

September 13, 2012

1. **CALL TO ORDER:** Chairman Maynard called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Adam Duran, John Favors, Christina Frankel, Mark Gainor, Mark Maynard, Shane O'Neill, Joseph Orcutt, Daniel Ramey, Alvin Vaughn
 - b. **Absent:** None
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF AUGUST 9, 2012:**
 - a) **Motion to Approve:** Commissioner Gainor
 - b) **Second:** Commissioner Duran
 - c) **Abstain:** Commissioner Frankel
 - d) **Vote** Approved
5. **PRESENTATION ON COOL CALIFORNIA:** Teresa English, PG& E Representative, presented on Cool California. PG&E supports the Coolest California City challenge, and has been working with the various cities to help them become more sustainable. The University of California, Berkeley, launched a yearlong contest to find which cities will most effectively reduce its community-wide carbon footprint and build a more sustainable community. Every resident can take part. Households earn points for the city just for signing up and additional points for filling out an online survey and inviting friends to join. Participants are asked to enter information from their most recent energy bill and track the miles they drive. Of the 10 cities that volunteered to take part, Citrus Heights, Davis, Gonzales, Pittsburg, Pleasanton, Sacramento, San Jose, Santa Cruz, Chula Vista and Tracy, Tracy and Chula Vista won \$10,000 for third place. The final Grand Prize is \$100,000. Ms. English encouraged the Commission to sign up for the Cool California Challenge and support Tracy to win the Grand prize. The Commission thanked Ms. English for the informative presentation.
6. **CORRESPONDENCE:** None
7. **NEW BUSINESS:**
 - a. **Receive Report on Unmet Transit Needs Process:** Ed Lovell briefed the Commission on the process of the Unmet Transit Needs Hearing that will be held on Tuesday, October 16th 2012 at the Transit Station at 1:30PM and at the Tracy City Hall Council Chambers at 7:00PM. Unmet Transit Needs Hearing is required to determine if there are transportation services not currently provided to those residents who use or would use public transportation regularly. Prior to the allocation of Local Transportation Fund for other non-transit purposes could be approved, an Unmet Transit Needs Hearing is required. As the Regional Transportation Agency, San Joaquin Council of Governments (SJCOG) must

identify any unmet transit needs that exist in the county each year. If any unmet needs are found, further determinations must be made to decide whether or not these needs are reasonable to meet. Several factors and criteria are taken into consideration whether an unmet need is truly an unmet need and reasonable to meet. SJCOG holds several Unmet Hearings at different venues throughout the County. Their final Unmet Hearing is held in December with their Social Services Transportation Advisory Committee (SSTAC) members.

Commission can address any unmet transit needs request they have at the hearing or the requests could be dropped off or mailed to the Staff prior to the hearing. The Unmet Transit Needs draft report will be available for review in February 2013, and the final report that has been reviewed and approved will be available in April/May 2013. If Tracy has any unmet transit needs, staff will bring to the Commission and share what is determined.

- b. **Discuss Update on Transportation Advisory Commission Goals:** Ed Lovell addressed the reviewed and updated Commission goals in the new format that staff prepared. The goals are grouped into two overall goals - Community Outreach & Commission Education. Focus areas, objectives and actions steps, timelines and assignments were created for each of the Commission developed goals. Commission's next step is to determine when and who will accomplish the goals. Commissioner Orcutt suggested Commission should list a time frame for the completion of each goal instead of a fixed date.
- 1.1 Commission agreed to host the Transportation Fair in 2013 in conjunction with the Tracy Bean Festival. Commissioners Ramey, Vaughn and Gainor volunteered to be the subcommittee. Subcommittee will fill in the dates for each action steps necessary.
 - 1.2 Commission will gather information regarding different transportation service and create an informational promotional flyer with different transportation services website addresses or an E-guide with information regarding transportation services available from and to Tracy surrounding areas. Commissioners Favors, Duran and Frankel will form a subcommittee to oversee the work and provide a time line on the task completion.
 - 2.1 Commission will consult other transit agencies similar to Tracy to determine the best operational practices at other transit agencies in providing better service and compare ridership. Staff will provide a list of transit agencies for Commission to determine the agencies they want to compare.
 - 2.2 Commission discussed about past airport visits and the information gathered from airport managers were basic and general. Commissioner Orcutt mentioned there are articles available regarding information on other airports and their success. Airport revenue can be increased by attracting business opportunities at the airport facilities and grounds. Commission mentioned City has plans for developing certain areas in Tracy; they would like to know the future plans for developing the Tracy Airport and surrounding areas that can increase the airport revenue. Staff suggested Commission meet with Staff to discuss the future plans for airport development and come back with questions. Commissioner Frankel voiced her interest in changing the Bylaws for the purpose of becoming advocates. Chairman Maynard and Commissioner Frankel also expressed their disappointment in having their request to have a meeting with the Planning Commission to brainstorm ideas taken off the list of goals.

- 2.3** Staff will present to the Commission on Bikeways and the Bikeway Master plan. .
Bikeway presentation will be held in December. Commission will determine if bike groups should attend the presentation.

8. ITEMS FROM THE COMMISSION:

Commissioner Gainor: Expressed his concern regarding the bus stop construction and not aware of it. Staff responded updates were provided to Commission on bus stop improvement on existing bus stops.

Commissioner Favors: Mentioned there are 3 complaints filed with FAA by a resident regarding Aerobatic box being too loud and used on Sundays. The second complaint was regarding planes flying 200ft to 300ft over his residence and the third complaint was regarding banner operators flying too close to the house. All complaints were from one individual.

9. ITEMS FROM STAFF:

a. Staff Report: None.

b. Airport Updates: Ed Lovell referred to the updates listed in the Airport Improvement. Item S-14, Construction at New Jerusalem Airport has begun. Asphalt has been patched and crack sealed. Next is Slurry seal of runway, marking and installation of the fence. S-17, City has selected the consultant company for the project and is working on the PSA to be approved by the Council at the next Council Meeting in October 2, 2012. As part of the PSA their first task will be to work with FAA and get the project up and running. At the next meeting Commission will get an update on The Airport Items Update that will be presented to the Council.

C. Transit Updates: Year to Date ridership was at 6,770 down 814 riders compared to Year to date ridership in June of FY11-12, an increase of approximately 10.7%. The free rides offered during the whole month of August 2012, introducing The New TRACER Route and Schedule, had a preliminary ridership of 11,800. An increase of 46% compared to ridership in August FY 11-12. Ed Lovell mentioned he applied for a grant opportunity that has been offered by San Joaquin Valley Air Pollution Control District to get an Electric Vehicle Charging Station. The unit is provided free by a company. The only cost is installing the unit. Staff will provide additional information on the unit and the installation when it becomes available.

- 10. ITEMS FROM THE AUDIENCE:** George Riddle, Tracy, referred to the Airport Update Item S-17, and asked if the selected Consultant Firm will be conducting the inspections of the project too. Staff responded the Consulting Firm will conduct the inspections or hire inspectors based on the different projects. Mr. Riddle also asked about updates on the airport restaurant construction. Staff responded airport restaurant updates will be provided at the next meeting.

10. ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, OCTOBER 11, 2012

- a. Motion to Approve:** Commissioner Duran
b. Second: Commissioner Ramey
c. Vote: Approved by unanimous vote
d. Time: 8:44 p.m.