,481,400	0	0	2,481,400	192,900	0	0	0	2,288,500	
F357-NE Indus Area #:	14,311,000	3,035	1,882,365	12,425,600	0	0	0	12,425,600	0	
F381-CDA Projects	0	0	0	0	0	0	0	0	0	
Grant Funding	4,700,000	0	710,000	3,990,000	1,000,000	452,500	1,578,500	959,000	0	
Developer's Contributic	3,221,644	432,574	26,800	2,762,270	0	993,470	1,498,800	0	270,000	
Future Developments	45,052,200	0	0	45,052,200	0	0	2,830,800	11,527,100	30,694,300	
90,696,551		688,385	5,631,866	84,376,300	2,543,700	5,811,400	12,153,200	28,521,500	35,346,500	
CIP Expenditures		530,814	1,249,000	New Appropriations						
		567,078	3,789,866	Carryovers from FY12						2,295,219
		409,299	-103,400	Deferrals						1,494,647
		347,563	696,400	Supplementals						

Tracy Capital Improvement Program
Traffic Safety Projects



CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN - FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 72 - Traffic Safety FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments			
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18	
CURRENT PROJECTS													
72025	Traffic Signal Grant Line & Paradise	244,000	F351-NE Indus Area #1	0	244,000	0	0	0	0	0	0	Nov 13	Contract Award Apr 13
72050	Traffic Signal - Kavanagh & Corral Hollow	344,601	F245-Gas Tax	41,426	303,175	0	0	0	0	0	0	Dec 12	Work Completed
72062	Intersection Improve 1205 & MacArthur	21,525,800	F352-So MacArthur PA	0	0	0	0	0	1,081,000	0	0	Jun 17	Priority C Expansion
			F355-Residio Area	0	0	0	0	260,000	554,800	0	0		
			F357-NE Indus Area #2	3,035	1,496,965	0	0	0	12,425,600	0	0		
			Future Developments	0	0	0	0	0	5,704,400	0	0		
72068	Traffic Signal Lammers & West Schulte	705,840	F323-Arterials Plan "C"	0	361,800	0	0	0	0	0	0	Jun 13	Priority B Design Underway
			F313-Infill Arterials	40,832	303,208	0	0	0	0	0	0		
72069	Intersection Improve 11th Street & Old MacArthur	3,405,700	F245-Gas Tax	153,936	403,064	0	0	0	738,700	0	0	Jun 14	Design Underway
			F242-Transp Sales Tax Grant Funding	0	0	0	0	0	400,000	0	0		
				0	710,000	0	0	0	1,000,000	0	0		
72071	Intersection Improve Corral Hollow & Golden Leaf Drive	26,800	F245-Gas Tax	0	0	0	0	0	0	0	0	????	Design Underway
			Developer's Contribution	0	26,800	0	0	0	0	0	0		
72072	Signal Modifications - 11th Street at East	275,000	F245-Gas Tax	5,726	69,274	0	0	0	0	0	0	Jul 13	Priority A Replacement
			F242-Transp Sales Tax	0	200,000	0	0	0	0	0	0		
72073	Intersection Impmts - MacArthur & Valpico	310,000	F354-Indus SP, South	3,910	305,090	0	0	0	0	0	0	????	Design Completed
72074	Intersection Impmts - Tracy & Valpico	200,000	F354-Indus SP, South	3,910	196,090	0	0	0	0	0	0	????	Design Completed
72082	Traffic Signal Valpico & Sycamore Pkwy	540,000	F354-Indus SP, South	0	102,000	0	0	438,000	0	0	0	Jun 15	Priority B New Installation
72083	Intersection Impmts - MacArthur & Pescadero	318,000	F245-Gas Tax	0	21,000	0	0	0	297,000	0	0	Jun 16	Priority B Upgrade

(Continued)

Group 72 - Traffic Safety FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments			
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18	
CURRENT PROJECTS (Continued)													
72084	Fiber Optics Standards Loops - FY13	60,000	F245-Gas Tax	0	60,000	0	0	0	0	0	0	Jun 13 Biannual Program	
72085	Street Light Installation	154,000	F245-Gas Tax	0	82,000	82,000	0	0	0	0	0	Jun 16 Priority B Work Underway	
72086	Traffic Calming - Various Locations - FY13 Phase	50,000	F245-Gas Tax	0	50,000	0	0	0	0	0	0	Jun 13 Annual Program New Installation	
72087	Traffic Signal - Grant Line & Chrisman	385,400	F357-NE Indus Area #2	0	385,400	0	0	0	0	0	0	Nov 13 Priority B Contract Award Apr 2013	
72088	Traffic Signal Upgrade Grant Line & Chabot Court	311,000	F351-NE Indus Area #1 Developer's Contribution	0	311,000	0	0	0	0	0	0	Nov 13 Priority C Contract Award Apr 2013	
Totals						252,775	5,631,866	22,981,500	2,138,700	438,000	639,000	19,765,800	0
16	Current Projects	28,866,141											

Group 72 - Traffic Safety

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Pior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments	
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
FUTURE PROJECTS												
72014	Traffic Signal Upgrade: 1205 area easide	1,531,776	F353-1205 Area Spec P F323-Arterials Plan "C" F313-Infill Arterials Developers Contribution	100 0 0 105,076	0 0 0 0	261,300 573,600 273,900 317,800	0 0 0 0	0 0 0 0	261,300 573,600 273,900 317,800	0 0 0 0	0 Jun 16 0 Jun 16 0 Jun 16 0 Jun 16	Priority C Upgrades
72038	Traffic Signal - Tracy Blvd & Valpico	330,434	F354-Indus SP, South Developers Contribution	2,936 327,498	0 0	341,530 -341,530	0 0	341,530 -341,530	0 0	0 0	0 Dec 04 0 Dec 04	Work Completed Reimbursement Due
72053	Intersection imprints - Tracy Blvd & Sycamore Pkwy	400,000	F245-Gas Tax	0	0	400,000	0	400,000	0	0	0 Jun 15	Priority C Deferred to FY14-15
72PP- 008	Traffic Striping & Signing Survey	100,000	F245-Gas Tax	0	0	100,000	0	100,000	0	0	0 Dec 14	Priority B Deferred to FY14-15
72PP- 011	Traffic Signal - MacArthur & Mt Diablo	390,000	F245-Gas Tax F354-Indus SP, South	0 0	0 0	390,000 0	0 0	0 0	390,000 0	0 0	0 Jun 16 0 Jun 16	Priority C New Installation
72PP- 012	Traffic Signal - Tracy & Linne Road	540,000	F313-Infill Arterials	0	0	540,000	0	0	540,000	0	0 Jun 17	Priority D New Installation
72PP- 013	Traffic Signal - Tracy & Gandy Dancer	540,000	F313-Infill Arterials	0	0	540,000	0	0	540,000	0	0 Jun 15	Priority B New Installation
72PP- 024	Intersection Improve: Morris Phelps & Schulte Road	337,500	F245-Gas Tax	0	0	337,500	0	0	337,500	0	0 Jun 16	Priority C New Installation
72PP- 028	Traffic Signal Grant Line Road & Street "A"	356,500	F353-1205 Area Spec P	0	0	356,500	0	0	356,500	0	0 Jun 15	Priority B New Installation
72PP- 029	Traffic Signal Naglee Road & Auto Plaza Drive	350,000	F353-1205 Area Spec P F245-Gas Tax	0 0	0 0	309,900 40,100	0 0	309,900 40,100	0 0	0 0	0 Jun 15 0 Jun 15	Priority B New Installation
72PP- 030	Intersection Improve: 1580 & Corral Hollow	4,376,000	F352-So MacArthur PA F355-Presidio Area Future Developments	0 0 0	0 0 0	278,000 201,900 3,896,100	0 0 0	0 0 0	50,000 201,900 118,100	228,000 0 3,778,000	0 Jun 17 0 Jun 17 0 Jun 17	Priority D Expansion
(Continued)												
						F24						

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN - FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 72 - Traffic Safety FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments	
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
<p>FUTURE PROJECTS (Continued)</p>												
72PP- 095	Intersection Impmts - Grant Line Road & Tracy Blvd	695,300	F313-Infill Arterials Future Developments	0	0	203,000	0	0	0	0	203,000	Jun 18 Priority D Upgrade
72PP- 096	Intersection Impmts - Schulte Road & Tracy Blvd	1,384,000	F313-Infill Arterials Future Developments	0	0	526,300	0	0	0	0	526,300	Jun 18 Priority D Upgrade
72PP- 097	Intersection Impmts - Lammers & 11th Street	1,150,000	F245-Gas Tax Developer's Contribution	0	0	1,150,000	0	0	0	0	0	Jun 15 Priority B New Installation
72PP- 098	Traffic Improvements - Tracy Gateway Area	2,288,500	F356-Tracy Gateway Ar	0	0	2,288,500	0	0	0	0	2,288,500	Jun 18 Priority D Rehabilitation
72PP- 103	Study of Pedestrial Crossings - Arterials & Railroads	135,000	F245-Gas Tax	0	0	135,000	0	0	0	0	0	Jun 15 Priority A Study
72PP- 104	Traffic Signal Controlle Replacement - Future Years	200,000	F245-Gas Tax	0	0	200,000	0	50,000	50,000	50,000	50,000	Annual Contingency Replacement
72PP- 106	Replacement of Traffic Loops - Future Phases	352,000	F245-Gas Tax	0	0	352,000	0	176,000	0	176,000	0	Jun 17 Priority B Biannual Program
72PP- 110	Adaptive Traffic System Corral Hollow Road, Schulte to Mall	1,122,250	F245-Gas Tax Grant Funding	0	0	245,000	0	165,000	80,000	0	0	Jun 16 Priority B Upgrade
72PP- 111	Adaptive Traffic System 11th Street, Corral Hollow to MacArth	911,250	F245-Gas Tax Grant Funding	0	0	210,000	0	146,000	64,000	0	0	Jun 16 Priority B Upgrade
72PP- 112	Advanced Traffic Signe Controllers - Tracy Blvd	394,400	F245-Gas Tax Grant Funding	0	0	94,400	0	94,400	0	0	0	Jun 15 Priority B Upgrade
Totals				435,610	0	60,989,800	0	5,373,400	11,514,200	8,755,700	35,346,500	

CITY OF TRACY

CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN - FY13-14 through FY17-18

CIP GROUP SUMMARY

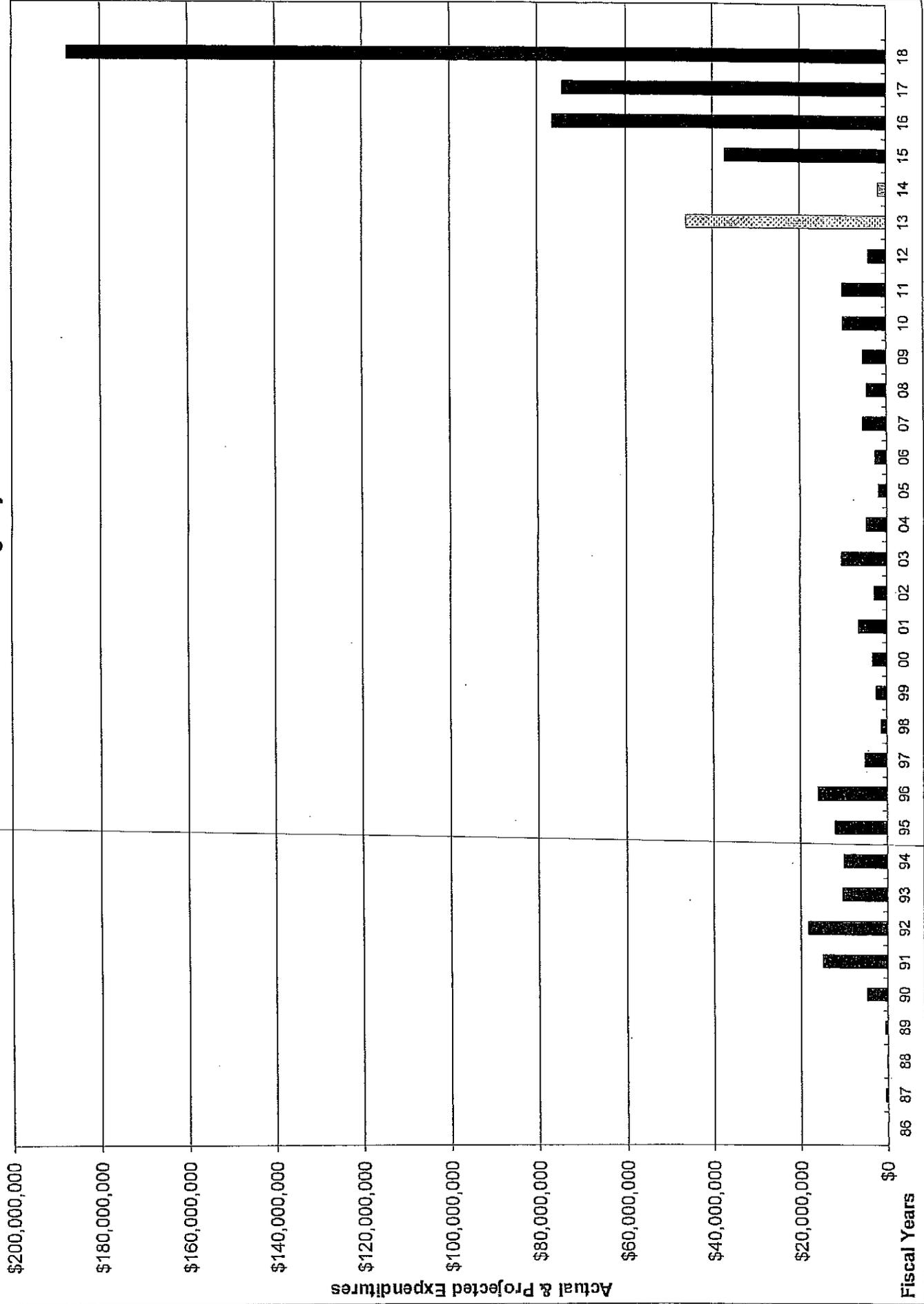
01-May-13

Group 73 - Streets & Highways

FY13-14 CIP Proposed

Group by Project Type	Group \$ Total	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED					Projects Requiring 11 New Funding 0 in FY13-14
					FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	
23 Current Projects	244,807,854	18,768,809	45,928,245	180,110,800	0	23,015,300	42,899,500	18,510,000	95,686,000	0
3 New Projects	2,150,600	0	230,000	1,920,600	1,920,600	0	0	0	0	0
50 Future Projects	198,321,471	2,663,752	98,769	195,558,950	0	14,261,550	33,749,900	55,854,900	91,692,600	0
76 Totals	445,279,925	21,432,561	46,257,014	377,590,350	1,920,600	37,276,850	76,649,400	74,364,900	187,378,600	
by Funding Sources										
F301-General Projects	2,400,000	0	0	2,400,000	0	800,000	800,000	800,000	0	0
F241-Transp Devel Tax	0	0	0	0	0	0	0	0	0	0
F242-Transp Sales Tax	16,597,524	2,500,837	3,603,487	10,493,200	701,800	1,067,000	4,835,400	1,250,000	2,639,000	0
F245-Gas Tax	20,982,910	2,573,597	1,624,413	16,784,900	415,300	8,516,000	1,295,000	6,814,000	-255,400	0
F269-Com Dev Block G	75,000	0	0	75,000	75,000	0	0	0	0	0
F313-Infill Arterials	22,762,650	106,125	-31,125	22,707,650	0	1,846,250	743,500	3,222,800	16,895,100	0
F323-Arterials Plan "C"	2,796,000	697,030	1,626,070	472,900	0	0	0	472,900	0	0
F345-RSP Arterials	2,920,904	914,735	2,006,169	0	0	0	0	0	0	0
F351-NE Industrial #1	18,148,780	3,946,745	14,202,035	0	0	0	0	0	0	0
F352-So MacArthur Ave	2,948,300	0	0	2,948,300	0	152,000	529,400	1,463,000	803,900	0
F353-1205 Area Spec Pl	10,392,160	3,629,843	1,347,817	5,414,500	0	2,350,600	2,484,900	0	579,000	0
F354-Indius SP, South	16,423,232	1,036,741	1,019,291	14,367,200	0	1,644,800	10,076,000	2,646,400	0	0
F355-Presidio Area	2,100,800	0	0	2,100,800	0	0	397,700	779,900	923,200	0
F356-Tracy Gateway Ar	43,040,000	1,552,970	9,503,030	31,984,000	0	13,974,000	0	18,010,000	0	0
F357-NE Industrial #2	8,032,001	379,252	715,149	6,937,600	0	1,421,700	3,418,100	0	2,097,800	0
F381-CDA Project	156,731	156,731	0	0	0	0	0	0	0	0
Developers Contribution	57,327,033	1,051,915	453,918	55,821,200	0	1,278,500	2,622,700	14,174,500	37,745,500	0
Highways Grants	57,830,100	2,886,040	10,186,760	44,757,300	728,500	3,826,000	38,966,800	1,236,000	0	0
Future Developments	160,325,800	0	0	160,325,800	0	400,000	10,479,900	23,495,400	125,950,500	0
445,279,925		21,432,561	46,257,014	377,590,350	1,920,600	37,276,850	76,649,400	74,364,900	187,378,600	
CIP Expenditures		4,047,308	4,095,100	New Appropriations						
in FY11-12 >>		10,269,232	25,131,137	Carryovers from FY12			Red CO		9,997,386	
in FY10-11 >>		10,203,979	0	Deferrals			Net CO		15,133,751	
in FY09-10 >>		5,395,770	17,030,777	Supplementals						
in FY08-09 >>										

**Tracy Capital Improvement Program
Streets & Highways**



CITY OF TRACY **CAPITAL IMPROVEMENT PROGRAM** **FIVE YEAR PLAN -- FY13-14 through FY17-18** **CIP PROJECT LISTINGS** **01-May-13**

Group 73 - Streets & Highways

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments	
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
CURRENT PROJECTS (Continued)												
73097	Extension - Kavanagh, A west of Corral Hollow	1,801,930	F381-Comm Devel Age F242-Transp Sales Tax F244-Prop 1B Developer Contribution	156,731 575,815 972,410 0	0 8,874 88,100 0	0 -720,000 0 720,000	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	Aug 11 Work Completed
73102	Widening - Corral Hollow Road, Byron to Grant Lane (Phase II)	1,300,000	F353-I205 Area Spec P Future Development	274,010 0	1,025,990 0	0 0	0 0	0 0	0 0	0 0	0 0	Jun 13 Contract Award Sep 2012
73103	Widening - Corral Hollow Road, 11th to Schulte	4,849,600	F323-Arterials Plan 'C' F245-Gas Tax	697,030 3,888	1,626,070 188,112	0 0	0 0	0 0	0 0	0 0	0 0	Dec 15 Design Underway
73109	New Interchange - I205 & Paradise Road	61,000,000	F245-Gas Tax Federal TEA Grant Future Development	92,670 25,897 0	107,330 774,103 0	0 0 60,000,000	0 0 0	0 0 0	0 0 0	0 0 0	0 0 60,000,000	Jul 18 Priority C Prelim Planning Underway
73121	Street Patch & Overlay Program - FY10-11	1,130,798	F242-Transp Sales Tax F245-Gas Tax F244-Prop 1B	84,144 0 696,078	43,154 0 307,422	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	Nov 11 Work Completed
73125	Reconstruction - Larch Road, Holly Drive to e of Tracy	862,000	F242-Transp Sales Tax	44,467	67,533	750,000	0	0	0	0	0	Jun 15 Design Underway
73126	Widening - MacArthur D Schulte to Valpico, Phase II	5,843,900	F313-Infill Arterials Federal TEA Grant RSTP Grant	106,125 118,631 0	-31,125 424,269 0	886,000 1,146,000 3,194,000	0 0 0	0 0 0	540,000 1,146,000 0	0 0 0	0 0 0	Jun 15 EIR Underway See 73PP-120 for Phase :
73127	Widening - Corral Hollow Road, north of Lime Rd	452,630	F242-Transp Sales Tax F245-Gas Tax RSTP Grant	62,124 0 0	40,506 0 350,000	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	Nov 12 Contract Award Sep 2012
73128	Construction - Paradise Road, through Parcel 31	824,010	F357-NE Industrial #2 Future Development	108,861 0	715,149 0	0 0	0 0	0 0	0 0	0 0	0 0	Mar 13 Contract Award Sep 2012
73129	Widening - Tracy Blvd at Holly Sugar	657,370	F242-Transp Sales Tax F245-Gas Tax	375,990 230,000	51,380 0	0 0	0 0	0 0	0 0	0 0	0 0	Jun 12 Work Completed

(Continued)

Group 73 - Streets & Highways

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments				
						FY13-14	FY14-15	FY15-16	FY16-17	FY17-18					
FUTURE PROJECTS															
73002	Extension - MacArthur Drive, 11th to Mt Diablo Phase I	12,195,518	F345-RSP Arterials Highways Grants F242-Transp Sales Tax	750,549	98,769	0	0	0	0	0	0	0	Jun-???	ROW Acq/Design Underw	
73035	Widening - Grant Line Road - Naglee to Lammers	3,502,412	F35X-1205 Area Planhir F353-1205 Area Spec P Developer Contribution	53,527	1,323,115	0	0	0	0	0	0	0	0	0	Jun 15 Partial Completion Deferred to FY14-15
73057	Construction - Street "C" Naglee to Corral Hollow	2,134,200	F353-1205 Area Spec P	0	0	0	241,000	1,893,200	0	0	0	0	0	0	Jun 16 Priority B New Facility
73067	Turn Lane - Grant Line Road & 1205	110,000	F245-Gas Tax	0	0	0	110,000	0	0	0	0	0	0	0	Jun 15 Priority B Rehabilitation
73069	Construct - Street "A", Grant Line Road to Auto Mail Drive	1,917,600	F353-1205 Area Spec P Developer Contribution	0	0	0	250,000	591,700	0	0	0	0	0	0	Jun 16 Priority C New Installation
73080	Extension - Chrisman R Grant Line Rd to 1205	3,986,891	F357-NE Industrial #2	270,391	0	0	297,400	3,418,100	0	0	0	0	0	0	Jun 16 Priority B Prelim Plan Completed
73PP- 001b	Street Patch & Overlay Program - Future Phases	2,730,000	F242-Transp Sales Tax F245-Gas Tax RSTP Grant	0	0	0	530,000	540,000	550,000	140,000	0	0	0	0	Phased Annual Program Rehabilitation
73PP- 007	Reconstruction - Clover Road, Lincoln to City Limits	2,016,000	F245-Gas Tax SJ County Participation	0	0	0	1,008,000	0	1,008,000	0	0	0	0	0	Jun 17 Priority D Rehabilitation
73PP- 010	Widening - Grant Line Road, Parker to MacArthur	0	F245-Gas Tax F313-Infill Arterials	0	0	0	0	0	0	0	0	0	0	0	Jun 18 Reimbursement for 73052
73PP- 021	Reconstruction MacArth Drive, Linne to Valpico	4,300,000	Future Development	0	0	0	400,000	3,900,000	0	0	0	0	0	0	Jun 16 Priority C Expansion
73PP- 025	Extension - Lincoln Blvd Kavanagh to Clover	1,265,000	F245-Gas Tax Assessments	0	0	0	0	0	1,265,000	0	0	0	0	0	Jun 17 Priority D New Installation

(Continued)

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN -- FY13-14 through FY17-18

CIP PROJECT LISTINGS

01-May-13

Group 73 - Streets & Highways

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments		
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18	
Proposed Capital Budget													
73PP- 028	Intchg Improvements - 1205 & Grant Line Road, Phase II	12,260,000	F245-Gas Tax Future Development	0	0	300,000	0	0	0	50,000	250,000	Jun 18	Priority D Expansion
73PP- 037	Improvements - Fabian Road, w of Corral Ho1low	1,200,700	F323-Arterials Plan "C" Future Development	0	0	472,900	0	0	0	472,900	0	Jun 17	Priority C Expansion
73PP- 040	Widening - Corral Hollow Road, I205 north to City Limits	2,976,000	F352-So MacArthur Ave F355-Presidio Area Future Development Developer Contribution	0	0	57,900	0	0	0	57,900	0	Jun 17	Priority C Expansion See 7314
73PP- 041	Widening - MacArthur Drive, 11th to Schulte Phases II & III	6,161,300	F352-So MacArthur Ave F355-Presidio Area Future Development Developer Contribution	0	0	125,400	0	0	0	0	125,400	Jun 18	Priority D Expansion See 7302
73PP- 042	Widening - Grant Line Road, Tracy to Corral Hollow	4,990,400	F352-So MacArthur Ave F355-Presidio Area Future Development Developer Contribution	0	0	155,300	0	0	0	155,300	0	Jun 17	Priority C Expansion See 7303
73PP- 043	Widening - Grant Line Road, Byron to Street A	2,927,400	F352-So MacArthur Ave F355-Presidio Area Future Development Developer Contribution	0	0	86,000	0	0	0	86,000	0	Jun 17	Priority C Expansion
73PP- 044	Widening - 11th Street, MacArthur to Chrisman	8,490,500	F352-So MacArthur Ave F355-Presidio Area Future Development Developer Contribution	0	0	223,700	0	223,700	0	0	0	Jun 17	Priority C Expansion
73PP- 045	Widening - Central Ave, Sycamore to Tracy	1,902,800	F352-So MacArthur Ave F355-Presidio Area Future Development Developer Contribution	0	0	51,100	0	51,100	0	0	0	Jun 17	Priority C Expansion
						11,960,000	0	0	0	5,750,000	6,210,000		
						3,113,800	0	0	0	1,862,200	2,527,800		
						2,828,000	0	0	0	0	2,828,000		
						1,227,100	0	0	0	1,227,100	0		
						1,549,300	0	0	0	1,549,300	0		
						66,000	0	0	0	66,000	0		
						3,295,800	0	0	0	3,295,800	0		
						4,802,800	0	0	0	4,476,600	0		
						743,600	0	0	0	644,700	0		
						1,070,000	0	0	0	1,070,000	0		

(Continued)

CITY OF TRACY **CAPITAL IMPROVEMENT PROGRAM** **FIVE YEAR PLAN -- FY13-14 through FY17-18** **CIP PROJECT LISTINGS** **01-May-13**

Group 73 - Streets & Highways

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments		
						FY13-14	FY14-15	FY15-16	FY16-17		FY17-18	
<u>FUTURE PROJECTS (Continued)</u>												
73PP- 055	Widening - MacArthur D 1205 to Pescadero	1,124,300	F357-NE Industrial #2	0	0	1,124,300	0	0	0	0	Jun 15	Priority B Expansion
73PP 070	Extension - Larch Road, Holly to MacArthur Dr	1,500,250	F313-Infill Arterials	0	0	1,500,250	0	0	0	0	Jun 15	Priority B New Installation
73PP- 071	Widening - MacArthur D 1205, north to Arbor	1,033,000	F313-Infill Arterials F245-Gas Tax	0	0	543,000	0	60,000	430,000	0	Jun 18	Priority D Expansion
73PP- 080	Intersection Modifier 11th & Tracy	3,570,000	F245-Gas Tax	0	0	3,570,000	0	1,780,000	1,790,000	0	Jun 18	Priority D Rehabilitation
73PP- 093	Widening - Pescadero Ave, MacArthur to Paradise	2,097,800	F357-NE Industrial #2	0	0	2,097,800	0	0	0	2,097,800	Jun 18	Priority D Expansion
73PP- 095	Construct - Crossroads, Greystone to Schulte	8,412,100	F352-So MacArthur Ave Developer Contribution Future Development	0	0	152,000	0	1,220,600	0	0	Jun 16	Priority B New Installation
73PP- 097	Widening - Linne Road, Corral Hollow to Tracy	13,641,700	F313-Infill Arterials Developer Contribution	0	0	13,641,700	0	0	0	0	Jun 18	Priority D Expansion
73PP- 098b	Sidewalk, Curb, & Gully Repairs - Future Phases	677,500	F245-Gas Tax F269-Corn Dev Block G	0	0	677,500	0	120,000	120,000	0	Phased	Annual Program Rehabilitation
73PP- 103	Construction- North Roadways, 1205 NW Area	579,000	F353-1205 Area Spec P	0	0	579,000	0	0	0	579,000	Jun 18	Priority B New Installation
73PP- 105	Reconstruction - Bessie Ave, Carlton to Graniline	1,170,000	F242-Transp Sales Tax F245-Gas Tax	0	0	1,170,000	0	0	0	0	Jun 15	Priority B Rehabilitation
73PP- 108	Construction - Larch Rd north side, east of Holly	850,000	F245-Gas Tax	0	0	850,000	0	0	0	0	Jun 15	Priority B Upgrade

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN -- FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 73 - Streets & Highways FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments	
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
<u>FUTURE PROJECTS (Continued)</u>												
73PP- 109	Reconstruction MacArthur Drive, 1205 to Arbor Rd	500,000	F245-Gas Tax	0	0	500,000	0	0	0	0	0	Jun 15 Priority B Rehabilitation
73PP- 110	Reconstruction Lammer Road, north of Redbridge Rd	111,000	F245-Gas Tax	0	0	111,000	0	0	0	0	0	Jun 15 Priority B Rehabilitation
73PP- 111	Reconstruction 6th St, west of Tracy Blvd	200,000	F245-Gas Tax	0	0	200,000	0	0	0	0	0	Jun 15 Priority B Rehabilitation
73PP- 112	Widening - Schulte Road west of Barcelona	1,600,000	F245-Gas Tax Developer Contribution	0	0	0	0	0	0	0	1,600,000	Jun 18 Priority D Expansion
73PP- 113	Rehabilitation Street Shoulders - Citywide	600,000	F245-Gas Tax	0	0	600,000	150,000	150,000	150,000	150,000	0	Phased Annual Program Rehabilitation
73PP- 114	Install Sidewalk - Lowell Ave, southside Tracy to Chester	115,000	F245-Gas Tax	0	0	115,000	0	0	0	0	0	Jun 15 Priority B New Installation
73PP- 117	Reconstruction - Larch Road, Holly Drive to WWTP	207,000	F242-Transp Sales Tax	0	0	207,000	0	0	0	0	0	Jun 15 Priority B Rehabilitation
73PP- 119	Street Light Repairs - various locations	76,000	F245-Gas Tax	0	0	76,000	0	0	0	0	0	Jun 15 Priority B Replacement
73PP- 120	Widening - MacArthur D Schulte to Valpicco, Phase II	7,015,200	F313-Infill Arterials F354-Indus SP, South Developer Contribution	0	0	3,222,800	0	0	0	3,222,800	0	Jun 17 Priority D Expansion
73PP- 121	Reconstruction - Corral Hollow Road, north of 1580	1,780,000	F245-Gas Tax	0	0	1,780,000	0	0	0	0	0	Jun 15 Priority B Rehabilitation
73PP- 122	Reconstruction - Tracy Blvd, south of Linne	1,871,000	F245-Gas Tax	0	0	1,871,000	0	0	0	1,871,000	0	Jun 17 Priority C Rehabilitation

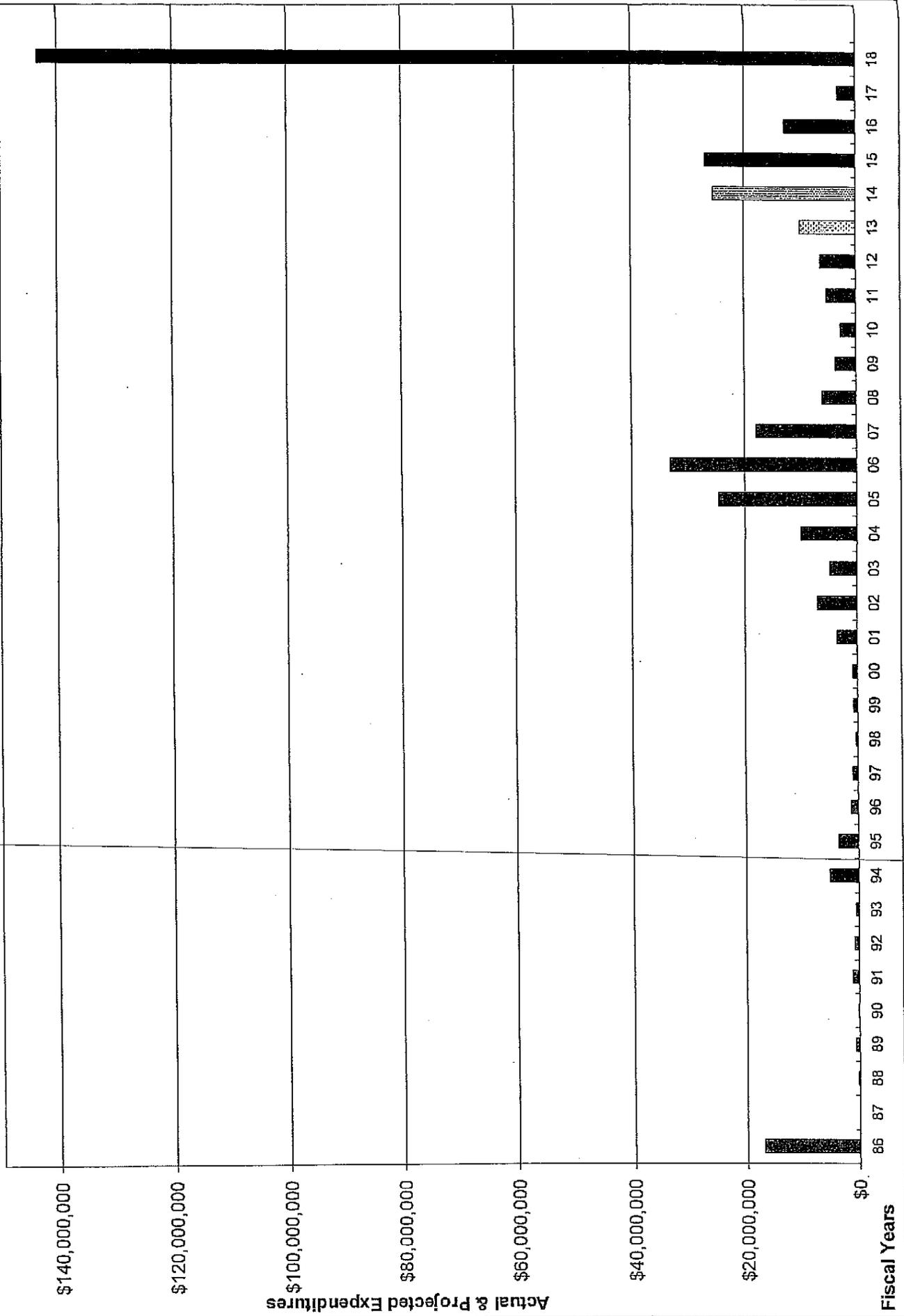
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CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN - FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 73 - Streets & Highways

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments				
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18			
<u>FUTURE PROJECTS (Continued)</u>															
73PP- 123	Reconstruction - Arbor Road, Holly east to RR	735,000	F245-Gas Tax	0	0	735,000	0	0	0	0	0	0	Jun 16	Priority B Rehabilitation	
73PP- 126	11th Street Beautificatio Corral Hollow to MacArthur	3,591,000	F242-Transp Sales Tax F301-General Projects Highways Grants	0	0	600,000	200,000	200,000	200,000	800,000	800,000	228,000	0	Jun 17	Priority B Rehabilitation
						591,000	132,000	231,000	228,000	0	0	0			
						735,000	Proposed Capital Budget	0	0	0	0	0			
Totals				2,663,752	98,769	195,558,950	0	14,261,550	33,749,900	55,854,900	91,692,600				
50	Future Projects	198,321,471													

Tracy Capital Improvement Program
Wastewater Improvements



CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN - FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 74 - Wastewater Improvements
FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments	
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
CURRENT PROJECTS												
74004	Lining Sludge Drying Be WW Treatment Plant	1,676,480	F523-Wastewater Capit	603,372	1,073,108	0	0	0	0	0	0	Oct 12 Work Completed
74069	WW Collection System Capacity Study - CSOM	753,957	F523-Wastewater Capit	738,957	15,000	0	0	0	0	0	0	Jun 11 Work Completed
74069	WW Lines Extension - to Chrisman Site	1,819,000	F523-Wastewater Capit Developer's Contribution	59,920 0	1,759,080 0	-1,819,000	0	-1,819,000	0	0	0	Dec 13 Design Underway
74072	Replace Digester Cover - WW Treatment Plant	4,319,950	F523-Wastewater Capit	4,126,492	193,458	0	0	0	0	0	0	Dec 11 Work Completed
74073	NPDES Permit Tech Studies	2,648,000	F523-Wastewater Capit	2,403,240	244,760	0	0	0	0	0	0	Jun 13 Study Underway
74081	Geographical Informatio System for Utilities	1,875,000	F513-Water Capital F523-Wastewater Capit	482,782 1,024,426	162,218 205,574	0	0	0	0	0	0	Jun 13 Work Underway
74083	Second Outfall Pipeline - WW Treatment Plant	25,000,000	F357-NE Indus Area #2 Debt Proceeds Developer's Contribution	1,881,472 0 0	3,118,528 0 0	14,000,000	0	0	0	0	0	Jun 16 Design Underway
74084	WW Upgrades - East side	2,115,200	F523-Wastewater Capit F354-ISP South Area	0 10,639	0 1,104,561	0	0	0	0	0	0	Jun 15 Design Underway
74087	DAFT Replacement - WW Treatment Plant	799,940	F523-Wastewater Capit	535,683	264,257	0	0	0	0	0	0	Mar 12 Work Completed
74088	WW Lines Replacement Program - FY10-11	280,000	F523-Wastewater Capit	190,943	89,057	0	0	0	0	0	0	Feb 13 Contract Award May 2012
74091	Wastewater Recycling Pipeline, Phase I	3,045,000	F523-Wastewater Capit	39,530	305,470	2,700,000	0	0	2,700,000	0	0	Dec 16 Priority B New

(Continued)

Group 74 - Wastewater Improvements

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments	
						Total	FY13-14	FY14-15	FY15-16		FY16-17
<u>CURRENT PROJECTS (Continued)</u>											
74092	WW Lines Replacement Program - FY12	256,785	F523-Wastewater Capit	2,149	254,636	0	0	0	0	0	0 Jun 13 Priority A Contract Award Feb 2013
74093	WWTP Plant Replacement Program - FY12	230,000	F523-Wastewater Capit	0	230,000	0	0	0	0	0	0 Jun 12 Priority A Replacement
74094	WWCS Capacity Maint Mgmt System-Data Acquisition	125,000	F523-Wastewater Capit	28,189	21,811	75,000	25,000	25,000	0	0	0 Jun 16 Work Underway
74096	WW Lines Replacement Corral Hollow Road, north of GL	600,000	F523-Wastewater Capit	535,146	64,854	0	0	0	0	0	0 Jun 12 Work Completed
74097	Upgrade WW Collection System - Hansen Road	1,580,000	F356-Tracy Gateway Av Developer's Contribution	224,424	160,576	75,000	0	0	0	0	0 Jun 14 Design Underway
74098	WW Lines Replacement Program - FY13 Phase	265,000	F523-Wastewater Capit	0	265,000	0	0	0	0	0	0 Jun 13 Replacement
74099	WWTP Plant Replacement Program - FY13 Phase	223,215	F523-Wastewater Capit	0	223,215	0	0	0	0	0	0 Jun 13 Replacement
74100	Wastewater Discharge Permit Study - FY13	390,000	F523-Wastewater Capit	0	50,000	340,000	0	0	0	0	0 Jun 14 Priority A Study
74101	Security Cameras for - WW Treatment Plant	30,000	F523-Wastewater Capit	0	30,000	0	0	0	0	0	0 Jun 13 Priority A New Equipment
74102	Laboratory Information Management System	32,000	F523-Wastewater Capit	0	32,000	0	0	0	0	0	0 Jan 13 Priority A Work Completed
74103	WW Lines Replacement Bessie Ave, Emerson to Grant Line Rd	960,000	F523-Wastewater Capit	0	90,000	870,000	0	0	0	0	0 Jun 15 Priority B Replacement
<u>Totals</u>						26,180,000	21,560,000	1,895,000	2,725,000	0	0
20	Current Projects	49,024,527		12,887,364	9,957,163						

Group 74 - Wastewater Improvements

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments		
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18	
<u>NEW PROJECTS</u>													
74104	WW Lines Replacement Program - FY14 Phase	265,000	F523-Wastewater Capit	0	0	265,000	265,000	0	0	0	0	0	Annual Contingency Replacement
74105	WWTP Plant Replacer Program - FY14 Phase	240,000	F-523-Wastewater Capit	0	0	240,000	240,000	0	0	0	0	0	Annual Contingency Replacement
74PP- 110	Pump Station Replacem Larch Road Pump Station	1,920,000	F523-Wastewater Capit	0	0	1,920,000	500,000	0	420,000	0	1,000,000	0	Jun 18 Priority D5 Rehabilitation
74PP- 032	Wastewater Treatment Plant Expansion - Phase 2	25,000,000	F523-Wastewater Capit Future Developments	0	0	25,000,000	0	0	0	0	0	0	Jul 17 Priority B1 Expansion
Totals						27,425,000	4,005,000	22,000,000	420,000	0	1,000,000	0	
4	New Projects	27,425,000		0	0	27,425,000	4,005,000	22,000,000	420,000	0	1,000,000	0	

CITY OF TRACY

CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN - FY13-14 through FY17-18

CIP PROJECT LISTINGS

01-May-13

Group 74 - Wastewater Improvements

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments			
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18	
						Proposed Capital Budget							
						1,893,600	0	0	200,000	1,693,600	0	Jun 17	Priority D New
74064	Reclaimed Water Pipe - 11th Street, west of Lammers	1,893,600	F356-Tracy Gateway A1	0	0								
74PP- 001	WW Lines Replacement Program - Future Phases	1,090,000	F523-Wastewater Capit	0	0	1,090,000	0	265,000	270,000	275,000	280,000		Annual Contingency Replacement
74PP- 033	Force Main Expansion - Larch Road	2,008,800	F325-Utilities - Plat "C" Future Developments	0	0	405,000	0	405,000	0	0	0	Dec 15	Priority B2 Expansion
74PP- 049	Wastewater Treatment Plant Expansion - Phase 3	14,000,000	F523-Wastewater Capit Future Developments	0	0	1,603,800	0	1,603,800	0	0	0	Oct 21	Priority D8 Expansion
74PP- 054	WWT Plant Replacer Program - Future Phases	1,020,000	F523-Wastewater Capit	0	0	3,000,000	0	240,000	250,000	260,000	270,000		Annual Contingency Replacement
74PP- 064	Wastewater Conveyanc for Tracy Gateway, Phase 1	2,147,500	F356-Tracy Gateway A1	0	0	2,147,500	0	0	2,147,500	0	0	Jun 16	Priority C1 New
74PP- 065	Reclaimed WD System for Tracy Gateway Area	553,500	F356-Tracy Gateway A1	0	0	553,500	0	553,500	0	0	0	Jun 15	Priority B3 New
74PP- 067	Reclaimed Water Impvt for Tracy Gateway Area	15,866,900	F356-Tracy Gateway A1 Future Developments	0	0	2,411,600	0	0	0	0	2,411,600	Jun 18	Priority D7 New
74PP- 069	WWCS Improvements - NE Industrial Area #2 - Phase 2	6,500,000	F357-NE Indus Area #2 Future Developments	0	0	13,455,300	0	0	0	0	13,455,300		
74PP- 101	Waterwater Treatment Plant Expansion - Phase 4	105,100,000	F523-Wastewater Capit Future Developments	0	0	0	0	0	6,500,000	0	0	Nov 16	Priority D2 New
74PP- 105	Wastewater Recycling Pipeline, Phase II	1,500,000	F523-Wastewater Capit	0	0	1,500,000	0	0	0	0	1,500,000	Jun 18	Priority D6 New
74PP- 108	Wastewater Discharge Permit Studies - Future Phases	210,000	F523-Wastewater Capit	0	0	210,000	0	0	0	210,000	0	Jun 17	Priority B4 Study

(Continued)

Group 74 - Wastewater Improvements FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments		
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18
							Proposed Capital Budget					
						1,220,000	0	220,000	0	1,000,000	Jun 19	Priority D4 Replacement
74PP- 111	Outfall Pipeline Rehab MacArthur Drive, North of WWTP	1,220,000	F523-Wastewater Capit	0	0	100,000	0	0	0	100,000	Jun 18	Priority D3 Expansion
74PP- 112	Pump Station Upgrade Corral Hollow & Larch Roads	5,287,500	F523-Wastewater Capit Future Developments	0	0	5,187,500	0	0	768,500	4,419,000		
Totals						158,397,800	0	3,067,300	9,587,500	3,207,100	142,535,900	
14	Future Projects	158,397,800		0	0							

FY13-14 CIP Proposed

Group 75 - Water Improvements

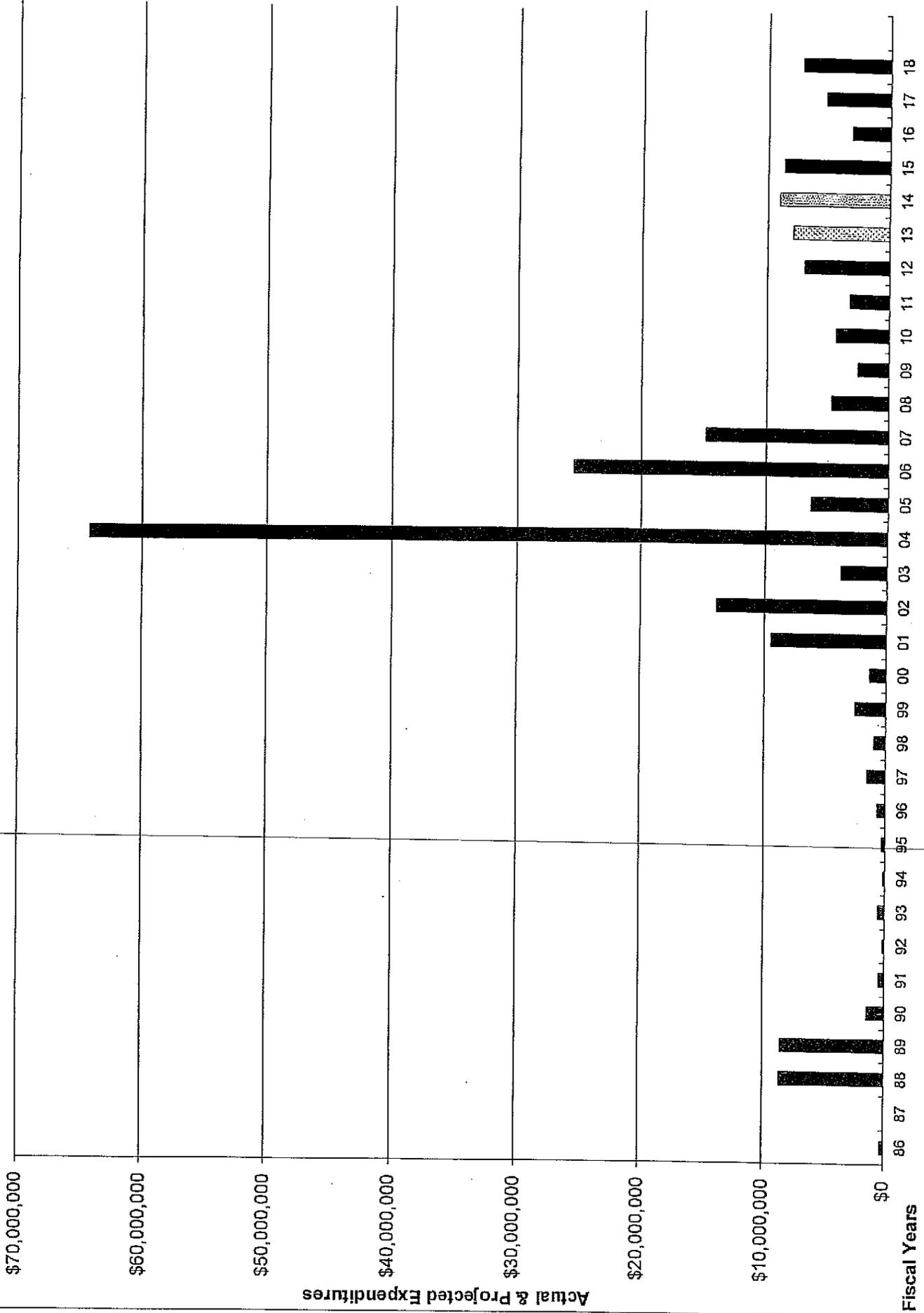
by Project Type	Group \$ Total	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED					Projects Requiring New Funding in FY13-14
					FY13-14 Capital Budget	FY14-15	FY15-16	FY16-17	FY17-18	
14 Current Projects	32,150,600	18,115,415	7,897,674	6,137,511	4,146,000	1,041,511	400,000	275,000	275,000	5
2 New Projects	4,870,000	0	0	4,870,000	4,870,000	0	0	0	0	5
13 Future Projects	22,301,500	0	0	22,301,500	0	7,642,400	2,750,000	5,000,000	6,909,100	
<u>29 Totals</u>	<u>59,322,100</u>	<u>18,115,415</u>	<u>7,897,674</u>	<u>33,309,011</u>	<u>9,016,000</u>	<u>8,683,911</u>	<u>3,150,000</u>	<u>5,275,000</u>	<u>7,184,100</u>	
by Funding Sources										
F101-General	0	0	0	0	0	0	0	0	0	
F511-Water Operating	2,383,104	383,104	625,000	1,375,000	275,000	275,000	275,000	275,000	275,000	
F513-Water Capital	25,323,462	15,062,321	1,674,131	8,587,010	2,945,000	1,817,010	2,875,000	600,000	350,000	
State Grant or Loan	0	0	0	0	0	0	0	0	0	
F325-Utilities Plant "C"	467,534	203,429	166,215	97,890	842,000	-744,110	0	0	0	
F351-NE Indus Area #1	3,154,500	2,412,989	100,000	641,511	0	641,511	0	0	0	
F352-So MacArthur PA	685,100	0	226,800	458,300	404,000	54,300	0	0	0	
F353-1205 Area Spec Pl	0	0	0	0	0	0	0	0	0	
F354-ISP South Area	940,200	0	0	940,200	0	940,200	0	0	0	
F355-Presidio Area	-178,900	0	-178,900	0	0	0	0	0	0	
F356-Tracy Gateway Ar	11,897,100	53,572	5,284,428	6,559,100	0	0	0	0	6,559,100	
F357-NE Indus Area #2	0	0	0	0	0	0	0	0	0	
F387-RSP Reserves	0	0	0	0	0	0	0	0	0	
Assessments	0	0	0	0	0	0	0	0	0	
Developers Contribution	0	0	0	0	0	0	0	0	0	
Future Developments	14,650,000	0	0	14,650,000	4,550,000	5,700,000	0	4,400,000	0	
<u>59,322,100</u>	<u>59,322,100</u>	<u>18,115,415</u>	<u>7,897,674</u>	<u>33,309,011</u>	<u>9,016,000</u>	<u>8,683,911</u>	<u>3,150,000</u>	<u>5,275,000</u>	<u>7,184,100</u>	

CIP Expenditure:
in FY11-12 >> 6,955,445
in FY10-11 >> 3,232,274
in FY09-10 >> 4,395,398
in FY08-09 >> 2,539,084

New Appropriations
Carryovers from FY12 750,000
Deferrals 7,147,574
Supplementals 0

Red CO 5,300,515
Net CO 1,847,159

Tracy Capital Improvement Program
Water Improvements



CITY OF TRACY

CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN -- FY13-14 through FY17-18

CIP PROJECT LISTINGS

01-May-13

Group 75 - Water Improvements

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments		
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18
CURRENT PROJECTS												
75046	Water Distribution System - NE Industrial Area	3,154,500	F351-NE Indus Area #1	2,412,989	100,000	641,511	0	0	0	0	0	Jun 15 Phase 1 Completed Phase 2 Deferred
75051	Water Supply Purchase from WSID & BCID	11,397,496	F513-Water Capital	8,772,496	125,000	2,500,000	0	0	0	0	0	Feb 14 75% Purchased Feb 04
75076	Well Rehabilitation - Lincoln Park & Production #1	634,900	F513-Water Capital	82,073	552,827	0	0	0	0	0	0	Apr 13 Work Underway
75078	Aquifer Storage & Recovery Program	1,000,000	F513-Water Capital State Grant	297,077	402,923	300,000	100,000	100,000	0	0	0	Jun 17 Work Underway
75085	Water Distribution System Tracy Gateway Area	5,338,000	F356-Tracy Gateway Area	53,572	5,284,428	0	0	0	0	0	0	Jun 13 Developer to Build Design Underway
75093	Water Banking	5,285,000	F513-Water Capital	5,268,913	16,087	0	0	0	0	0	0	Jun 12 Completed
75108	Water Lines - MacArthur Drive, Linne to Valpico	1,562,600	F513-Water Capital F325-Utilities Plan "C" F352-So MacArthur PA F354-ISP South Area	0 146,595 0 0	0 164,105 5,900 0	0 -78,200 404,000 920,200	0 842,000 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	Dec 15 Design Underway Also, See 73126
75111	Water Lines Replacement Program - FY12	320,000	F513-Water Capital	267,744	52,256	0	0	0	0	0	0	Dec 12 Work Completed
75112	Water Lines Replacement Corral Hollow Rd, n of GLR	600,000	F513-Water Capital	402,664	197,336	0	0	0	0	0	0	Dec 12 Work Completed
75113	WDS Capacity Maint Mgmt System-Data Acquisition	125,000	F513-Water Capital	28,188	21,812	75,000	25,000	25,000	0	0	0	Jun 16 Work Underway
75114	Water Lines Replacement Program - FY13 Phase	320,000	F513-Water Capital	0	320,000	0	0	0	0	0	0	Jan 13 Work Underway

(Continued)

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN -- FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 75 - Water Improvements FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments		
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18
<u>CURRENT PROJECTS (Continued)</u>												
75115	Security Cameras for Water Treatment Plant	30,000	F513-Water Capital	0	30,000	0	0	0	0	0	0 Jun 13	New Equipment
75116	Interfund Reimbursemer	0	F513-Water Capital F352-So MacArthur PA F355-Presidio Area	0	-42,000 220,900 -178,900	0	0	0	0	0	0 Jan 13	Priority C
75991	Water Purchases for Storage with Semi-tropic WSD	2,383,104	F511-Water Operating	383,104	625,000	1,375,000	275,000	275,000	275,000	275,000	275,000	Annual Contingency
Totals						18,115,415	7,897,674	6,137,511	4,146,000	1,041,511	400,000	275,000
14	Current Projects	32,150,600										

Group 75 - Water Improvements

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments										
							FY13-14	FY14-15	FY15-16	FY16-17		FY17-18									
NEW PROJECTS																					
75117	Water Lines Replaceme Program - FY14 Phase	320,000	F513-Water Capital	0	0	320,000	320,000	0	0	0	0	0	0	0	0	0	0	0	0	Annual Contingency Replacement	
75PP- 106	Construct New Cleanwel Water Treatment Plant	4,550,000	F513-Water Capital Future Developments	0	0	4,550,000	0	0	0	0	0	0	0	0	0	0	0	0	0	Jun 15 Priority B1 Replacement	
Totals							4,870,000	4,870,000	0	0	0	0	0	0	0	0	0	0	0		
New Projects							4,870,000	4,870,000	0	0	0	0	0	0	0	0	0	0	0	0	

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN -- FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 75 - Water Improvements FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments		
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18
FUTURE PROJECTS												
75PP- 001	Water Lines Replaceme Program - Future Phases	1,370,000	F513-Water Capital	0	0	1,370,000	0	320,000	350,000	350,000	350,000	Annual Contingency Replacement
75PP- 067	Storage & Pumping Facilities	4,400,000	F513-Water Capital Future Developments	0	0	0	0	0	0	4,400,000	0	0 Jun 17 Priority D1 New Facilities
75PP- 077	Water Line Replacemen 20th to 23rd Streets, bw Holly & Bessie Avenues	2,280,000	F513-Water Capital	0	0	2,280,000	0	0	2,280,000	0	0	0 Jun 16 Priority C4 Replacement
75PP- 081	Water Storage Reservio Tracy Gateway Area	2,268,000	F356-Tracy Gateway Ai	0	0	2,268,000	0	0	0	0	2,268,000	Jun 18 Priority D2 New Facilities
75PP- 082	Water Pump Stations - Tracy Gateway Area	1,620,000	F356-Tracy Gateway Ai	0	0	1,620,000	0	0	0	0	1,620,000	Jun 18 Priority D3 New Facilities
75PP- 083	Emergency Well for Tracy Gateway Area	2,671,100	F356-Tracy Gateway Ai	0	0	2,671,100	0	0	0	0	2,671,100	Jun 18 Priority D4 New Facilities
75PP- 086	Watershed Survey - 2014 Update	35,000	F513-Water Capital	0	0	35,000	0	0	35,000	0	0	0 Dec 15 Priority C2 Study
75PP- 087	Urban Water Mgmt Plan - 2014 Update	85,000	F513-Water Capital	0	0	85,000	0	0	85,000	0	0	0 Dec 15 Priority C1 Study
75PP- 094	Water Master Plan - Citywide Update	38,100	F513-Water Capital F356-Tracy Gateway Ai	0	0	14,000	0	14,000	0	0	0	0 Jun 15 Priority D5 Study
75PP- 097	Water Line Replacemen Bessie Ave - Lowell to Grant Line	1,180,000	F513-Water Capital	0	0	1,180,000	0	1,180,000	0	0	0	0 Jun 15 Priority C3 Replacement

(Continued)

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN - FY13-14 through FY17-18

CIP PROJECT LISTINGS

01-May-13

FY13-14 CIP Proposed

Group 75 - Water Improvements

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments	
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
<u>FUTURE PROJECTS (Continued)</u>												
75PP- 099	Conjunctive Groundwater Use Study	154,300	F513-Water Capital F352-So MacArthur PA F354-ISP South Area	0	0	80,000	0	0	0	0	0	Jun 15 Priority B3 Study
75PP- 104	Purchase of SS/JD Water Supply from Lathrop	5,700,000	F513-Water Capital Future Developments	0	0	5,700,000	0	0	0	0	0	Dec 14 Priority B2
75PP- 105	Water Filter Replacement Water Treatment Plant	500,000	F513-Water Capital	0	0	250,000	0	250,000	0	0	0	Jun 17 Priority B1 Replacement
Totals						22,301,500	0	7,642,400	2,750,000	5,000,000	6,909,100	

Group 76 - Drainage Improvements

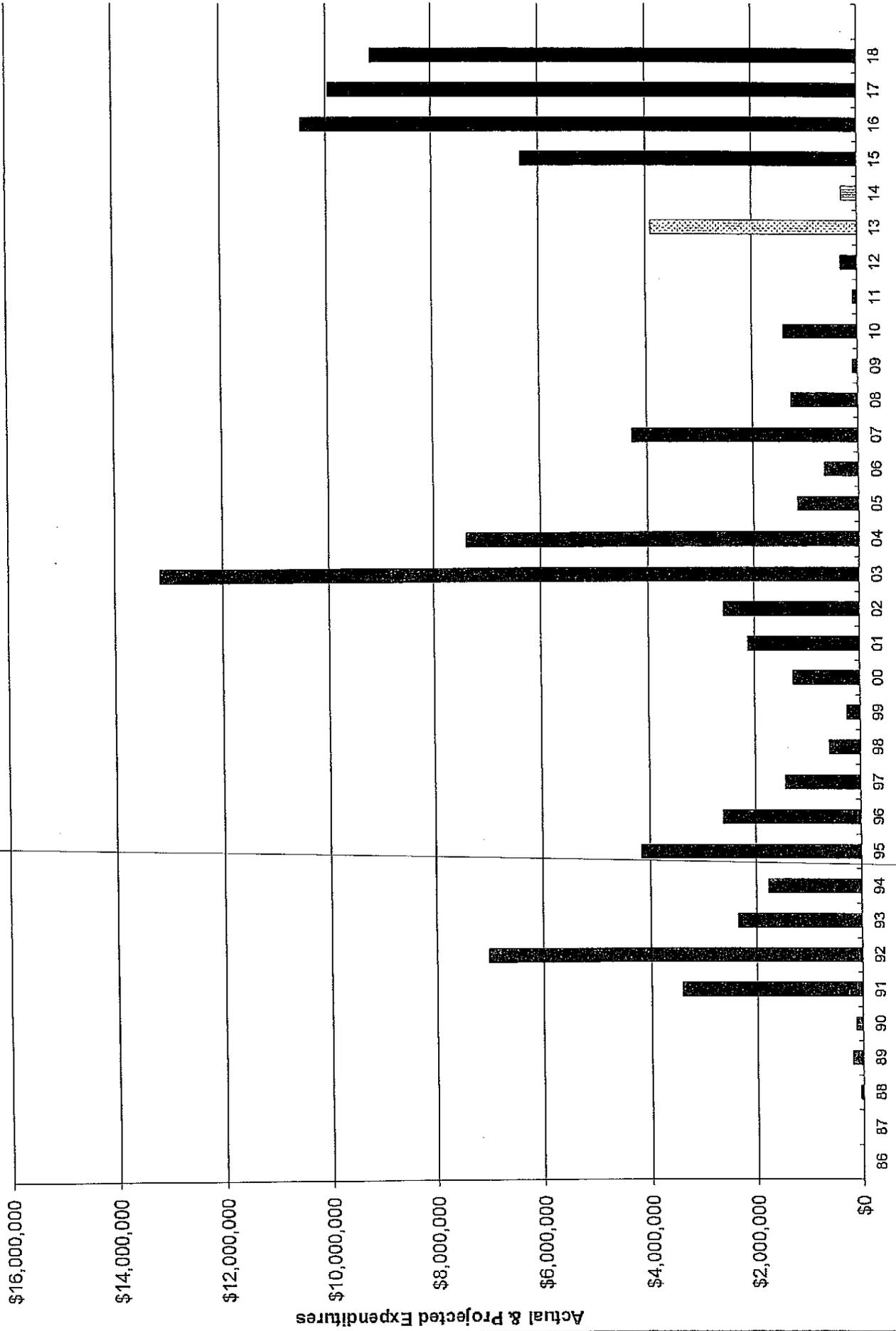
FY13-14 CIP Proposed

by Project Type	Group \$ Total	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED				Projects Requir 1 New Funding 1 in FY13-14	
					FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
5 Current Projects	4,064,861	52,461	3,909,900	102,500	102,500	0	0	0	0	0
1 New Projects	203,000	0	0	203,000	203,000	0	0	0	0	0
20 Future Projects	41,718,337	5,780,937	0	55,937,400	0	6,340,400	10,486,300	9,955,900	9,154,800	0
26 Totals	45,986,198	5,833,398	3,909,900	36,242,900	305,500	6,340,400	10,486,300	9,955,900	9,154,800	
by Funding Sources										
F101-General	0	0	0	0	0	0	0	0	0	0
F245-Gas Tax	160,000	0	0	160,000	160,000	0	0	0	0	0
F301-General Projects	0	0	0	0	0	0	0	0	0	0
F312-Infill Drainage	6,812,305	21,005	0	6,791,300	0	366,900	6,069,600	293,800	61,000	0
F322-Plan C Drainage	3,289,992	839,222	621,600	1,829,170	0	679,070	1,040,900	0	109,200	0
F345-RSP Prgm Mgmt	0	0	0	0	0	0	0	0	0	0
F351-NE Indus Area #1	6,404,361	52,461	2,893,800	3,458,100	0	3,458,100	0	0	0	0
F352-So MacArthur Are	54,000	0	54,000	0	0	0	0	0	0	0
F353-1205 Area Spec Pl	0	0	0	0	0	0	0	0	0	0
F354-ISP South Area	5,469,345	703,285	0	4,766,060	0	3,688,260	1,077,800	0	0	0
F356-Tracy Gateway Ar	689,100	0	0	689,100	0	0	0	0	689,100	0
F357-NE Indus Area #2	11,541,800	0	0	11,541,800	0	0	0	9,619,100	1,922,700	0
F541-Drainage Enterpri: Assessments	1,507,025	25	140,500	1,366,500	145,500	763,000	382,000	43,000	43,000	0
Future Developments	8,597,200	0	0	8,597,200	0	0	2,097,200	0	6,500,000	0
Developer's Contributor	1,461,070	4,217,400	200,000	-2,966,330	0	-2,604,930	-181,200	0	-170,200	0
26 Totals	45,986,198	5,833,398	3,909,900	36,242,900	305,500	6,340,400	10,486,300	9,955,900	9,154,800	

CIP Expenditures

in FY11-12 >>	317,602	340,500	New Appropriations
in FY10-11 >>	87,998	675,600	Carryovers from FY12
in FY09-10 >>	1,409,582	0	Deferrals
in FY08-09 >>	93,779	2,893,800	Supplementals

Tracy Capital Improvement Program
Drainage Improvements



Fiscal Years

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN - FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 76 - Drainage Improvements FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments	
						FY13-14	FY14-15	FY15-16	FY16-17	FY17-18		
CURRENT PROJECTS												
76028	Storm Drain Line - Grant Line, w of Paradise	1,346,761	F351-NE Indus Area # Future Developments	52,461	1,294,300	0	0	0	0	0	0	Nov 13
76036	Channel Improvements C2 Channel, NE Industrial Area	1,599,500	F351-NE Indus Area #	0	1,599,500	0	0	0	0	0	0	Nov 13 Contract Award Apr 21
76054	Pump Station Upgrade - Larch Rd, sw corner at Tracy	200,000	F541-Drainage Enterpr F301-General Projects	0	97,500	102,500	0	0	0	0	0	Dec 14 Priority A Rehabilitation
76059	Drainage Improvements South MacArthur, Phase 2	875,600	F322-Plan C Drainage F352-So MacArthur Ar Developer's Contributit	0	621,600	0	0	0	0	0	0	Dec 13 Priority B Upgrade
76061	Storm Drains Replacem Program - FY13 Phase	43,000	F541-Drainage Enterpr	0	43,000	0	0	0	0	0	0	Jun 13 Rehabilitation
Totals						102,500	0	0	0	0	0	
5	Current Projects	4,064,861		52,461	3,909,900	102,500	0	0	0	0	0	

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN - FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 76 - Drainage Improvements FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments		
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18
<u>NEW PROJECTS</u>												
76062	Storm Drains Replacem Program - FY14 Phase	203,000	F541-Drainage Enterpi F245-Gas Tax	0	0	43,000	0	0	0	0	0	Jun 14 Priority A Rehabilitation
				0	0	160,000	0	0	0	0	0	
						<u>Proposed Capital Budget</u>						
						43,000	43,000					
						160,000	160,000					
<u>Totals</u>						203,000	203,000	0	0	0	0	
1	New Projects	203,000		0	0	203,000	203,000	0	0	0	0	

Group 76 - Drainage Improvements

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments			
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18		
FUTURE PROJECTS														
76039	Drainage Improvements Berg Ave Area	339,025	F541-Drainage Enterpr	25	0	339,000	0	0	339,000	0	0	0	Jun 16	Deferred to Future
76043	Drainage Improvements NE Industrial Area	340,100	F351-NE Indus Area #	0	0	340,100	0	0	0	0	0	0	Jun 15	Deferred to Future
76045	New Detention Basin 2A ISP South, Zone 2	5,236,507	F354-Indus SP, South F322-Plan C Drainage F312-Infill Drainage Developer's Contribut	703,285 839,222 0 3,694,000	0	2,214,760 263,470 182,900 -2,661,130	0	2,214,760 263,470 182,900 -2,661,130	0	0	0	0	Apr 07	Reimbursement Due
76PP- 001	Storm Drains Replacem Program - Future Phases	172,000	F541-Drainage Enterpr	0	0	172,000	0	43,000	43,000	43,000	43,000	0	0	Annual Contingency Rehabilitation
76PP- 007	Pond Removal - 3 Locations	1,065,005	F312-Infill Drainage	21,005	0	1,064,000	0	659,800	404,200	0	0	0	Jun 16	Priority B Removal
76PP- 009	Construction - West side Channel, north of Edgewood	228,200	F345-RSP Prgm Mgmt Developer Contributor	0	0	228,200	0	0	0	0	0	0	Jun 15	Priority B Deferred to Future
76PP- 024	Detention Basin 2B Blue Zone	5,450,700	F312-Infill Drainage F322-Plan C Drainage F354-ISP South Area Future Developments	0	0	1,172,400 1,103,300 1,077,800 2,097,200	0	0 243,600 0 0	1,172,400 859,700 1,077,800 2,097,200	0	0	0	Jun 16	Priority C New Installation
76PP- 027	Storm Drain - Sterling Park/Johnson (Yellow Zone)	172,000	F322-Plan C Drainage Developer's Contribut	172,000	0	-172,000	0	172,000	0	0	0	0	Jun 06	Reimbursement Due
76PP- 028	Storm Drain - San Marco 42" (Yellow Zone)	181,200	F322-Plan C Drainage Developer's Contribut	181,200	0	-181,200	0	0	181,200	0	0	0	Nov 99	Reimbursement Due
76PP- 035	Storm Drains Outfall-Eastlake 18" (Pink Zone)	170,200	F322-Plan C Drainage F312-Infill Drainage Developer's Contribut	0	0	109,200 61,000 -170,200	0	0 0 0	0 0 0	0	0	0	Jan 01	Reimbursement Due

(Continued)

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN - FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 76 - Drainage Improvements FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments			
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18		
<u>FUTURE PROJECTS (Continued)</u>														
76PP- 039	Drainage Improvements South MacArthur, Phase 3	6,500,000	F352-So MacArthur Ar Future Developments	0	0	0	0	0	0	0	0	0	Jun 18	Priority D New Installation
76PP- 048	Drainage Improvements ISP South, Zone 1	768,100	F354-ISP South Area	0	0	768,100	0	0	0	0	0	0	Jun 15	Priority B New Installation
76PP- 052	Drainage Improvements Grant Line Road	3,118,000	F351-NE Indus Area #	0	0	3,118,000	0	0	0	0	0	0	Jun 15	Priority C New Installation
76PP- 053	Drainage Improvements Lincoln Blvd, 11 th to Beverly Place	293,800	F312-Infill Drainage	0	0	293,800	0	0	293,800	0	0	0	Jun 17	Priority D Upgrade
76PP- 061	Drainage Conveyance Tracy Gateway Area	689,100	F356-Tracy Gateway #	0	0	689,100	0	0	0	0	689,100	0	Jun 18	Priority D
76PP- 064	Drainage Improvements Pescadero Avenue	11,056,900	F357-NE Indus Area # Future Developments	0	0	11,056,900	0	0	0	9,619,100	1,437,800	0	Jun 18	Priority D New Installation
76PP- 065	Drainage Improvements Chrisman Rd, Paradise to Grant Line	484,900	F357-NE Indus Area #	0	0	484,900	0	0	0	0	484,900	0	Jun 18	Priority B New Installation
76PP- 068	Storm Drains Outfall-Rocha and 35	1,393,200	F312-Infill Drainage	0	0	1,393,200	0	0	1,393,200	0	0	0	Jun 16	Priority C New Installation
76PP- 070	Drainage Improvements Bessie Ave, Eaton to GLR	3,329,400	F312-Infill Drainage F541-Drainage Enterpr	0	0	3,329,400	0	229,600	3,099,800	0	0	0	Jun 16	Priority D Upgrade
76PP- 071	Drainage Improvements Arbor Ave, west of MacArthur Dr	710,000	F312-Infill Drainage F541-Drainage Enterpr	0	0	710,000	0	710,000	0	0	0	0	Jun 15	Priority B Rehabilitation
Totals				5,780,937	0	35,937,400	0	6,340,400	10,486,300	9,955,900	9,154,800			
20	Future Projects	41,718,337												

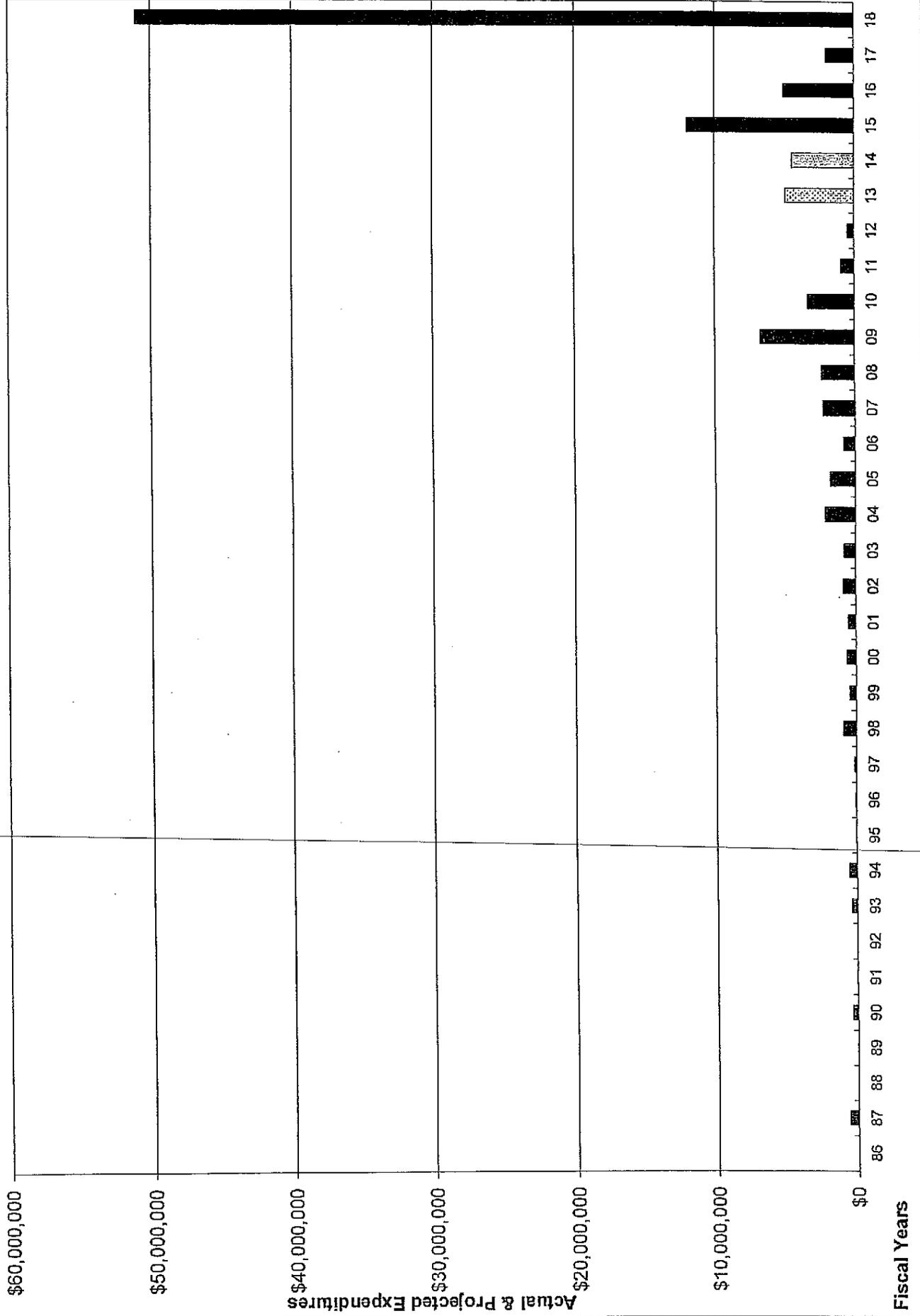
CITY OF TRACY
 CAPITAL IMPROVEMENT PROGRAM
 FIVE YEAR PLAN -- FY13-14 through FY17-18
 CIP GROUP SUMMARY
 01-May-13

Group 77 - Airport & Transit Improvements
 FY13-14 CIP Proposed

by Project Type	Group \$ Total	Prior Years Expenditures	FY12-13 Appropriations	Total	NEW APPROPRIATIONS REQUIRED				Projects Requiring New Funding 0 in FY13-14	
					FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
13 Current Projects	8,195,040	687,138	4,945,902	2,562,000	0	2,562,000	0	0	0	2
1 New Projects	14,825,990	0	0	14,825,990	4,476,000	4,746,000	3,582,000	2,021,990	0	0
26 Future Projects	57,202,600	0	0	57,202,600	0	4,702,000	1,470,000	0	51,030,600	0
40 Totals	80,223,630	687,138	4,945,902	74,590,590	4,476,000	12,010,000	5,052,000	2,021,990	51,030,600	0
by Funding Sources										
F242-Transp Sales Tax	0	0	0	0	0	0	0	0	0	0
F301-General Projects	16,157,350	6,645	149,355	16,001,350	447,600	749,600	358,200	976,550	13,469,400	0
F381-Com Dev Ag Proj	0	0	0	0	0	0	0	0	0	0
F563-Airport Capital	3,978,010	109,331	73,279	3,795,400	0	178,000	170,000	0	3,447,400	0
F579-Transit Capital	1,076,000	166,581	369,419	540,000	0	260,000	260,000	0	20,000	0
FAA Grant	50,203,590	115,881	756,159	49,331,540	4,028,400	7,651,400	3,223,800	1,045,440	33,382,500	0
FTA Grant	5,135,200	279,625	2,775,575	2,080,000	0	1,040,000	1,040,000	0	0	0
Other Federal Grant	0	0	0	0	0	0	0	0	0	0
State Aviation Grant	1,168,550	0	438,250	730,300	0	19,000	0	0	711,300	0
State Aviation Loan	2,112,000	0	0	2,112,000	0	2,112,000	0	0	0	0
State Transit Grant	392,940	9,075	383,865	0	0	0	0	0	0	0
40 Totals	80,223,630	687,138	4,945,902	74,590,590	4,476,000	12,010,000	5,052,000	2,021,990	51,030,600	0

CIP Expenditures	New Appropriations	Red CO	Net CO
in FY11-12 >>	1,431,000	0	0
in FY10-11 >>	6,265,312	0	0
in FY09-10 >>	-3,882,000	0	0
in FY08-09 >>	6,728,146	0	0
	Supplementals		5,265,312

**Tracy Capital Improvement Program
Airport & Transit Improvements**



CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN - FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

FY13-14 CIP Proposed

Group 77 - Airport & Transit Improvements

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments			
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18	
<u>FUTURE PROJECTS</u>													
77PP- 016	Aircraft Wash Facility -	99,400	F563-Airport Capital	0	0	99,400	0	0	0	0	99,400	Jun 18	Priority B5
77PP- 017	Helicopter Pad Airport	91,800	F563-Airport Capital FAA Grant State Aviation Grant	0	0	2,400	0	0	0	0	2,400	Jun 19	Priority C7 New
77PP- 018	Utilities & Drainage Improvements - Tracy Airport	2,776,000	F563-Airport Capital	0	0	2,776,000	0	0	0	0	2,776,000	Jun 18	Priority C6 Upgrade & Expansion
77PP- 025	Land Acquisition - Tracy Airport	21,849,000	F563-Airport Capital FAA Grant State Aviation Grant F301-General Projects	0	0	102,600	0	0	0	0	102,600	Jun 19	Priority C10 New - Expansion
77PP- 026	Construct FBO Facility - Main Airport Area	5,604,000	F563-Airport Capital F301-General Projects	0	0	35,000	0	0	0	0	35,000	Jun 19	Priority C8 New
77PP- 027	Construct FBO Facility - South Hangar Area	3,108,000	F563-Airport Capital F301-General Projects	0	0	3,108,000	0	0	0	0	3,108,000	Jun 19	Priority C9 New
77PP- 028	Taxiway Construction & Paving - Tracy Airport	4,808,000	F563-Airport Capital FAA Grant State Aviation Grant	0	0	125,100	0	0	0	0	125,100	Jun 19	Priority C5 New
77PP- 029	Road Upgrade - Tracy Blvd, s of Linne	2,943,000	F563-Airport Capital F301-General Projects	0	0	2,943,000	0	0	0	0	2,943,000	Jun 19	Priority C3 Rehabilitation
77PP- 030	Repairs FBO Building - Tracy Airport	1,337,000	F563-Airport Capital F301-General Projects	0	0	1,337,000	0	0	0	0	1,337,000	Jun 19	Priority C4 Replacement
77PP- 033	Airport Security Enhancements	3,112,000	F563-Airport Capital FAA Grant State Aviation Grant	0	0	80,900	0	0	0	0	80,900	Jun 18	Priority B7 New
						2,956,400	0	0	0	0	2,956,400		
						74,700	0	0	0	0	74,700		

(Continued)

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN -- FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 77 - Airport & Transit Improvements FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments		
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18	
<u>FUTURE PROJECTS (Continued)</u>													
77PP- 079	Overlay of Runways - Tracy Airport	7,100,000	F563-Airport Capital FAA Grant	0	0	100,000	0	0	0	0	100,000	Jun 17	Priority B1 Rehabilitation
77PP- 080	Install New Lights Tracy Airport	75,000	F563-Airport Capital FAA Grant	0	0	10,000	0	0	0	0	10,000	Jun 17	Priority B4 New Equipment
77PP- 562	Para Transit Bus Replacements - Future Years	1,200,000	F573-Transit Capital FTA Grant	0	0	240,000	120,000	0	0	0	0	Jun 15	Priority B2 Replacement
77PP- 563	Transit Buses Replacements - Future Years	1,400,000	F573-Transit Capital FTA Grant	0	0	960,000	480,000	0	0	0	0	Jun 15	Priority B2 Replacement
77PP- 566	Wi-Fi Access on TRACER Buses	20,000	F573-Transit Capital FTA Grant	0	0	20,000	0	0	0	0	20,000	Jun 17	Priority C1 New Equipment
Totals						57,202,600	4,702,000	1,470,000	0	0	51,030,600		
26	Future Projects	57,202,600											

CITY OF TRACY

CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN -- FY13-14 through FY17-18

CIP GROUP SUMMARY

01-May-13

Group 78 - Parks & Recreation Improvements

FY13-14 CIP Proposed

by Project Type	Group \$ Total	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Projects Requiring New Funding in FY13-14
				Total	FY13-14	FY14-15	FY15-16	FY16-17	
15 Current Projects	34,757,441	13,229,289	10,783,662	10,744,490	744,490	0	0	0	5
7 New Projects	5,156,052	30,852	0	5,125,200	1,215,200	350,000	3,560,000	0	1
25 Future Projects	58,371,700	131,500	0	58,240,200	0	4,381,600	15,215,100	20,103,000	18,540,500
47 Totals	98,285,193	13,391,641	10,783,662	74,109,890	11,215,200	5,476,090	18,775,100	20,103,000	18,540,500

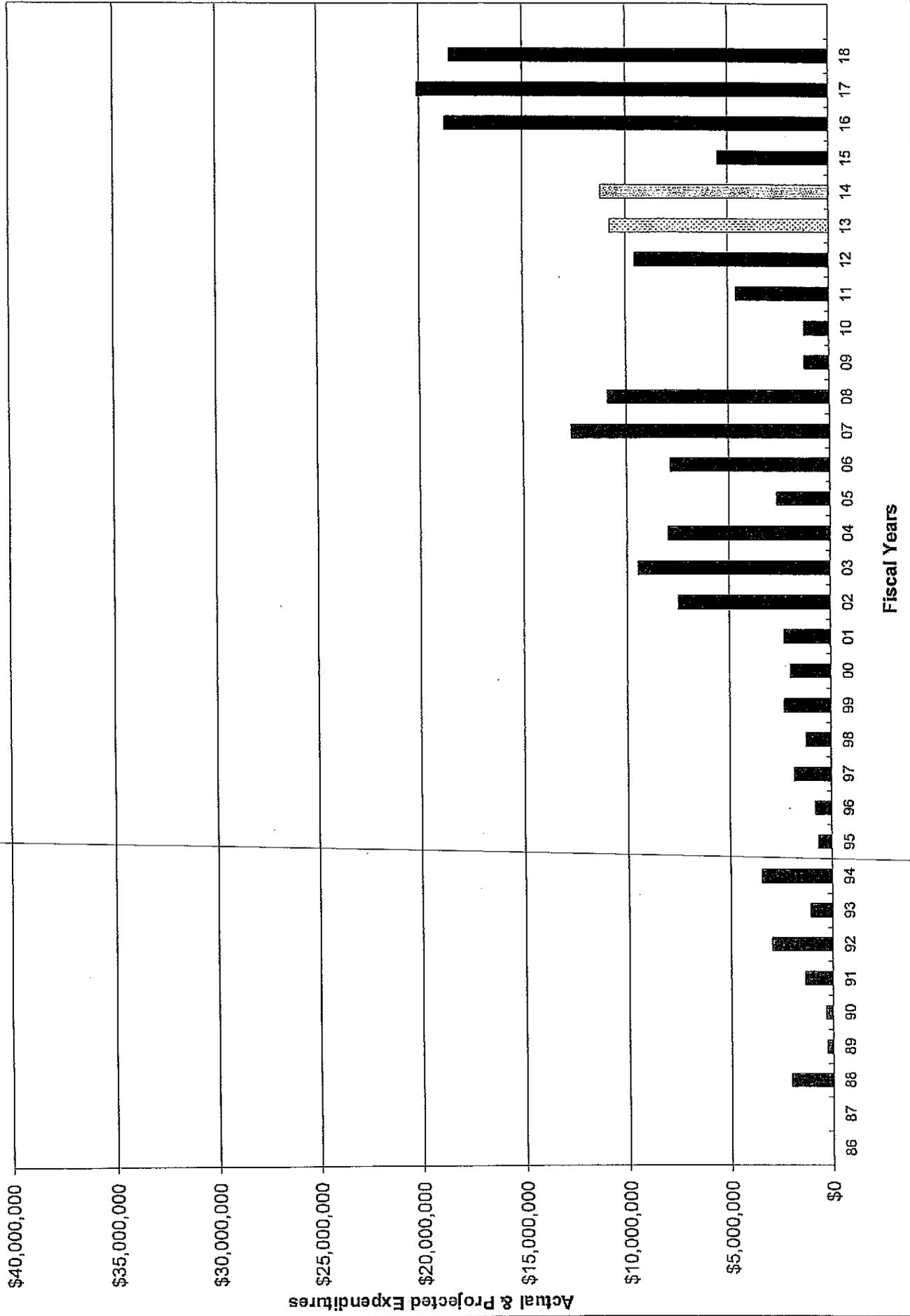
by Funding Sources

Funding Source	Total	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18
F101-General	0	0	0	0	0	0
F242-Transp Sales Tax	580,000	126,730	53,270	400,000	0	200,000
F268-Com Dev Block G	305,606	14,781	290,825	0	0	0
F271-Landscaping Distr	664,000	0	238,000	416,000	0	0
F301-General Projects	58,176,377	8,599,181	4,678,596	44,898,600	1,195,200	3,527,400
F311-Infill Parks	5,303,000	0	0	5,303,000	0	0
F318-Redev Projects	4,013,410	3,277,920	501,000	234,490	0	0
F321-Parks Plan "C"	1,648,000	0	1,648,000	0	0	0
F324-Gen Fac Plan "C"	4,016,200	1,068,501	1,687,499	1,260,200	0	0
F345-RSP Prgm Mgmt	131,500	0	0	131,500	0	0
F352-Sb MacArthur PA	1,157,800	0	1,016,800	141,000	0	0
F353-I205 Area Spec Pl	572,500	0	0	572,500	0	0
F354-ISP South Area	309,500	0	231,500	69,000	0	0
F355-Presidio Area	230,400	0	114,700	115,700	0	0
F391-Kagehiro Parks	457,000	0	310,000	147,000	0	0
State Park Grant	100,000	0	0	100,000	0	0
Other Grants	8,120,000	173,028	13,472	7,933,500	20,000	0
Developer's Contributor	10,797,200	131,500	0	10,665,700	10,000,000	0
Future Developments	1,721,700	0	0	1,721,700	0	0
Totals	98,285,193	13,391,641	10,783,662	74,109,890	11,215,200	5,476,090

CIP Expenditures

in FY11-12 >>	9,583,543	2,582,000	New Appropriations
in FY10-11 >>	4,596,373	7,814,056	Carryovers from FY12
in FY09-10 >>	1,265,090	0	Deferrals
in FY08-09 >>	1,268,752	387,606	Supplementals
Total	16,713,758	10,783,662	89,035
			7,725,021

Tracy Capital Improvement Program
Parks & Recreation Improvements



CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN - FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 78 - Parks & Recreation Improvements FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments	
						Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
CURRENT PROJECTS												
78054	Aquatics Center - Ellis Area	15,460,000	F301-General Projects F324-Gen Fac Plan "C" F352-So MacArthur PA F354-ISP South Area F355-Presidio Area F391-Kagehiro Parks Developer's Contribution	0 1,068,501 0 0 0 0 0	1,909,000 1,687,499 138,800 231,500 114,700 310,000 0	0 0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 0	Jun 15 Priority A5 Design Underway
78113	Bikeway Improvements FY09 Phase	210,600	F301-General Projects F242-Bikeway Grants	4,620 126,730	25,980 53,270	0 0	0 0	0 0	0 0	0 0	0 0	Sep 12 Work Completed
78115	Youth Sports Facilities - Legacy Sportsfield Site, Phase I	11,069,630	F301-General Projects F321-Parks Plan "C" F352-So MacArthur PA	6,372,864 0 0	2,170,766 1,648,000 878,000	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	Mar 13 Work Underway Jan 12
78116	Telecom Replacements Community Facilities	37,000	F301-General Projects	11,069	25,931	0	0	0	0	0	0	Jun 13 Replacement
78117	6th Street Plaza - 6th & Central Ave	4,199,910	Grant Funding F318-Redev Projects	173,028 3,277,920	13,472 501,000	0 0	0 0	0 0	0 0	0 0	0 0	Mar 13 Work Underway
78118	Park Eqpt Replacement Program - FY09-10 Phase	275,230	F301-General Projects F271-Landscaping Districts	263,475 0	11,755 0	0 0	0 0	0 0	0 0	0 0	0 0	Jan 12 Work Completed
78119	HVAC Replacement - P&CS Building	550,865	F301-General Projects	480,863	20,002	0	0	0	0	0	0	Dec 11 Work Completed
78123	Park Renovation - Lincoln Park	1,595,600	F301-General Projects State Park Grant	1,417,449 0	28,151 0	0 0	0 0	0 0	0 0	0 0	0 0	May 12 Work Completed
78124	Dog Park Site - South Tracy	310,000	F301-General Projects F391-Kagehiro Parks	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	Jun 15 Priority B New Facility
78131	Security Cameras for Parks	100,000	F301-General Projects	8,399	91,601	0	0	0	0	0	0	Sep 13 Work Started

(Continued)

Group 78 - Parks & Recreation Improvements

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments	
						FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
<u>CURRENT PROJECTS (Continued)</u>											
78134	Repair/Repaint - Downtown Lights	35,000	F301-General Projects	7,590	27,410	0	0	0	0	0	Jun 13 Work Started
78135	Door Replacement - Grand Theatre	70,000	F301-General Projects F268-Corn Dev Block G	1,870 1,606	10,130 56,394	0	0	0	0	0	Dec 12 Work Completed
78136	Recreation Area - Senior Center	280,606	F301-General Projects F268-Corn Dev Block G	130 13,175	32,870 234,431	0	0	0	0	0	Jun 13 Contract Award Aug 12
78139	Park Revitalization - LMD Areas - FY13	238,000	F271-Landscaping Dist	0	238,000	0	0	0	0	0	Jun 13 Priority A8 Rehabilitation
78140	Park Revitalization - City Areas - FY13	325,000	F301-General Projects	0	325,000	0	0	0	0	0	Dec 13 Priority A5 Rehabilitation
Totals						13,229,289	10,783,662	10,744,490	744,480	0	
15	Current Projects	34,757,441									

Group 78 - Parks & Recreation Improvements

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments	
						FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
NEW PROJECTS											
78053	Ballpark Renovations - Tracy Ball Park, Phase I	3,965,852	F301-General Projects State Park Grant	30,852	0	350,000	3,560,000	0	0	0	Dec 16 Priority A2 Deferred to Future
78PP- 126	Restroom - El Pescadero Park	434,500	F301-General Projects	0	0	434,500	0	0	0	0	Jun 15 Priority B5 New Facility
78PP- 134	Building Demolition & Site Sale - Scout Hut	140,000	F301-General Projects	0	0	140,000	0	0	0	0	Jun 14 Priority A7 Demolition
78PP- 140	Handball Court Refinish MacDonald Park	34,500	F301-General Projects	0	0	34,500	0	0	0	0	Jun 14 Priority C7 Rehabilitation
78PP- 141	Restroom Replacement MacDonald Park	476,200	F301-General Projects	0	0	476,200	0	0	0	0	Jun 14 Priority C5 Rehabilitation
78PP- 152	Facility Reservation Software	40,000	F301-General Projects Other Grant	0	0	20,000	0	0	0	0	Jun 14 Priority B Software Upgrade
78PP- 154	New Basketball Court - El Pescadero Park	65,000	F301-General Projects	0	0	65,000	0	0	0	0	Jun 14 Priority B New Facility
Totals				30,852	0	1,215,200	3,560,000	0	0	0	
7	New Projects	5,156,052				5,125,200	350,000	3,560,000	0	0	

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN - FY13-14 through FY17-18

CIP PROJECT LISTINGS

01-May-13

Group 78 - Parks & Recreation Improvements

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments			
						FY13-14	FY14-15	FY15-16	FY16-17		FY17-18		
						Total	Proposed Capital Budget						
<u>FUTURE PROJECTS (Continued)</u>													
78PP- 125	Skate Park - 2nd Location	293,700	F301-General Projects	0	0	293,700	0	24,500	269,200	0	Jun 17	Priority C9 New Facility	
78PP- 128	Swainson Hawk Mitigation - I205 Area, Phase II	572,500	F353-I205 Area Spec P	0	0	572,500	0	572,500	0	0	Jun 16	Priority C12 New Facilities	
78PP- 135	Bikeway Rehabilitation - Various Locations	177,500	F301-General Projects Bikeway Grants	0	0	32,500	0	32,500	0	0	Jun 16	Priority C14 Rehabilitation	
78PP- 136	Pool Demolition Dr Powers Park	393,500	F301-General Projects State Park Grant	0	0	393,500	0	0	0	393,500		Optional	
78PP- 137	Youth Sports Facilities - Legacy Sportsfield, Phase II	16,000,000	F301-General Projects State Park Grant	0	0	16,000,000	0	0	16,000,000	0	Jun 17	Priority C13 New Facilities	
78PP- 139	Park Renovation - Lincoln Park, Phase II	379,000	F301-General Projects	0	0	379,000	0	379,000	0	0	Jun 16	Priority B1 Rehabilitation	
78PP- 143	Park Renovation - LMZ 07, Bailor-Hennan	208,000	F271-Landscaping Dist	0	0	208,000	0	173,000	0	35,000	Jun 16	Priority B13 Rehabilitation	
78PP- 144	Park Renovation - LMZ 17, Sullivan & Huck	208,000	F271-Landscaping Dist	0	0	208,000	0	173,000	0	35,000	Jun 16	Priority B14 Rehabilitation	
78PP- 146	Ballpark Renovations - Tracy Ball Park, Phase II	4,856,000	F301-General Projects State Park Grant	0	0	4,856,000	0	0	860,000	3,996,000	Jun 18	Priority B15 Rehabilitation	
78PP- 147	New 50 Meter Pool Dr Powers Park - Option II	9,290,000	F301-General Projects	0	0	9,290,000	0	0	0	9,290,000	Jun 18	Priority D New Facilities	
78PP- 148	Pool Replacement Dr Powers Park	1,800,000	F301-General Projects	0	0	1,800,000	0	0	1,800,000	0	Jun 17	Priority D Replacement	
78PP- 149	Bikeways to Hotly Legacy Sports Fields	580,000	F301-General Projects Bikeway Grants	0	0	580,000	0	0	0	130,000	450,000	Jun 17	Priority D New Facilities
(Continued)													
						F74							

CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FIVE YEAR PLAN - FY13-14 through FY17-18 CIP PROJECT LISTINGS 01-May-13

Group 78 - Parks & Recreation Improvements FY13-14 CIP Proposed

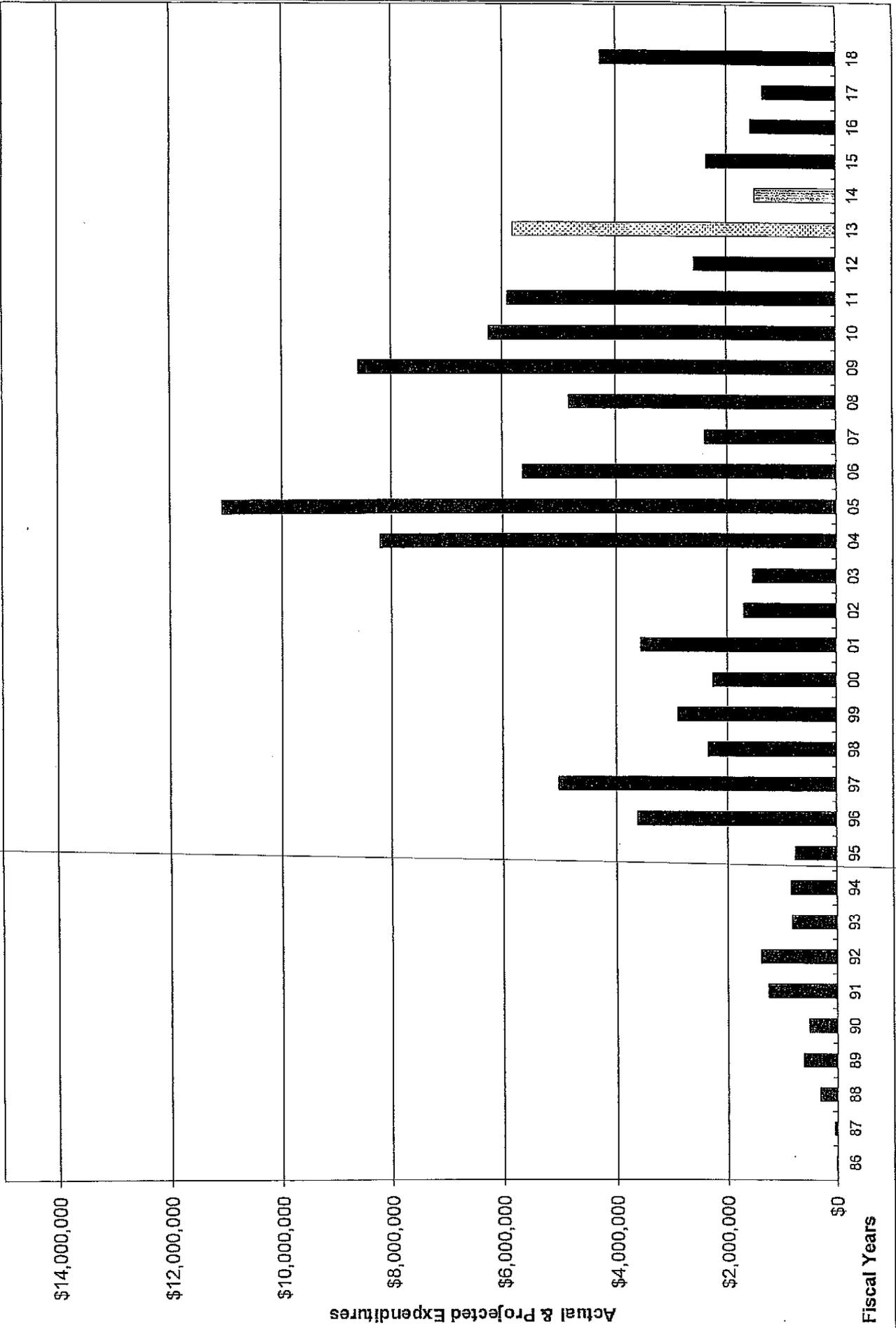
Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments			
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18	
FUTURE PROJECTS (Continued)													
78PP- 150	Utilities Extension - Legacy Sports Fields	330,000	F301-General Projects	0	0	330,000	0	0	0	0	0	Jun 15	Priority B New Facilities
78PP- 151	Fish Pond Development Legacy Sports Fields	130,000	F301-General Projects State Park Grant	0	0	30,000	0	0	0	0	0	Jun 15	Priority B New Facilities
78PP- 153	Minor Improvements	145,400	F301-General Projects Other Grant	0	0	145,400	0	0	0	0	0	Jun 15	Priority B New Facilities
						Proposed Capital Budget							
						330,000	0	0	0	0	0		
						30,000	0	0	0	0	0		
						100,000	0	0	0	0	0		
						145,400	0	0	0	0	0		
						0	0	0	0	0	0		
Totals						58,240,200	0	4,381,600	15,215,100	20,103,000	18,540,500		
25	Future Projects	58,371,700		131,500	0								

Group 79 - Miscellaneous Projects

FY13-14 CIP Proposed

by Project Type	Group \$ Total	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Projects Requiring New Funding in FY13-14		
				Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18
27 Current Projects	31,705,105	18,904,195	5,819,682	6,981,228	280,000	1,171,006	941,729	827,500	3,760,993	10
5 New Projects	1,655,000	0	0	1,655,000	1,205,000	337,500	112,500	0	0	4
3 Future Projects	2,390,000	0	0	2,390,000	0	860,000	510,000	510,000	510,000	
35 Totals	35,750,105	18,904,195	5,819,682	11,026,228	1,485,000	2,368,506	1,564,229	1,337,500	4,270,993	
by Funding Sources										
F101-General	1,077,877	1,077,877	0	0	0	0	0	0	0	0
F281-CDA Housing	0	0	0	0	0	0	0	0	0	0
F301-General Projects	3,625,324	1,835,353	504,971	1,285,000	485,000	687,500	112,500	0	0	0
F345-RSP Prgm Mgmt	2,554,889	27,037	2,527,852	0	0	0	0	0	0	0
F351-NE Indus Area #1	2,278,821	2,111,371	49,856	117,594	0	50,000	67,594	0	0	0
F352-SMPA	383,989	229,953	7,401	146,535	50,000	50,000	46,535	0	0	0
F353-1205 Area Spec Pl	802,217	781,733	3,895	16,589	0	16,589	0	0	0	0
F354-ISP South	1,588,060	473,694	66,938	1,027,428	0	75,000	75,000	75,000	802,428	0
F355-Residuo Area	177,796	77,986	49,810	50,000	50,000	0	0	0	0	0
F356-Tracy Gateway	1,889,250	34,238	365,272	1,489,740	0	242,300	292,300	292,300	662,840	0
F357-NE Indus Area #2	2,300,760	433,361	195,133	1,672,266	0	280,200	280,200	280,200	831,666	0
F318-Comm Devel AgeI	1,942,000	1,881,332	60,668	0	0	0	0	0	0	0
F391-Ump Facilities	11,795,242	8,626,726	984,457	2,184,059	180,000	180,000	180,000	180,000	1,464,059	0
F602-Central Services	0	0	0	0	0	0	0	0	0	0
F605-Eqpt Acq	1,745,000	216,291	268,709	1,260,000	420,000	210,000	210,000	210,000	210,000	0
State & Local Grants	0	0	0	0	0	0	0	0	0	0
Developer's Contributor	3,608,880	1,097,243	734,720	1,776,917	300,000	576,917	300,000	300,000	300,000	0
35 Totals	35,750,105	18,904,195	5,819,682	11,026,228	1,485,000	2,368,506	1,564,229	1,337,500	4,270,993	
CIP Expenditures										
		2,629,994	1,800,000	New Appropriations						
		5,900,745	1,607,152	Carryovers from FY12	Red CO	343,755				
		6,233,636	0	Revisions & Deferrals	Net CO	1,263,397				
		8,643,406	2,412,530	Supplementals						

Tracy Capital Improvement Program
Miscellaneous Projects



Group 79 - Miscellaneous Projects

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments	
						FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
<u>CURRENT PROJECTS</u>											
79201	Infill Program Management	2,007,107	F31x-Infill Funds	384,121	34,986	80,000	80,000	80,000	80,000	1,268,000	Jun 20 On-going Program Annual Contingency
79203	1205 Area Program Management	802,217	F353-1205 Area Develop	781,733	3,895	0	16,589	0	0	0	Jun 12 On-going Program Annual Contingency
79204	Plan "C" Program Management	5,092,511	F391-UJMP Facilities	4,471,270	25,182	100,000	100,000	100,000	100,000	196,059	Jun 18 On-going Program Annual Contingency
79205	Industrial SP South, Prg Management	1,805,040	Developer's Contribution F354-Indus SP, South	236,980	0	0	0	0	0	0	Jun 18 On-going Program Annual Contingency
79206	NE Industrial Area #1 - Program Management	2,342,326	F351-NE Indus Area #1 Developer's Contribution	2,111,371	49,856	0	50,000	67,594	0	0	Jun 16 On-going Program Annual Contingency
79207	South MacArthur Area - Program Management	383,989	F352-SMPA	229,953	7,401	50,000	50,000	46,635	0	0	Jun 16 On-going Program Annual Contingency
79208	NE Industrial Area #2 - Program Management	2,300,760	F357-NE Indus Area #2 Developer's Contribution	433,361	195,133	0	280,200	280,200	831,666	0	Jun 18 On-going Program Annual Contingency
79209	Tracy Gateway - Program Management	1,889,250	F356-Tracy Gateway Developer's Contribution	34,238	365,272	0	242,300	292,300	662,840	0	Jun 20 On-going Program Annual Contingency
79210	Presidio Area - Program Management	437,608	F355-Presidio Area Developer's Contribution	77,986	49,810	50,000	0	0	0	0	Jun 13 On-going Program Annual Contingency
79310	Development Reviews - FY10 Projects	1,428,279	Developer's Contribution F391-UJMP Facilities	746,174	-96,618	0	0	0	0	0	Annual Contingency New Developments
79311	Development Reviews - FY11 Projects	1,275,686	Developer's Contribution	479,049	519,720	0	276,917	0	0	0	Annual Contingency New Developments
79312	Development Reviews - FY12 Projects	57,897	Developer's Contribution	57,897	0	0	0	0	0	0	Annual Contingency New Developments
(Continued)											
						F78					

CITY OF TRACY

CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN - FY13-14 through FY17-18

CIP PROJECT LISTINGS

01-May-13

FY13-14 CIP Proposed

Group 79 - Miscellaneous Projects

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments	
						FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
CURRENT PROJECTS (Continued)											
79313	Development Reviews - FY13 Projects	215,000	Developer's Contributinal	0	215,000	0	0	0	0	0	Annual Contingency New Developments
79351	General Plan Update	1,343,032	F101-General F301-General Projects F345-RSP Prgm Mgmt	1,016,353 285,795 24,639	0 36,245 0	0	0	0	0	0	0 Jun ??? Work Underway
79352	Zoning Code Update	400,000	F101-General F301-General Projects	61,524 279,544	0 58,932	0	0	0	0	0	0 Jun ??? Work Underway
79355	Infrastructure Master Pl	3,267,345	F391-UMP Facilities F345-RSP Prgm Mgmt	2,228,945 796,216	242,184 0	0	0	0	0	0	0 Jun ??? Work Underway
79356	Downtown Tracy Specific Plan	1,304,874	F318-Comm Devel Age	1,244,206	60,668	0	0	0	0	0	0 Jun ??? Work Underway
79357	Way Finding Signage Program	435,000	F101-General F301-General Projects	0 88,361	0 348,639	0	0	0	0	0	0 Jun ??? Design Completed
79360	General Plan - Housing Element Update	64,808	F101-General F301-General Projects	0 64,808	0 0	0	0	0	0	0	0 Jun 12 Work Completed
79364	Downtown Brew Pub/ Property Acquisition	1,637,126	F318-Comm Devel Age F345-RSP Prgm Mgmt	637,126 0	0 1,000,000	0	0	0	0	0	0 Jun ???
79365	Business Incubator	300,000	F345-RSP Prgm Mgmt	0	300,000	0	0	0	0	0	0 Jun 15 3 year project
79366	Retail Incentives - Office/Industrial	35,000	F101-General F345-RSP Prgm Mgmt	0 2,398	0 32,602	0	0	0	0	0	0 Jun ???
79367	Property Acquisition - West Schulte & Lammers area	1,195,250	F101-General F345-RSP Prgm Mgmt	0 0	0 1,195,250	0	0	0	0	0	0 Jun 14

(Continued)

Group 79 - Miscellaneous Projects

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments	
						FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
<u>CURRENT PROJECTS (Continued)</u>											
79403	Geographical Informatio System for City	1,200,000	F301-General Projects	1,138,845	61,155	0	0	0	0	0	Jun 13 Work Underway
79406	Phone System - Boyd Service Center	85,000	F605-Eqpt Acq	32,908	52,092	0	0	0	0	0	Jan 13 Priority A Equipment Replacement
79407	Computer Replacement & Upgrades - FY12 Phase	200,000	F605-Eqpt Acq	183,383	16,617	0	0	0	0	0	Jun 12 Equipment Replacement
79408	Computer Replacement & Upgrades - FY13 Phase	200,000	F605-Eqpt Acq	0	200,000	0	0	0	0	0	Jun 13 Priority A Equipment Replacement
Totals											
27	Current Projects	31,705,105		18,904,195	5,819,682	6,981,228	280,000	1,171,006	941,729	827,500	3,760,993

CITY OF TRACY

CAPITAL IMPROVEMENT PROGRAM

FIVE YEAR PLAN -- FY13-14 through FY17-18

CIP PROJECT LISTINGS

01-May-13

Group 79 - Miscellaneous Projects

FY13-14 CIP Proposed

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED			Anticipated Completion & Comments	
						FY13-14	FY14-15	FY15-16		
NEW PROJECTS										
79PP- 001a	Development Reviews - FY14 Projects	300,000	Developer's Contribution	0	0	300,000	0	0	0	Annual Contingency New Developments
79PP- 031a	Computer Replacement & Upgrades - FY14 Phase	210,000	F605-Eqpt Acc	0	0	210,000	0	0	0	Jun 14 Priority A Equipment Replacement
79PP- 055	New Financial System - Finance Division	750,000	F301-General Projects F605-Eqpt Acc	0	0	300,000	337,500	112,500	0	Jun 15 Priority B
79PP- 056	Wireless Infrastructure Citywide	185,000	F301-General Projects	0	0	185,000	0	0	0	Jun 14 Priority A New Equipment
79PP- 031z	Network Replacements & Upgrades - FY14 Phase	210,000	F605-Eqpt Acc	0	0	210,000	0	0	0	Jun 14 Priority A Equipment Replacement
Totals						1,655,000	337,500	112,500	0	
5	New Projects	1,655,000		0	0	1,205,000	337,500	112,500	0	

Group 79 - Miscellaneous Projects

FY13-14 CIP Proposed

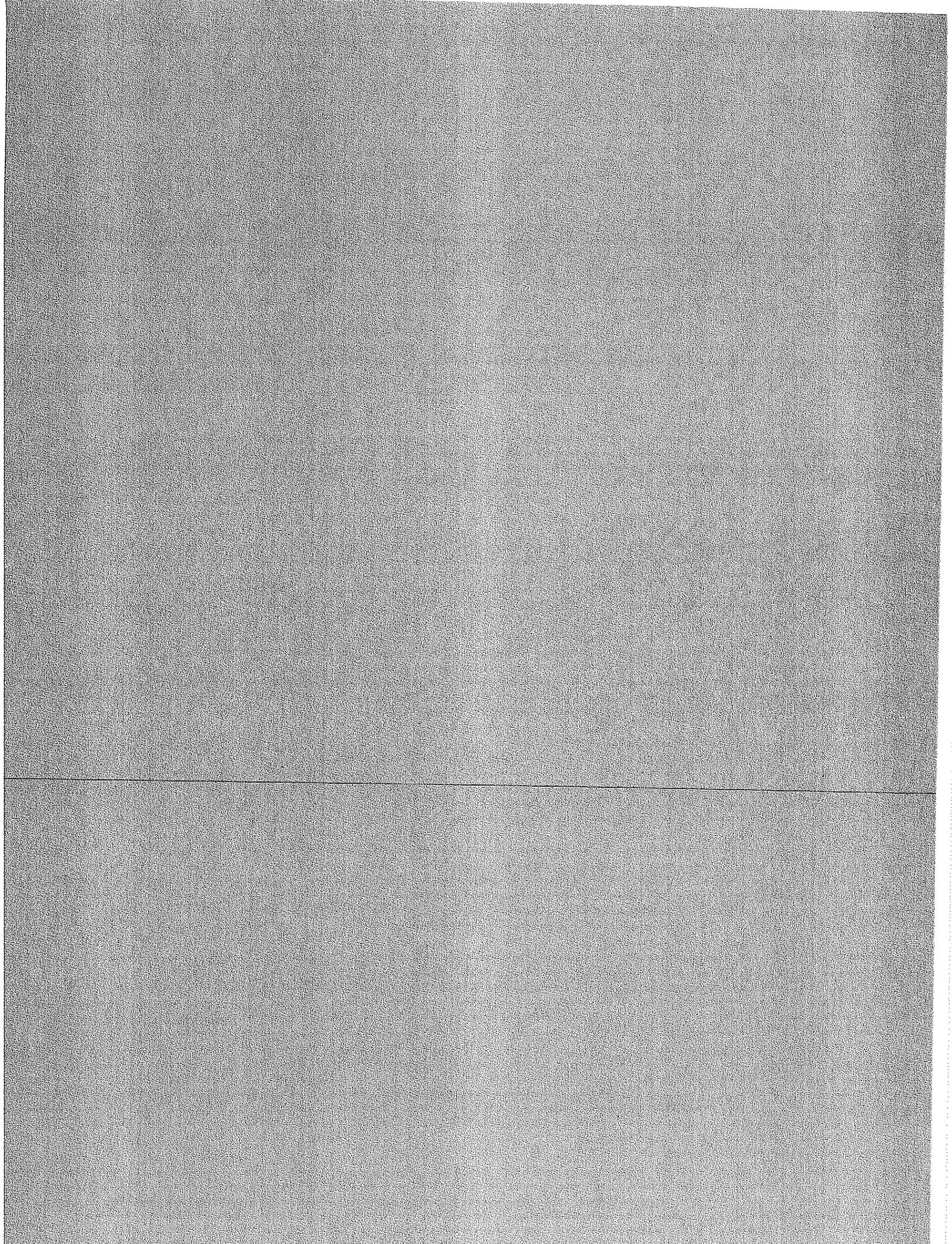
Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED				Anticipated Completion & Comments		
						Total	FY13-14	FY14-15	FY15-16		FY16-17	FY17-18
<u>FUTURE PROJECTS</u>												
79PP- 001b	Development Reviews - Future Projects	1,200,000	Developer's Contribution	0	0	1,200,000	0	300,000	300,000	300,000	300,000	Annual Contingency New Developments
79PP- 031b	Computer Replacement Citywide - Future Years	840,000	F605-Eqpt Acq	0	0	840,000	0	210,000	210,000	210,000	210,000	Annual Contingency Equipment Replacement
79PP- 051	Asset Management Plan	350,000	F301-General Projects	0	0	350,000	0	350,000	0	0	0	Jun 15 Priority B
Totals						2,390,000	0	860,000	510,000	510,000	510,000	
3	Future Projects	2,390,000		0	0	2,390,000	0	860,000	510,000	510,000	510,000	

Group 799JFR - Interfund CIP Reimbursements

by Project Type	Group \$ Total	FY12-13 Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Proposed Capital Budget	
				Total	FY13-14	FY14-15	FY15-16	FY16-17		FY17-18
4 Reimbursement Project:	0	0	0	0	0	0	0	0	0	0
<u>by Funding Sources</u>										
F101-General	0	0	0	0	0	0	0	0	0	0
F322-Drainage Plan "C"	4,701,000	4,701,000	0	0	0	0	0	0	0	0
F323-Arterials Plan "C"	6,781,100	6,781,100	0	0	0	0	0	0	0	0
F325-Utilities - Plan "C"	5,616,300	6,390,500	0	0	-774,200	0	-774,200	0	0	0
F342-RSP Drainage	0	0	0	0	0	0	0	0	0	0
F343-RSP Arterials	-406,500	-406,500	0	0	0	0	0	0	0	0
F345-RSP Prgm Mgmt	-13,574,700	-11,984,100	0	0	-795,300	-795,300	-795,300	0	0	0
F351-NE Indus Area #1	12,416,000	6,593,000	0	0	4,720,200	1,102,800	4,720,200	0	0	0
F352-So MacArthur PA	323,450	323,450	0	0	0	0	0	0	0	0
F353-1205 Area Spec Pl	6,198,600	1,333,300	0	0	2,970,000	1,895,300	2,970,000	0	0	0
F354-Indus SP, South	774,200	774,200	0	0	0	774,200	774,200	0	0	0
F355-Presidio Area	1,325,700	1,325,700	0	0	0	0	0	0	0	0
F356-Tracy Gateway Ar	738,800	738,800	0	0	738,800	0	738,800	0	0	0
F357-NE Indus Area #2	9,204,000	9,204,000	0	0	0	0	0	0	0	0
F513-Water	-15,978,900	-13,588,000	0	0	-2,390,900	0	-2,390,900	0	0	0
F523-Wastewater	-12,762,800	-5,317,200	0	0	-5,242,800	-2,202,800	-5,242,800	-2,202,800	0	0
F834-AD 84-1 Debt	-3,418,900	-3,418,900	0	0	0	0	0	0	0	0
F835-CFD 89-1	-1,937,350	-1,937,350	0	0	0	0	0	0	0	0
Developer's Contributor	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0

Group 799 - Interfund CIP Reimbursements

Project #	Project Title	Project \$ Total	Funding Sources	Prior Years Expenditures	FY12-13 Appropriations	NEW APPROPRIATIONS REQUIRED					Anticipated Completion & Comments
						FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	
REIMBURSEMENT PROJECTS											
79911	Arterial CIP Reimbursements Was 7347	0	F323-Arterials Plan "C" F835-CFD 89-1 F343-RSP Arterials F351-NE Indus Area #1 F357-NE Indus Area #2 F345-RSP Prgm Mgmt	6,781,100 -463,000 -406,500 511,300 111,800 -6,534,700	0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0	Jun 07 Reimbursements Reimbursements Jun 07 Jun 10 Reimbursements
79912	Wastewater CIP Reimbursements Was 7420	0	F353-I205 Area Spec P F523-Wastewater F834-AD 84-1 Debt F325-Utilities - Plan "C" F352-So MacArthur PA F351-NE Indus Area #1 F355-Residio Area F356-Tracy Gateway Ar F357-NE Indus Area #2 F835-CFD 89-1	1,333,300 -5,317,200 -3,418,900 3,753,500 233,600 3,423,500 586,500 0 677,000 -1,271,300	0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0	1,504,000 -5,242,800 0 0 0 3,000,000 0 738,800 0 0	1,100,000 -2,202,800 0 0 0 1,102,800 0 0 0 0	0 0 0 0 0 0 0 0 0 0	Jun 16 Priority B Reimbursements Reimbursements Jun 07 Jun 07 Jun 12 Priority A Jun 07 Jun 15 Priority B Jun 10 Reimbursements	
79913	Water CIP Reimbursements	0	F353-I205 Area Spec P F513-Water F325-Utilities - Plan "C" F351-NE Indus Area #1 F354-Indus SP, South F357-NE Indus Area #2	0 -13,588,000 2,637,000 2,600,000 0 8,351,000	0 0 0 0 0 0	0 0 0 0 0 0	670,700 -2,390,900 -774,200 1,720,200 774,200 0	0 0 -774,200 0 774,200 0	0 0 0 0 0 0	0 0 0 0 0 0	Jun 15 Priority B Reimbursements Reimbursements Jun 15 Priority A Jun 16 Priority C Jun 10 Priority A
79914	Drainage CIP Reimbursements	0	F322-Drainage Plan "C" F345-RSP Prgm Mgmt F351-NE Indus Area #1 F352-So MacArthur PA F353-I205 Area Spec P F355-Residio Area F357-NE Indus Area #2 F835-CFD 89-1 F345-RSP Prgm Mgmt	4,701,000 -739,200 58,200 89,850 0 739,200 64,200 -203,050 -4,710,200	0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0	0 -795,300 0 0 795,300 0 0 0 0	0 -795,300 0 0 795,300 0 0 0 0	0 0 0 0 0 0 0 0 0	Jun 07 Reimbursements Jun 06 Jun 06 Jun 16 Priority C Jun 07 Jun 09 Priority A Reimbursements Reimbursements	
Totals		0		0	0	0	0	0	0	0	0
4 Reimbursement Project		0		0	0	0	0	0	0	0	0



DEBT SERVICE

Debt service obligations of the City and budgeted amounts required to meet these obligations are presented in this section. These obligations involve long-term debt, which was used to build capital facilities or to acquire equipment that the City is now using.

Debt Policy

The City of Tracy has no formally adopted debt policy other than that for Community Facilities Districts. However, State law pertaining to local government debt and past City debt transactions do serve as a de facto policy.

Under the State Constitution, GENERAL OBLIGATION DEBT pledging City general taxes requires voter approval by two-thirds majority. With this difficult electoral requirement, such debt obligations are rarely issued. Any effort to issue general obligation debt would have to be for projects of special significance and of community wide benefit. Currently, the City of Tracy has no outstanding general obligation debt. Debt limit for any general obligation debt is 15% of the City's assessed valuation.

CAPITAL LEASING can be used to acquire tangible assets where there is a pledge to pay the debt from current annual receipts and where the acquired assets can be placed under a lien until the debt obligation is paid off. The City of Tracy has used capital leasing to acquire equipment and land.

SPECIAL REVENUE DEBT can be used to finance capital projects where there is a pledge to pay the debt from a stream of revenue accruing to the City. This form of debt is used to finance facilities for Enterprise Fund activities, which generate ongoing revenues. The City of Tracy has used this type of debt for its water and sewer enterprises.

The City of Tracy Public Facilities Corporation has issued CERTIFICATES OF PARTICIPATION (COPs) to finance infrastructure improvements.

SPECIAL ASSESSMENT DISTRICTS or COMMUNITY FACILITIES DISTRICTS can be used to finance infrastructure for a limited area of the City. With this kind of debt, special assessments or special taxes are levied against the property owners in a defined district, either an AD or CFD, who benefit from the infrastructure improvements. The City of Tracy has used both of these means to finance infrastructure for new development in the City.

Under redevelopment law, TAX INCREMENT FINANCING can be used for redevelopment activities. Here, property tax receipts, from a defined redevelopment project area above a base level set when the area is defined, are restricted to the payment of debt. This incremental revenue, above the base, can then be pledged for redevelopment debt. The City of Tracy, through its Community Development Agency (CDA), initiated such debt for the first time in 1994.

The State disbanded all redevelopment agencies in the State of California effective January 31, 2012. As a result, the Tracy Community Redevelopment Agency has been disbanded and will issue no new debt. Although outstanding debt still remains to be paid off.

Debt Refinancing

The City also used DEBT REFINANCING when interest rates or development activity would lead to savings through refinancing. For example, it may be advantageous to refinance an earlier debt issuance if interest rates at the present time are lower than the rates at which the original bonds were issued. There would have to be enough present value savings to justify the cost of issuance of the new bonds as well as provide real savings. With land-based debt such as an Assessment District or Community Facilities District (Mello-Roos) issues, development of the land may lend to a refinancing which carries credit enhancement.

Debt Service Outstanding

The following long-term debt service obligations were outstanding on July 1, 2012, the beginning of FY 12-13. The programs following detail the payments required for both FY 12-13 and FY 13-14 for these debt obligations:

Debt Issues	Fund	Original	Year	Outstanding	Outstanding	Due
		Principal	Issued	Principal	Interest	
1. CFD 89-1 NE Industrial #1	835	19,200,000	1996	9,350,000	1,930,254	2021
2. CFD 93-1 Tracy Marketplace	844	1,385,000	1996	1,010,000	553,325	2027
3. Airport Loan #3 (1998)	561	250,000	1998	72,942	8,554	2015
4. Police Radios-Sun Trust Leasing	605	438,492	2005	70,300	2,900	2012
5. AD 98-4 Morrison Homes	849	2,485,781	1999	1,590,000	596,051	2024
6. I-205 Residential	850	11,500,000	1999	6,755,000	1,495,988	2022
7. CFD 93-1 Tracy Mkt Place (2002)	844	2,165,000	2002	1,920,000	1,926,008	2032
8. AD 94-1 Naglee Auto Mall (2002)	841	4,500,000	2002	2,945,000	988,772	2021
9. AD 2003-01 Berg Ave.	852	990,000	2003	785,000	391,788	2028
10. 2003 Wastewater COP	521	3,340,000	2003	680,000	23,557	2013
11. CDA 2003 Bond A	404	35,095,000	2004	29,400,000	18,177,455	2034
12. CDA 2003 Bond B	404	20,625,000	2004	18,120,000	14,628,665	2034
13. 2004 Wastewater COP	521	30,955,000	2004	27,950,000	21,336,514	2036
14. Water Rights Notes	511	6,000,000	2004	3,000,000	205,000	2014
15. CFD 99-1 Refinancing (2004)	837	9,635,000	2004	7,130,000	2,503,655	2024
16. TOPJPA 2005 Series A	846	69,640,000	2005	59,835,000	23,598,234	2028
17. TOPJPA 2005 Series B	846	3,915,000	2005	2,985,000	1,054,679	2035
18. TOPJPA 2005 Series C	840	14,965,000	2005	13,525,000	7,494,832	2035
19. State Water Loan (2005)	511	20,000,000	2005	16,274,382	3,886,110	2028
20. CFD 06-01 NE Industrial #2	853	10,660,000	2006	10,560,000	12,751,374	2036
21. 2007 Lease Revenue Bonds	407	4,670,000	2007	4,180,000	2,732,893	2035
22. 2008 Lease Revenue Bonds	408	19,765,000	2008	19,285,000	22,015,397	2038
23. TOPJPA Revenue Bonds 2011A	854	13,685,000	2011	13,685,000	5,469,403	2027
Totals				\$251,107,624	\$143,771,408	
				Grand Total	<u>\$394,879,032</u>	

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 12-13 Debt Payments	\$9,102,030	\$11,169,480	\$20,271,510
Total Debt Outstanding July 1, 2013*	\$242,005,594	\$132,601,928	\$374,607,522
FY 13-14 Debt Payments	9,432,830	10,880,040	20,312,870
Total Debt Outstanding July 1, 2014*	\$232,572,764	\$121,721,888	\$354,294,652

*excluding any new debt issues in FY 12-13 and FY 13-14

Debt Issues in FY11-12

During FY11-12, a \$13,382,400 refunding of the TOPJPA Revenue Bonds 2011, Series A was issued. This new issue refunded previous issues.

Also, it provided \$1,009,090 in net proceeds for capital projects. These monies were transferred to the General Projects Fund 301 and the South MacArthur Fund 352.

Debt Issues in FY12-13

No new debt issues are anticipated in FY12-13.

However, this debt component is being used in FY12-13 to record the repayment of residual cash resulting from the close out of the Tracy CDA. The City has paid out \$3,402,710 from the housing component of the CDA. The City also acknowledges that \$2,281,470 is due for the redevelopment component. These two repayments are accounted for in Debt Program 64000. However, the State is demanding an additional \$4,588,246. This added demand needs to be resolved and is not budgeted.

New Debit Issues Anticipated in FY 13-14

The budget provides for a contingency for \$2,000,000 in bond proceeds through new financing districts. These proceeds may be used to pay capital development fees for the 1-205 area, UMP area, and South MacArthur area developments. Depending on the level of development, the amount of the proceeds may be sufficient or have to be increased later in the fiscal year.

Also, a \$14,000,000 bond is anticipated for wastewater system improvements.

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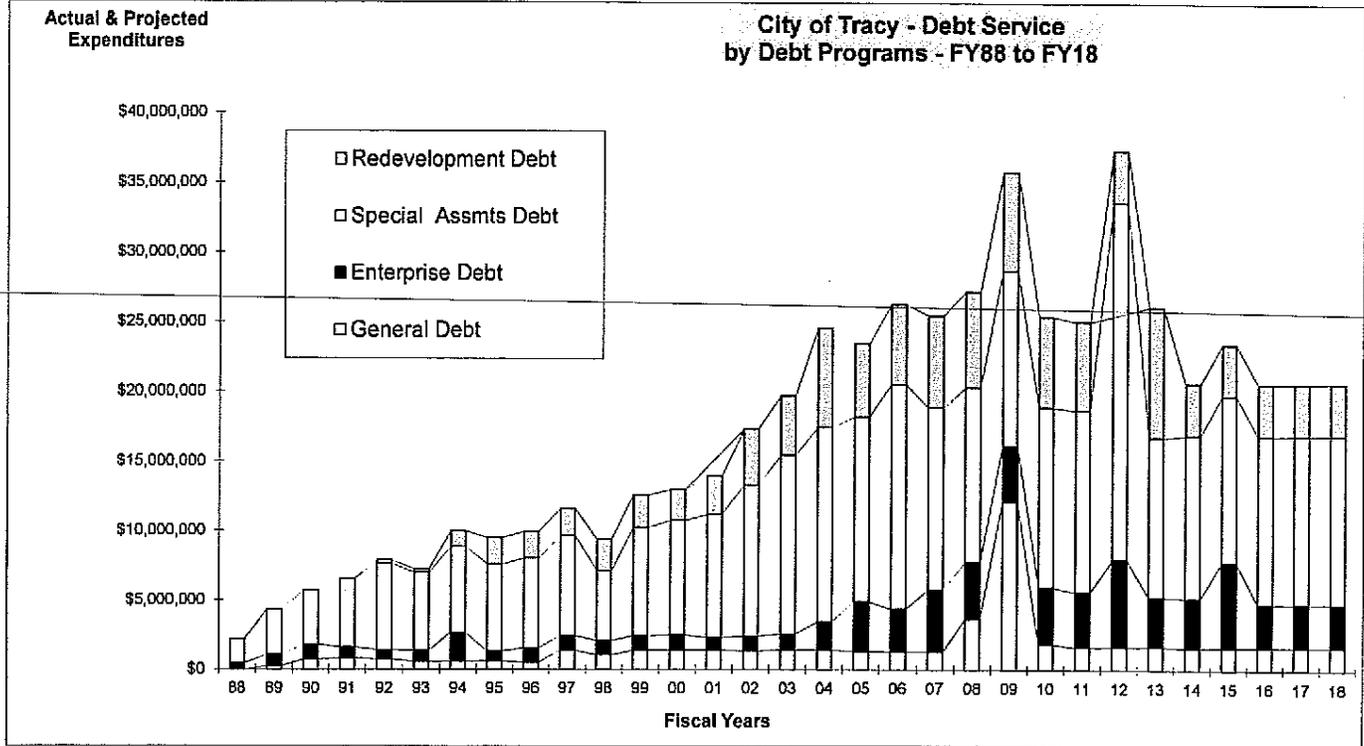
DEPARTMENT: 60000 - Debt Service

COMMENTARY

This department provides for a grouping for the City's debt service expenditures.

Generally, debt outlays are stable but with a slight downward trend as debt issues are paid off. Annual variances from the trend is due to old debt being paid off completely and/or new debt being incurred.

DEBT EXPENDITURES BY PROGRAM	FY09-10 \$ Actual	FY10-11 \$ Actual	FY11-12 \$ Actual	FY12-13 \$ Adopted	FY12-13 \$ Estimated	FY13-14 \$ Projected	FY14-15 \$ Projected	FY15-16 \$ Projected	FY16-17 \$ Projected	FY17-18 \$ Projected
61000 - General Debt	1,836,686	1,609,669	1,629,496	1,647,280	1,647,280	1,588,700	1,604,000	1,622,020	1,638,400	1,655,600
62000 - Enterprise Debt	4,131,420	4,014,264	6,326,698	3,628,070	3,628,070	3,622,130	6,187,230	3,172,380	3,156,060	3,155,100
63000 - Special Assessment Debt	12,965,157	13,097,438	25,707,460	11,800,740	11,527,940	11,760,120	12,025,300	12,132,980	12,185,070	12,212,060
64000 - Redevelopment Debt	6,553,570	6,412,927	3,723,577	6,676,020	9,410,200	3,725,900	3,727,800	3,726,470	3,726,310	3,723,350
Total	25,486,833	25,134,298	37,387,231	23,752,110	26,213,490	20,696,850	23,544,330	20,653,850	20,705,840	20,746,110
Annual % Change	7.31%	-1.38%	48.75%	-5.50%	4.29%	-21.05%	13.76%	-12.28%	0.25%	0.19%
EQUIVALENCY FACTOR										
Outlay per EDU	\$748.66	\$733.63	\$1,054.23	\$689.67	\$761.14	\$597.14	\$674.43	\$587.42	\$584.25	#DIV/0!
Annual % Change	-36.07%	-2.01%	43.70%	-5.99%	3.75%	-21.55%	12.94%	-12.90%	-0.54%	#DIV/0!



DEPARTMENT: 60000 - Debt Service

COMMENTARY

DEBT EXPENDITURES BY FUNDING SOURCES	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18
	\$ Actual	\$ Actual	\$ Actual	\$ Adopted	\$ Estimated	\$ Projected				
General Fund										
Fund 101 - General	0	0	0	0	0	0	0	0	0	0
Special Revenue Funds										
Fund 281 - CDA Housing	36,766	38,429	0	0	0	0	0	0	0	0
Debt Service Funds										
Fund 404 - Comm Devel Ag Debt	6,516,804	6,374,498	3,723,577	0	0	0	0	0	0	0
Fund 405 - Regional Mall COP Debt	0	0	0	0	0	0	0	0	0	0
Fund 407 - 2007 Lease Rev Bonds	283,030	283,330	284,230	281,080	281,080	282,300	279,100	279,700	280,100	277,100
Fund 408 - 2008 Lease Rev Bonds	1,481,563	1,254,613	1,272,163	1,293,000	1,293,000	1,306,400	1,324,900	1,342,320	1,358,300	1,378,500
Fund 495 - Successor Ag-Debt	0	0	0	6,676,020	9,410,200	3,725,900	3,727,800	3,726,470	3,726,310	3,723,350
Enterprise Funds										
Fund 511 - Water	1,407,920	1,407,920	3,341,222	1,340,430	1,340,430	1,340,430	4,260,470	1,258,020	1,258,060	1,257,930
Fund 521 - Wastewater	2,276,759	2,265,426	1,614,935	2,264,500	2,264,500	2,258,700	1,903,900	1,901,800	1,898,000	1,897,170
Fund 561 - Airport	197,185	91,362	59,011	23,140	23,140	23,000	22,860	12,560	0	0
Trust & Agency Funds										
Fund 831 - AD 87-3 Water RSP	1,758,622	1,725,620	1,618,801	0	0	0	0	0	0	0
Fund 835 - CFD 89-1 ISP-NE	1,285,029	1,289,309	1,277,011	1,300,500	1,300,500	1,294,200	1,258,920	1,221,000	1,292,300	1,269,290
Fund 837 - CFD 99-1 NE Indus #2	748,146	750,032	742,607	758,510	758,510	755,900	763,200	758,900	763,200	760,600
Fund 838 - CFD 99-2 SoMacArthur /	861,369	881,399	10,933,144	0	0	0	0	0	0	0
Fund 839 - AD 00-2 Heartland #3	81,140	79,299	714,307	0	0	0	0	0	0	0
Fund 840 - CFD 00-1 Presidio	871,516	890,679	892,255	907,300	907,300	935,500	947,000	967,000	985,300	1,001,400
Fund 841 - AD 94-1 Auto Mall	406,836	409,489	392,890	412,410	412,410	415,200	416,700	421,900	420,600	394,400
Fund 844 - CFD 93-1 Tracy Mktpl	261,980	265,425	493,522	263,000	263,000	268,500	263,700	263,800	263,400	255,800
Fund 846 - CFD 98-1 Plan "C"	4,472,229	4,574,613	4,618,897	4,753,800	4,753,800	4,719,700	4,970,000	5,072,800	5,186,800	5,248,100
Fund 847 - AD 98-3 Souza Citation	327,418	322,575	321,381	329,400	329,400	327,000	324,200	325,800	326,700	323,400
Fund 849 - AD 98-4 Morrison Homes	203,518	206,191	1,779,215	0	0	0	0	0	0	0
Fund 850 - I205 RRA Debt Refinanc	962,606	965,825	895,475	949,600	884,800	898,400	893,800	887,200	893,510	897,700
Fund 852 - AD00-01 Berg Avenue	81,710	81,485	74,377	79,120	79,120	77,820	81,370	79,780	78,160	70,970
Fund 853 - CFD 99-1 NE Indus #2	643,038	655,497	657,865	679,400	679,400	695,900	706,410	721,000	734,500	729,500
Fund 854 - TOPJPA Rev Bds 2011A	0	0	295,713	1,159,700	1,159,700	1,164,000	1,192,000	1,205,800	1,240,600	1,260,900
Fund 855 - CFD 11-1 Tracy 580 Bus	0	0	0	0	0	0	0	0	0	0
Fund 8xx - New Financing Districts	0	0	0	208,000	0	208,000	208,000	208,000	0	0
Internal Service Funds										
Fund 602 - Central Services	0	0	0	0	0	0	0	0	0	0
Fund 605 - Eqpt Acquisition	72,093	71,726	73,103	73,200	73,200	0	0	0	0	0
Total	25,237,277	24,884,742	36,075,701	23,752,110	26,213,490	20,696,850	23,544,330	20,653,850	20,705,840	20,746,110

PROGRAM: 61000 - General Debt

COMMENTARY

Payment of debt service obligations applicable to the general operations of the City. These include capital leases and have included in the past short-term borrowing for cash flow purposes for the General Fund.

There were refundings in FY07-08 and FY08-09 which resulted in higher than normal program outlays. Thereafter, outlays returned to a normal and stable level.

Acct #	Account Description	FY09-10 \$ Actual	FY10-11 \$ Actual	FY11-12 \$ Actual	FY12-13 \$ Adopted	FY12-13 \$ Estimated	FY13-14 \$ Projected	FY14-15 \$ Projected	FY15-16 \$ Projected	FY16-17 \$ Projected	FY17-18 \$ Projected
Police Comm System Lease (2005)											
605-61011:511	Debt Principal	62,489	64,988	67,586	70,300	70,300	0	Paid Off in FY12-13			
605-61011:513	Debt Interest	9,604	6,738	5,517	2,900	2,900	0				
Lease Revenue Bonds (2007)											
407-61011:511	Debt Principal	0	0	0	0	0	0	0	0	0	0
407-61011:513	Debt Interest	119,500	119,500	119,500	119,500	119,500	119,500	119,500	119,500	119,500	119,500
407-61011:515	Debt Fees	2,850	3,100	2,850	3,200	3,200	3,200	3,200	3,200	3,200	3,200
407-61011:5xx	Issuance Costs	0	0	0	0	0	0	0	0	0	0
407-61011:511	Debt Principal	85,000	90,000	95,000	95,000	95,000	100,000	105,000	110,000	115,000	115,000
407-61011:513	Debt Interest	71,780	68,380	64,780	60,980	60,980	57,200	49,000	44,600	40,000	35,400
407-61011:515	Debt Fees	3,900	2,350	2,100	2,400	2,400	2,400	2,400	2,400	2,400	4,000
407-61011:5xx	Issuance Costs	0	0	0	0	0	0	0	0	0	0
Lease Revenue Bonds (2008)											
408-61011:511	Debt Principal	300,000	80,000	100,000	125,000	125,000	145,000	170,000	195,000	220,000	250,000
408-61011:513	Debt Interest	1,177,363	1,171,263	1,167,663	1,164,000	1,164,000	1,158,000	1,151,500	1,143,920	1,134,900	1,124,000
408-61011:515	Debt Fees	4,200	3,350	4,500	4,000	4,000	3,400	3,400	3,400	3,400	4,500
408-61011:5xx	Issuance Costs	0	0	0	0	0	0	0	0	0	0
Program Total		1,836,686	1,609,669	1,629,496	1,647,280	1,647,280	1,588,700	1,604,000	1,622,020	1,638,400	1,655,600

PROGRAM: 62000 - Enterprise Debt

COMMENTARY

Payment of debt service obligations secured by the revenues of the City's enterprise funds.

Program outlays will generally show a decrease over time as debt is paid down. However, major pay-outs are scheduled from the Wastewater Fund in FY12-13 and FY13-14.

Acct #	Account Description	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18
		\$ Actual	\$ Actual	\$ Actual	\$ Adopted	\$ Estimated	\$ Projected	\$ Projected	\$ Projected	\$ Projected	\$ Projected
EDA Water Notes											
511-62001511	Debt Principal	168,909	177,355	1,266,669	0	0	0	Paid off in FY11-12			
511-62001513	Debt Interest	80,647	72,201	44,861	0	0	0				
Airport Loans											
561-62007511	Debt Principal	16,869	17,734	18,599	19,500	19,500	20,330	21,200	11,960	Paid off in FY15-16	
561-62007513	Debt Interest	5,730	4,861	4,565	3,640	3,640	2,670	1,660	600		
561-62011511	Debt Principal	0	0	0	0	0	0	0	0	0	0
561-62011513	Debt Interest	174,586	68,767	35,847	0	0	0	0	0	0	0
Break-Out											
2003 Wastewater Bonds											
521-62001511	Debt Principal	310,000	315,000	320,000	335,000	335,000	345,000	Paid off in FY13-14			
521-62001513	Debt Interest	45,563	36,820	16,441	17,600	17,600	6,100				
521-62001515	Debt Fees	3,485	4,771	2,723	4,800	4,800	3,600				
2004 Wastewater COPs											
521-62001511	Debt Principal	600,000	615,000	630,000	650,000	650,000	670,000	695,000	720,000	745,000	775,000
521-62001513	Debt Interest	1,315,029	1,291,153	641,989	1,254,100	1,254,100	1,231,000	1,205,900	1,178,800	1,150,000	1,119,170
521-62001515	Debt Fees	2,682	2,682	3,782	3,000	3,000	3,000	3,000	3,000	3,000	3,000
521-6200152x	Issuance Costs	0	0	0	0	0	0	0	0	0	0
2004 Water Rights Debt											
511-62011511	Debt Principal	0	0	2,000,000	0	0	0	3,000,000	Paid off in FY14-15		
511-62011513	Debt Interest	150,000	150,000	83,302	82,500	82,500	82,500	2,500			
511-62011511-	Debt Principal	0	0	0	0	0	0	Paid off in FY06-07			
511-62011513	Debt Interest	0	0	0	0	0	0				
2005 State Water Loan - Contract #SRF01CX134											
511-62011511-G3C	Debt Principal	822,757	842,122	861,943	882,230	882,230	903,000	924,300	946,100	968,400	991,060
511-62011513-G3C	Debt Interest	435,163	415,798	395,977	375,700	375,700	354,930	333,670	311,920	289,660	266,870
511-62011515-G3C	Debt Fees	0	0	0	0	0	0	0	0	0	0
Program Total		4,131,420	4,014,264	6,326,698	3,628,070	3,628,070	3,622,130	6,187,230	3,172,380	3,156,060	3,155,100

PROGRAM: 63000 - Special Assessment Debt

COMMENTARY

Payment of debt service obligations secured through special assessment levies and community facilities districts.

Generally, debt outlays are stable but with a slight downward trend as debt issues are paid off. Annual variances from the trend is due to old debt being paid off completely, or being refinanced, and/or new debt being incurred.

Acct #	Account Description	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18
		\$ Actual	\$ Actual	\$ Actual	\$ Adopted	\$ Estimated	\$ Projected	\$ Projected	\$ Projected	\$ Projected	\$ Projected
AD 87-3 Water Facilities											
831-63002 511	Debt Principal	1,520,000	1,560,000	1,590,000	0	0	0	Paid off in FY11-12			
831-63002 513	Debt Interest	125,255	78,410	26,768	0	0	0				
831-63002 515	Debt Fees	113,367	87,210	2,033	0	0	0				
CFD 89-1 NE Industrial Area #1											
835-63002 511	Debt Principal	800,000	830,000	860,000	885,000	885,000	920,000	920,000	920,000	1,075,000	1,075,000
835-63002 513	Debt Interest	461,915	435,960	407,158	392,000	392,000	359,200	323,920	286,000	202,300	179,290
835-63002 515	Debt Fees	23,114	23,349	9,853	23,500	23,500	15,000	15,000	15,000	15,000	15,000
CFD 99-1 NE Industrial Area #2											
837-63012 511	Debt Principal	360,000	375,000	390,000	405,000	405,000	425,000	450,000	465,000	490,000	510,000
837-63012 513	Debt Interest	372,940	360,066	345,715	338,210	338,210	321,900	304,200	284,900	264,200	241,600
837-63012 515	Debt Fees	15,206	14,966	6,892	15,300	15,300	9,000	9,000	9,000	9,000	9,000
CFD 99-2 South MacArthur Area 2000 Bond											
838-63017 511	Debt Principal	65,000	80,000	3,485,000	0	0	0	Refunded in FY11-12; See 854-63030			
838-63017 513	Debt Interest	0	0	0	0	0	0				
838-63017 515	Debt Fees	3,655	4,105	190	0	0	0				
CFD 99-2 South MacArthur Area 2002 Bond											
838-63022 511	Debt Principal	130,000	145,000	6,955,000	0	0	0	Refunded in FY11-12; See 854-63030			
838-63022 513	Debt Interest	643,810	633,142	487,633	0	0	0				
838-63022 515	Debt Fees	18,904	19,152	5,321	0	0	0				
AD 00-2 Heartland #3											
839-63012 511	Debt Principal	25,000	25,000	670,000	0	0	0	Refunded in FY11-12; See 854-63030			
839-63012 513	Debt Interest	46,180	44,718	43,080	0	0	0				
839-63012 515	Debt Fees	9,960	9,581	1,227	0	0	0				
(Continued)											

PROGRAM: 63000 - Special Assessment Debt

COMMENTARY

Acct #	Account Description	FY09-10 \$ Actual	FY10-11 \$ Actual	FY11-12 \$ Actual	FY12-13 \$ Adopted	FY12-13 \$ Estimated	FY13-14 \$ Projected	FY14-15 \$ Projected	FY15-16 \$ Projected	FY16-17 \$ Projected	FY17-18 \$ Projected
AD 00-1 Presidio - 2001 Bonds											
840-63021511	Debt Principal	0	0	0	0	0	0	Refunded in FY05-06; See 840-6329			
840-63021513	Debt Interest	0	0	0	0	0	0				
840-63021515	Debt Fees	17,838	19,763	2,000	0	0	0				
AD 94-1 West Naglee Area - 2002											
841-63021511	Debt Principal	180,000	190,000	205,000	215,000	215,000	230,000	245,000	265,000	280,000	295,000
841-63021513	Debt Interest	201,543	191,965	181,443	169,710	169,710	157,500	144,000	129,200	112,900	95,400
841-63021515	Debt Fees	25,293	27,524	6,447	27,700	27,700	27,700	27,700	27,700	27,700	4,000
CFD 93-1 Tracy Marketplace - 1996											
844-63001511	Debt Principal	35,000	35,000	320,000	40,000	40,000	45,000	45,000	50,000	55,000	55,000
844-63001513	Debt Interest	69,162	67,080	16,441	62,400	62,400	59,700	56,900	53,900	50,600	47,100
844-63001515	Debt Fees	3,220	4,044	2,723	4,200	4,200	4,200	4,200	4,200	4,200	3,000
AD 98-4 Morrison Homes											
849-63011511	Debt Principal	85,000	90,000	1,685,000	0	0	0	Refunded in FY11-12; See 854-63030			
849-63011513	Debt Interest	102,017	97,510	92,563	0	0	0				
849-63011515	Debt Fees	16,501	18,681	1,652	0	0	0				
1205 RRA 1999 Debt Refunding											
850-63011511	Debt Principal	565,000	580,000	585,000	605,000	605,000	635,000	655,000	680,000	715,000	750,000
850-63011513	Debt Interest	331,736	313,881	294,061	272,600	272,600	248,400	223,800	197,200	168,510	137,700
850-63011515	Debt Fees	65,870	71,944	16,414	72,000	7,200	15,000	15,000	10,000	10,000	10,000
CFD 93-1 Tracy Marketplace - 2002											
844-63021511	Debt Principal	25,000	30,000	30,000	30,000	30,000	35,000	35,000	35,000	35,000	40,000
844-63021513	Debt Interest	121,813	120,517	119,048	117,600	117,600	115,800	113,800	111,900	109,800	107,700
844-63021515	Debt Fees	7,785	8,784	5,310	8,800	8,800	8,800	8,800	8,800	8,800	3,000

(Continued)

PROGRAM: 63000 - Special Assessment Debt

COMMENTARY

Acct #	Account Description	FY09-10 \$ Actual	FY10-11 \$ Actual	FY11-12 \$ Actual	FY12-13 \$ Adopted	FY12-13 \$ Estimated	FY13-14 \$ Projected	FY14-15 \$ Projected	FY15-16 \$ Projected	FY16-17 \$ Projected	FY17-18 \$ Projected
AD 03-01 Berg Avenue											
852-63052 511	Debt Principal	30,000	30,000	30,000	30,000	30,000	30,000	35,000	35,000	35,000	40,000
852-63052 513	Debt Interest	42,334	41,179	39,964	38,720	38,720	37,420	35,970	34,380	32,760	30,970
852-63052 515	Debt Fees	9,376	10,306	4,413	10,400	10,400	10,400	10,400	10,400	10,400	0
CFD 06-01 NE Industrial Area #2											
853-63052 511	Debt Principal	20,000	30,000	45,000	60,000	60,000	80,000	95,000	115,000	135,000	155,000
853-63052 513	Debt Interest	608,983	607,645	605,549	601,400	601,400	597,900	593,410	588,000	581,500	574,500
853-63052 515	Debt Fees	14,055	17,852	7,316	18,000	18,000	18,000	18,000	18,000	18,000	0
853-63052 5xx	Issuance Costs	0	0	0	0	0	0	0	0	0	0
TOPJPA 2005 A - CFD 98-1 Plan "C"											
846-63027 511	Debt Principal	1,670,000	1,835,000	2,015,200	2,180,000	2,180,000	2,230,000	2,575,000	2,785,000	3,015,000	3,270,000
846-63027 513	Debt Interest	2,716,749	2,652,074	2,580,074	2,485,800	2,485,800	2,401,700	2,307,000	2,199,800	2,083,800	1,958,100
846-63027 515	Debt Fees	85,480	87,539	23,623	88,000	88,000	88,000	88,000	88,000	88,000	20,000
846-63027 5xx	Issuance Costs	0	0	0	0	0	0	0	0	0	0
TOPJPA 2005 B - CFD 98-3 Souza Citation											
847-63027 511	Debt Principal	160,000	160,000	170,000	180,000	180,000	185,000	190,000	200,000	210,000	225,000
847-63027 513	Debt Interest	155,294	149,494	143,094	136,100	136,100	128,700	120,900	112,500	103,400	93,400
847-63027 515	Debt Fees	12,124	13,081	8,287	13,300	13,300	13,300	13,300	13,300	13,300	5,000
847-63027 5xx	Issuance Costs	0	0	0	0	0	0	0	0	0	0
TOPJPA 2005 C - CFD 00-01 Presidio											
840-63027 511	Debt Principal	220,000	245,000	270,000	300,000	300,000	340,000	365,000	400,000	435,000	465,000
840-63027 513	Debt Interest	628,678	620,766	611,815	601,700	601,700	589,900	576,400	561,400	544,700	526,400
840-63027 515	Debt Fees	5,000	5,150	8,440	5,600	5,600	5,600	5,600	5,600	5,600	10,000
840-63027 5xx	Issuance Costs	0	0	0	0	0	0	0	0	0	0
TOPJPA Rev Bonds 2011A											
854-63032 511	Debt Principal	0	0	0	750,000	750,000	605,000	645,000	675,000	730,000	775,000
854-63032 513	Debt Interest	0	0	123,422	404,700	404,700	554,000	542,000	525,800	505,600	480,900
854-63032 515	Debt Fees	0	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000
854-63032 5xx	Issuance Costs	0	0	172,291	0	0	0	0	0	0	0
Financing Districts - UMP Developments											
8xx-65002 525	Issuance Costs	0	0	0	87,000	0	87,000	87,000	87,000	0	0
8xx-65002 529	Capitalized Intere	0	0	0	121,000	0	121,000	121,000	121,000	0	0
8xx-6502- 825	Distribution of Prc	0	0	0	0	0	0	0	0	0	0
8xx-65002 515	Debt Fees	0	0	0	0	0	0	0	0	0	0
Program Total		12,965,157	13,097,438	25,707,460	11,800,740	11,527,940	11,760,120	12,025,300	12,132,980	12,185,070	12,212,060

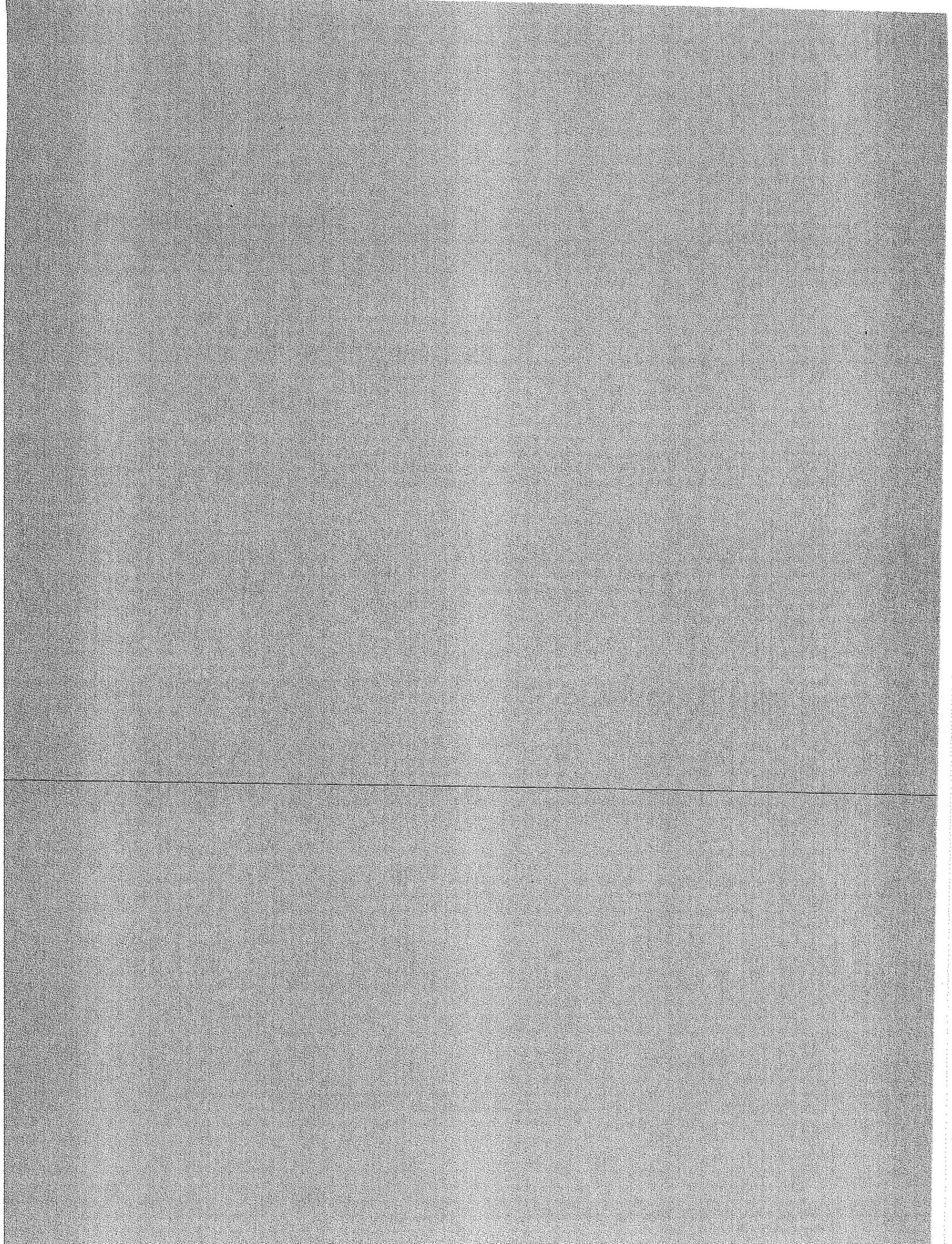
PROGRAM: 64000 - Redevelopment Debt

COMMENTARY

Payment of debt service and interagency obligations applicable to the redevelopment activities of the City's Community Development Agency.

Effective January 31st, 2012, the State abolished all redevelopment agencies in the State, including the Tracy Community Development Agency. So, NO new redevelopment debt will be issued. However, the City as the Successor Agency to the CDA will oversee the repayment of the outstanding CDA debt of \$47,520,000. Debt payments should be stable over the next 21 years. In FY12-13, the Successor Agency will also repay the residual cash from the abolished CDA. These repayments are show below.

Acct #	Account Description	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18
		\$ Actual	\$ Actual	\$ Actual	\$ Adopted	\$ Estimated	\$ Projected				
CDA Interagency Payments											
4xx-64001 535	Direct Allocation	225,536	224,122	0	230,000	0	0	0	0	0	0
4xx-64001 536	Pass-Thru Payme	2,425,217	2,274,700	0	2,520,000	0	0	0	0	0	0
4xx-64001 531	Tax Collection Fe	147,062	153,685	0	200,000	0	0	0	0	0	0
281-64001531	Tax Collection Fe	36,766	38,429	0	0	0	0	0	0	0	0
CDA 2003 Bonds Debt - Series A											
4xx-64006 511	Debt Principal	735,000	760,000	790,000	820,000	820,000	850,000	885,000	920,000	960,000	995,000
4xx-64006 513	Debt Interest	1,461,769	1,436,043	1,409,444	1,377,850	1,377,850	1,345,050	1,311,050	1,275,650	1,238,490	1,200,450
4xx-64006 515	Debt Fees	2,385	8,013	6,123	8,700	8,700	8,800	8,900	9,000	9,000	9,000
4xx-64006 529	Capitalized Intere	0	0	0	0	0	0	0	0	0	0
4xx-64006 5xx	Issuance Costs	0	0	0	0	0	0	0	0	0	0
CDA 2003 Bonds Debt - Series B											
4xx-64007 511	Debt Principal	370,000	385,000	405,000	425,000	425,000	450,000	475,000	500,000	525,000	555,000
4xx-64007 513	Debt Interest	1,147,450	1,129,875	1,110,625	1,089,770	1,089,770	1,067,250	1,042,950	1,016,820	988,820	958,900
4xx-64007 515	Debt Fees	2,385	3,060	2,385	4,700	4,700	4,800	4,900	5,000	5,000	5,000
4xx-64007 529	Capitalized Intere	0	0	0	0	0	0	0	0	0	0
4xx-64007 5xx	Issuance Costs	0	0	0	0	0	0	0	0	0	0
CDA Successor Agency - Cash Distribution											
495-64106 539	IG Cash Distributi	0	0	0	0	5,684,180	0	0	0	0	0
Program Total		6,553,570	6,412,927	3,723,577	6,676,020	9,410,200	3,725,900	3,727,800	3,726,470	3,726,310	3,723,350



APPENDIX

This part of the budget document is for supplemental data supporting the adopted budget. The following items have been included:

Internal Charges

Allocation for Worker's Compensation and General Liability Insurance, Vehicle Operations, Equipment Replacements, Copier and Postage Costs, and Telecommunications and Information Systems.

These internal charges allocations have been budgeted for FY 13-14 in various operating budget programs as indicated. They are shown in the budgets of the individual programs on the "Internal Charges" line under program expenditures, except for worker's compensation, which is included on the "Personnel Expenses" line, and vehicle fuel, which is included on the "Commodities" line.

**City of Tracy
Internal Service Charges
FY13-14**

Proposed Budget FY13-14

10-May-13

PROGRAMS

	Worker's Comp "188"	Systems Charges "219"	Vehicle Op & Maint "229"	Vehicle Fuel "338"	Bldg Maintenance "259"	Gen Eqpt Charges "269"	Vehicle Charges "26V"	General Insurance "279"	Total
Police Department									
51110 - Police Administration	\$20,000	\$18,160	\$5,200	\$5,680	\$15,950	\$4,400	\$4,060	\$15,740	\$89,190
51210 - Patrol Force	438,600	85,350	140,100	233,450	130,930	142,180	177,440	167,030	1,515,080
51220 - Traffic Enforcement	49,000	4,230	15,800	580	11,090	7,090	11,400	9,470	108,660
51230 - Parking Enforcement	6,400	2,740	680	2,450	3,160	1,690	2,420	4,490	24,030
51240 - Police Reserves	0	0	0	0	0	0	0	0	0
51260 - Animal Control	19,500	19,560	4,860	8,520	17,700	6,300	4,100	7,210	87,750
51270 - Youth Services	27,400	7,140	2,910	1,000	5,950	3,390	2,640	9,640	60,070
51280 - Crime Prevention	23,000	9,160	5,070	7,040	7,560	3,930	5,320	11,150	72,220
51310 - General Investigations	90,140	28,740	8,640	14,010	37,200	18,550	29,800	21,880	248,960
51330 - Special Investigations	45,000	26,340	2,660	9,700	21,000	14,980	14,140	11,420	145,240
51340 - Forensic Services	30,000	16,500	5,630	3,330	21,770	8,420	4,280	8,720	98,650
51410 - Police Records	15,620	99,410	0	0	45,980	27,900	0	14,980	203,890
51460 - Communications	83,200	110,600	1,390	240	53,020	55,570	0	32,560	336,580
Dept Total 12 Programs	\$847,860	\$427,930	\$192,840	\$286,000	\$371,300	\$294,400	\$255,600	\$314,290	\$2,990,320
Fire Department									
52110 - Fire Administration	\$7,600	\$15,850	\$4,550	\$10,740	\$14,190	\$4,660	\$12,080	\$7,970	\$77,640
52150 - Fire Prevention & Education	12,300	15,650	4,320	14,060	21,470	4,980	12,000	9,860	94,640
52210 - Fire Operations	585,100	156,640	19,180	18,330	123,260	168,820	164,000	119,890	1,355,220
52250 - Fire Training & Safety	2,900	4,300	1,490	1,430	7,970	3,440	3,160	2,320	27,010
Dept Total 4 Programs	\$607,900	\$192,440	\$29,540	\$44,560	\$166,890	\$181,900	\$191,240	\$140,040	\$1,554,510
Public Works Department									
53110 - Public Works Administration	\$11,900	\$29,230	\$14,640	\$3,540	\$14,370	\$8,160	\$4,500	\$8,460	\$94,800
53120 - Utilities Management	5,400	6,240	2,500	200	9,540	4,100	0	2,840	\$30,820
PW - Maintenance Division									
53310 - Central Garage	19,700	5,480	16,120	0	22,150	9,160	1,500	11,170	85,280
53320 - Building Maintenance	18,300	2,980	11,980	5,330	8,890	4,980	8,300	7,330	68,090
53330 - Custodial Maintenance	800	0	0	1,030	0	2,390	0	8,200	12,420
53410 - Roadway Maintenance	26,000	7,770	56,890	25,970	8,410	8,920	67,400	14,580	215,940
53420 - Sidewalk & Median Maintena	12,600	5,400	24,000	12,320	6,100	7,230	23,700	16,690	108,040
53430 - Street Sweeping	500	0	0	0	260	0	0	3,060	3,820
53440 - Traffic Maintenance	9,100	6,400	8,160	7,190	5,220	4,170	9,400	8,810	58,450
53460 - Street Tree Maintenance	1,900	6,400	15,640	1,250	490	6,000	7,600	12,190	51,470
53470 - Graffiti Removal	2,200	2,010	2,460	6,870	1,300	6,850	4,600	740	27,030
53480 - Traffic Electric	0	4,540	0	0	0	0	0	1,840	6,350
53510 - Water Distribution	25,700	11,530	72,820	53,430	12,820	9,350	38,000	16,450	240,110
53520 - Water Meters	34,100	8,070	18,260	22,280	15,890	10,960	12,200	20,520	142,280
53530 - Wastewater Collection	8,400	8,980	8,940	2,080	3,640	13,890	39,100	14,850	99,880
53540 - Storm Drain Maintenance	9,300	8,740	5,150	3,660	2,580	3,340	16,200	5,870	54,840
53710 - Parks Maintenance	55,000	17,870	68,550	69,890	39,530	19,540	55,000	29,310	354,690
53720 - Sportsfield Maintenance	8,000	2,160	18,460	80	19,070	5,280	14,000	3,790	70,840
53750 - Landscaping Districts	25,600	32,050	24,210	6,810	8,310	7,090	24,100	16,460	144,430
53780 - Community Facilities	5,000	10,150	5,000	5,000	79,810	5,050	4,800	5,400	120,210
Sub-Total	262,200	140,500	358,640	222,990	234,470	124,210	325,900	197,260	1,864,170

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PW - Utilities Division										
53610 - WW Lift Stations	1,600	2,830	470	0	0	2,880	4,500	1,010	13,290	
53620 - Water Wells & Pumping	5,100	2,830	9,020	15,170	0	2,260	4,500	2,490	41,370	
53630 - WWT Plant Maintenance	36,700	7,530	17,880	17,000	1,080	12,720	20,400	12,070	125,380	
53640 - Water Plant Maintenance	27,200	6,850	1,450	340	500	4,050	10,200	1,790	52,360	
53650 - Electrical Maintenance	8,500	5,330	30,520	10,420	1,730	4,840	15,200	7,680	84,220	
53660 - WWT Plant Operations	50,000	32,410	5,850	5,030	1,080	5,700	3,700	19,090	122,860	
511-53670 - Utilities Laboratory	7,700	6,140	1,680	450	420	2,550	3,000	2,970	24,910	
521-53670 - Utilities Laboratory	17,500	6,650	7,590	2,710	570	11,240	4,200	6,860	57,320	
53680 - Water Plant Operations	48,100	8,360	7,570	1,730	1,080	3,440	3,400	16,190	89,870	
53690 - Water Management	2,100	4,020	7,820	1,260	3,320	1,880	1,700	1,500	23,600	
Sub-Total	204,500	82,950	89,850	54,110	9,780	51,560	70,800	71,650	635,200	
PW - Community Services Division										
53810 - SW Collection & Disposal	100	2,840	0	200	1,010	2,190	0	790	6,930	
53820 - SW Recycling	2,100	3,320	2,580	340	4,970	2,160	2,300	1,370	19,140	
55510 - Transit Operations	6,300	11,660	1,390	55,080	36,400	65,600	179,000	19,980	375,410	
55520 - Airport Operations	4,600	8,650	5,020	5,900	2,270	4,700	9,700	14,550	55,390	
Sub-Total	13,100	26,270	8,990	61,520	44,650	74,650	191,000	36,690	456,870	
Dept Total	33 Programs	\$497,100	\$285,190	\$472,620	\$342,360	\$312,810	\$262,680	\$592,200	\$316,900	\$3,081,860

Development Services Department

56110 - DS Administration	\$5,300	\$11,450	\$3,890	\$1,000	\$4,450	\$2,630	\$2,700	\$3,590	\$35,010	
56230 - Planning Services	16,600	39,090	320	0	20,840	9,210	0	25,500	111,560	
56410 - Building Plans Checking	16,000	29,220	1,450	1,130	19,280	11,140	1,100	11,990	91,310	
56420 - Building Inspections	20,100	34,860	14,430	4,540	6,550	3,740	6,900	23,470	114,590	
56510 - Code Enforcement	10,900	14,900	540	4,490	7,360	2,340	4,300	16,650	61,480	
56610 - Engineering Project Review	14,200	34,690	3,620	2,010	18,440	8,580	1,300	10,560	93,400	
56620 - Capital Project Design	8,500	40,350	2,380	1,080	21,970	8,800	4,800	32,560	120,440	
56630 - Utilities Engineering	1,500	40,480	610	0	4,230	2,160	0	2,920	51,900	
56640 - Traffic Engineering	6,000	24,880	330	0	6,620	5,640	1,000	9,650	54,120	
56650 - Construction Management	1,600	45,440	7,690	6,530	21,150	7,330	7,300	18,710	115,750	
56810 - Economic Development	2,400	6,570	0	0	4,360	3,030	0	3,990	20,350	
Dept Total	11 Programs	\$103,100	\$321,930	\$35,260	\$20,780	\$135,250	\$64,600	\$29,400	\$159,590	\$869,910

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PROGRAMS	Worker's Comp "188"	Systems Charges "219"	Vehicle Op & Maint "229"	Vehicle Fuel "339"	Bldg Maintenance "259"	Gen Eqpt Charges "269"	Vehicle Charges "26V"	General Insurance "279"	Total
General Government Agencies									
58110 - Legislation & Policy	\$0	\$13,730	\$0	\$0	\$20,580	\$10,380	\$0	\$3,640	\$48,330
58210 - Legal Counsel	11,900	14,070	0	0	17,730	4,680	0	2,430	50,810
58310 - City Administration	11,800	27,580	0	0	12,050	10,290	0	11,800	73,520
58320 - City Clerk	4,000	9,750	0	0	8,460	7,320	0	3,600	33,130
58350 - Educ/Govt CTV	2,500	5,570	0	0	4,880	2,030	0	2,470	17,450
58360 - MCYSN CMO	1,300	4,230	0	0	11,540	6,800	0	220	24,090
Dept Total 6 Programs	\$31,500	\$74,930	\$0	\$0	\$75,240	\$41,500	\$0	\$24,160	\$247,330
Recreation & Cultural Arts Division									
55110 - Recreation Management	\$1,500	\$14,880	\$2,080	\$1,560	\$1,470	\$1,440	\$4,800	\$1,760	\$29,490
55130 - Library	0	2,020	0	0	40,900	2,360	0	6,900	52,180
55410 - Special Interest Classes	1,800	7,650	0	0	3,530	3,050	0	12,890	28,920
55420 - Aquatics/Community Pool	800	4,260	1,620	590	7,720	2,720	0	17,460	35,170
55430 - Athletics	1,800	4,330	0	1,410	940	2,890	0	12,170	23,540
55440 - Youth Development	2,800	6,370	0	0	1,410	9,030	0	14,660	34,270
55450 - Senior Citizens	2,700	13,060	0	0	25,570	2,190	0	14,330	57,850
55460 - MCYSN Recreation	300	2,920	0	0	1,530	1,230	0	3,060	9,040
55480 - Community Events	2,400	3,250	0	0	3,810	410	0	4,040	13,910
55490 - Teen Recreation	1,200	3,900	0	0	2,380	1,220	0	6,430	15,130
58371 - Cultural Arts	2,000	16,890	0	0	34,390	27,580	0	16,280	97,140
58372 - Arts Education	3,500	0	0	0	25,000	0	0	0	28,500
58373 - Gallery	1,400	0	0	0	15,000	0	0	0	16,400
58374 - Theatre Presentations	800	0	0	0	15,000	0	0	0	15,800
58375 - Theatre Rentals	2,200	0	0	0	25,000	0	0	0	27,200
Dept Total 16 Programs	\$25,200	\$79,530	\$3,700	\$3,560	\$203,650	\$54,120	\$4,800	\$109,980	\$484,540
Administrative Services Department									
58410 - Human Resources	\$5,420	\$23,880	\$0	\$0	\$14,150	\$14,790	\$0	\$16,800	\$75,040
58420 - Risk Management	6,600	11,240	0	0	14,000	8,130	0	0	39,970
58710 - Central Services	420	0	0	0	3,440	14,990	0	240	19,090
58720 - Cash Management	80	5,120	0	0	1,780	3,250	0	5,580	15,810
58730 - Budget Coordination	4,300	11,010	0	0	7,620	5,100	0	1,420	29,450
58740 - Fiscal Operations	3,900	16,720	0	0	14,090	13,030	0	7,310	55,050
58750 - Accounting Services	2,400	12,870	0	0	8,220	8,190	0	3,480	35,160
58760 - Revenue Collection	16,300	34,130	0	0	21,290	27,780	0	20,990	120,490
58770 - Information Systems	11,000	6,430	1,330	550	29,120	26,220	2,200	12,390	89,240
Dept Total 7 Programs	\$50,420	\$121,400	\$1,330	\$550	\$113,710	\$121,480	\$2,200	\$68,210	\$479,300
City Totals 89 Programs	\$2,163,080	\$1,503,350	\$735,390	\$697,810	\$1,378,850	\$1,020,680	\$1,075,440	\$1,133,170	\$9,707,770

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	Worker's Comp "188"	Systems Charges "219"	Vehicle Op & Maint "229"	Vehicle Fuel "339"	Bldg Maintenance "259"	Gen Eqpt Charges "269"	Vehicle Charges "26V"	General Insurance "279"	Total
Funding Sources									
271 - Landscaping	25,600	32,050	24,210	6,610	8,310	7,090	24,100	16,460	144,430
295 - CTV	\$2,500	\$5,570	\$0	\$0	\$4,880	\$2,030	\$0	\$2,470	\$17,450
281 - CDA Housing	0	0	0	0	0	0	0	0	0
381 - CDA Redevelopment	0	0	0	0	0	0	0	0	0
511 - Water	153,450	71,160	120,175	94,760	40,915	37,630	73,000	64,790	655,880
521 - Wastewater	117,650	81,760	42,285	26,920	13,255	49,560	71,900	56,760	460,090
531 - Solid Waste	2,700	5,960	2,580	540	6,240	4,350	2,300	5,220	29,890
541 - Drainage	9,300	8,740	5,150	3,660	2,580	3,340	16,200	5,870	54,840
561 - Airport	4,600	8,850	5,020	5,900	2,270	4,700	9,700	14,550	55,390
571 - Transit	6,300	11,660	1,390	55,080	36,400	65,600	179,000	19,980	375,410
601 - Central Garage	19,700	5,480	16,120	0	22,150	9,160	1,500	11,170	85,280
602 - Central Services	11,420	6,430	1,330	550	32,560	41,210	2,200	12,630	108,330
615 - Building Maintenance	19,100	2,980	11,980	6,360	8,890	7,370	8,300	15,530	80,510
627 - Self Insurance	6,600	11,240	0	0	14,000	8,130	0	0	39,970
101 - General	1,784,160	1,251,670	505,150	497,430	1,186,400	780,510	687,240	907,740	7,600,300
	\$2,163,080	\$1,503,350	\$735,390	\$697,810	\$1,378,850	\$1,020,680	\$1,075,440	\$1,133,170	\$9,707,770

Revenues to IS Funds

601 - Central Garage			\$735,390	\$697,810					
602 - Central Services		\$1,503,350							
605 - Equipment Replacement						\$867,890	\$751,540		
615 - Building Maintenance					\$771,790				
627 - Self Insurance	\$2,163,080								
Enterprise Funds Retainage						\$152,790	\$323,900	\$1,133,170	
Credits for Direct Paid Bills									

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