

MEASURE E RESIDENTS' OVERSIGHT COMMITTEE

SPECIAL MEETING MINUTES

April 23, 2012, 5:30 p.m.

City Hall Conference Room 109, 333 Civic Center Plaza

Web Site: [www.ci.tracy.ca.us](http://www.ci.tracy.ca.us)

1. CALL TO ORDER: Chairperson Arch Bakerink called the meeting to order at 5:33 p.m.
2. ROLL CALL:  
Present: Arch Bakerink, George Riddle, Robert Tanner, David Ciesco, Larry Hite  
Absent: None  
Staff Present: Zane Johnston, Finance & Administrative Services Director  
Recorded by: Linda Dasse, Executive Assistant
3. ITEMS FROM THE AUDIENCE: None
4. APPROVAL OF THE SPECIAL MEETING MINUTES FOR MARCH 26, 2012

Motion: George Riddle  
Second: Robert Tanner  
Abstain: None  
Absent: None  
Vote: Voice vote found all in favor

5. CITY MANAGER TO PRESENT PERFORMANCE REVIEWS

Leon Churchill, City Manager shared with the committee the results of the City of Tracy's participation in the Comparative Performance Measurement Data for FY 2010. The data is submitted by local governments participating in ICMA's Center for Performance Measurement. The Center was created to help cities and counties obtain accurate, fair, and comparable data about the quality and efficiency of service delivery to their citizens. The comparative performance measurement program collects, analyzes, and reports comparative performance data from local governments in nineteen services areas.

Each committee member received handouts entitled: Table of Contents, Introduction, Comparative Data Analysis, and Police Services. In addition, reports of CORE Measurements and Supporting Data for each City department were given to the committee. The City Manager focused on the data for the Police Department as he presented the various measurements and comparative data.

The City Manager responded to questions from the committee and explained that the ICMA Performance Reviews will be a tool used by all City departments to improve the effectiveness and efficiency of services provided to our citizens. The committee agreed to include on its agenda additional meetings with the City Manager to continue looking at the measurements of key departments. The next review will be of the Fire Department and will take place after the committee has submitted its annual report to City Council on June 19, 2012.

REVIEW OF THE 4<sup>TH</sup> QUARTER 2011 MEASURE E REVENUE

As requested by the committee, Mr. Johnston provided the Quarterly Sales Tax Analysis Summary by Business Segment. The committee reviewed the report and Mr. Johnston reported the totals of all accounts:

2011/2	\$1,241,485
2011/3	\$1,563,822
2011/4	\$1,706,227

Also the Tracy S&UT Transactions Tax Forecast for Fiscal Years 2011-2012 through 2014-2015 was handed out and reviewed by the committee with Mr. Johnston.

## 6. FIVE-YEAR FORECAST

The review of the Five-Year Forecast was incorporated into the committee's discussion of the annual report that will be submitted to City Council on June 19, 2012.

## 7. REPORT FROM SUBCOMMITTEE/DRAFTS FOR ANNUAL REPORT TO CITY COUNCIL

The subcommittee, Dave Ciesco and George Riddle reported back to the committee. Two handouts were distributed (1) analysis of the committees' drafts and (2) a draft of the report to be submitted to City Council on June 19, 2012.

After review of the draft annual report, the committee decided to accept the report by sections. Only the first 2 sections were discussed and acted upon. George Riddle made a motion to accept Section 1, Introduction/Definition of purpose and then a second motion to accept Section 2, Prior Year Activities. The second motion included the committee's decision to format the report with bulleted statements. Both motions were seconded by Robert Tanner, voice vote found all in favor.

## 8. ADJOURNMENT

Motion: George Riddle  
Second: Robert Tanner  
Vote: Unanimous  
Time: 7:40 p.m.

The above agenda was posted at Tracy City Hall on April 17, 2012. These are the summary minutes.

Attest:

  
Secretary

  
Zane H. Johnston, Staff Liaison