

**SPECIAL MEETING MINUTES**  
**MEASURE E RESIDENTS' OVERSIGHT COMMITTEE**

March 25th, 2013, 5:30 p.m.

City Hall Conference Room 203, 333 Civic Center Plaza

City Website: <http://www.ci.tracy.ca.us>

1. CALL TO ORDER: Arch Bakerink called the meeting to order at 5:30 p.m.
  
2. ROLL CALL:  
Present: Arch Bakerink, Robert Tanner, Michel Bazinet, Veronica Vargas, George Riddle arrived at 5:40 p.m.  
Staff Present: Anne Bell, Mgt. Analyst II; Finance Division  
Citizens Present: None  
Recorded by: Anne Bell  
  
Those in attendance were provided with agenda packet
  
3. ITEMS FROM THE AUDIENCE: None
  
4. APPROVAL OF MINUTES:  
March 11, 2013: Motion to approve Minutes: Robert Tanner  
Second motion: Michel Bazinet  
All in favor: Arch Bakerink, Robert Tanner, Veronica Vargas  
All opposed: None  
Absent: George Riddle
  
5. RESPOND TO NEW MEMBER QUESTIONS PERTAINING TO MEASURE
  - a. Committee briefly discussed Brown Act protocol.
  - b. Anne Bell distributed e-mail correspondence between Veronica and Anne dated 3/20/13 pertaining to Brown Act protocol and various requests from Veronica Vargas
  
6. IDENTIFY AND DISCUSS DRAFT ANNUAL REPORT CONCEPTS
  - a. Committee discussed:
    - i. Interpretations of the charge of committee, outlook of City finances, unfunded liability, options for revenue
    - ii. Format of report
  - b. Arch Bakerink, Robert Tanner, George Riddle, and Michel Bazinet provided written drafts of concepts and ideas to be considered for report, which were read aloud by Anne Bell

7. DIRECT AD HOC COMMITTEE TO FINALIZE ANNUAL REPORT

- a. In lieu of finalizing report, Michel Bazinet and George Riddle will synthesize the information provided at March 25th meeting and prepare a first draft for review at the next regularly scheduled meeting on April 15, 2013
- b. The draft must be finalized before May 23<sup>rd</sup>, therefore, a special meeting, tentatively on April 29<sup>th</sup>, will be considered

8. NEXT MEETING DATE: APRIL 15, 2013 AT 5:30 P.M., Room 109

9. ADJOURNMENT

Motion to adjourn: Veronica Vargas

Second: George Riddle

All in favor: Arch Bakerink, Robert Tanner, George Riddle, Michel Bazinet, Veronica Vargas

The above agenda was posted at the Tracy City Hall in accordance with *In accordance with Procedures for Preparation, Posting, and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140. These are the summary minutes.*

Attest:



Anne Bell, Staff Liaison